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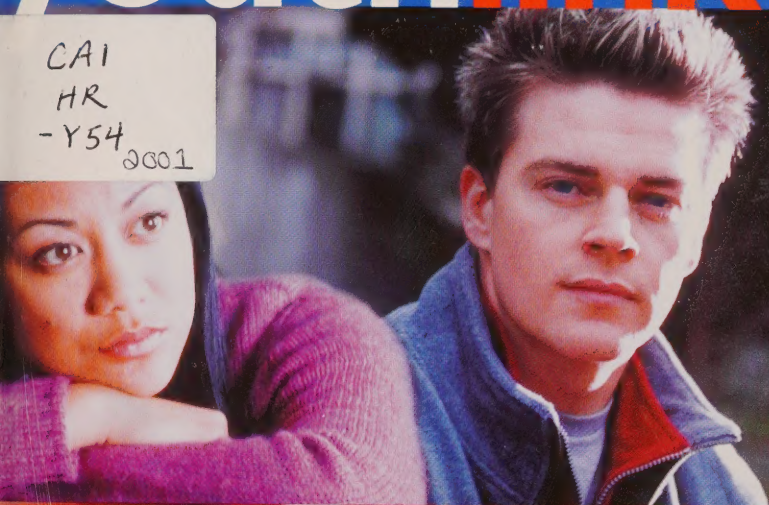
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Find a job that suits you
Work and gain experience
Travel and learn

HELPING YOU MAKE THE TRANSITION
FROM SCHOOL TO WORK

youthlink

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Canada 

Y-002-10-01E

Planning my future. Where do I start

For employment or career resources, start here:

www.youth.gc.ca

1 800 O-Canada (1 800 622-6232)

TTY/TDD: 1 800 465-7735

Where do I start?

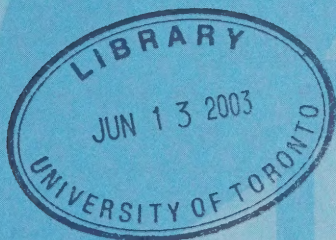
Where do I start?

Where do I start?

Youth Link

Helping you make
the transition from
school to work

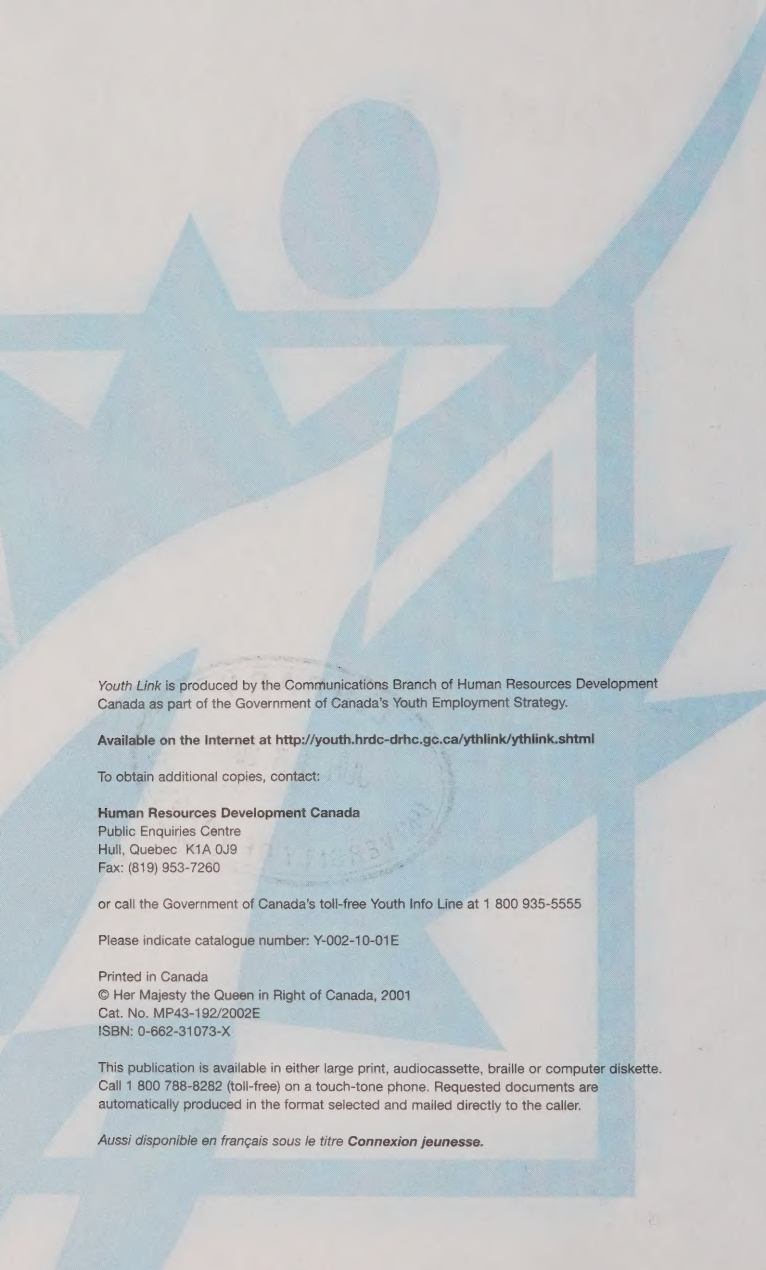
- Find a job that suits you
- Work and gain experience
- Travel and learn



Youth
Employment
Strategy

Stratégie
emploi
jeunesse

Canada



Youth Link is produced by the Communications Branch of Human Resources Development Canada as part of the Government of Canada's Youth Employment Strategy.

Available on the Internet at <http://youth.hrdc-drhc.gc.ca/ythlink/ythlink.shtml>

To obtain additional copies, contact:

Human Resources Development Canada

Public Enquiries Centre

Hull, Quebec K1A 0J9

Fax: (819) 953-7260

or call the Government of Canada's toll-free Youth Info Line at 1 800 935-5555

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*Aussi disponible en français sous le titre **Connexion jeunesse**.*

Youth Link

As you prepare to enter the work force, you are faced with a dizzying array of career choices. Stay in school? Get some work experience? Travel overseas or across Canada on an exchange? Get a summer job? And how am I supposed to find a career that I'll like?

Youth Link can help you reach your goals. Whether you're looking for information on scholarships, work placements, summer jobs or if you just want some help finding yourself, Youth Link is what you need. Thousands of young people have used it to find a career path that is exciting, fulfilling and rewarding.

Youth Link includes more than 250 programs, services and resources for young people between 15 and 30. It is also a valuable resource for career counsellors, parents, educators, employers and community groups.

Developed through Canada's Youth Employment Strategy, Youth Link includes phone numbers, e-mail and snail-mail addresses, web site URLs and other information to help make your search easier. It's a gold mine of information to help make the transition from school to work and get your first job.

Many organizations are willing to help eager young people with the rising cost of post secondary education. Youth Link will help you find them. It also has information on Canada Student Loans.

With your help, we can make Youth Link even better. Send us a note on what you liked, what did or didn't work for you, or any other suggestions or comments. There's a feedback form at the back of the booklet, or you can complete it on-line at www.youth.gc.ca. Include your address, and we'll send you a cool little keepsake as our way of saying thanks.

Good luck!

Legend

Need Help Finding the Right Programs for You?

Each program has an icon indicating whether it applies to high school, college or university students or to everyone.



- Ⓐ = All
- ⓗs = High school
- ⓒ = College
- Ⓤ = University

Table of Contents

by Section

Awards, Bursaries, Fellowships, Grants and Scholarships.....1

Career Information Tools53

Educational and Other Assistance95

Entrepreneurship.....105

Job-Search Tools.....123

Skills Development and Learning Opportunities137

Travel.....161

Work Experience Opportunities.....183

Work Experience Opportunities — International245

Indexes

 Important Addresses, Telephone Numbers and Web Sites269

 Index by Organization and Program.....293

 General Index311

Table of Contents of all Programs

Awards, Bursaries, Fellowships, Grants and Scholarships

A Canadian Window on International Development	3
Aboriginal Veterans Scholarship Trust.....	4
AGROPOLIS Farming in the City.....	5
Bourses d'été pour Francophones hors Québec.....	6
Burroughs Wellcome Fund Student Research Awards	6
Bursaries for Official Language Teachers	8
Cable Telecommunications Research Fellowship Program	8
Canadian Forest Service Graduate Supplements	9
Canadian Institutes of Health Research (CIHR)	10
Canadian Northern Studies Trust Awards Program	12
C.D. Howe Memorial Foundation Engineering Awards Program.....	15
Cement Association of Canada	
Environmental Scholarships Program	16
CIBC Youthvision Scholarship Program.....	17
CIDA Awards Program for Canadians.....	17
Civil Law/Common Law Exchange Scholarship Program.....	18
CN Aboriginal Scholarships.....	19
CN Scholarships for Women	20
Commonwealth Scholarship and Fellowship Plan	20
Department of National Defence Security and	
Defence Forum Scholarship Program	21
Doctoral Research Awards.....	22
EDC International Studies Scholarships	23
Emergency Preparedness Canada Research	
Fellowship in Honour of Stuart Nesbitt White	24
Fairfax Financial Holdings Limited Program.....	25
FCC and 4-H Scholarship Awards Program	26

Fessenden-Trott Awards.....	27
Foreign Government Awards Program.....	27
Frank Knox Memorial Fellowships, Harvard University.....	28
Frederick T. Metcalf Award Program, Canadian Cable Television Association.....	29
George Tanaka Memorial Scholarship Program.....	30
Grants to Artists.....	31
IDRC Doctoral Research Awards (IDRA).....	32
Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students.....	33
International Space University Summer Session.....	34
J. Armand Bombardier Internationalist Fellowships.....	34
John G. Bene Fellowship Community Forestry: Trees and People.....	36
Legal Studies for Aboriginal People Program.....	36
Mattinson Endowment Fund Scholarship for Disabled Students.....	37
NSERC Industrial Postgraduate Scholarships.....	38
NSERC Postdoctoral Fellowships.....	39
NSERC Postgraduate Scholarships.....	40
Official Language Fellowships.....	41
Organization of American States PRA Fellowship Program.....	41
Petro-Canada Graduate Research Award Program.....	42
Queen Elizabeth Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program.....	43
Scholarships, Bursaries and Awards for Aboriginal Students.....	45
SSHRC Doctoral Fellowships Program.....	45
Strategic and Standard Research Grant Programs.....	46
Summer Language Bursary Program.....	47
TD Canada Trust Scholarship Program for Outstanding Community Leader.....	47
The Paul Sargent Memorial Linguistic Scholarship Program.....	48
Undergraduate Student Research Awards in Industry.....	48
Undergraduate Student Research Awards in Universities.....	49
Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship.....	50
Visiting Fellowships in Canadian Government Laboratories.....	51

Career Information Tools

A Career in Tourism: You Decide How Far to Go	55
Biotech Career Kit	56
Building Your Future – Career Awareness Products Catalogue	56
Canada Career Week	57
Canada Career Week: Getting Started	58
Canada Prospects	58
Canada Prospects – Facilitator’s Guide	59
CanLearn Interactive	60
Career Directions	61
Careers in a Package	61
Careers in Culture	62
Careers in Transportation	62
DiscoverIT Web Site	63
Ellis Chart	64
Employability Skills Toolkit	64
EnviroCareers Resource Package	65
Essential Skills and HRDC InterOPTIONS CD-ROMs	66
Essential Skills Web site	67
Great Jobs/Solid Futures	68
HRDC Career Awareness Web Site	68
Job Futures	69
Jobs, Workers, Training and Careers Cluster	70
Labour Market Information Service	70
Look Ahead, Get Ahead: Growing Career	
Opportunities for Technicians and Technologists	71
Looking for Work in International Development	72
Make the Skills Connection	73
Mazemaster	74
Meet the Sector Councils	75
Minding Your Own Business	80
New Steel: Doorway to the Future	80
REALM: Creating Work You Want	81
Smart Options	81

The Directory of Canadian Universities	82
The Edge.....	83
The Facilitator's Edge	83
The Healing Choice: You and a Career in Health.....	84
The Missing Link.....	85
The Real Game Series.....	86
The Work Handbook.....	87
Volunteering Works!.....	87
What's Your Favourite Subject?	88
Women in Information Technology	89
Your Guide to Using Career Directions	89
Youth Awareness and Education Program.....	90
Youth Awareness Initiatives	91
Youth Info Fairs.....	92
Youth Outlooks	93

Educational and Other Assistance

Canada Education Savings Grant	96
Canada Pension Plan	96
Canada Student Loans Program	97
Canada's Northern Scientific Training Program	98
Community Volunteer Income Tax Program.....	100
Employment Insurance.....	100
Post-Secondary Student Support Program	101
Student Need Assessment Software	102
Students and Income Tax.....	102

Entrepreneurship

Aboriginal Business Canada.....	106
ACOA Seed Capital and Counselling Program	107
Business Development Bank of Canada.....	108
Canadian Foundation for Economic Education	108
CED/CFDC Youth Strategy.....	110
Contact! The Canadian Management Network.....	111
Export Assistance	112
Export Development Corporation.....	113
First Jobs in Science and Technology.....	114
* First Nations and Inuit Youth Business Program.....	114
FITTskills	115
IDEA-SME	117
Selling to the Government.....	118
Services for Young Entrepreneurs	119
* Student Business Loans.....	120
Young Entrepreneur Awards.....	120
Young Entrepreneur Financing Program	121
Your Guide to Government of Canada	
Services and Support for Small Business.....	122
Youth Ventures Program – Newfoundland.....	122

Job-Search Tools

Apply to Teach Network: Career Opportunities	
in the Education Sector.....	124
Applying for Your Social Insurance Number (SIN).....	124
Campus WorkLink	125
Canada WorkinfoNET	126
Career Mall	126
Electronic Labour Exchange.....	126
Human Resources Development Canada Offices.....	128
Human Resources Development Canada Offices for Students.....	128
* These Youth Employment Strategy Programs may be amended starting April 2003. For further information, please go to www.youth.gc.ca .	

Job Bank.....	129
Looking for a Job? A Guide for Youth.....	129
Looking for Work in the Aviation Sector?.....	130
Nurses@work: Career Opportunities for Nurses	131
Skill Building	131
SkillNet.....	132
Talent Gallery	133
The Volunteer Opportunities Exchange (VOE).....	134
WorkSearch	135
Youth Employment Information Web Site.....	135

Skills Development and Learning Opportunities

Aboriginal Education Opportunities Manual.....	138
Aboriginal Friendship Centre Program	138
Bring on the Adventure.....	140
Cadet Instructors Cadre	141
Cadets Canada.....	142
Canada's SchoolNet.....	143
Canadian 4-H Council Programs.....	144
Certified Aboriginal Economic Developer Program.....	145
Database on Education and Training Programs.....	146
Encounters with Canada	146
* First Nations and Inuit Science and Technology Camp Program	148
First Nations SchoolNet.....	148
Forum for Young Canadians.....	149
Information on the Government of Canada	150
Information Technology Professional Program.....	151
Journal of Aboriginal Economic Development.....	152
Junior Canadian Rangers	153

* These Youth Employment Strategy Programs may be amended starting April 2003. For further information, please go to www.youth.gc.ca.

Katimavik	154
Office of Learning Technologies	154
Peer Helper Programs for Out-of-the-Mainstream Youth	156
Royal Military College.....	157
SchoolNet GrassRoots Program	158
SchoolNet News Network	159
The Canadian Young Farmers Forum (CYFF)	159
Urban Multipurpose Aboriginal Youth Centres.....	160

Travel

Agence Québec/Wallonie-Bruxelles pour la jeunesse	162
Canada-Austria Intra- and Partner-Company Training Program.....	163
Canada-Netherlands Student Working Holiday Program	164
Canada Sports Friendship Exchange Programs	165
Canadian Association of University Teachers of German Workstudent Program (Germany)	166
Exchanges Canada.....	167
Folklore Canada International.....	168
4-H Connections Canada — Summer Exchange Program.....	169
4-H International Trade — Awareness Program.....	169
Obtaining a Passport.....	170
Protecting Your Passport.....	172
Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network.....	173
Working Holiday Program (Australia).....	173
Working Holiday Program (Canada-Japan)	174
Working Holiday Program (Germany)	175
Working Holiday Program (Korea)	176
Working Holiday Program (New Zealand)	177
Working Holiday Program (Sweden).....	178
Working Holiday Program (United Kingdom).....	179
YMCA Youth Exchanges Canada Program	181

Work Experience Opportunities

A Legal Career at the Department of Justice Canada	185
Aboriginal Student Internship Program	186
Accelerated Economist Training Program	186
* Agri-Food Science Horizons Program.....	187
* Canada's Digital Collections Program.....	188
Canadian Forces Recruiting	189
Career Edge.....	189
Career Steps.....	190
* Community Access Program Youth Initiative	191
* Computers for Schools.....	192
Co-operative Education/Internships.....	193
Cultural Youth Internship Program	194
Department of National Defence Security and Defence Forum Internship Program	194
Earth Sciences Sector Volunteers Program	195
* Environment Canada's Science Horizons Youth Internship	196
Federal Public Sector Youth Internship Program	196
Federal Student Work Experience Program	197
* First Nations and Inuit Summer Student Career Placement Program	198
* First Nations and Inuit Youth Work Experience Program.....	198
* First Nations Schools Co-operative Education Program	199
Gain Experience at a National Museum.....	199
Geological Survey of Canada Student Assistant Program	202
House of Commons Page Program	202
* Housing Internship Initiative for First Nations and Inuit Youth	203
IDRC Internship Awards	204
* Information Highway Science and Entrepreneurship Camps	205
International Trade Personnel Program	206
Library of Parliament Student Employment Programs.....	206
Management Trainee Program	207
* These Youth Employment Strategy Programs may be amended starting April 2003. For further information, please go to www.youth.gc.ca .	

National Mentorship Programs	
Canadian Film and Television Production Association	208
National Research Council Research Associateships Program.....	212
National Research Council Summer Employment Program	213
* National Youth Employment Projects	214
Official-Language Monitor Program	214
Parliamentary Guide Program	216
* Partners in Promoting Summer Employment.....	217
Post-Secondary Recruitment for the Federal Public Service	217
Royal Canadian Mounted Police Summer Student Program.....	218
* SchoolNet Youth Employment Initiative	219
Science and Technology Internship and	
Apprenticeship Program (STIAP) – Apparel Industry	220
Science and Technology Internship Program – Horticultural.....	221
* Science and Technology Internship Program	
(Natural Resources Canada).....	222
* Science and Technology Internship Program with SMEs	223
* Science and Technology Youth Internships Program –	
Fisheries and Oceans Canada	224
* Science Collaborative Research Internships Program.....	225
Senate Page Program	225
Shad Valley Summer Program.....	226
Social Assistance Work Opportunities Program	228
Software Internships 2001.....	229
* Student Connection Program.....	230
Student Customs Officer Program	230
* Student Summer Job Action	231
* Summer Career Placements.....	232
The Canadian Technology Human Resources Board	232
Tourism Recruitment “Job Ready” Program	234
WebTMIP – Textile Management Internship Program.....	235
Women in Engineering and Science Program.....	236
* Young Canada Works	237
Youth Employment Initiatives Information Kit.....	242
* Youth Internship Canada	242
Youth Internship Program – Seafood Processing	243
* Youth Service Canada	244
* These Youth Employment Strategy Programs may be amended starting April 2003. For further information, please go to www.youth.gc.ca .	

Work Experience Opportunities — International

Association internationale des étudiants en sciences économiques et commerciales (AIESEC).....	246
Association of Canadian Community Colleges (ACCC).....	246
Association Québec-France	247
Canada-Austria Young Workers' Exchange Program	248
Canada-European Community Program for Co-operation in Higher Education and Training.....	249
Canada-France Young Workers' Exchange Program.....	250
Canada-Germany Young Workers' Exchange Program	251
Canada-Netherlands Young Workers' Exchange Program	252
Canada-Switzerland Young Workers' Exchange Program	253
Canada World Youth.....	254
Canada World Youth — Apprenticeship Program	254
Canadian Centre for International Studies and Cooperation	255
Canadian Crossroads International	256
Capilano College	257
Carrefour de solidarité internationale	258
* CIDA's International Youth Internship Program	258
Finnish Career Development Exchange Program	260
* International Environmental Youth Corps — Internships for Young Canadians	261
Junior Professional Officers Program.....	261
* NetCorps Canada International	262
Office franco-québécois pour la jeunesse: Youth Employment Mobility.....	263
Program for North American Mobility in Higher Education.....	264
Programme Coopérant-Volontaire.....	264
Specialist Co-op Program in International Development Studies....	265
Student Guide Program in France.....	266
* Youth International.....	267
* Youth International Internship Program	268
* These Youth Employment Strategy Programs may be amended starting April 2003. For further information, please go to www.youth.gc.ca .	

Awards, Bursaries, Fellowships, Grants and Scholarships

A Canadian Window on International Development	3
Aboriginal Veterans Scholarship Trust.....	4
AGROPOLIS Farming in the City.....	5
Bourses d'été pour Francophones hors Québec.....	6
Burroughs Wellcome Fund Student Research Awards	6
Bursaries for Official Language Teachers	8
Cable Telecommunications Research Fellowship Program	8
Canadian Forest Service Graduate Supplements.....	9
Canadian Institutes of Health Research (CIHR)	10
Canadian Northern Studies Trust Awards Program	12
C.D. Howe Memorial Foundation Engineering Awards Program	15
Cement Association of Canada	
Environmental Scholarships Program	16
CIBC Youthvision Scholarship Program.....	17
CIDA Awards Program for Canadians.....	17
Civil Law/Common Law Exchange Scholarship Program.....	18
CN Aboriginal Scholarships.....	19
CN Scholarships for Women	20
Commonwealth Scholarship and Fellowship Plan.....	20
Department of National Defence Security and	
Defence Forum Scholarship Program	21
Doctoral Research Awards	22
EDC International Studies Scholarships	23
Emergency Preparedness Canada Research	
Fellowship in Honour of Stuart Nesbitt White.....	24
Fairfax Financial Holdings Limited Program.....	25
FCC and 4-H Scholarship Awards Program	26
Fessenden-Trott Awards.....	27
Foreign Government Awards Program.....	27

Frank Knox Memorial Fellowships, Harvard University.....	28
Frederick T. Metcalf Award Program, Canadian Cable Television Association.....	29
George Tanaka Memorial Scholarship Program.....	30
Grants to Artists.....	31
IDRC Doctoral Research Awards (IDRA)	32
Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students.....	33
International Space University Summer Session	34
J. Armand Bombardier Internationalist Fellowships.....	34
John G. Bene Fellowship Community Forestry: Trees and People	36
Legal Studies for Aboriginal People Program	36
Mattinson Endowment Fund Scholarship for Disabled Students	37
NSERC Industrial Postgraduate Scholarships	38
NSERC Postdoctoral Fellowships	39
NSERC Postgraduate Scholarships	40
Official Language Fellowships.....	41
Organization of American States PRA Fellowship Program	41
Petro-Canada Graduate Research Award Program	42
Queen Elizabeth Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program	43
Scholarships, Bursaries and Awards for Aboriginal Students	45
SSHRC Doctoral Fellowships Program	45
Strategic and Standard Research Grant Programs	46
Summer Language Bursary Program.....	47
TD Canada Trust Scholarship Program for Outstanding Community Leader	47
The Paul Sargent Memorial Linguistic Scholarship Program.....	48
Undergraduate Student Research Awards in Industry.....	48
Undergraduate Student Research Awards in Universities	49
Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship.....	50
Visiting Fellowships in Canadian Government Laboratories.....	51



A Canadian Window on International Development

The International Development Research Centre (IDRC) offers this award in recognition of the challenges posed in defining “international development” in a world which continues to change dramatically. The award is for doctoral research that explores the relationship between Canadian aid, trade, immigration and diplomatic policy, and international development and the alleviation of global poverty.

Proposals must indicate comparative research in both Canada and a developing region of the world with a goal of better understanding the common, interrelated problem/issue identified for in-depth study. The award, to a maximum of \$20,000 per year, covers justifiable field research expenses.

Applicants must:

- be Canadian citizens or permanent residents;
- be registered at a Canadian university; and
- be conducting the proposed research for a doctoral dissertation.

Applications are available at university graduate departments. You can also contact the IDRC for a brochure on the award, or contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/windowe.html



Aboriginal Veterans Scholarship Trust

The Aboriginal Veterans Scholarship Trust is available to all Aboriginal post-secondary education students, including First Nations, Inuit and Métis. Preference may be given to descendants of Aboriginal veterans.

Scholarships are available to students enrolled full-time in post-secondary programs of two or more academic years. Students must be enrolled in recognized Canadian post-secondary educational institutions, including technical institutes, colleges, CEGEPs and universities. Study outside of Canada is eligible for consideration provided the student is studying at the master's level or beyond.

Eligible applicants must have been accepted in a program of study and must have maintained acceptable academic standards in accordance with the requirements of the post-secondary educational institution.

For more information, please contact:

National Aboriginal Achievement Foundation

70 Yorkville Avenue, Suite 33A

Toronto, ON M5R 1B9

Tel: (416) 926-0775

Fax: (416) 926-7554

E-mail: naaf@istar.ca

Web site: www.naaf.ca



AGROPOLIS Farming in the City

AGROPOLIS is a new awards program that supports innovative master's and doctoral research. It aims to add to the body of knowledge on urban and peri-urban agriculture, and thereby support interventions that address critical areas in the industry.

The program supports graduate-level field research that is designed and implemented in collaboration with non-academic partners. As the end-users of the research, these international, national or local partners will be actively engaged in sectors of development to which urban agriculture can make a contribution. These partners could include community-based organizations, city councils and departments, national governments and multilateral development agencies.

The award will cover justifiable field research expenses to a maximum of CAD\$20,000 per year.

Award tenure corresponds to the period of field research, normally no less than 3 months and no more than 12 months.

Fully documented applications must be received before December 31 of the current year.

For more information, contact:

AGROPOLIS Farming in the City

International Development Research Centre

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2040

Fax: (613) 567-7749

E-mail: AGROPOLIS@idrc.ca

Web site: www.idrc.ca/awards/eagroinf.html



Bourses d'été pour Francophones hors Québec

This program is designed to allow Francophones living in provinces and territories other than Quebec to work on the proficiency of their French-language skills through an intensive five-week course.

To be eligible for the program, you must be a student having French as your first language and you must have been a full-time student for a minimum of one semester last year. You must have completed at least grade 11 or be at the post-secondary level by the time your course begins. You must also be at least 16 years old and live in a province or territory other than Quebec.

The deadline for applications is February 15.

For more information, contact the Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.




Burroughs Wellcome Fund Student Research Awards

A number of awards will be provided every year to each Canadian school of medicine, dentistry, pharmacy and optometry which enables undergraduates to gain exposure to research at any time throughout the year.

These awards are usually held for a total of three months within a fiscal year (April 1 to March 31). However, funds may also be used to support an undergraduate student who wishes to take a year of research training.

Students registered in an undergraduate program in medicine, dentistry, pharmacy or optometry are entitled to a maximum payment of \$4,048 from the Canadian Institutes of Health Research (CIHR).



Interested in physics?
A university degree in
physics often leads to work
as a civil or mechanical
engineering technician or
as a professional in the
physical sciences field.
Physicists also work in
the broadcasting and
telecommunications
industry, at universities
or for engineering firms.

Students registered in a program leading to both a professional degree and a graduate degree (e.g. MD/MSc or MD/PhD) are entitled to a maximum payment of \$5,676 if the short-term work is directly related to the requirements for the graduate degree. These awards are taxed as income by the Canadian government.

Application for these awards must be made to the dean or program director of your institution, who selects the award recipients for the school. Candidates must have completed the first year of study in a professional school and rank in the top 20% of their class.

Information is available from the universities offering these programs and from the CIHR Web site.

Web site: www.cihr.ca

[www.cihr.ca/funding_opportunities/
guide_to_applicants/gag0001/gagmenu_e.shtml](http://www.cihr.ca/funding_opportunities/guide_to_applicants/gag0001/gagmenu_e.shtml)



Bursaries for Official Language Teachers

Bursaries are available to education students, teachers of a second official language or minority official language teachers. The bursaries enable participants to attend courses and workshops to improve the proficiency of their teaching and linguistic skills. Bursary levels and requirements vary from one province or territory to another.

The program is funded by the Department of Canadian Heritage and is administered by the provincial or territorial government departments responsible for higher levels of education.

For more information and an application form, contact the coordinator for official language bursaries at the relevant government department in your province or territory.



Cable Telecommunications Research Fellowship Program

This program encourages students at the master's and doctoral levels to pursue studies related to electrical engineering communications systems for video, voice and data signals, or computer applications to cable television requirements. Two fellowships of \$5,000 are awarded each year. The fellowships are for one year and may be renewed on reapplication for one additional year.

Candidates must be Canadian citizens or permanent residents enrolled, or planning to enroll, in a graduate engineering degree program at a Canadian university. Candidates must use the fellowship to complete a graduate degree that includes a thesis on a topic in the engineering of broadband communication systems or computer science.



Learning Resources, Publications, Grants and Fellowships

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For further information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Canadian Forest Service Graduate Supplements

This science and technology initiative from the Canadian Forest Service (CFS) promotes graduate research in forestry and related fields in Canada. It also encourages and supports students to carry out all or part of their research at one of the five CFS centres and increases contacts between CFS research scientists and Canadian universities.

Applicants must apply to one of the graduate scholarship programs offered by the Natural Sciences and Engineering Research Council (NSERC) or by the Social Sciences and Humanities Research Council (SSHRC). Only successful applicants are eligible for the supplements.

In addition to the NSERC/SSHRC scholarship, recipients will be awarded a supplement of \$5,000 per year by the CFS. The supplement is renewable for as long as recipients are holders of their NSERC/SSHRC postgraduate scholarship, usually for a period of two years.

For more information, contact:

Natural Resources Canada

Science Branch

Canadian Forest Service Graduate Supplements

580 Booth Street, 7th Floor

Ottawa, ON K1A 0E4

Tel: (613) 947-8997

Fax: (613) 947-9090

E-mail: jkarab@nrcan.gc.ca

Web site: <http://nrcan.gc.ca/cfs>

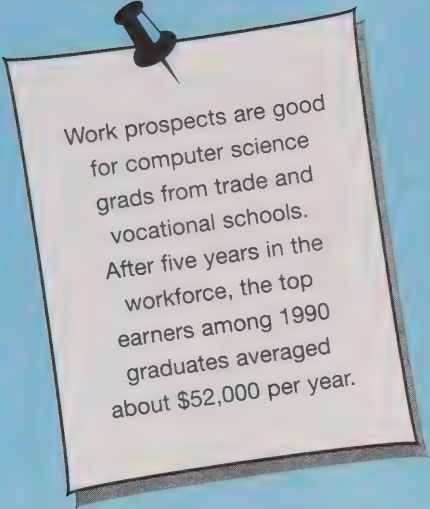


Canadian Institutes of Health Research (CIHR)

Science Writer Scholarships

Every year, the CIHR grants two Undergraduate Science Writer Scholarship and Internship awards. One award is for a student enrolled in an English-language program and one is for a student enrolled in a French-language program. Each award consists of a \$5,000 annual scholarship for a maximum of two years and up to \$5,000 for a four-month internship at CIHR or in affiliation with CIHR.

Applicants must be Canadian citizens or have lived in Canada for at least two years as a permanent resident. They must be enrolled in a third- or fourth-year undergraduate program in the liberal arts (e.g. communications, journalism, history, literature, psychology, etc.) with a science minor. Students in a science program who have a demonstrated aptitude for writing are also eligible. Applicants must also have previous work experience, either paid or volunteer, where science writing was a major part of the assignment.



Work prospects are good
for computer science
grads from trade and
vocational schools.
After five years in the
workforce, the top
earners among 1990
graduates averaged
about \$52,000 per year.

**For more information, visit the
AUCC Web site, or contact:**

Association of Universities and Colleges of Canada

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

Web site: www.aucc.ca

E-mail: awards@aucc.ca



Canadian Northern Studies Trust Awards Program

The trust awards allow students from all parts of Canada to gain experience and develop skills. These scholarships support students enrolled in graduate and undergraduate degree programs or other courses of study at a recognized Canadian university or college.

The Association of Canadian Universities for Northern Studies (ACUNS) administers the following scholarships of the Canadian Northern Studies Trust (CNST). The deadline for application for all awards is January 31.

Studentships in Northern Studies

Valued at \$10,000, studentships cover a 12-month period of study. Applicants must be Canadian citizens or permanent residents of Canada who are enrolled in a doctoral program at a Canadian university. Proposals are especially invited from candidates who will (a) engage in research culminating in a thesis or other such document, (b) include direct northern experience as part of their studies, and (c) whose programs are relevant to northern themes, problems or issues. Research must be conducted in northern Canada. All subject areas, including interdisciplinary studies, will be considered. The selection committee will be guided by academic record, potential benefit of the research, originality, and the applicants' interest in, and commitment to, northern studies. An award may be used for expenses or as a stipend, or both.

Caribou Research Award

Valued at up to \$2,000, this award can be held concurrently with the Canadian Northern Studies Trust Special Bursary for Northern Residents. The award is open to Canadian citizens or permanent residents of Canada who are full-time students enrolled in a recognized Canadian community college or university pursuing studies that will contribute to the understanding of Barren Ground Caribou (and their habitat) in Canada. Preference will be given to individuals who are



normally resident in one of the caribou-using communities on the range of the Beverly and Qamanirjuaq Barren Ground Caribou, and then to students conducting research on the Beverly and Qamanirjuaq Barren Ground Caribou and their habitat.

Research Support Opportunity in Arctic Environmental Studies

This opportunity consists of logistical support for up to 365 days for research undertaken at Eureka on Ellesmere Island, a Canadian High Arctic Weather Station (HAWS). It is open to Canadian students or permanent residents in Canada engaged in graduate programs at Canadian universities in any appropriate "environmental" discipline in the physical and/or biological sciences. Preference will be given to master's students and doctoral students at an early stage in their programs, and to proposals for which a HAWS location is demonstrably advantageous. The recipient will receive board and lodging free at the Eureka station for up to 365 days within a predetermined three-year period.

Cooperative Award (Canadian Northern Studies Trust)

Valued at up to \$2,000, and sponsored by Arctic Cooperatives and the NWT Cooperative Business Development Fund, this award can be held concurrently with a Canadian Northern Studies Trust Special Bursary for Northern Residents. The goal of this award is to allow individuals with broad northern experience to undertake studies that have relevance to cooperatives in the Northwest Territories. The course of study may be undertaken at a recognized Canadian community college or a Canadian university. The award is open to Canadian citizens or permanent residents of Canada. Preference will be given to northern residents. Applicants who are not northern residents must be full-time students at a recognized Canadian community college or a Canadian university.

The James W. Bourque Studentship in Northern Geography

Valued at \$5,000, this studentship is awarded to a student enrolled in either a master's or doctoral program at a Canadian university conducting research leading to a thesis on a subject relating to northern geography. Applications are especially invited from candidates who will include direct northern experience as part of their studies and whose programs are relevant to northern themes, problems or issues. The research must be conducted in Canada, north of the southern boundary of the sporadic discontinuous permafrost zone.

Special Bursary for Northern Residents

Valued at up to \$5,000, these bursaries allow persons who are northern residents and in need of financial assistance to pursue their education at a degree-granting institution (college or university) anywhere in Canada. These bursaries allow individuals with broad northern experience to undertake college or university studies that may or may not lead to the completion of a degree or diploma in a field of concern to themselves and other people in the North. It is expected that this educational experience will be flexible. Preference will be given to applicants who were born and raised in northern Canada. It is desirable that the recipients have a sponsor at the university or college of their choice who will take responsibility for developing and directing their study program. Successful applicants are encouraged to act as resource persons in the academic institution that they are visiting and to share their specific knowledge of northern issues and conditions with other students and staff.

For further information, contact:

Awards Program

Canadian Northern Studies Trust

Association of Canadian Universities for Northern Studies

17 York Street, Suite 405

Ottawa, ON K1N 9J6

Email: acuns@cyberus.ca

Web Site: www.uottawa.ca/associations/aucen-acuns



C.D. Howe Memorial Foundation Engineering Awards Program

Two scholarships, valued at \$6,000 each, are granted each year to engineering students (one male, one female) who have completed the first full year at a Canadian faculty of engineering. The awards are renewable twice for a maximum tenure of three years.

Candidates must be Canadian citizens or permanent residents who intend to continue their studies in engineering. Candidates must also have obtained a first-class standing as defined by the nominating institution.

Candidates must be nominated by deans of engineering at universities that are members of, or affiliated with a member of, the Association of Universities and Colleges of Canada (AUCC). Each university may nominate two candidates (one male, one female) to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Cement Association of Canada Environmental Scholarships Program

Six scholarships, valued at \$1,500 each, are available to students entering the third year of a full-time undergraduate program in environmental science or environmental engineering. Each scholarship is for two years or until the recipient obtains a first degree — whichever occurs first.

Applicants must be Canadian citizens or must have lived in Canada for at least two years as permanent residents. They must also:

- have completed the two years of coursework required to continue into a third year of the program; and
- have obtained a minimum academic standing of 75% (or equivalent) in both of their previous years.

Applications are by nomination only. The Canadian Cement Association of Canada has selected the 17 participating educational institutions. (The complete list is available on the Association of Universities and Colleges of Canada — AUCC Web site.) The deans of eligible faculties or department heads from these institutions may each nominate one candidate. A total of six winners will be selected, one from each of the following provinces: Alberta, British Columbia, Newfoundland, Nova Scotia, Ontario and Quebec. Nominations must be submitted to the AUCC.

For more information:

Association of Universities and Colleges of Canada

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



CIBC Youthvision Scholarship Program

To encourage high school and CEGEP students to pursue their post-secondary studies, CIBC offers 30 scholarships valued at up to \$4,000 each or the actual tuition fees plus summer employment.

Candidates must be Canadian citizens or permanent residents and must be graduating, or have graduated, with a minimum average of 60%. They must also be enrolled in a Big Brothers and Sisters of Canada (BBSC) agency program.

For more information and application forms, please call the BBSC toll-free number below.

Big Brothers and Sisters of Canada

Toll-free: 1 800 263-9133



CIDA Awards Program for Canadians

This program offers awards of up to \$10,000 to Canadian citizens and permanent residents who wish to participate in international development through a project of their own initiative. The international development project is to be carried out in collaboration with an organization in a country eligible under Canada's Official Development Assistance framework and must address a specific field of endeavour within the Aid Policy of the Canadian International Development Agency (CIDA).

Eligible projects include:

- field research components undertaken by students as part of their master's degree program;
- voluntary service or research projects designed by individuals with professional experience; and

- internships, or internships combined with study terms, initiated by students in master's of business administration programs.

The award can be for a working period of up to 12 months.

For more information, contact:

Canadian Bureau for International Education (CBIE)

Canadian Awards Division

220 Laurier Avenue West, Suite 1100

Ottawa, ON K1P 5Z9

Tel: (613) 237-4820 ext. 234

Fax: (613) 237-1073

Web site: www.cbie.ca



Civil Law/Common Law Exchange Scholarship Program

This student exchange program provides law students in common law programs with the opportunity to pursue studies in civil law programs — and vice versa — for a full university term.

The objective of this program is to promote a better understanding of the bi-juridical nature of the Canadian justice system as well as the differences between Quebec's civil law system and the common law system used in the other provinces and territories. Participating students must relocate for the duration of the exchange.

The program is administered by the Council of Canadian Law Deans and is valued at \$2,500 — with an additional \$500 for eligible travel expenses under specific guidelines. It is open to bilingual second- and third-year law students at Canadian universities. Students may opt for either the September or the January term. The deadline for application coincides with university registration deadlines.

For more information, ask the law faculty at your university, or contact:

Department of Justice Canada

Ottawa, ON K1A 0H8

Toll-free: 1 888 606-5111

Fax: (613) 941-2269

E-mail: mireille.provost@justice.gc.ca



CN Aboriginal Scholarships

Canadian National (CN) makes scholarships available to Inuit, status or non-status Indians, or Métis students entering or enrolled full-time in a post-secondary program in Canada that can lead to a career in the transportation industry. This includes such fields as engineering, business, computer science, communications and technical studies.

Eligible candidates may receive an award for up to four years, but they will have to reapply each year. Applications are due by June 1.

**For further information and
application forms, contact:**

Aboriginal Scholarships

c/o National Aboriginal Achievement Foundation

70 Yorkville Avenue, Suite 33A

Toronto, ON M5R 1B9

Toll-free: 1 800 329-9780

Web site: www.cn.ca (Follow the links to "Scholarships".)



CN Scholarships for Women

CN encourages women to pursue non-traditional careers in areas such as trades, technology and operations. Up to 58 scholarships of \$500 each are awarded to women enrolled in technical programs at community colleges for the fall semester.

Applications are due by October 15 and should be submitted to your educational institution.

For more information, contact:

Your educational institution.



Commonwealth Scholarship and Fellowship Plan

The Commonwealth Scholarship and Fellowship Plan helps finance master's or doctoral graduate studies or, in some countries, research toward a Canadian graduate degree. The program usually pays for tuition and airfare and provides a living allowance.

Countries offering awards for the 2002–2003 academic year include India, Fiji, Malaysia, New Zealand, Sri Lanka, Uganda and the United Kingdom.

For information about awards that will be available for the year 2003–2004, please contact the ICCS or consult its Web site at that time.

Applicants must have completed a university degree or expect to graduate before receiving the award, have at least an A- average and be Canadian citizens or permanent residents.

Application due dates vary by country. The awarding country makes the final selection of candidates.

**Application forms and more
information are available from:**

International Council for Canadian Studies

75 Albert Street, Suite 908

Ottawa, ON K1P 5E7

Tel: (613) 789-7828

Fax: (613) 789-7830

E-mail: general@iccs-ciec.ca

Web site: www.scholarships-bourses-ca.org



Department of National Defence Security and Defence Forum Scholarship Program

Scholarships are awarded to qualifying master's and doctoral candidates pursuing studies related to current and future Canadian national security and defence issues, including their political, international, historical, social, military, industrial and economic dimensions. The Department also offers the R.B. Byers Postdoctoral Fellowship.

Eight master's scholarships valued at \$8,000, four doctoral fellowships valued at \$16,000 and three postdoctoral fellowships valued at \$27,000 are granted. All applicants must be Canadian citizens or permanent residents. In addition, applicants must hold an honours bachelor's degree or master's degree, or the equivalent, before taking up the award. Upon reapplication, awards for those at the master's level are renewable for an additional year, and awards at the PhD level may be renewed twice; postdoctoral fellowships are non-renewable.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For further information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca



Doctoral Research Awards

Doctoral Research Awards provide special recognition and support to students who are pursuing a doctoral degree in the health sciences in Canada. Awardees will receive an annual stipend of \$19,030 and a yearly research and travel allowance of \$500. The maximum period of support is three years. The award is not renewable.

The program is open to Canadian citizens and permanent residents. Students must be engaged in full-time research training in a Canadian graduate school to be eligible. At the time of application, candidates must have completed at least 12 months of graduate study at the master's or PhD level and have been registered for no more than 26 months as a full-time student in a doctoral program.

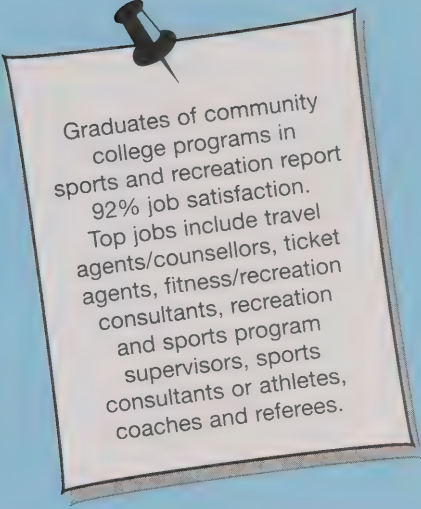
The doctoral work for which support is sought should normally be under the supervision of a researcher who holds operating or salary funds obtained through a Canadian Institutes of Health Research (CIHR) peer review process. Awards must be held in Canada.

The application deadline is October 15. Program guidelines and application forms are available on CIHR's Web site.

For further information, please contact:

Canadian Institutes of Health Research Awards Unit

Tel: (613) 954-1960
Web site: www.cihr.ca



Graduates of community college programs in sports and recreation report 92% job satisfaction.

Top jobs include travel agents/counsellors, ticket agents, fitness/recreation consultants, recreation and sports program supervisors, sports consultants or athletes, coaches and referees.



EDC International Studies Scholarships

Recognizing Canada's need to promote an export culture and a globally-minded workforce, the Export Development Corporation (EDC) offers scholarships for undergraduate business or economic students and to MBA students who have demonstrated an interest in international business, international relations or finance.

The scholarships are open to undergraduate students entering their last one or two years of study and to MBA students entering their final year of study. Applicants must be Canadian students and must be studying full-time at one of our 18 partner universities.

The scholarships are valued at CAD\$3,000 for students at the undergraduate level and CAD\$5,000 for students at the MBA level. An opportunity for a summer/co-op remunerated employment work term of four months at EDC is also included in the award. The work term may offer career experience in a wide variety of areas such as communications, finance, economics, government and international relations, information systems and marketing.

For more information:

Web site: [www.edc-see.ca /youth](http://www.edc-see.ca/youth)



Emergency Preparedness Canada Research Fellowship in Honour of Stuart Nesbitt White

The intent of this fellowship is to encourage disaster research and emergency planning in Canada by developing qualified professionals in this field. It is open to Canadian citizens or permanent residents.

Preference is given to applicants who hold a master's degree and who will be pursuing doctoral studies, especially in urban and regional planning, economics, earth sciences, civil engineering, risk analysis and management, systems science, social science, business administration or health administration. Multidisciplinary studies are encouraged. Candidates with a bachelor's degree are also considered.

One fellowship of \$13,500 is awarded each year. The fellowship is for one year and may be renewed on reapplication for up to two additional years.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information and an application form, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Fairfax Financial Holdings Limited Program

Up to 60 scholarships are offered each year to students in any discipline who are in need of financial assistance. Of these 60, 36 are valued at \$5,000 and are available to students in an undergraduate university program, and 24 (valued at \$3,500) are available to students enrolled in a college technical diploma program. Scholarships are for three years or until the recipient obtains his or her first degree/diploma — whichever occurs first.

Candidates must be Canadian citizens or permanent residents completing the first year of a university program or college technical diploma program. They must be enrolled on a full-time basis, as defined by their educational institution, and have achieved a high academic standing.

The scholarships are tenable at any Canadian educational institution that is a member, or is affiliated with a member, of the Association of Universities and Colleges of Canada (AUCC) and any colleges that are members of the Association of Canadian Community Colleges. Applications are by nomination only. Each eligible institution may nominate only one candidate. Applications should be submitted to the AUCC.

**For more information or application forms, visit the
AUCC Web site or contact:**

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



FCC and 4-H Scholarship Awards Program

Farm Credit Canada (FCC) is committed to the future of farming. Today's classrooms contain tomorrow's leaders and innovators in agriculture. Recognizing this, FCC is proud to support future Canadian farmers and rural youth. Through the FCC and 4-H Scholarship Awards Program, we help prepare young people to meet agriculture's challenges in the 21st century.

Each year of the program, scholarships are available to 4-H members across Canada. In Quebec, members of the Association des jeunes ruraux du Québec (AJRQ) and Quebec Young Farmers (QYF) are eligible to apply.

**For more information, please contact your provincial
4-H office, your nearest FCC office or:**

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue, Building No. 26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.fcc-sca.ca



Fessenden-Trott Awards

Undergraduate students in all disciplines who are completing their first year of a university program in the year they apply and have attained a high academic standing are eligible for one of four awards. Applicants must be Canadian citizens or permanent residents.

The awards are valued at \$9,000 each and are granted and are tenable at any university that is a member of the Association of Universities and Colleges of Canada (AUCC) or is affiliated with a member institution. Each year, the awards are restricted to universities in a specific area of Canada: the Atlantic provinces in 2000, Ontario in 2001, the Western provinces in 2002 and Quebec in 2003.

Applications are by nomination only, and each university may nominate only one candidate. The application must be sent to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Foreign Government Awards Program

Graduate students, and those completing a first degree and intending to go on to graduate studies, who are Canadian citizens are eligible to apply for a scholarship to study or conduct research abroad in all disciplines. Depending on the host country, most awards include airfare, tuition and living expenses.

Scholarships for the year 2002–2003 are offered by several countries, including Chile, Colombia, Finland, France, Germany, Korea, Mexico, Russia and the Philippines.*

- * To be confirmed. Interested candidates should contact the International Council for Canadian Studies (ICCS) or visit its Web site.

For information about awards that will be available for the year 2003–2004, please contact the ICCS or consult its Web site at that time.

Note: The governments of Italy, Japan, The Netherlands and Spain also offer awards to Canadian graduate students. The embassies of these countries in Canada are responsible for the administration of their respective scholarships.

For more information and an application form, contact:

International Council for Canadian Studies

75 Albert Street, Suite 908

Ottawa, ON K1P 5E7

Tel: (613) 789-7828

Fax: (613) 789-7830

E-mail: general@iccs-ciec.ca

Web site: www.scholarships-bourses-ca.org



Frank Knox Memorial Fellowships, Harvard University

Up to three fellowships of USD\$17,000 are awarded to Canadian citizens or permanent residents of Canada who have recently graduated, or are about to graduate, from an institution in Canada that is a member of the Association of Universities and Colleges of Canada (AUCC).

The award must be applied toward graduate studies in one of the faculties at Harvard University: arts and sciences (including engineering), business administration, design, divinity studies, education, law, public administration, medicine, dental medicine or public health.

Candidates are responsible for gaining admission to Harvard University by the faculty deadline. Applications for the fellowship must be submitted to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca

Frederick T. Metcalf Award Program, Canadian Cable Television Association



The Canadian Cable Television Association honours its founding chairman with a \$5,000 scholarship awarded each year to a qualified full-time student. Candidates must be pursuing a master's degree in a program related to the development and delivery of cable communication services in Canada.

Candidates must be Canadian citizens or permanent residents. Selection is based on academic achievement, the suitability of the proposed thesis project and the interest expressed by the candidate in pursuing a career in the cable television industry.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca



George Tanaka Memorial Scholarship Program

This \$2,000 scholarship is offered to eligible full-time students enrolled in an undergraduate architecture, landscape architecture, art or culture program.

Candidates must be Canadian citizens or must have held permanent resident status for at least one year prior to their nomination. They must also have completed at least the first year of their degree program at one of the following universities: University of British Columbia, University of Guelph, McGill University or University of Toronto.

Applications are by nomination only. The deans or department heads of eligible faculties from participating educational institutions may each nominate up to two candidates. One scholarship is available per year. The scholarship is for one year, although students may reapply in subsequent years.

Applications should be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca



Grants to Artists

The Canada Council for the Arts is a national arm's length agency that provides a wide range of grants and services to professional Canadian artists and arts organizations. These artists and organizations may specialize in dance, media arts (i.e. film, video, audio, new media), music, theatre, writing, publishing, the visual arts, interdisciplinary work and performance art.

To apply for grants, artists must be Canadian citizens or permanent residents of Canada and must be professionals. The Canada Council defines a professional artist as someone who:

- has specialized training in the field — not necessarily in academic institutions;
- is recognized as such by his or her peers — artists working in the same artistic tradition; and
- has a history of public presentation or publication.

Artists who are awarded a Canada Council grant will be required to devote a substantial portion of their time to their program of work during the tenure of the grant.

For more information, please contact:

The Canada Council for the Arts

350 Albert Street

PO Box 1047

Ottawa, ON K1P 5V8

Tel: (613) 566-4414 ext. 5060

Toll-free: 1 800 263-5588 ext. 5060

TTY (TDD): (613) 565-5194

E-mail: info@canadacouncil.ca

Web site: www.canadacouncil.ca



IDRC Doctoral Research Awards (IDRA)

Are you a doctoral student at a Canadian university interested in doing fieldwork in Latin America, Africa, Asia or the Middle East?

The International Development Research Centre (IDRC) provides research awards up to a maximum of \$20,000 per year to cover fieldwork expenses (travel, accommodation and board, and research costs) at the doctoral level.

You must be a Canadian citizen or a permanent resident. The additional requirements are complex, and deadlines vary each year.

Applications are available at university graduate departments.

For more information, contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/eycrinfo.html



Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students

To encourage Canadian students with a disability to pursue university studies leading to a first degree, Imperial Tobacco Canada Limited offers a maximum of 10 scholarships annually, valued at \$5,000 each.

Candidates must be Canadian citizens or permanent residents of Canada for at least two years. They must be entering or currently enrolled in a first undergraduate degree program at a Canadian post-secondary institution. Students must reapply for awards in subsequent years.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate in post-secondary learning.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program for Imperial Tobacco Canada Limited.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



International Space University Summer Session

Ten to 15 scholarships are available for studies in the field of aerospace during a summer session.

This program is sponsored by the Canadian Foundation for the International Space University.

For more information, contact:

Association of Universities and Colleges of Canada

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: jgallagh@aucc.ca

Web site: www.aucc.ca

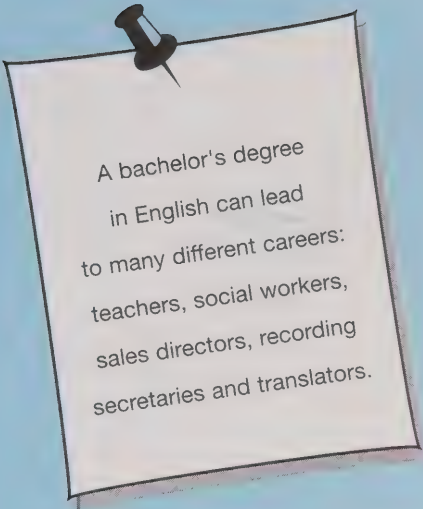


J. Armand Bombardier Internationalist Fellowships

This program provides opportunities for Canadians to study abroad in order to build their international competence and to further Canada's participation in the world economy in the new millennium.

Outstanding university graduates of proven academic merit and demonstrated personal suitability may each be eligible for a fellowship of up to \$10,000 for a study period of up to 12 months.

There are 25 fellowships awarded annually through a competitive process.



A bachelor's degree
in English can lead
to many different careers:
teachers, social workers,
sales directors, recording
secretaries and translators.

**For more information and
an application form, contact:**

Canadian Bureau for International Education

Scholarships and Awards Division

220 Laurier Avenue West, Suite 1100

Ottawa, ON K1P 5Z9

Tel: (613) 237-4820

Fax: (613) 237-1073

E-mail: smelanson@cbie.ca

Web site: www.cbie.ca



John G. Bene Fellowship Community Forestry: Trees and People

Canadian citizens and permanent residents enrolled at a Canadian university at the master's or doctoral level in the field of community forestry are eligible to apply for this award of \$15,000 per year. The award is designed to encourage studies in the area of social forestry and is renewable upon reapplication.

For more information, please contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/ebeneinf.html



Legal Studies for Aboriginal People Program

This program is designed to help Aboriginal people enter the legal profession. Métis and non-status Indians who wish to attend law school can apply for funding.

Through the Legal Studies for Aboriginal People Program (LSAP), the Department of Justice awards a limited number of bursaries each year. Once the student has qualified during the pre-selection process, the selection committee assesses the applications for bursaries according to the following set of criteria:

- financial need, as ascertained by the LSAP financial form;
- involvement with the Aboriginal community;

- proof of acceptance into law school or a pre-law program; and
- potential to succeed in law school, as demonstrated by academic background and/or work experience.

The number of bursaries awarded annually is based on the availability of funds within the given fiscal year. Bursaries must therefore be used within the fiscal year they are awarded.

For more information, contact:

Department of Justice Canada

Ottawa, ON K1A 0H8

Tel: (613) 941-0388

Toll-free: 1 888 606-5111

Fax: (613) 941-2269

E-mail: mireille.provost@justice.gc.ca or LSAP@justice.gc.ca

Web site: http://canada.justice.gc.ca/publications/aeda/index_en.html

Mattinson Endowment Fund Scholarship for Disabled Students



The scholarships encourage Canadian students with a disability to pursue university studies with the objective of obtaining a first university degree. Applicants must be Canadian citizens or have lived in Canada for at least two years as permanent residents. They must be entering or currently enrolled in a first undergraduate degree program. All disciplines are eligible.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in post-secondary learning.

Awards of \$2,500 are available for one year. Recipients may reapply in subsequent years.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers this program.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



NSERC Industrial Postgraduate Scholarships

These scholarships provide financial support for highly qualified science and engineering graduates that allows them to gain research experience in industry while undertaking advanced studies. NSERC will pay a stipend of \$13,800 per year to the university. In addition, the sponsoring company is required to pay at least \$5,500 a year to the university in scholarship funds.

Students who are enrolled as full-time candidates for a master's or doctoral degree at a Canadian university, and are Canadian citizens or permanent residents living in Canada at the time of nomination, are eligible.

There are no set deadlines for the program. University Scholarship Liaison Offices are responsible for nominating candidates and administering the scholarships. You can apply for a postdoctoral fellowship by completing Form 200.

More information is available from:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 995-5521

E-mail: schol@nserc.ca

Web site: www.nserc.ca



NSERC Postdoctoral Fellowships

These fellowships provide support to the most promising researchers at a pivotal time in their careers. Canadian citizens and permanent residents who hold a doctorate in the natural sciences or engineering are eligible. Support is \$35,000 per year for a maximum of 24 months. Applications for the annual competition must be received by the Natural Sciences and Engineering Research Council of Canada (NSERC) by November 15.

You can apply for a postdoctoral fellowship by completing Form 200.

For further information, contact:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 995-5521

E-mail: schol@nserc.ca

Web site: www.nserc.ca



NSERC Postgraduate Scholarships

Postgraduate scholarships (PGSs) provide financial support to high-calibre scholars who are engaged in a master's or doctoral program in the natural sciences or engineering. The value of a PGS-A award, for students in their second or third year of graduate studies, is \$17,300 per year. Scholarship support is for a maximum of 24 months.

A PGS-B award for doctoral students in their third or fourth year of graduate studies is \$19,100 per year. Scholarship support is for a maximum of 24 months.

Students currently enrolled at a Canadian university must apply through their university Scholarships Liaison Office. The application deadlines will vary by university. Other potential applicants should consult their nearest Canadian university or visit the NSERC (Natural Sciences and Engineering Research Council of Canada) Web site for further information. All applications for the annual competition must be received at NSERC by November 15. Applicants must complete Form 200.

More information is available from:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 995-5521

E-mail: schol@nserc.ca

Web site: www.nserc.ca



Official Language Fellowships

These bursaries allow post-secondary students to study in their second official language and enable Francophone students from minority areas to continue post-secondary studies in their mother tongue. Bursaries are for one year or two semesters, and bursary levels vary based on the discretionary guidelines applied in individual provinces and territories. The bursary may also cover travel costs for students who are part of an official-language minority community.

The program is funded by the Department of Canadian Heritage and is administered by the provincial or territorial government departments responsible for higher levels of education. Deadlines vary from one province or territory to another.

For more information and an application form, contact the coordinator for official language fellowships at the relevant government department in your province or territory.



Organization of American States PRA Fellowship Program

Are you interested in advanced study or research involving a member country of the Organization of American States? Fellowships are available to encourage the economic, social, scientific and cultural development of the member states of the Organization of American States. The program's goal is to promote a stronger bond and better understanding among the peoples of the Americas.

Applicants must be Canadian citizens or permanent residents, and applications are due on a specified date in January each year.

**For further information or
for application forms, contact:**

International Council for Canadian Studies

75 Albert Street, Suite 908

Ottawa, ON K1P 5E7

Tel: (613) 789-7828

Fax: (613) 789-7830

E-mail: general@iccs-ciec.ca

Web site: www.scholarships-bourses-ca.org



Petro-Canada Graduate Research Award Program

To recognize academic excellence and to support and encourage graduate research in specialized fields of study relating to the petroleum industry, Petro-Canada offers up to four \$10,000 scholarships.

Candidates must be Canadian citizens or permanent residents and be working full-time toward a master's or doctoral degree in a subject related to the oil and gas industry. Fields of study may include the sciences, engineering, social sciences and business administration. Awards are granted on the basis of academic standing and demonstrated potential for advanced study and research.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program for Petro-Canada.

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

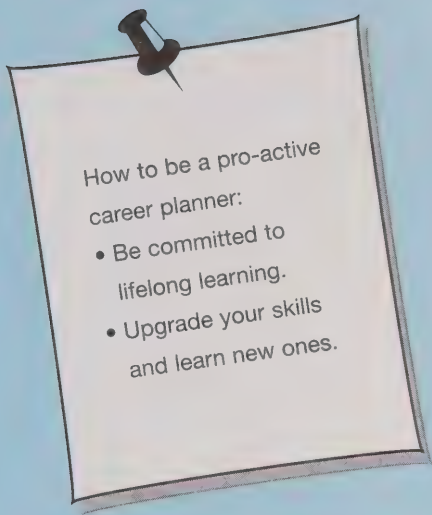
Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Queen Elizabeth Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program



The program encourages young Canadians who wish to improve their proficiency in their second official language. Participants pursue full-time studies at another university that functions in the other official language and in a milieu in which that language predominates.

All disciplines except translation are eligible. Students must continue studies in the discipline in which they are enrolled at their home university.

Candidates must be Canadian citizens or permanent residents enrolled in the second or third year of their first undergraduate university program. Candidates attending a Quebec institution can be in their first year of a first undergraduate program.

The program provides non-renewable scholarships of \$5,000 for one academic year, plus transportation expenses for one return trip between the place of residence and the university to be attended.

Each member institution of the Association of Universities and Colleges of Canada (AUCC) may nominate one candidate. Each university may set its own policies and procedures for the selection of its nominee. The university nominations must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program on behalf of the Department of Canadian Heritage.

Candidates can obtain information and application forms from their university awards office or by contacting:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca,

Web site: www.aucc.ca



Scholarships, Bursaries and Awards for Aboriginal Students

Scholarships, Bursaries and Awards for Aboriginal Students is a guide to the universities, colleges, professional associations and businesses that have scholarships, bursaries or honorariums available to students with Aboriginal ancestry studying in Canada.

Copies are available at the information kiosk at Indian and Northern Affairs Canada (INAC), or by contacting:

Tel: (819) 997-0380

E-mail: InfoPubs@inac.gc.ca

Web sites:

www.ainc-inac.gc.ca/ps/ys/index_e.html (INAC)

www.ayn.ca (Aboriginal Youth Network)



SSHRC Doctoral Fellowships Program

If you are a Canadian citizen or permanent resident of Canada registered in a doctoral program or you have completed or are about to complete a master's degree in the humanities or social sciences, you may be interested in applying for a Social Sciences and Humanities Research Council of Canada (SSHRC) Doctoral Fellowship.

The fellowship provides financial support of up to \$17,700 per year to students pursuing a doctoral degree on a full-time basis. The fellowship may be renewed up to and including the fourth year of doctoral study.

Applications are due by November 15 for students not registered at a Canadian university. Students registered at a Canadian university must submit their applications directly to their department head by the deadline set by the university.

SSHRC also offers several fellowship supplements for research in forestry, tobacco control, adult literacy, federalism and geomatics (GEOIDE).

Application guides and forms are available on the SSHRC Web site. Information is also available from:

Social Sciences and Humanities Research Council

Fellowships

350 Albert Street

PO Box 1610

Ottawa, ON K1P 6G4

Tel: (613) 943-7777

Web site: www.sshrc.ca



Strategic and Standard Research Grant Programs

These programs encourage researchers to employ students to participate in projects funded by the Social Sciences and Humanities Research Council (SSHRC). By participating in research projects conducted by the best Canadian researchers in disciplinary as well as interdisciplinary collaborative research contexts, young students diversify and enrich their learning experience.

Contact your university department head to see what opportunities may exist to work on an SSHRC-funded research project.

For more information, please contact:

Social Sciences and Humanities Research Council

350 Albert Street

PO Box 1610

Ottawa, ON K1P 6G4

Tel: (613) 992-0691

Web site: www.sshrc.ca



Summer Language Bursary Program

The ability to speak both of Canada's official languages can be a tremendous asset when you start seeking employment. The Summer Language Bursary Program gives you the opportunity to learn either English or French as a second language.

The program grants bursaries to students across Canada, allowing them to participate in five-week immersion courses in English or French at accredited institutions. Canadian students who have completed at least grade 11 (or secondaire V in Quebec) and who have been enrolled as full-time students for at least one semester during the academic year are eligible.

The deadline for applications is February 15.

For information, contact the Department of Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.



TD Canada Trust Scholarship Program for Outstanding Community Leadership

To encourage high school students to pursue their post-secondary studies, TD Canada Trust offers 20 renewable scholarships valued at \$3,500 a year toward living expenses plus tuition and summer employment as well as 60 one-time Certificate of Merit Awards valued at \$500.

Candidates must be Canadian citizens or permanent residents. They must be graduating from their last year of high school (and/or CEGEP in Quebec) and have demonstrated involvement in community leadership. The deadline for applications is November 1.

For information, contact:

Toll-free: 1 800 308-8306



The Paul Sargent Memorial Linguistic Scholarship Program

Two scholarships, valued at \$12,000 each, are awarded annually and are renewable for one additional year. Candidates must be Canadian citizens at the time of application. Applicants must have at least an intermediate level of competence in an Oriental, Middle Eastern or Eastern European language (the minimum proficiency required would be a consistent A- in language courses) and must hold a bachelor's degree in a related field with a record of high academic achievement.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information, contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Undergraduate Student Research Awards in Industry

These awards are designed to stimulate interest in research in the natural sciences and engineering in an industrial setting. They encourage students to undertake graduate studies in these fields. These awards have a maximum value of \$4,000, paid at a rate of \$250 per week for a maximum of 16 weeks. Companies are required to supplement the award by at least 25% of its value.

To be eligible you must be registered full-time in a bachelor's degree program in the natural sciences or engineering, and be a Canadian citizen or permanent resident. You must have completed at least the first two years of your bachelor's degree with a minimum B average.

The employer determines the deadline for applications.

To apply for these awards, you must complete Form 202.

Application forms and lists of eligible companies are available from the NSERC Undergraduate Liaison Office at your university, or by contacting:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 996-2009

E-mail: schol@nserc.ca

Web site: www.nserc.ca



Undergraduate Student Research Awards in Universities

These awards are designed to stimulate interest in research in the natural sciences and engineering. They also encourage the students to undertake graduate studies in these fields. NSERC provides undergraduate students with the opportunity to conduct research for short periods at a Canadian university. Students receive \$1,000 per month for up to four months, which is supplemented by at least 25% by the university (\$4,000 plus university contribution).

These awards are available to Canadian citizens and permanent residents who, at the time of application, are registered as full-time students in an eligible undergraduate program in the natural sciences or engineering at an eligible institution. Students must have obtained a cumulative minimum B average and have completed at least the first year of their bachelor's degree to be eligible.

The individual universities determine application deadlines. The university's internal procedures for selecting students must be followed. Applications must not be sent directly to NSERC by either the student or the head of the department. Contact the university at which you would like to work and complete NSERC Form 202.

More information and application forms are available from the NSERC Undergraduate Liaison Office at your university or by contacting:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 995-5521

E-mail: schol@nserc.ca

Web site: www.nserc.ca

Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship



Canadians and permanent residents enrolled at a Canadian university at the master's or doctoral level are eligible to apply for funding for field research in a developing country. This fellowship supports applied research on how the increased use of forage crops in cropping systems can improve agricultural production by farmers in developing countries.

The value of the award is \$20,000 per year, and the duration of tenure is one year. The award may be renewable upon application.

For more information, contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/ebentinf.html



Visiting Fellowships in Canadian Government Laboratories

This program provides promising young scientists and engineers with the opportunity to work with research groups or leaders in Canadian government laboratories and research institutions.

The fellowship has an annual value of \$36,785 plus a travel allowance for the fellow, spouse and children. There are no deadlines for application to this program. To apply for a visiting fellowship, you must complete Form 200.

For more information, contact:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 996-3762

E-mail: schol@nserc.ca

Web site: www.nserc.ca



Career Information Tools

A Career in Tourism: You Decide How Far to Go	55
Biotech Career Kit	56
Building Your Future – Career Awareness Products Catalogue.....	56
Canada Career Week.....	57
Canada Career Week: Getting Started	58
Canada Prospects	58
Canada Prospects – Facilitator's Guide	59
CanLearn Interactive	60
Career Directions	61
Careers in a Package	61
Careers in Culture	62
Careers in Transportation	62
DiscoverIT Web Site	63
Ellis Chart.....	64
Employability Skills Toolkit.....	64
EnviroCareers Resource Package	65
Essential Skills and HRDC InterOPTIONS CD-ROMs.....	66
Essential Skills Web site	67
Great Jobs/Solid Futures.....	68
HRDC Career Awareness Web Site.....	68
Job Futures.....	69
Jobs, Workers, Training and Careers Cluster	70
Labour Market Information Service.....	70
Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists	71
Looking for Work in International Development	72

Make the Skills Connection	73
Mazemaster	74
Meet the Sector Councils	75
Minding Your Own Business	80
New Steel: Doorway to the Future	80
REALM: Creating Work You Want	81
Smart Options.....	81
The Directory of Canadian Universities	82
The Edge.....	83
The Facilitator's Edge	83
The Healing Choice: You and a Career in Health.....	84
The Missing Link.....	85
The Real Game Series.....	86
The Work Handbook.....	87
Volunteering Works!	87
What's Your Favourite Subject?	88
Women in Information Technology	89
Your Guide to Using Career Directions	89
Youth Awareness and Education Program	90
Youth Awareness Initiatives	91
Youth Info Fairs.....	92
Youth Outlooks	93



A Career in Tourism: You Decide How Far to Go

The Canadian Tourism Human Resource Council (CTHRC) offers tourism career information resources that introduce the eight sectors of the tourism industry and provide information on the many career opportunities.

The *Student's Travel Map* profiles key positions in tourism's eight sectors. It also includes a section on educational programs offered in Canada and is available free on-line.

The *Career Planning Guide* offers specific information about potential career paths through a combination of information and exercises.

The CTHRC also offers an interactive CD-ROM introducing the eight sectors of tourism, a video and a Career Expo Manual for schools and businesses which are planning to host a career event.

For more information, contact:

Canadian Tourism Human Resource Council

170 Laurier Avenue West, Suite #1104

Ottawa, ON K1P 5V5

Tel: (613) 231-6949

Fax: (613) 231-6853

E-mail: cthrc@cthrc.ca

Web site: www.cthrc.ca



Biotech Career Kit

Designed to fit into the provincial science and career-planning curriculum, the Biotech Career Kit combines edutainment learning with serious science and is a comprehensive career resource.

This kit provides opportunities for users to:

- learn about career opportunities in biotechnology;
- understand what skills and thinking processes are involved in biotech careers;
- explore the interviewing process and human resources management principles; and
- engage in problem solving, critical thinking, evaluation and skill building.

For more information, contact:

Biotechnology Human Resource Council

401-116 Lisgar Street

Ottawa, ON K2P 0C2

Tel: (613) 235-1402

Fax: (613) 233-7541

E-mail: info@bhrc.ca

Web site: www.bhrc.ca



Building Your Future – Career Awareness Products Catalogue

This catalogue is a collection of the career awareness products produced by Human Resources Development Canada, its partners and sector councils. These products assist youth who are making key learning and career-related decisions, adults who are in mid-career

transition and employers who are examining the skills they are looking for in employees. Teachers, career counsellors and others employed in the career development field can utilize a number of these products in their work with both students and clients.

(Cat. No. Y-201-01-01)

To order, visit the Web site or contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



Canada Career Week

This national week-long series of events is held each year in the first week of November to inform young people about their career and employment options. Canada Career Week (CCW) is a great time to explore career opportunities for yourself, your family and your friends.

Brochures and informational material designed to help schools and communities develop CCW activities are available from:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



Canada Career Week: Getting Started

Getting Started is a useful resource published to support Canada Career Week. It provides organizers with ideas and suggestions that will help in the planning of Canada Career Week events. This resource guide includes articles on publicity, media relations, career fairs and co-operative education programs.

For more information, or to order a copy, contact:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



Canada Prospects

Produced in support of Canada Career Week, this newspaper-style publication features articles, quizzes, interviews and other tools designed to encourage informed career planning for career explorers of all ages.

Canada Prospects is published annually by the Canada Career Consortium (CCC).

For more information, or to order a copy, contact:

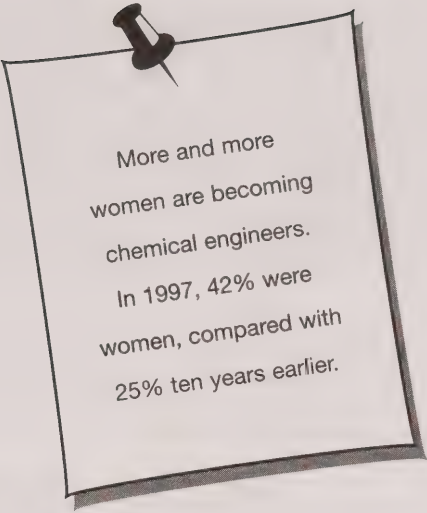
Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



More and more
women are becoming
chemical engineers.
In 1997, 42% were
women, compared with
25% ten years earlier.



Canada Prospects – Facilitator's Guide

A great resource for teachers, counsellors and facilitators to use with their clients and students.

Practical, flexible and easy to use, the *Canada Prospects Facilitator's Guide* is the ideal vehicle to deliver the value of *Canada Prospects*.

For more information, or to order a copy, contact:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



CanLearn Interactive

CanLearn Interactive is a comprehensive Internet resource that provides information, products and services designed to help Canadians make informed decisions in the selection and financing of learning opportunities. Developed by Human Resources Development Canada in partnership with provincial and territorial governments, national learning organizations and other stakeholders, CanLearn Interactive offers Canadians free interactive tools and single-window access to current, personalized and complete information.

CanLearn Interactive provides up-to-date information on Canadian universities, colleges and private-sector institutions, career options, and financial planning and assistance. A variety of interactive tools help you create learning and financial plans best suited to your needs. The site also houses a variety of databases where you can search for a wide range of on-line information.

CanLearn Interactive is Canada's only one-stop Web site for information and interactive tools designed to help you decide what and where to study and how to cover the costs.

For more information, contact:

CanLearn Interactive

Canada Student Loans Program

15 Eddy Street, 10th Floor

Hull, QC K1A 0M5

Fax: (819) 997-4660

E-mail: info@canlearn.ca

Web site: www.canlearn.ca



Career Directions

Career Directions provides detailed information on 185 occupations that do not require a university degree. It includes a description of each occupation and the related educational requirements such as community college, CEGEP, trades/ technical training, apprenticeship, on-the-job training and other specialized training.

For more information, or to order a copy, contact:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



Careers in a Package

This interdisciplinary teaching kit provides young people from grades 5 to 11 with a basic understanding of the packaging industry, its impact on the environment and its potential as a career choice.

To order, or for more information, contact:

The Packaging Career Council of Canada

Fax: (416) 490-7844

E-mail: info@packagingcareers.org

Web site: www.packagingcareers.org



Careers in Culture

Careers in Culture is an innovative and valuable set of booklets and an interactive CD-ROM designed to help youth, guidance or career counsellors, teachers and parents better understand career opportunities in the cultural sector. Checklists, word match-ups and other fun activities keep it interesting and informative.

For more information, contact:

Cultural Human Resources Council

#201-17 York Street

Ottawa, ON K1N 9J6

Tel: (613) 562-1535

Fax: (613) 562-2982

E-mail: info@culturalhrc.ca

Web site: www.culturalhrc.ca



Careers in Transportation

A video and a guide introducing high school students to careers in the transportation industry are available from the organizers of National Transportation Week.

For more information, please contact:

National Transportation Week

329 March Road, Suite 232, Box 11

Kanata, ON K2K 2E1

Tel: (613) 599-8119

Fax: (613) 599-7027

E-mail: rcross@cit.ca



DiscoverIT Web Site

The DiscoveryIT Web site provides Canadian high school students with the necessary tools to make informed career choices in the dynamic field of software. DiscoverIT.org includes information for students, educators and parents on:

- career-planning tools;
- labour market trends, including salary ranges;
- comprehensive job profiles based on the Occupational Skills Profile Model — a new industry standard;
- centralized information on post-secondary educational institutions and financing options;
- classroom and self-directed learning activities to help educators and students expand their educational horizons;
- educator resources, including a venue for sharing excellence; and
- links to key sites and partners.

For information, contact:

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551

Fax: (613) 230-3490

E-mail: info@shrc.ca

Web site: www.discoverIT.org



Ellis Chart

The Ellis Chart is a comparative chart of apprentice training programs available across Canada. Information on over 200 trades with apprenticeship programs is found in the Ellis Chart. (Cat. No. LM-435-12-99E)

For copies, contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



Employability Skills Toolkit

This five-step guide helps you manage your own skills development. It draws on the Conference Board of Canada's Employability Skills and Human Resources Development Canada's Essential Skills Research Project.

The Toolkit helps you to:

- recognize your employability skills, attitudes and behaviour;
- assess your skills;
- plan and design your skills development activities;
- get feedback to support your skills development; and
- market yourself.

For more information, visit:

Web site: www.conferenceboard.ca/nbec.



EnviroCareers Resource Package

This innovative suite of products, targeted at 14- to 24-year-olds, includes an introductory video, guidebook, interactive CD-ROM/ Web site, and eye-catching tabloid and newsletter. The package is designed to help youth understand the many options and opportunities environmental employment has to offer. A facilitator's guide is also included to help educators integrate the information across the curriculum.

Additional resources available on the Canadian Council for Human Resources in the Environment Industry (CCHREI) Web site include the EnviroJob Board, the Canadian Environment Education Compendium, Environmental Labour Market Reports, links to other useful sites and much more.

**Visit CCHREI's Web site or
call to get additional information.**

**Canadian Council for Human Resources in
the Environment Industry**

Suite 1450, 700-4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Fax: (403) 269-9544

E-Mail: info@cchrei.ca

Web site: www.cchrei.ca



Essential Skills and HRDC InterOPTIONS CD-ROMs

This interest inventory matches your interest profile with occupations from the National Occupational Classification (NOC) to help you select suitable careers.

Essential Skills are enabling skills that:

- help you perform the tasks required by your occupation;
- provide you with a foundation to learn other skills and other activities of daily life; and
- enhance your ability to adapt to workplace change.

You complete an inventory of 50 statements about types of work which interest you, and the InterOPTIONS program scores your responses and presents a list of suggested occupations.

For copies, contact:

Human Resources Development Canada

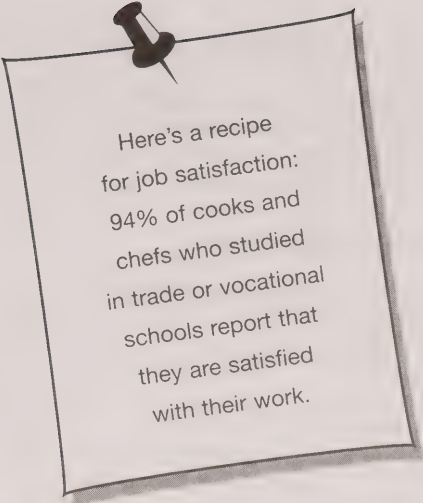
Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



Here's a recipe
for job satisfaction:
94% of cooks and
chefs who studied
in trade or vocational
schools report that
they are satisfied
with their work.



Essential Skills Web site

This site provides information about how people use Essential Skills in certain occupations.

Essential Skills are enabling skills that:

- help you perform the tasks required by your occupation;
- provide you with a foundation to learn other skills and other activities of daily life; and
- enhance your ability to adapt to workplace change.

Web site: www.hrdc.gc.ca/essentialskills



Great Jobs/Solid Futures

This multimedia package contains all the information you need about careers in Canada's heavy equipment industry: video, CD-ROM, brochure, fact sheets and a user guide. Open the package up . . . and get started on your tour of Great Jobs and Solid Futures!

For more information, contact:

Canadian Association of Equipment Distributors

4531 Southclark Place

Ottawa, ON K1T 3V2

Tel: (613) 882-8861

Fax: (613) 822-8862

E-mail: info@caed.org

Web site: www.solidfutures.org



HRDC Career Awareness Web Site

The Human Resources Development Canada (HRDC) Career Awareness Web site provides Canadians, particularly youth, with information on a broad range of learning and career-related programs, products and services. These resources enable Canadians to make informed decisions as they develop their career and learning strategies. Teachers, career counsellors and others employed in the career development field will find these resources beneficial in dealing with both students and clients.

Visit the HRDC Career Awareness Web site at:

www.hrdc.gc.ca/career



Job Futures

Job Futures can help Canadians with their career, education and training decisions, and provides up-to-date information about current and future career opportunities, work prospects, employment trends, earnings potential and the work experience of recent graduates from different fields of study.

This guide to tomorrow's jobs will be useful if you are:

- a student seeking information on the world of work and its relationship to education;
- a job seeker exploring work prospects and training opportunities;
- a worker thinking about upgrading your skills or making a career change; or
- a teacher, career guidance counsellor or parent providing advice on career choices and/or education options.

Job Futures is produced by Human Resources Development Canada (HRDC). It is available on the Internet, and print versions are available in public libraries and at HRDC offices. (See the Government of Canada pages of your telephone directory for the office nearest you.)

For a copy of the Job Futures suite of products, or for more information, contact:

Job Futures

Applied Research Branch

Human Resources Development Canada

165 Hôtel de Ville, 6th Floor

Hull, QC K1A 0J2

Toll-free: 1 800 935-5555

Fax: (819) 953-8584

Web site: www.jobfutures.ca



Jobs, Workers, Training and Careers Cluster

The Jobs, Workers, Training and Careers Cluster supports Canadians in their work search and career development by providing one-stop access to information related to jobs, occupations, learning, education, training, careers, labour market information and workplace issues.

You can access the Cluster through the Canada Site under the Canadians Gateway at:

Web site: www.canadians-canadiens.gc.ca.



Labour Market Information Service

Labour Market Information (LMI) is your one-stop Web site for information and analysis by a network of experts from across Canada. The LMI site can help you:

- search for work through lists of potential employers and information about new employers and emerging industries;
- make informed career decisions by providing employment trends plus comparative wage and working conditions;
- access up-to-date news on events in regional and local labour markets by industry sector; and
- find information on what wages to expect and what services are available in different communities.

If you do not have the Internet at home, you can access the LMI site by visiting your nearest Human Resources Centre of Canada, Employment Resource Centre, school or library.

To receive a hard copy of LMI, contact your local Human Resources Centre of Canada. Check the Government of Canada section of your telephone directory for the office nearest you.

Web site: www.labourmarketinformation.ca



Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists

Technicians and technologists work at the frontiers of Canadian industry, where exploration and discovery are altering the way in which we live and work. Colleges across Canada equip technicians and technologists with the practical training and skills that prepare them for the demanding and interesting challenges of technology careers.

Published by the Canadian Technology Human Resources Board, *Look Ahead, Get Ahead* contains up-to-date information on:

- industry trends
- employment statistics
- educational requirements
- educational resources
- reference lists
- career-planning information.

Profiles of 60 technicians and technologists highlight the many opportunities available in technology fields and how they are shaping the future. Students, teachers, career counsellors and parents will find all the information needed to make informed career decisions.

Practical and comprehensive, *Look Ahead, Get Ahead* is the ideal start to a career as a technician or technologist in Canada.

For more information, contact:

Canadian Technology Human Resources Board

251 Bank Street, Suite 201

Ottawa, ON K2P 1X3

Tel: (613) 233-1955

Toll-free: 1 800 216-9462

Fax: (613) 233-3812

E-mail: info@cthrb.ca

Web site: www.cthrb.ca



Looking for Work in International Development

Are you interested in working in the challenging area of world development? There are many possible routes to pursue, including the Canadian International Development Agency (CIDA), private companies, voluntary agencies and international organizations such as the United Nations.

CIDA has published a booklet entitled *Opportunities in International Development for Canadians and Permanent Residents*. This booklet describes the various types of work that exist in international development and suggests some early steps to take to pursue these jobs.

This booklet is available on CIDA's Web site.

For more information, or to obtain a copy, contact:

Canadian International Development Agency

Public Inquiries, Communications Branch

200 Promenade du Portage

Hull, QC K1A 0G4

Tel: (819) 997-5006

Fax: (819) 953-6088

Toll-free: 1 800 230-6349

TDD/TTY: (819) 953-5023 or

TDD/TTY toll-free: 1 800 331-5018

E-mail: info@acdi-cida.gc.ca

Web site: www.acdi-cida.gc.ca



Make the Skills Connection

This pamphlet shows the connection between Human Resources Development Canada's work on the Essential Skills Research Project and the Conference Board of Canada's Employability Skills. Educators, trainers, career counsellors and anyone interested in skills assessment and development will find the pamphlet useful as an introduction to:

- seeing what employers are looking for;
- linking to resources on how people use skills in different occupations; and
- describing and assessing skills.

(Cat. No. Y-257-04-01E)

To order, visit the Web site or contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



Mazemaster

This unique career and job exploration tool helps youth ages 14–29 make more effective transitions from school to work or from unemployment to employment.

Mazemaster is a one-stop shop where youth can find relevant employment and training information on the Internet.

Mazemaster consists of seven modules:

- **Self-Assessment.** This module includes three interactive exercises to identify your values, skills and interests, and helps you develop an action plan.
- **Labour Market Information.** This module connects you to the marketplace in Toronto by offering current information on occupational trends and employer/company profiles.
- **Training and Education.** This module provides information on opportunities in Toronto by linking you to various educational institutions, programs, community agencies and information on apprenticeships.
- **Self-Employment.** This module provides direction and links to resources available for starting a business, including an on-line quiz, business plan and cash flow forecast. This module also includes interviews with youth entrepreneurs.
- **Job Search Techniques.** This module has interactive exercises that enable you to complete a résumé and cover letter on-line. Tips are also given on how to contact prospective employers, tap into the hidden job market and prepare for job interviews.
- **Job Postings.** This module provides on-line links to newspapers, recruiters and employment agencies. It also allows employers to post jobs for youth free of charge.
- **Career Lounge.** This module has a section called “Ask the Expert” where featured counsellors will answer employment-related questions, and the answers will be posted on the Web site. Users can also win prizes by participating on the youth barometer.

Teachers, career counsellors and other professionals in the industry can use the Network Discussion Board and the Bulletin Board to communicate with other career professionals and promote events that are taking place in the community.

Mazemaster is sponsored by the Toronto Catholic District School Board (TCDSB). Funding is provided by Human Resources Development Canada (HRDC).

For more information, please contact:

Mazemaster Project Staff

c/o The Toronto District Catholic School Board

80 Sheppard Avenue East

Toronto, ON M2N 6E8

Tel: (416) 222-8282 ext. 2396, 2542, 5339

Fax: (416) 512-3428

E-mail: maze1@mazemaster.on.ca

Web site: www.mazemaster.on.ca



Meet the Sector Councils

Sector Councils are associations that represent different parts of the economy. Key players — such as employers, unions, professional associations and educators — work together to address the human resource issues faced by the sector.

The councils are currently developing career awareness materials about their sectors.

If you would like copies, call, fax or visit their Web sites.

**Aboriginal Human Resources
Development Council of
Canada**

Tel: (306) 956-5360

Fax: (306) 956-5361

Web site: www.ahrdcc.com

**Canadian Automotive Repair
and Service Council**

Tel: (905) 709-1010

Fax: (905) 709-1013

Web site:

www.cars-council.ca

**Apparel Human
Resource Council**

Tel: (514) 388-7779

Fax: (514) 388-6926

Web site: www.apparel-hrc.org

**Canadian Aviation
Maintenance Council**

Tel: (613) 727-8272

Fax: (613) 727-7018

Web site: www.camc.ca

**Biotechnology Human
Resource Council**

Tel: (613) 235-1402

Fax: (613) 233-7541

Web site: www.bhrc.ca

**Canadian Council for
Human Resources in the
Environment Industry**

Tel: (403) 233-0748

Fax: (403) 269-9544

Web site: www.cchrei.ca

**Canadian Aquaculture Industry
Alliance Sector Council**

Tel: (613) 239-0612

Fax: (613) 239-0619

Web site: www.aquaculture.ca

**Canadian Council of
Professional Engineers**

Tel: (613) 232-2474

Fax: (613) 230-5759

Web site: www.ccpe.ca

**Canadian Association of
Equipment Distributors**

Tel: (613) 822-8661

Fax: (613) 722-0099

Web site: www.caed.org

**Canadian Council
of Professional
Fish Harvesters**

Tel: (613) 235-3474

Fax: (613) 231-4313

Web site:

www.ccpfh-ccpp.org

**Canadian Council
of Technicians
and Technologists**

Tel: (613) 238-8123

Fax: (613) 238-8822

Web site: www.cctt.ca

**Canadian Equipment Industry
Training Committee**

Tel: (613) 822-8861

Fax: (613) 822-8862

Web site: www.caed.org/ceitc/

**Canadian Grocery
Producers Council**

Tel: (905) 670-3844

Fax: (905) 670-3855

Web site: www.cgpc.org

**Canadian Plastics
Sector Council**

Tel: (613) 850-6743

Fax: (613) 731-9184

Web site: www.cpssc-ccsp.ca

**Canadian Professional
Logistics Institute**

Tel: (416) 363-3005

Fax: (416) 363-5598

Web site: www.loginstitute.ca

**Canadian Steel Trade and
Employment Congress**

Tel: (416) 480-1797

Fax: (416) 480-2986

Web site: www.cstec.ca

**Canadian Technology
Human Resources Board**

Tel: (613) 233-1955

Toll-free: 1 800 216-9462

Fax: (613) 233-3812

Web site: www.cthrb.ca

**Canadian Tourism
Human Resource Council**

Tel: (613) 231-6949

Fax: (613) 231-6853

Web site: www.cthrc.ca

**Canadian Trucking
Human Resources Council**

Tel: (613) 244-4800

Fax: (613) 244-4535

Web site: www.cthrc.com

**Cultural Human
Resources Council**

Tel: (613) 562-1535

Fax: (613) 562-2982

Web site: www.culturalhrc.ca

**Forum for International
Trade Training**

Tel: (613) 230-3553

Fax: (613) 230-6808

Web site: www.fitt.ca

**Horticultural Human
Resource Council**

Tel: (506) 363-3310

Fax: (506) 363-8991

**Mining Industry Training and
Adjustment Council**

Tel: (613) 230-1413

Fax: (613) 230-0603

Web site: www.mitac.ca

**Motor Carrier Passenger
Council of Canada**

Tel: (905) 762-0414

Fax: (905) 762-2386

**National Seafood
Sector Council**

Tel: (613) 782-2391

Fax: (613) 782-2386

Web site: www.nssc.ca

**Repair and Installation Service
Sector for Consumer Products**

Tel: (416) 241-3550

Toll-free: 1 800 405-1586

Fax: (416) 241-1137

Web site: www.easi.ca/easi

Retail Council of Canada

Toll-free: 1 888 373-8245 Fax:

(416) 922-8011

Web site: www.retailcouncil.org

**Sector Skills Council of
the Canadian Electrical/
Electronic Industry**

Tel: (613) 567-3036

Fax: (613) 567-3195

**Software Human
Resource Council**

Tel: (613) 237-8551

Fax: (613) 230-3490

Web site: www.shrc.ca

**Textiles Human
Resources Council**

Tel: (613) 230-7217

Fax: (613) 230-1270

Web site: www.thrc-crhit.org

**The Packaging Careers
Council of Canada**

Fax: (416) 490-7844

Web site:

www.packagingcareers.org

**WITT (Women in Trades and
Technology) National Network**

Tel: (416) 588-4368

Toll-free: 1 877 306-9637

Fax: (416) 588-3063

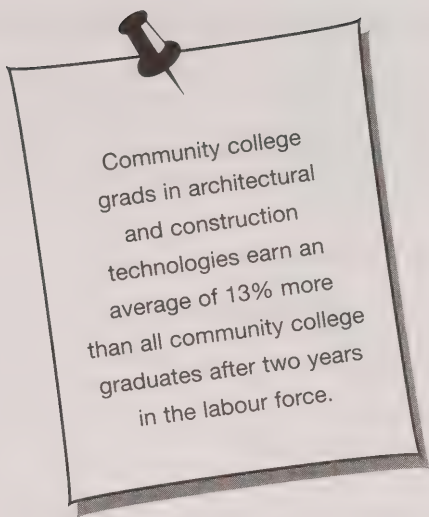
Web site: www.wittnn.com

**The Alliance of
Sector Councils**

Tel: (613) 565-3637

Fax: (613) 234-2482

Web site: www.councils.org



Community college
grads in architectural
and construction
technologies earn an
average of 13% more
than all community college
graduates after two years
in the labour force.

In addition to career information, many of the Sector Councils are developing job-search tools and sponsoring youth internships. Check out the Job-Search Tools and Work Experience Opportunities sections of this publication or check the Index by Organization and Program Listing to see whether the Sector Council you're interested in is listed elsewhere in this publication.



Minding Your Own Business

Is entrepreneurship or starting a small business a realistic career option for you? This booklet will help you determine whether you have the right qualities and skills to succeed in a small business. Information and advice about starting a small business are also provided, including information on the different approaches to a business start-up. (Cat. No. LM-356-02-98)

For copies, contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



New Steel: Doorway to the Future

This Career Awareness Information Kit focuses on the future of the steel industry, the types of occupations found in this sector, education and skill requirements. It also includes a directory of regional opportunities available across Canada.

For more information, contact:

Canadian Steel Trade and Employment Congress

234 Eglinton Avenue East, Suite 501

Toronto, ON M4P 1K7

Tel: (416) 480-1797

Fax: (416) 480-2986

E-mail: general@cstec.ca

Web site: www.cstec.ca



REALM: Creating Work You Want

REALM is the first national career and entrepreneurship magazine and webzine targeting Canadians 18 to 29 years of age. Created by, for and about youth, *REALM* (and its French counterpart *SPHÈRE: Le monde du travail recréé*) is also the first national magazine to address the concerns of young people making their way through today's revolutionized economy.

A cost is associated.

For more information, or to order, contact:

Yes Canada-BC Publishing

5172 Kingsway, Suite 310

Burnaby, BC V5H 2E8

Tel: (604) 412-4141

Toll-free: 1 877 REALM-99

Fax: (604) 412-4144

E-mail: info@realm.net

Web site: <http://realm.net>



Smart Options

This brand-new product, *Smart Options*, provides the basic information students need to understand the theory of multiple intelligences and how its ideas can be applied to personal career exploration.

Smart Options ideas are strongly intuitive so that the material, though new to most students, is grasped quickly and easily. The "Smarts" are: body, image, logic, music, nature, people, self and word. These strengths are related to occupational choices.

For more information, or to order, contact:

National Life/Work Centre

488 Centrale Street

Memramcook, NB E4K 3S6

Toll-free: 1 888 533-5683

E-mail: lifework@nbnet.nb.ca



The Directory of Canadian Universities

The Directory of Canadian Universities is the only official guide to Canadian universities. Ideal for guidance counsellors, librarians, high school students, career counsellors and teachers, this directory provides current information on Canadian universities in a reliable, easy-to-use, one-volume format. Compiled, updated and verified annually, it is the most authoritative directory of its kind and includes detailed information on programs, fees, housing, facilities and student support services.

A key feature is the National Program Index, a definitive listing of more than 10,000 undergraduate and graduate programs. It is available for CAD\$39.95 plus applicable taxes, shipping and handling.

The directory can be ordered on-line or by contacting:

Association of Universities and Colleges of Canada

350 Albert Street

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: publications@aucc.ca

Web site: www.aucc.ca/en/publicindex.html



The Edge

The Edge is a unique resource that encourages teens to think about their future and the importance of getting an education. It contains articles on career development as well as self-directed exercises designed to help teens develop a better understanding of themselves and the world of work.

For copies, visit the Web site or contact:

The EDGE/CONTACT AVENIR

National Life/Work Centre

488 Centrale Street

Memramcook NB E4K 3S6

Toll-free: 1 888 533-5683

Fax (toll-free): 1 877 929-3343

E-mail: edgemag@nb.aibn.com

Web site: www.theedgemag.org



The Facilitator's Edge

A workshop series based on the life/work messages of *The Edge* magazine. The Facilitator's Edge consists of five group sessions designed to help introduce *The Edge* into a workshop and/or a classroom setting.

Its intent is to help educators, youth workers and career practitioners facilitate conscious career building with their clients and students.

For more information, or to order, contact:

The EDGE/CONTACT AVENIR

National Life/Work Centre

488 Centrale Street

Memramcook, NB E4K 3S6

Toll-free: 1 888 533-5683

Fax (toll-free): 1 877 929-3343

E-mail: edgemag@nb.aibn.com

Web site: www.theedgemag.org



The Healing Choice: You and a Career in Health

The health package for Aboriginal youth includes, an educational video, teacher's guide and Web site that is designed to encourage young Aboriginal students to explore careers in health. The video highlights Aboriginal role models in the health- field. The user guide will help the facilitator of the group career-planning session by providing more detailed information on health careers and discussion activities for small groups.

For more information, contact:

Canadian Public Health Association

Suite 400, 1565 Carling Avenue

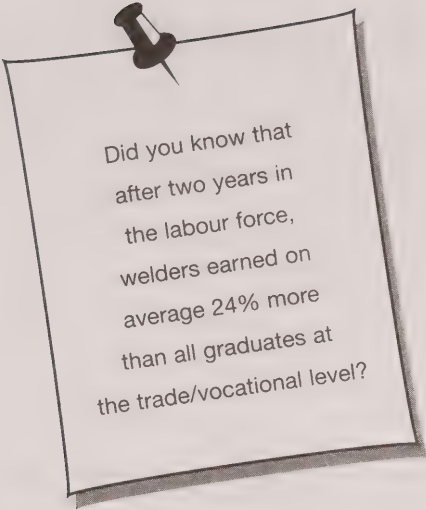
Ottawa, ON K1Z 8R1

Tel: (613) 725-3769

Fax: (613) 725-9826

E-mail: info@cpha.ca

Web site: www.choosehealth.org



Did you know that
after two years in
the labour force,
welders earned on
average 24% more
than all graduates at
the trade/vocational level?



The Missing Link

The Missing Link is a multimedia kit suitable for use in career preparation classes and math and science classes. It includes lesson plans, research activities, role playing activities and group and individual activities. The kit provides information about career opportunities in the software sector through a mystery-solving interactive game. The game encourages problem solving, critical thinking and team building.

For more information, contact:

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551

Fax: (613) 230-3490

Web site: www.shrc.ca



The Real Game Series

The Real Game Series is a unique, interactive career education program that enables students to experience the realities of the adult world in a fun and stimulating way. It helps them understand how the choices and decisions they make now may affect the quality of their lives as adults. The individual games in the series include:

- The Play Real Game — kindergarten to grade 4
- The Make It Real Game — grades 5 to 6
- The Real Game — grades 7 and 8
- The Be Real Game — grades 9 and 10
- The Get Real Game — grades 11 and 12
- The Real Times/Real Life Game — adult

Each product is developed to operate effectively in the absence of any other program in the series. Although they have strong common elements, each program is unique. Every game provides a personal career-building context that participants and facilitators at all levels find enjoyable and stimulating.

A cost is associated.

For more information, or to order, contact:

National Life/Work Centre

Memramcook Institute

488 Centrale Street

Memramcook, NB E4K 3S6

Toll-free: 1 888 533-5683

Fax (toll-free): 1 877 929-3343

E-Mail: lifework@nbnet.nb.ca

Web site: www.realgame.com



The Work Handbook

This handbook will be useful if you are thinking about or actually facing career changes that will affect you and your family. It contains general information about resources — people, organizations, skills and the Internet — that can give you a head start on managing career change.

For more information, or to order a copy, contact:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



Volunteering Works!

Volunteering is a great way to learn new skills and give back to your community. Volunteering Works! is a suite of career awareness products that helps demonstrate the link between volunteering activities and paid work experience and the overall importance of volunteerism in the community.

There are five products in this suite:

- Volunteering Works! Be part of shaping your future — Designed for youth aged 15 to 30, this fun booklet is packed with information and activities. It answers some important questions about volunteering, offers advice on getting started and opens doors to the world of paid work.
- Volunteering Works! Facilitator's Guide — This goes hand-in-hand with the youth booklet and is designed for use by teachers, counsellors and managers of volunteer programs. Detailed activity and resource sections assist facilitators in helping youth get started in a volunteer program or activity.

- **Volunteering Works! Parents Guide** — This booklet introduces parents to the world of youth volunteering. Concise and easy to read, it addresses some important issues facing the voluntary sector today and offers advice on being an active part of your child's volunteer experience.
- **Volunteering Works! promotional posters** — These attractive posters help raise awareness in school halls, drop-in centres and throughout your community about the importance of the volunteer experience as a way to develop valuable workplace skills and gain experience.
- **Volunteering Works! Web site** — This fun and interactive Web site has something for everyone. Youth can explore skills development opportunities made possible through volunteering. Parents can link to career information and volunteering sites. Teachers and facilitators can download exercises and lesson plans.

For more information about Volunteering Works!, please contact:

Volunteer Canada

430 Gilmour Street

Ottawa, ON K2P 0R8

Toll-free: 1 800 670-0401

Fax: (613) 231-6725

E-mail: volunteer.canada@sympatico.ca

Web site: www.volunteer.ca



What's Your Favourite Subject?

Targeting high school students, these five pamphlets highlight the link between school subjects, skills learned and occupational opportunities. They also examine the educational levels required for entry into various occupations as well as recommended high school courses as preparation. (Cat. No. Y-111-02-00-E)

For more information, contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



Women in Information Technology

WITT National Network, with funding from Human Resources Development Canada, has launched the Women in Information Technology (Win IT) project to support girls and women who want to explore careers in information technology (IT).

For more information, contact:

Women in Trades and Technology National Network

PO Box 98100

970 Queen Street East

Toronto, ON M4M 1J0

Tel: (416) 588-4368

Toll-free: 1 877 306-9637

Fax: (416) 588-3063

E-mail: jadams@wittnn.com

Web site: www.wittnn.com



Your Guide to Using Career Directions

This guide has been designed to suit your needs as a teacher, counsellor or facilitator by making it easy to use, adaptable to your environment and full of ideas. There are activities, worksheets, overheads and a comprehensive parent's brochure. This guide will save you time and help your students or clients effectively explore the abundance of available opportunities.

For more information, or to order a copy, contact:

Canada Career Consortium

280 Albert Street, Suite 903

Ottawa, ON K1P 5G8

Fax: (613) 230-7681

Web site: www.careerccc.org



Youth Awareness and Education Program

The science and technology sector is one of Canada's major areas of growth at the dawn of the new millennium. The Canadian Space Agency's (CSA) Youth Awareness and Education Program uses the unique appeal of space to turn Canada's youth on to the exciting challenges and rewards of scientific studies and encourages them to choose a career in science and technology.

Learning Resources

The Youth Awareness and Education Program produces information and learning-based materials. It also provides educators with space projects and turn-key teaching packages that focus on the science and mathematics of spacewalking, microgravity, robotics, solar energy, astronomy, Earth observation, climate change and space exploration. The CSA develops content guided by the Pan-Canadian Protocols for Science and Technology developed by the Canadian Council of Ministers of Education. More than 90% of the materials are found on KidSpace, the CSA's youth Web site. Educators can subscribe to a database that notifies them by e-mail whenever new material or programs and events are available to support their science programming.

In collaboration with Canada's SchoolNet, the CSA also offers virtual learning presentations by astronauts, scientists and engineers. The presentations are developed to support the Program's print and Web

materials and provide answers to the many questions received from youth and educators across Canada. All presentations are available on the CSA/SchoolNet Space site.

The CSA also works with Canadian science centres to bring excellent extra-curricular space content and hands-on experiments to Canadians of all ages who are interested in learning more about space.

Grants and Contributions Program

The Youth Awareness Grants and Contributions Program supports not-for-profit organizations that develop space-focused science and technology programs and projects. Funding is available for initiatives that target youth and increase interest in scientific and technological issues related to Canada's involvement in space. Competitions are held twice each year with deadlines for submissions on **April 15 and September 15** of each year. More information and application forms are available on KidSpace.

For more information, contact:

Canadian Space Agency

Tel: (450) 926-4349

Fax: (450) 926-4352

Website: www.space.gc.ca/kidspace



Youth Awareness Initiatives

Youth Awareness Initiatives provide financial support for labour market information and awareness projects sponsored by employers, employer associations, communities and organizations. This support helps them respond to labour market requirements and adjustments while better preparing youth to make a transition into the labour force.

Activities could include the provision of information on issues such as future job prospects, current and future skills and competencies, and ways and means to overcome barriers to employment facing youth.

The goal of this initiative is for employers and communities to develop a heightened awareness of youth as the workforce of the future and be mobilized to respond to their labour market adjustments and requirements while better preparing youth to meet the future labour market demands.

For more information, please contact the Youth Info Line or the Youth Employment Information Web Site at:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Youth Info Fairs

Youth Info Fairs target youth aged 15 to 30 and are held in towns and cities across the country as part of Canada's Youth Employment Strategy. Young Canadians who visit one of these fairs can get easily accessible information on the programs and services offered by the Government of Canada.

Staff at the booths can identify a wide variety of useful resources and provide plenty of brochures and helpful hints. Some Youth Info Fairs also provide workshops on job-search techniques and career planning.

To find out if a Youth Info Fair is coming to your area, contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Youth Outlooks

Geared towards helping Canadian youth with their career and education decisions, *Youth Outlooks: Your Window on the World of Work* provides important national labour market information about current and future trends in Canada's workplace. It also offers valuable information to help young Canadians make the educational and career decisions that are right for them.

Printed copies of *Youth Outlooks* are available for consultation at all Canadian high schools, colleges, universities, Human Resource Centres of Canada and Student Human Resource Centres of Canada.

For a copy of the *Youth Outlooks* booklets, please call the toll-free Youth Info Line.

For more information, contact:

Youth Outlooks

Applied Research Branch

Human Resources Development Canada

165 Hôtel de Ville, 6th Floor

Hull, QC K1A 0J2

Toll-free: 1 800 935-5555

Fax: (819) 953-8584

Web site: www.jobfutures.ca

Educational and Other Assistance

Canada Education Savings Grant	96
Canada Pension Plan	96
Canada Student Loans Program	97
Canada's Northern Scientific Training Program	98
Community Volunteer Income Tax Program	100
Employment Insurance	100
Post-Secondary Student Support Program	101
Student Need Assessment Software	102
Students and Income Tax	102



Canada Education Savings Grant

The Canada Education Savings Grant provides 20% on any amount up to \$2,000 contributed to a Registered Education Savings Plan (RESP) – to a maximum of \$400 a year per child – to encourage families (and even friends) to save for their children's post-secondary education. This will help offset the need for student loans and reduce or eliminate student debt after graduation.

The investment income earned on the savings, the Government of Canada grant payments to the RESP and the gains on these payments are sheltered from taxes until the beneficiary uses the money to finance his or her post-secondary education.

Among the various plans that exist, the family plan is the most flexible because the RESP can have more than one beneficiary related by blood or adoption to the subscriber. The contributions, the grant and their gains can therefore be moved between siblings.

The grant portion of the plans are repaid only when there is no beneficiary pursuing post-secondary education within a reasonable period of time after high school.

For more information, please contact:

Toll-free: 1 888 276-3624

Web site: www.hrdc-drhc.gc.ca/cesg



Canada Pension Plan

The Canada Pension Plan (CPP) provides basic benefits when a person who has made sufficient CPP contributions becomes disabled, retires or dies. The CPP also provides benefits to the children of disabled or deceased contributors.

To be eligible for one or both of the following benefits, your parent or parents must have made sufficient contributions to the CPP, and they must be receiving a CPP disability benefit or be deceased. Also, if you are between the ages of 18 and 25, you must be attending school full-time at a recognized institution.

The Disabled Contributor's Child's Benefit is a monthly benefit paid to a natural or adopted child, or to a child who is in the care and control of a CPP disability pensioner.

The Surviving Child's Benefit is paid to a natural or adopted child, or to a child who was in the care and control of a deceased CPP contributor at the time of death.

For further information, contact a Human Resources Development Canada office or visit our Web site.

Toll-free: 1 800 277-9914

Toll-free TTY: 1 800 255-4786

Web site: www.hrdc-drhc.gc.ca/isp/



Canada Student Loans Program

The Canada Student Loans Program is the largest financial assistance program for students in Canada, providing over \$16 billion in loans to over 3.8 million students since its inception in 1964. Every year the Canada Student Loans Program assists over 350,000 students through subsidized loans.

Both full-time and part-time students may qualify for the program. Full-time students may be eligible to borrow up to \$165 per week in Canada Student Loans depending on their need. Part-time students may be eligible to borrow up to \$4,000.

The Government of Canada pays the interest on Canada Student Loans for as long as a student is enrolled in school full-time. During this time, students are not required to make payments on their Canada

Student Loans. Although part-time students are required to make interest payments on their Canada Student Loans while they are enrolled in school, Interest Relief programs are available for those students whose income falls below a certain level.

Since March 1, 2001, financial institutions (banks, credit unions and caisses populaires) are no longer issuing Canada Student Loans. Instead, the Government of Canada is issuing Canada Student Loans directly through the National Student Loans Service Centre (NSLSC), which now manages all Canada Student Loans issued on or after August 1, 2000.

Application forms for Canada Student Loans are available from financial aid offices at colleges and universities, and from student aid offices in the provincial and territorial ministries of education.

For more information on the Canada Student Loans Program or the National Student Loans Service Centre, contact:

Tel: (819) 994-1844

Web site: www.canlearn.ca

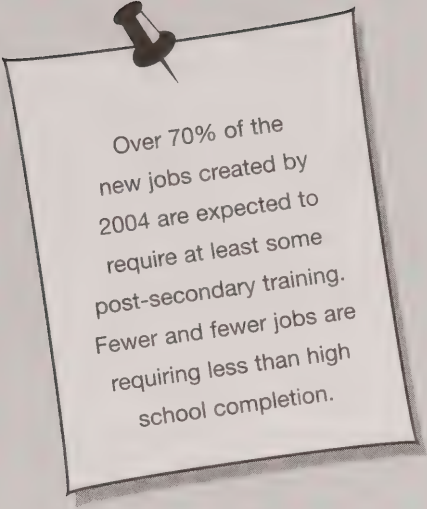


Canada's Northern Scientific Training Program

Funds to help support students specializing in northern scientific studies are available to Canadian universities with an officially recognized institute or committee for northern studies.

Priority is given to graduate students. However, senior undergraduate students entering their final year and intending to undertake an honour's thesis based on northern fieldwork or research that will be continued in subsequent graduate studies are also eligible. Postdoctoral students are not supported.

The program helps students pay for transportation and living costs while obtaining practical fieldwork experience in Canada's North, developing interest and expertise in northern issues, and improving research skills.



Over 70% of the
new jobs created by
2004 are expected to
require at least some
post-secondary training.
Fewer and fewer jobs are
requiring less than high
school completion.

You are eligible if you are a Canadian citizen or permanent resident enrolled in a Canadian university and are interested in northern studies with field experience in Canada's North.

For more information, please contact:

Indian and Northern Affairs Canada

Northern Scientific Training Program

10 Wellington Street

Hull, QC K1A 0H4

Tel: (819) 997-9667

Fax: (819) 994-6419

Web site: www.ainc-inac.gc.ca/nstp/nstpb_e.html



Community Volunteer Income Tax Program

This community-based outreach program helps people with straightforward tax situations to complete their income tax returns free of charge. It is designed to help the people who need it most: newcomers to Canada, low-income wage earners, students and seniors.

To serve your community by volunteering to help people with their tax returns, or to get help yourself, call the toll-free number for the Canada Customs and Revenue Agency (CCRA) and ask for the Community Volunteer Income Tax Coordinator.

For more information, contact:

Community Volunteer Income Tax Coordinator

Canada Customs and Revenue Agency

Toll-free: 1 800 959-8281

Web site: www.ccr-aadrc.gc.ca/tax/individuals/volunteer/menu-e.html



Employment Insurance

If you have worked at least 420 to 700 hours in the last 52 weeks at a job where Employment Insurance contributions were taken off your pay cheque and you are now unemployed, you may be eligible for Employment Insurance benefits.

While you look for work, Employment Insurance benefits pay 55% of your average insurable earnings, which are calculated from the last 26 weeks prior to your last day of work. If you are in a low-income family (an income of less than \$25,921) with children and you receive the Canada Child Tax Benefit, you can receive up to 80% of your average insurable earnings.

The program also pays maternity, parental and sickness benefits. As of December 31, 2000 maternity/parental benefits were extended to one year. Adjustment benefits such as training, work sharing and job creation are also part of the Employment Insurance program.

If you have quit work without just cause or are fired from your job for misconduct, you are not eligible for Employment Insurance. You must re-qualify through new employment.

For more information, contact your Human Resources Development Canada office listed under the Government of Canada pages of your telephone directory or visit the Employment Insurance Web site.

Web site: www.hrdc-drhc.gc.ca/ei



Post-Secondary Student Support Program

The Post-Secondary Student Support Program provides assistance to First Nations and Inuit students obtaining a post-secondary education.

Assistance is available to status and treaty First Nations and Inuit youth who have been accepted by an accredited post-secondary educational institution and who have been residents of Canada for 12 consecutive months. The program, however, is not available to persons who are eligible for support under special arrangements for post-secondary support — such as the James Bay and Northern Quebec Agreement or the Northwest Territories Student Financing Assistance Program.

Application deadlines and eligibility criteria are determined by First Nations or their education authorities.

For more information or to apply, please contact your band council or regional Indian and Northern Affairs Canada (INAC) office.



Student Need Assessment Software

This Windows-compatible software gives you an idea of the potential amount available to you as a Canada Student Loan. To calculate this amount, input your expenses (e.g. books, tuition, living expenses) and sources of income (e.g. parental contributions, savings, earnings from summer or part-time jobs).

The program will take you about 15 to 20 minutes to complete and it refers to potential funding from the Canada Student Loans Program only. For information on estimating provincial student loan funding, contact your provincial or territorial student assistance office.

To access the need assessment software on the Internet, visit:

www.canlearn.ca/english/csl/hrdcsnas/snasen.shtml



Students and Income Tax

Information on entitlements and other items of interest to working students is available in the Canada Customs and Revenue Agency's (CCRA) income tax guides and in a pamphlet entitled *Students and Income Tax*.

You can find out about:

- claiming and transferring education amounts and tuition fees;
- claiming the goods and services/harmonized sales tax (GST/HST) credit;
- claiming interest paid on student loans; and
- claiming moving expenses.

The guides and pamphlet are available from any tax services office. (The addresses and telephone numbers of the offices are listed in the Government of Canada section of your telephone directory.) These publications are also available on CCRA's Web site.

Canada Customs and Revenue Agency

Web site: www.ccr-aadrc.gc.ca/tax/individuals/topics/students/menu-e.html

Entrepreneurship

Aboriginal Business Canada.....	106
ACOA Seed Capital and Counselling Program	107
Business Development Bank of Canada.....	108
Canadian Foundation for Economic Education	108
CED/CFDC Youth Strategy	110
Contact! The Canadian Management Network	111
Export Assistance.....	112
Export Development Corporation.....	113
First Jobs in Science and Technology.....	114
First Nations and Inuit Youth Business Program.....	114
FITTskills	115
IDEA-SME.....	117
Selling to the Government.....	118
Services for Young Entrepreneurs	119
Student Business Loans.....	120
Young Entrepreneur Awards	120
Young Entrepreneur Financing Program	121
Your Guide to Government of Canada	
Services and Support for Small Business.....	122
Youth Ventures Program – Newfoundland.....	122



Aboriginal Business Canada

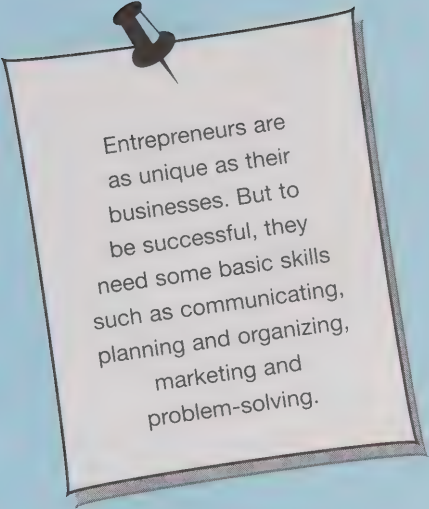
Aboriginal Business Canada works with Aboriginal entrepreneurs to promote the development, competitiveness and success of Aboriginal business in Canadian and world markets.

One of the program's strategic priorities is youth entrepreneurship. Aboriginal Business Canada provides services and financial support to Canadian status and non-status Indians, Inuit and Métis between the ages of 18 and 29. Assistance to youth-owned businesses includes business advisory services as well as support related to developing business plans, marketing and financing the start-up operation, and acquiring, expanding or modernizing a commercially viable business.

A separate initiative, the Aboriginal Youth Business Initiative, provides lending services and business support to young Aboriginal entrepreneurs. These funds are administered by Aboriginal financial organizations. This initiative also supports a wide variety of entrepreneurship promotion activities, including mentoring programs and workshops on entrepreneurship.

For more information, contact the Aboriginal Business Canada office nearest you or visit the Web site at <http://abc.gc.ca>

Edmonton:	(780) 495-2954
Halifax:	(902) 426-2018
Montreal:	(514) 283-1828
Ottawa:	(613) 954-4064
Saskatoon:	(306) 975-4321
Toronto:	(416) 973-8800
Vancouver:	(604) 666-3871
Winnipeg:	(204) 983-7316



Entrepreneurs are as unique as their businesses. But to be successful, they need some basic skills such as communicating, planning and organizing, marketing and problem-solving.



ACOA Seed Capital and Counselling Program

This program offers loans of up to \$15,000 for business start-up or expansion and covers up to \$2,000 for business counselling and training costs. Applicants must be between 18 and 29 years of age and living in Atlantic Canada.

For more information, call the Atlantic Canada Opportunities Agency (ACOA).

Toll-free: 1 800 668-1010



Business Development Bank of Canada

The Business Development Bank of Canada (BDC) offers financial and consulting services to help small Canadian businesses grow.

BDC's vast range of consulting services is designed to meet the needs of entrepreneurs at every stage of business development. The Bank also has programs specially designed to meet the needs of high-technology or knowledge-based businesses, exporters, Aboriginal enterprises and emerging markets.

For more information, call the BDC branch nearest you or contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)

Web site: www.bdc.ca



Canadian Foundation for Economic Education

The Foundation has several print, video and CD-ROM resources available to support economics and entrepreneurship education.

Entrepreneurship for Canadians: The Spirit of Adventure

Designed for students at the high school, community college and university levels, this series focuses on the formative stages of entrepreneurship education. Six half-hour programs are presented on two VHS video cassettes. An orientation video and user's guide are also included.

Planning for Success

This interactive CD-ROM, produced for the Canadian Bankers Association, is designed to support students of entrepreneurship as well as beginning and experienced entrepreneurs.

The Spirit Lives: Aboriginal Entrepreneurs in Canada

These six half-hour video programs and the accompanying user's guide are designed to assist Aboriginal teachers, trainers and economic development officers in the delivery of entrepreneurship instruction. This series features Aboriginal entrepreneurs from across Canada.

Mentors, Ventures and Plans

This Web site (<http://mvp.cfee.org>) has been developed for young entrepreneurs.

**For more information on these and other resources,
contact:**

Canadian Foundation for Economic Education

110 Eglinton Avenue West, Suite 201

Toronto, ON M4R 1A3

Tel: (416) 968-2236

Fax: (416) 968-0488

E-mail: mail@cfee.org

Web site: www.cfee.org



CED/CFDC Youth Strategy

To reduce the number of youth who leave rural Quebec in favour of large urban centres, Canada Economic Development for Quebec Regions has set up an initiative to assist young local entrepreneurs. To be eligible, you must be between the ages of 18 and 35, and reside within the territory of one of the 56 Community Futures Development Corporations (FDC) throughout Quebec.

Loans from \$5,000 to \$15,000 may be used to purchase, start up, modernize or expand a business.

The young entrepreneurs receive customized support and are closely monitored for the duration of the loan. Financial support can be offered to two young entrepreneurs working on the same project.

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse
800 Victoria Square, Suite 3800
PO Box 247
Montreal, QC H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
Web site: www.dec-ced.gc.ca

Community Futures Development Corporations

979 de Bourgogne Street, Suite 530
Sainte-Foy, QC G1W 2L4
Tel: (418) 658-1530
Web site: www.reseau-sadc.qc.ca



Contact! The Canadian Management Network

Contact! The Canadian Management Network provides several unique resources for youth business:

- the most complete directory of over 2,800 Canadian small-business support organizations, accredited professionals and business consultants;
- a comprehensive education directory: listing of Canadian universities, colleges and training firms;
- a resource centre: links to various sites with information on business news and resources;
- profiles of multicultural advisors who provide advice on foreign business cultures and practices;
- a list and description of Canada's major business awards with nomination requirements;
- *Your Guide to Government of Canada Services and Support for Small Business.*

For more information, please contact:

Industry Canada

Small Business Policy Branch

235 Queen Street

Ottawa, ON K1A 0H5

Web site: <http://strategis.ic.gc.ca/contact>



Export Assistance

Canada Economic Development for Quebec Regions is a federal agency that helps young Quebec entrepreneurs link up with the network known as Team Canada. This network contains most export assistance agencies in the federal government and it benefits from the expertise of 600 trade commissioners and representatives from around the world. The network provides information, advisory services and access to other key players in the export sector.

Through its IDEA-SME Program, the Agency offers small- and medium-sized businesses financial support in the form of repayable contributions of up to 50% of eligible costs.

Areas eligible for financial assistance include:

- marketing strategies;
- projects providing support to new exporters; and
- activities complementing foreign market development programs (e.g. production of promotional material aimed at international markets).

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse

800 Victoria Square, Suite 3800

PO Box 247

Montreal, QC H4K 1E8

Tel: (514) 496-4636

Toll-free: 1 800 322-4636

Web site: www.dec-ced.gc.ca



Export Development Corporation

No company is too small to export, and no exporter is too small for the Export Development Corporation (EDC). That's why we have specialized services for smaller exporters. From the application process to credit approvals on foreign buyers to filing claims — our services are fast and efficient.

Through a toll-free hotline, our Emerging Exporters Team delivers accounts receivable insurance to firms which have annual export sales of up to \$1 million.

Here's what to expect when you call the hotline:

- answers to questions about how EDC can help small business succeed internationally;
- a specialist who will take your insurance or loan application over the phone;
- more information about EDC's smaller exporter financial solutions; and
- referral to other sources of export assistance.

The hotline is available Monday to Friday, 9 a.m. to 5 p.m., across Canada.

For more information, contact:

Export Development Corporation

151 O'Connor Street

Ottawa, ON K1A 1K3

Toll-free hotline: 1 800 850-9626

Fax: (613) 598-6871

Web site: www.edc.ca



First Jobs in Science and Technology

The First Jobs in Science and Technology program provides small businesses with funding to hire recent science and technology graduates. The program enables small businesses to gain valuable technological expertise while offering youth in Western Canada their first jobs in areas related to their field of training and their chosen careers.

The First Jobs program will provide up to \$37,500 in salary support over a three-year period.

For more information, please contact:

Western Economic Diversification Canada

Toll-free: 1 888 338-WEST (9378)

Web site: www.wd.gc.ca

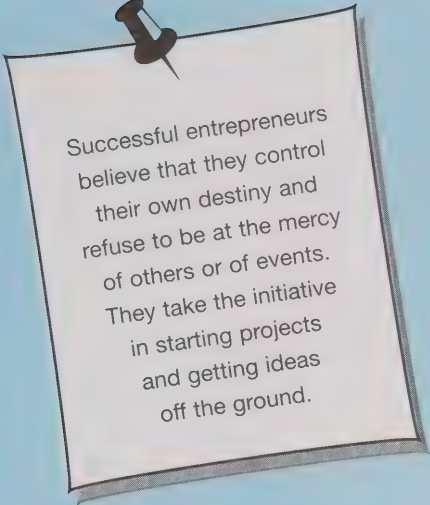


First Nations and Inuit Youth Business Program

The First Nations and Inuit Youth Business Program, managed by the National Aboriginal Capital Corporations Association (NACCA), promotes youth access to seed capital and mentoring.

The First Nations and Inuit Youth Business Program will enable Aboriginal lending institutions to offer First Nations and Inuit youth in recognized communities proactive business opportunity advice and counselling, mentoring and seed capital to explore or develop a business opportunity.

First Nations and Inuit youth between the ages of 15 and 30 who are out-of-school or unemployed are eligible. Youth who are underemployed, part-time students or at risk of dropping out of school are also considered for this program.



Successful entrepreneurs
believe that they control
their own destiny and
refuse to be at the mercy
of others or of events.
They take the initiative
in starting projects
and getting ideas
off the ground.

For information on partnering possibilities, please contact the nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.



FITTskills

Set your sights on the world of international trade and global business and we will give you the skills, knowledge and confidence to succeed.

The Forum for International Trade Training (FITT) is a Sector Council established by Human Resources Development Canada (HRDC) which works in partnership with HRDC, the Department of Foreign Affairs and International Trade, Industry Canada, and Agriculture and Agri-Food Canada. We are Canada's centre for international trade training,

and our FITTskills program provides a hands-on, comprehensive training package which focuses on the practical aspects of international business.

FITTskills consists of eight modules:

- Global Entrepreneurship
- International Marketing
- International Trade Finance
- International Trade Logistics
- International Market Entry and Distribution
- International Trade Research
- Legal Aspects of International Trade
- International Trade Management.

Completion of the FITTskills program leads to a diploma in international trade and fulfills the educational requirement for the professional designation of Certified International Trade Professional (CITP).

FITTskills is available via the Internet and through community colleges, universities and private organizations across Canada.

For more information, contact:

FITT

30 Metcalfe Street, 4th Floor

Ottawa, ON K1P 5L4

Tel: (613) 230-3553

Toll-free: 1 800 561-3488

Fax: (613) 230-6808

E-mail: corp@fitt.ca

Web site: www.fitt.ca



IDEA-SME

Offered through Canada Economic Development for Quebec Regions, IDEA-SME provides a range of information and consulting services to small- and medium-sized enterprises (SMEs) in Quebec.

It also provides services and funds for activities in such areas as:

- innovation, research and development, and design;
- development of markets;
- export; and
- assistance to entrepreneurship and development of the business climate.

Eligible projects include:

- consultant studies;
- implementation of a marketing plan;
- organization of fairs, conferences and seminars; and
- entrepreneurship competitions and scholarships for excellence.

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse

800 Victoria Square, Suite 3800

PO Box 247

Montreal, QC H4K 1E8

Tel: (514) 496-4636

Toll-free: 1 800 322-4636

Web site: www.dec-ced.gc.ca



Selling to the Government

If you are interested in providing goods and/or services to the Government of Canada, call the Contracts Canada Information Centre or the nearest Public Works and Government Services Canada (PWGSC) regional office.

Contracts Canada Information Centre (Headquarters)

Tel: (819) 956-3440

Toll-free: 1 800 811-1148

Website: <http://contractscanada.gc.ca>

PWGSC Regional Offices

Atlantic Region

Halifax:	(902) 496-5433	Helen Anderson
St. John:	(506) 636-4400	
Moncton:	(506) 851-2307	Beth Kirkpatrick
St. John's:	(709) 772-2618	Pamela Ricketts

Quebec Region

Quebec City:	(418) 649-2871	Danielle Gagnon
Montreal:	(514) 496-3390	Danielle Senneville

Ontario Region

Mississauga:	(905) 795-5222 or 1-800-668-5378 (in Ontario)	Cecilia Ligon
Borden:	(705) 424-1200 ext. 3027	
Kingston:	(613) 545-8674	
London:	(519) 645-5332	
North Bay:	(705) 474-6100	
Petawawa:	(613) 687-0789	
Willowdale:	(416) 512-5852 or 1-800-267-6651	

Western Region

Calgary: (403) 292-5702

Edmonton: (780) 497-3509

Regina: (306) 780-5591

Winnipeg: (204) 983-8226

David Wasiuta

Dick Lamb

Donna Smith

Pacific Region

Vancouver: (604) 666-1098 or 1902

Victoria: (250) 363-3264

Whitehorse: (867) 667-3945

Goretti Mak
Gayle McDonald



Services for Young Entrepreneurs

Canada Futures Development Corporations help young people recognize their entrepreneurial goals and start a small business. Services include mentoring and counselling as well as guidance in:

- business planning;
- development and operations; and
- access to small-business loans.

Information can be obtained from any of the 100 offices of the Community Futures Development Corporations located throughout Western Canada. The Canada Futures Development Corporations are partners of Western Economic Diversification Canada.

For more information, please contact:

Western Economic Diversification Canada

Toll-free: 1 888 338-WEST (9378)

Web site: www.wd.gc.ca



Student Business Loans

Young people with business ideas and entrepreneurial drive can develop their own summer jobs with the help of Student Business Loans. Students who live in Newfoundland, Quebec, Manitoba, Saskatchewan, Alberta, British Columbia, the Yukon, the Northwest Territories or Nunavut and intend to return to school full-time in the fall are eligible to apply for loans to help them start up and run a small businesses during the summer months. This program is part of the Student Summer Job Action component of Canada's Youth Employment Strategy. Students living in other provinces can contact their provincial government for information on summer programs in their area.

For more information about the program, contact your local Human Resources Development Canada (HRDC) office or HRDC Office for Students, listed in the Government of Canada pages of your telephone directory.

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Young Entrepreneur Awards

Every year, the Business Development Bank of Canada (BDC) presents awards to outstanding young Canadian entrepreneurs between the ages of 19 and 30 representing each province and territory. A total of 13 Young Entrepreneur Awards are awarded. The winners are chosen by a panel of judges made up of local business people, members of chambers of commerce, business professionals and representatives from BDC.

Winners are matched with a business leader in a one-year mentorship program. Mentors act as guides to help young entrepreneurs broaden the scope of their business acumen and network of contacts.

Judges look for innovative entrepreneurs who have been successfully operating a business for a minimum of three years. Emphasis is put on business-exporting entrepreneurs or those with a potential to export and those involved with the new economy. Young entrepreneurs can nominate themselves or be nominated by others.

Application forms can be obtained at any BDC branch, by calling BDC's toll-free number or by visiting BDC's Web site.

Toll-free: 1 888 INFO-BDC (1 888 463-6232)

Web site: www.bdc.ca



Young Entrepreneur Financing Program

The Young Entrepreneur Financing Program gives start-up entrepreneurs between the ages of 18 and 34 a solid foundation for building a new business. The Business Development Bank of Canada (BDC) offers term financing of up to \$25,000 as well as 50 hours of tailor-made business management support. This helps ensure that entrepreneurs with commercially viable business proposals and excellent potential get their businesses off the ground.

For more information, contact the BDC branch nearest you, or contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)

Web site: www.bdc.ca



Your Guide to Government of Canada Services and Support for Small Business

Industry Canada's *Your Guide to Government of Canada Services and Support for Small Business* provides basic information with contact points for obtaining more details on everything from starting a business to accessing new markets.

The guide is available through Canada Business Service Centres and selected branches of the Business Development Bank of Canada as well as on Industry Canada's Strategis Web site.

Web site: <http://strategis.ic.gc.ca>



Youth Ventures Program – Newfoundland

This program develops entrepreneurial skills in youth by supporting summer enterprises initiated by students. The Youth Ventures Program is funded by the Atlantic Canada Opportunities Agency and the Government of Newfoundland and Labrador.

Students returning to high school or post-secondary institutions are eligible.

For more information, please contact:

Atlantic Canada

Opportunities Agency

The John Cabot Building
10 Barter's Hill, 11th Floor
PO Box 1060, Station C
St. John's, NF A1C 5M5
Tel: (709) 772-0212
Fax: (709) 772-2712

Youth Ventures Program

175 Airport Boulevard
Gander, NF A1V 1W5
Tel: (709) 651-4738
Fax: (709) 651-3295

Job-Search Tools

Apply to Teach Network: Career Opportunities in the Education Sector	124
Applying for Your Social Insurance Number (SIN).....	124
Campus WorkLink	125
Canada WorkinfoNET	126
Career Mall	126
Electronic Labour Exchange.....	126
Human Resources Development Canada Offices.....	128
Human Resources Development Canada Offices for Students.....	128
Job Bank.....	129
Looking for a Job? A Guide for Youth.....	129
Looking for Work in the Aviation Sector?.....	130
Nurses@work: Career Opportunities for Nurses	131
Skill Building	131
SkillNet.....	132
Talent Gallery	133
The Volunteer Opportunities Exchange (VOE).....	134
WorkSearch	135
Youth Employment Information Web Site.....	135



Apply to Teach Network: Career Opportunities in the Education Sector

The Apply to Teach Network (ATTN) is Canada's largest on-line teacher recruitment database. It connects teachers directly to hiring school boards and private employers. A partnership among Industry Canada's SkillNet.ca, Innovations Media, and the Centre for Education and Training, ATTN serves the needs of teachers and the academic recruiting community.

For more information, contact:

Centre for Education and Training

Tel: (905) 949-9900 ext. 2391

Fax: (905) 949-6004

E-mail: jharrigan@tcet.com

Web site: www.attn.org or www.skillnet.ca



Applying for Your Social Insurance Number (SIN)

You will need an SIN if you are applying for a job or a Canada Student Loan. The Social Insurance Number is a personal file identifier for some federal programs, such as Income Tax and Employment Insurance.

To apply for an SIN you must complete an application form and provide the original or a certified copy of a primary document in order to prove your identity and status in Canada. Application forms and a list of primary documents are available at your local Human Resources Development Canada (HRDC) office or the SIN Web site. The location of your nearest office is listed in the Government of Canada section of your local telephone directory.

There are two ways of applying for an SIN. The quickest and most convenient way is to apply in-person at an HRDC office. This process does not require you to part with your valuable identity documents or pay for photocopies of certified documents. You can also apply by mail. Once your SIN application is processed, your identity documents will be returned to you with your SIN card.

There is no fee for an initial SIN card application.

To obtain further information about the SIN card and the required documents, please contact your local HRDC office or:

Social Insurance Registration

PO Box 7000

Bathurst, NB E2A 4T1

Web site: www.hrdc-drhc.gc.ca/sin-nas.



Campus WorkLink

Campus WorkLink is a comprehensive career database and employment resource specially designed for university and college students, recent graduates and the employers seeking to hire them. Job seekers can access a variety of resources to help them find the careers they want. Employers can advertise available opportunities and find the skilled workers they need.

Campus WorkLink, a member of Industry Canada's SkillNet.ca, is a partnership between Industry Canada and The Canadian Association of Career Educators and Employers, which represents the several hundred career/placement services on campuses across Canada.

For more information, visit the Web site or contact:

Campus WorkLink

Toll-free: 1 800 930-9643

Fax (toll-free): 1 800 290-0427

Web site: www.campusworklink.com or www.skillnet.ca



Canada WorkinfoNET

Canada's WorkinfoNET is an Internet directory of resources to help Canadians find information about job opportunities, career planning and occupations, planning and financing post-secondary education, entrepreneurship, and continuous learning and skills development.

For more information, visit the Web site or contact:

Canada WorkinfoNET

110-240 Catherine Street

Ottawa, ON K2P 2G8

Fax: (613) 234-7479

E-mail: feedback@workinfo.net.ca

Web site: www.workinfo.net.ca



Career Mall

Career Mall is an on-line job placement and résumé service for the 33,000 members of the Canadian Professional Sales Association, now in conjunction with Workopolis.com, the largest provider of e-cruiting and job search solutions in Canada.

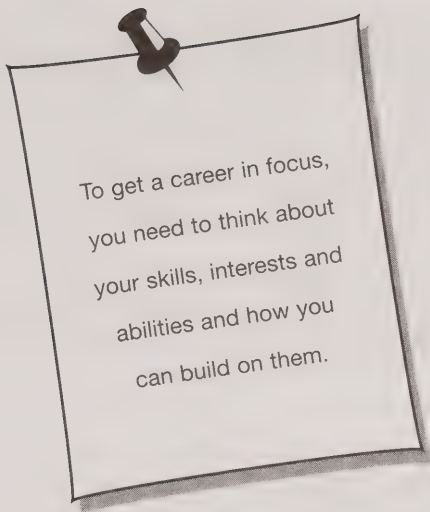
Web site: <http://cpsa.workopolis.com/>



Electronic Labour Exchange

The Electronic Labour Exchange (ELE) is an on-line service where job seekers and employers can find each other. The system uses electronic checklists to match work to people and people to work.

ELE can help you find the right job. Simply complete a quick and easy on-line checklist to advertise your skills profile to thousands of ELE



registered employers across Canada. You won't have to struggle to get noticed. Employers will match their job requirements to people with the skills, education and experience they're looking for, making it easier to find the right match for you.

If you do not have the Internet at home, you can access the ELE site by visiting your nearest Human Resource Centre of Canada, Employment Resource Centre, school or library.

Web site: www.electroniclabourexchange.ca



Human Resources Development Canada Offices

If you're looking for a job or information on employment initiatives, these offices may be able to help you. The offices list job opportunities, and provide employment counselling and labour market information. A computerized career and education information system is available to help you with your career-related decisions.

For more information, contact your local Human Resources Development Canada office. Offices are open year-round. Check the Government of Canada pages of your local telephone directory for the nearest location, or contact:

Toll-free: 1 800 935-5555



Human Resources Development Canada Offices for Students

Most Human Resources Development Canada (HRDC) Offices for Students are open during the summer months to assist students with their job searches and help employers find workers. Students can visit the centre to check out job opportunities or consult with the Summer Employment Officers, who are students themselves. Centres also provide information on various federally and provincially sponsored programs, wage levels, and labour and workplace health and safety legislation.

Through the offices' group information sessions, students learn how to look for a job, write a résumé and prepare for an interview. These offices are part of the Student Summer Job Action component of Canada's Youth Employment Strategy.

Visit a Human Resources Development Canada (HRDC) Office for Students near you. In Alberta, contact the Hire a Student Centres; in Manitoba, contact the Student/Youth Employment Resource Centres; and in New Brunswick, contact HRDC Student Centres. Some offices are open on a year-round basis.

Check the Government of Canada section of your telephone directory for the nearest office, or contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Job Bank

Looking for work? Job Bank is a large, Web-based network of reliable and up-to-date job postings from across Canada. Job Bank gives you access to over 46,000 jobs, with up to 2,000 new jobs posted daily. Our Job Search function lets you search by occupation and geographic area, or specify your search to locate student jobs and jobs posted within the last 48 hours.

Job Bank is accessible through the Internet, Government of Canada kiosks at convenient locations within your community, and at your local Human Resource Centre of Canada or Employment Resource Centre.

Web site: www.jobbank.gc.ca



Looking for a Job? A Guide for Youth

This booklet can help you improve your job-search skills and develop a step-by-step plan for landing a job. It shows you where to start, how to market yourself and what's out there in the world of work. It gives helpful hints on preparing for interviews, making the right impression during interviews and following up afterwards. (Cat. No. Y-4290-08-02E)

For more information, or to order a copy, contact:

Youth Communications

Human Resources Development Canada

140 Promenade du Portage, 4th Floor

Hull, QC K1A 0J9

Fax: (819) 953-5186

Web site: <http://youth.hrdc-drhc.gc.ca/publication/looking/home.html>



Looking for Work in the Aviation Sector?

The Canadian Aviation Maintenance Council (CAMC) Job Mart is a new on-line recruitment service developed to meet the demands of the rapidly growing aviation maintenance industry.

A member of Industry Canada's SkillNet.ca network of job and career information Web sites, the CAMC Job Mart shares labour market information with employers and job seekers. Of interest to those just entering the aviation maintenance field, it also benefits experienced professionals, offering a Web-based tool that helps job seekers find work in their field, either across the city or across the country.

For more information, contact:

Canadian Aviation Maintenance Council

Tel: (613) 727-8272

Fax: (613) 727-7018

E-mail: secretariat@camc.ca

Web site: <http://jobmart.camc.ca> or www.skillnet.ca



Nurses@work: Career Opportunities for Nurses

Finding the right job in a health care facility can be a challenge.

In partnership with Industry Canada's SkillNet.ca, the Canadian Nurses Association has introduced Nurses@work, the first central on-line recruiting registry for nurses.

Nurses@work is an effective way to search the job market. This site makes it easier for nurses to find work, whether they are searching across town or across Canada.

For more information, visit the Web site or contact:

Canadian Nurses Association

Tel: (613) 237-2159 ext. 296

Fax: (613) 237-3520

E-mail: nursesatwork@cna-nurses.ca

Web site: www.nursesatwork.com or www.skillnet.ca



Skill Building

This brochure helps high school students discover their work-related and personal skills and communicate them in business language when preparing for a job interview, speaking to an employer or writing a résumé. (Cat. No. Y-112-04-00)

For copies, contact:

Human Resources Development Canada

Public Enquiries Centre

140 Promenade du Portage

Hull, QC K1A 0J9

Fax: (819) 953-7260

Web site: www.hrdc.gc.ca/career



SkillNet

SkillNet.ca is Canada's fastest-growing network of niche market job and career information Web sites. A one-stop shopping site for jobs and career-related information, SkillNet.ca is a growing partnership of integrated recruitment services. These include colleges and universities, health, arts and culture, education, aviation maintenance, tourism, the Aboriginal community and volunteer sector.

Today, more than 250,000 job seekers use SkillNet.ca's resources to browse over 2,500 advertised employment opportunities each month. Additional on-line services for job seekers include information on training and educational opportunities, tips on how to write winning résumés, and information on and access to over 40 national youth employment programs. In one year alone, employers requested more than 163,000 résumés through the SkillNet.ca family of recruitment sites. Each month, the network receives over 2.8 million page hits.

More than 50,000 registered employers use SkillNet.ca as a quick and effective way to advertise full-time, part-time, summer and internship opportunities.

For more information, contact:

Janet Caroleo, Manager

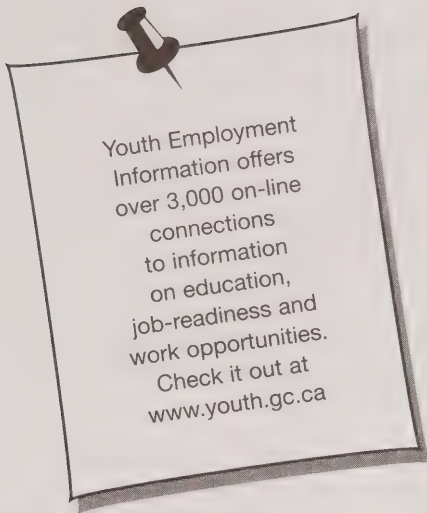
Operations and Communications

Web site: www.SkillNet.ca

Tel: (613) 998-1301

Fax: (613) 941-4940

E-mail: caroleo.janet@ic.gc.ca



Youth Employment
Information offers
over 3,000 on-line
connections
to information
on education,
job-readiness and
work opportunities.
Check it out at
www.youth.gc.ca



Talent Gallery

Looking for work in the cultural sector? An innovative on-line recruitment network is available to help artists, creators, producers, technicians and administrators — all members of Canada's cultural labour force — find jobs and recruit employees.

Developed through a partnership between the Cultural Human Resources Council and Industry Canada's SkillNet.ca, this Web-based resource is revolutionizing the way cultural workers and their employers are brought together.

For more information, visit the Web site or contact:

Cultural Human Resources Council

17 York Street, Suite 201

Ottawa, ON K1N 9J6

Tel: (613) 562-1535 ext.24

Fax: (613) 562-2982

E-mail: kmackey@culturalhrc.ca

Web site: www.culturalhrc.ca



The Volunteer Opportunities Exchange (VOE)

Volunteering is a great way to develop your skills. The Volunteer Opportunities Exchange (VOE) is a powerful, cost-free Internet tool that helps connect voluntary organizations with people seeking volunteer opportunities. By answering some basic questions on how you would like to volunteer, you create your own VOE account, gain access to thousands of volunteer opportunities and start an on-line profile of your volunteer interests and skills. With the VOE, you can find available volunteer positions while also letting organizations find you.

For more information on the VOE, please contact:

Volunteer Canada

Toll-free: 1 800 670-0401

Fax: 613-231-6725

E-mail: volunteer.canada@sympatico.ca

Web site: www.voe-reb.org



WorkSearch

If you're looking for work, WorkSearch is an easy-to-use Internet site designed to guide you through the process.

WorkSearch offers a variety of tools and useful information including self-assessment quizzes that help identify career interests, strengths and skills, and tips on how to write your résumé or prepare for a job interview. You can also find links to job posting sites and information on occupations, labour market trends, training and self-employment.

If you do not have the Internet at home, you can access the WorkSearch site by visiting your nearest Human Resource Centre of Canada, Employment Resource Centre, school or library.

Web site: www.worksearch.gc.ca



Youth Employment Information Web Site

This one-stop resource provides information regarding skills development, work experience and career planning. You can reach over 3,500 sites at a single Internet address and get information on:

- job preparation techniques (e.g. preparing a résumé and/or a cover letter);
- job opportunities (full-time, summer, internship and international);
- financial assistance available for students;
- Youth Info Fairs and other events; and
- programs and services (governmental, non-governmental and international exchanges).

For more information, contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca

Skills Development and Learning Opportunities

Aboriginal Education Opportunities Manual.....	138
Aboriginal Friendship Centre Program	138
Bring on the Adventure.....	140
Cadet Instructors Cadre	141
Cadets Canada.....	142
Canada's SchoolNet.....	143
Canadian 4-H Council Programs	144
Certified Aboriginal Economic Developer Program.....	145
Database on Education and Training Programs.....	146
Encounters with Canada	146
First Nations and Inuit Science and Technology Camp Program	148
First Nations SchoolNet.....	148
Forum for Young Canadians.....	149
Information on the Government of Canada	150
Information Technology Professional Program.....	151
Journal of Aboriginal Economic Development.....	152
Junior Canadian Rangers	153
Katimavik	154
Office of Learning Technologies	154
Peer Helper Programs for Out-of-the-Mainstream Youth ..	156
Royal Military College ..	157
SchoolNet GrassRoots Program.....	158
SchoolNet News Network ..	159
The Canadian Young Farmers Forum (CYFF)	159
Urban Multipurpose Aboriginal Youth Centres.....	160



Aboriginal Education Opportunities Manual

Used by students, libraries, corporations and government departments, this manual lists over 500 post-secondary institutions across Canada providing information on scholarships and training opportunities with an Aboriginal focus.

Over 200 pages long, the publication lists educational institutions by province, provides a brief description of each course and directs readers to valuable contacts for more information.

To order a copy, contact:

CANDO

10404 66th Avenue, Suite 200

Edmonton, AB T6H 5R6

Toll-free: 1 800 463-9300

Fax: (780) 429-7487

E-mail: cando@edo.ca


Web site: www.edo.ca



Aboriginal Friendship Centre Program

The Aboriginal Friendship Centre Program is designed to improve the quality of life for Aboriginal peoples residing in or travelling through urban communities. It provides operational support to the National Association of Friendship Centres and the 99 Friendship Centres located in Canada's urban centres.

Friendship Centres provide community-based, culturally sensitive programs and services in many areas, including human resource development, health/healing, employment, justice and recreation. The program is administered by the National Association of Friendship Centres.



The Association of
Universities and Colleges
of Canada administers
more than 150 scholarship
programs on behalf
of government and
organizations. Many involve
opportunities in other parts
of Canada or other
countries. Check them
out at www.aucc.ca

For more information, contact:

National Association of Friendship Centres

275 MacLaren Street

Ottawa, ON K0A 0L9

Tel: (613) 563-4844

Fax: (613) 594-3428

E-mail: nafcgen@nafc-aboriginal.com

Web site: www.nafc-aboriginal.com



Bring on the Adventure

Looking for an outdoor adventure? Want to spend time with your friends and meet new ones? Want to gain valuable leadership skills? Take a look at Scouts Canada.

Venturers (ages 14–17) and Rovers (ages 18–26) are fun, co-ed programs that will provide you with the outdoor adventures you're looking for.

Our programs include mountain biking, rock climbing, canoeing, kayaking, extended hikes and lots of camping. You'll enjoy your outdoor adventures as part of a team, working together with other young people to overcome thrilling challenges. Through your outdoor adventures, you'll also learn to appreciate and protect the environment.

Scouting gives every member a chance to be a leader. It might be running an activity, organizing a camp, or participating in a youth forum with other young people from around your province or across Canada.

Maybe you'd like to be a police officer, firefighter or paramedic. Venturers includes an opportunity to learn about many exciting career options to see what's right for you.

Scouting is an exciting way to meet new people, take part in adventures and develop new skills that can help you in your chosen career.

To get more information how you can enjoy a Scouts Canada adventure, visit your local Scout office, or visit our Web site:

Web site: www.scouts.ca



Cadet Instructors Cadre

If you are between 19 and 65 years old and interested in working with enthusiastic young people ages 12 to 18, then the Cadet Instructors Cadre (CIC) might be for you. The CIC has 4,500 part-time officers across Canada who are responsible for leading 55,000 cadets in exciting and challenging activities. Instructors receive a stipend of 21 days' pay during the regular school year. They are also eligible for full-time salaried positions during the summer.

Officers in the Cadet Instructors Cadre are commissioned members of the Canadian Forces and wear either a naval, army or air force uniform. Cadet instructors serve on a part-time basis and specialize in working with youth. They come from varied backgrounds and include parents, retired people, university students, doctors, teachers and artisans. Many cadet instructors are former cadets themselves.

Cadet instructors are responsible for the safety, supervision, training and administration of Canada's sea, army and air cadets. There are many different positions available for cadet instructors, who can earn scholarships, lead interprovincial or international exchanges and expeditions. They also meet new and interesting people from a variety of different cultures.

There are no special requirements to become a cadet instructor other than having an interest in helping youth achieve their goals through the training program. Applicants must undergo a background check, be in good health and be willing to offer a minimum of one evening a week and one weekend a month to work with cadets in the local community.

Training today's youth to become the leaders of tomorrow is a rewarding and satisfying experience. A full-time or part-time career in the CIC might be for you!

For more information about joining the Cadet Instructors Cadre, contact:


Toll-free: 1 800 856-8488

Web site: www.vcds.dnd.ca/cic



Cadets Canada

If you are between the ages of 12 and 18 and are interested in learning a variety of skills and participating in a challenging experience, then the sea, army or air cadet program is for you. By joining, you become one of the 54,000 cadets across Canada who enjoy exciting and diverse training during the school year. There are also opportunities to participate in national and international training during the summer months for which you will receive an allowance. The cadet program is offered free of charge to Canadian residents.

Depending on which element you choose to join, you might be involved with sailing and seamanship activities for sea cadets, hiking expeditions and rock climbing activities for army cadets, and flying or gliding exercises for air cadets. All cadets also have the opportunity to participate in ceremonial parades, music, public speaking and sports that help build leadership skills and confidence. Citizenship, environmental stewardship, community service and physical fitness are also part of the cadet program. 

Successful cadets are eligible for financial scholarships, provincial and international exchanges and expeditions, and other advanced leadership courses. Employment opportunities are also available during the summer months for cadets 16 years and above.

Although you wear a military-style uniform, you are not a member of the Canadian Forces, and there is no obligation to join the armed forces. Instead, cadets benefit from the background and expertise of the 4,500 officers of the Cadet Instructors Cadre — specially trained youth leaders who assist cadets in learning valuable life skills and participating in challenging experiences and activities.

For more information about joining sea, army or air cadets:

Navy League of Canada:

1 800 375-NAVY (375-6289)

Army Cadet League of Canada:

1 877 ARMYCAD (276-9223)

Air Cadet League of Canada:

1 877 I CAN FLY (422-6359)

Visit the national Cadets Canada Web site: www.cadets.ca



Canada's SchoolNet

Canada's SchoolNet is a collaborative initiative between federal, provincial and territorial governments, education associations and the private sector. It is an integral part of Connecting Canadians, the Government of Canada's strategy to keep Canada among the leaders in connecting its citizens to the Internet.

SchoolNet is about developing skills for the new economy, preparing young Canadians for the global knowledge society and ensuring that Canadians take full advantage of all the learning opportunities the Information Highway offers.

The SchoolNet Web site is a continually expanding on-line resource for educational content, offering access to more than 5,000 learning services, resources and opportunities. Visitors can explore specially designed learning projects, partake in Web discussions with Canadian astronauts, view digitized Canadian historical information, conduct research and participate in on-line forums. Developed by teachers across the country, this is truly quality content that teachers, students and parents can use!

For more information, please contact:

Canada's SchoolNet

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: schoolnet@ic.gc.ca

Web site: www.schoolnet.ca



Canadian 4-H Council Programs

Council programs support the 4-H movement in Canada in the promotion of responsible citizenship, leadership, careers in agriculture, technology transfer and other pressing issues facing today's rural communities. The Council organizes and coordinates national and international conferences, exchanges and scholarships for the benefit of 4-H members, who are between 8 and 21 years of age (varies depending on the province).

For more information, contact:

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue

Building #26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

E-mail: afriend@4-h-canada.ca

Web site: www.4-h-canada.ca



Certified Aboriginal Economic Developer Program

The Certified Aboriginal Economic Developer Program is for people who work, or would like to work, in the Aboriginal economic development field. Occupations in this field include:

- Economic Development Officer;
- Community Development Officer; and
- Loans Officer with an Aboriginal capital corporation, Aboriginal bank or trust company, or Aboriginal Community Futures Organization.

The Certification Program sets a national standard and provides recognition of the skills and abilities of those who complete the Program and earn the designation.

For more information and an application form for the Certified Aboriginal Economic Developer Program, contact:

CANDO

10404 66th Avenue, Suite 200

Edmonton, AB T6H 5R6

Toll-free: 1 800 463-9300

Fax: (780) 429-7487

E-mail: cando@edo.ca

Web site: www.edo.ca



Database on Education and Training Programs

Are you interested in educational programs and learning opportunities that prepare you for a career in the dynamic, fast-paced apparel manufacturing industry?

While most people are fashion conscious, few stop to reflect on the employment opportunities in the industry that makes the garments they like to wear. Yet, like any other product manufacturer, companies in apparel manufacturing offer careers in a full range of functions, from design and product development to production and its supervision, as well as sales, marketing, finance/accounting, administration and management.

The Apparel Human Resources Council Web site provides up-to-date information about the programs available across Canada.

For more information, contact:

Apparel Human Resources Council

9310 St-Laurent Blvd, Suite 1114

Montreal, Quebec H2N 1N4

Tel: (514) 388-7779

Fax: (514) 388-6926

E-mail: info@apparel-hrc.org

Web site: www.apparel-hrc.org



Encounters with Canada

Each year Encounters with Canada gives 3,000 young Canadians aged 15 to 17 the opportunity to gain a better understanding of Canada. The program consists of a series of week-long workshops offered over a 24-week period. Encounters with Canada is a program of the Council for Canadian Unity funded in part by the Government of Canada.

The objective of the program is to give youth from different backgrounds and regions the opportunity to meet, get to know one another, discover their country and gain a better understanding of Canada's major institutions.

The Program, held at the Terry Fox Centre in Ottawa, is divided into two parts. The first part is focused on Canadian institutions and includes a visit to Parliament Hill and the Senate, as well as a guided tour of the National Capital Region.

The second part is organized around one of nine sub-themes and provides students with "hands-on" experiences through participation in group discussions and simulations, audio-visual presentations and theme-related visits and tours. The sub-themes include:

- Science and Technology
- Law
- History and Remembrance
- Journalism and Communications
- Business and Entrepreneurship
- Arts and Culture
- Sports and Fitness
- Canada and the World
- Royal Canadian Mounted Police Forum.

Interested students should contact their school principal to apply.

For further information, contact:

Encounters with Canada

1805 Gaspé Avenue

Ottawa, ON K1K 0A4

Toll-free: 1 800 361-0419

E-mail: info@encounters-rencontres.ca

Web site: www.encounters-rencontres.ca



First Nations and Inuit Science and Technology Camp Program

The First Nations and Inuit Science and Technology Camp Program promotes science and technology as career choices to First Nations and Inuit youth.

This program supports science camps that provide First Nations and Inuit youth, living on-reserve and in recognized Inuit communities, with first-hand experience in various science and technology disciplines. Youth in grades 6 to 13 (elementary or secondary) are eligible to participate.

The program also provides funds to First Nations and Inuit organizations to either run a science camp or sponsor First Nations and Inuit students so that they can attend existing camps which focus on science and technology.

For more information on this program please contact the nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: [www.inac.gc.ca/ jeunesse-youth/](http://www.inac.gc.ca/jeunesse-youth/)



First Nations SchoolNet

First Nations SchoolNet gives First Nations schools the opportunity to use exciting new technologies by providing them with an affordable high-speed connection to the Internet via DirecPC™ satellite terminals.

The installation and use of the equipment provided by the First Nations SchoolNet program is also supported by a network of help desks located in First Nations organizations and Aboriginal businesses across the country.

All First Nations schools under federal jurisdiction are eligible for the program. Schools interested in participating must contact SchoolNet to make arrangements. Equipment is then sent to the schools and contact is made with the closest help desk to support the installations. Funding mechanisms are also put in place to provide support for Internet access and long-distance expenses (where applicable).

First Nations SchoolNet also supports the development of the First Peoples' Web pages on SchoolNet, showcasing unique Aboriginal learning resources in English, Cree and Syllabics as well as cultural collections, profiles of Aboriginal organizations and communities, and much more.

For more information, please contact:

First Nations SchoolNet

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: fns-pnr@ic.gc.ca

Web site: www.schoolnet.ca/aboriginal



Forum for Young Canadians

Are you between the ages of 15 and 19 with an interest in how a parliamentary system of government functions? The Forum for Young Canadians gives young people from all parts of Canada the opportunity to come to Ottawa to learn about the role of Parliament and the dynamics of the decision-making process.

As a participant, you will increase your understanding of other regions of the country. There are four one-week sessions given in Ottawa each year.

Forum participants can earn degree credits at the University of Ottawa.

Applications must be received at the Forum for Young Canadians office by November 15. The application form is available at secondary schools and CEGEPs across Canada, and on the Web site.

For more information, contact:

Forum for Young Canadians

124 O'Connor Street, Suite 400

Ottawa, ON K1P 5M9

Tel: (613) 233-4086

Fax: (613) 233-2351

E-mail: forum@forum.ca

Web site: www.forum.ca



Information on the Government of Canada

This service connects Canadians to government. When you need information about programs and services, new initiatives or official publications, call us toll-free or visit our Web site. It's easy. Your primary access point to the Government of Canada is only a toll-free phone call or mouse click away.

Information on the Government of Canada

Toll-free: 1 800 O-Canada (1 800 622-6232)

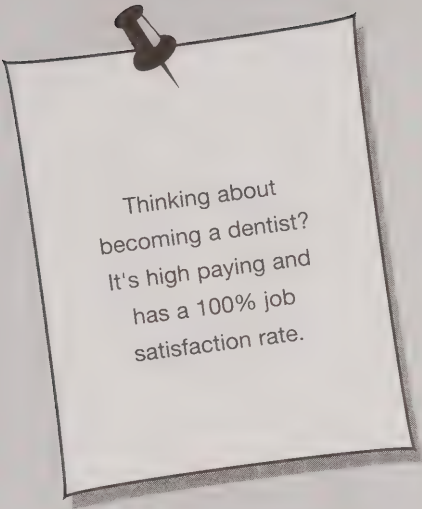
TTY/TDD (toll-free): 1 800 465-7735

Web site: www.canada.gc.ca

Government of Canada Publications

Toll-free: 1 800 635-7943

Web site: www.publications.pwgsc.gc.ca



Thinking about
becoming a dentist?
It's high paying and
has a 100% job
satisfaction rate.



Information Technology Professional Program

Developed in partnership with Human Resources Development Canada, industry, colleges and universities, the Information Technology Professional (ITP) Program is designed to address the chronic shortage of trained information technology professionals.

The program is an integration of real-life business simulation, lectures, project-based assignments and hands-on sessions.

ITP students are university or college graduates who are interested in pursuing rewarding careers within the rapidly expanding information technology sector. ITP graduates are well-educated, motivated professionals with diverse skill sets in business and organizational effectiveness, technical applications and interpersonal communications.

Interested organizations can contribute to this program by becoming advisory committee members, offering three-month work-term opportunities, providing job opportunities or establishing a scholarship or bursary for students.

For more information, contact:

Information Technology Professional Program

National Office

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551 ext. 145

Fax: (613) 230-3490

E-mail: itp@shrc.ca

Web site: www.itp.ca



Journal of Aboriginal Economic Development

This journal, the only one of its kind in Canada, features the latest information on Aboriginal economic development. Published by Captus Press and the Council for the Advancement of Native Development Officers, the journal includes examples of Aboriginal economic development provided by practitioners, book reviews and special features. Always insightful, the journal keeps economic developers informed about their field.

To subscribe, contact:

Captus Press

York University Campus

4700 Keele Street

North York, ON M3J 1P3

Tel: (416) 736-5537

Fax: (416) 736-5793

Web site: www.captus.com



Junior Canadian Rangers

If you are between the ages of 12 and 18, live in a remote and isolated community and are interested in a challenging experience while learning about your traditional culture, the Junior Canadian Rangers (JCR) Program is the place for you.

By joining the JCR Program, you will enjoy a variety of activities, including hunting, fishing, living off the land, and learning about native spirituality, local dialects and traditional arts. You will also learn Ranger skills such as first aid and navigation in the North. In addition, you may take part in citizenship activities, learn about healthy living and acquire other useful life skills. These activities will help you gain a better understanding of your culture while developing self-confidence and leadership skills.

Although you will wear a Ranger-style uniform, you are not a Canadian Ranger or a member of the Canadian Forces. Junior Canadian Rangers benefit, however, from the background and experience of the Canadian Rangers, the elders and the members of the local communities who will provide you with challenging experiences and activities. Community support is the cornerstone of the JCR Program. The JCR Program is free of charge.

For more information on the JCR Program, please contact:

Junior Canadian Rangers

Directorate General Reserves and Cadets

National Defence Headquarters

101 Colonel By Drive

Ottawa, ON K1A 0K2

Tel: (613) 995-9524

Fax: (613) 992-8956



Katimavik

Funded by the Department of Canadian Heritage, Katimavik is a national youth volunteer service for young Canadians aged 17 to 21. Over the course of seven months, Katimavik participants live in three different regions of Canada (two English-speaking and one French-speaking) as part of a group of 11 people comprising an equal number of young men and women from every region of Canada.

Participants work as volunteers on community projects, while immersing themselves in the social and cultural activities of their three host communities. At the same time, participants are involved in activities that help them develop second language and leadership skills, while learning about the environment, culture and healthy lifestyles.

For further information, contact:

Katimavik

Toll-free: 1 888 525-1503

E-mail: info@katimavik.org

Web site: www.katimavik.org



Office of Learning Technologies

The Office of Learning Technologies (OLT) is a learning organization within HRDC that acts as a catalyst for innovative learning and skills development through technology. The OLT's main objectives are to promote the effective use of learning technologies; support assessment, research and testing of these technologies and increase the availability and sharing of knowledge; and provide quality information about learning technologies.

Since its inception, the OLT has collaborated with a variety of partners in community-based organizations, educational institutions and industry associations through the following four initiatives:

Community Learning Networks (CLN) — partners with community-based organizations which currently offer multi-point Internet access to a variety of learning resources. The cost-shared projects are intended to expand the use of learning technology applications by broadening existing human and electronic networks, increasing learning opportunities that will improve skill levels, enhancing employability, and enabling Canadians to access and create information and services on-line.

New Practices in Learning Technologies (NPLT) — funds projects on a cost-shared basis that contribute to the understanding, development and awareness of new and effective practices in the use of learning technologies. This initiative targets adult learners within Canada's education sector, including adults who face learning barriers due to socio-economic, demographic or cultural factors.

Learning Technologies in the Workplace (LTW) — develops partnerships with non-profit organizations, industry associations and educational institutions, providing funds on a cost-shared basis for projects that demonstrate the application of learning technologies in the workplace. In response to the "digital divide," the target population of this initiative is aimed at small- and medium-sized enterprises (SMEs) and disadvantaged workers.

Research in Learning Technologies (RLT) — consolidates research from past learning investments and helps forecast future trends and emerging needs related to learner-centered models, learning technologies as an investment and the "digital divide."

For more information, contact:

Office of Learning Technologies

Human Resources Development Canada

15 Eddy Street, Ground Floor

Hull, QC K1A 0M5

Tel: (819) 953-0300

Fax: (819) 997-6777

E-mail: olt-bta@hrdc-drhc.gc.ca

Web site: <http://olt-bta.hrdc-drhc.gc.ca>



Peer Helper Programs for Out-of-the-Mainstream Youth

This information sheet will be useful to anyone working with at-risk youth and wanting to create, improve or maintain peer helper programs. It provides a summary of the factors to consider when implementing a peer helper program. It also describes three basic kinds of programs, lists factors that help make any program effective and gives a number of references.

For more information, contact:

Health Canada

Division of Childhood and Adolescence

Population and Public Health Branch

Address Locator: 1909C2

Ottawa, ON K1A 1B4

Tel: (613) 957-3436

Fax: (613) 954-5568

E-mail: familychild@www.hc-sc.gc.ca

Web site: www.hc-sc.gc.ca/childhood-youth



Royal Military College

The Royal Military College (RMC) is Canada's only military and federally funded university. It is a bilingual institution and, with approximately 1,000 undergraduate students, offers a relatively low student-teacher ratio. Student Officer Cadets earn a salary while studying and begin a challenging career as an officer in the Canadian Forces upon graduation.

Baccalaureate degree programs are available in:

Arts – Humanities (English, History and French), Social Science (Politics and Economics), Military and Strategic Studies, and Business Administration;

Science – Honours Science (Chemistry, Mathematics, Information Science and Physics), Space Science and General Science;

Engineering – Chemical and Materials, Civil, Computer, Electrical and Mechanical Engineering.

All members of the Canadian Forces, both Regular and Reserve, and their spouses have the opportunity to study at RMC if they are academically qualified. In addition to the baccalaureate degree program, there are also opportunities for members of the Canadian Forces to complete graduate work.

For more information, please contact:

Royal Military College of Canada

PO Box 17000 Stn Forces

Kingston, ON K7K 7B4

Tel: (613) 541-6000

Web site: www.rmc.ca



SchoolNet GrassRoots Program

The GrassRoots Program supports the development of innovative on-line learning projects. This enables Canadian teachers and students to build the knowledge tools they need, contribute to their communities, raise awareness of global issues and establish partnerships and communication links around the world. Participants can also take charge of their future while taking advantage of the vast potential of the Information Highway.

GrassRoots offers funding to schools to create and implement innovative and interactive learning projects on the Internet that:

- foster the acquisition of academic, employability and computer skills in Canadian youth;
- build unique and relevant Canadian content on the Internet;
- integrate information and communication technologies into learning; and
- facilitate increased connectivity, usage and training opportunities.

Teacher-designed and tailored to the learning needs of students in today's classrooms, GrassRoots projects are a unique and valuable resource. Through its Web site, the GrassRoots Program provides a vehicle to showcase the best practices of Canadian teachers and students integrating information and communication technologies at the classroom level.

For more information, please contact:

SchoolNet GrassRoots Program

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: schoolnet@ic.gc.ca

Web site: www.schoolnet.ca/grassroots



SchoolNet News Network

SchoolNet News Network (SNN) is a national on-line journalism program for all students from kindergarten to grade 12 in Canada. SNN teaches students how the media works, gets them writing in a journalistic style and gives them an opportunity to publish their work on the Web.

SNN's Web site has a Newsroom where student reporters receive story ideas and assignments, gain practical advice on writing and journalism issues and work with a professional journalist through the Media Mentorship program. The Newsroom is also where student reporters can submit their articles for publication in the SNN monthly magazine. Students can also receive cash prizes through the SNN Journalism Award.

For more information, please contact:

SchoolNet News Network

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: schoolnet@ic.gc.ca

Web site: www.schoolnet.ca/snn



The Canadian Young Farmers Forum (CYFF)

The CYFF, established in 1997, enables the exchange of information between young farmers between the ages of 18 and 40 from across Canada. It provides a vehicle for involvement in agricultural issues and policy making, and an excellent hands-on training ground for future agricultural organizations.

For more information, contact:

Tel: (613) 759-7222



Urban Multipurpose Aboriginal Youth Centres

This initiative provides urban Aboriginal youth with accessible, Aboriginal community-based, culturally relevant and supportive projects, programs, services and professional and peer counselling. The goal is to enhance the economic, social and personal prospects of Aboriginal youth. This initiative serves the needs of Aboriginal youth between 15 and 24 years of age who live off-reserve in urban or northern communities with a population of 1,000 or over.

For more information, contact:

National Association of Friendship Centres

275 MacLaren Street

Ottawa, ON K2P 0L9

Tel: (613) 563-4844

Fax: (613) 594-3428

Métis National Council

350 Sparks Street, Suite 201

Delta Hotel Office Tower

Ottawa, ON K1R 7S8

Tel: (613) 232-3216

Fax: (613) 232-4262

Inuit Tapirisat of Canada

170 Laurier Avenue, Suite 510

Ottawa, ON K1P 5V5

Tel: (613) 238-8181

Fax: (613) 994-5252

Travel

Agence Québec/Wallonie-Bruxelles pour la jeunesse	162
Canada-Austria Intra- and Partner-Company Training Program	163
Canada-Netherlands Student Working Holiday Program	164
Canada Sports Friendship Exchange Programs	165
Canadian Association of University Teachers of German Workstudent Program (Germany)	166
Exchanges Canada	167
Folklore Canada International	168
4-H Connections Canada — Summer Exchange Program	169
4-H International Trade — Awareness Program	169
Obtaining a Passport	170
Protecting Your Passport	172
Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network	173
Working Holiday Program (Australia)	173
Working Holiday Program (Canada-Japan)	174
Working Holiday Program (Germany)	175
Working Holiday Program (Korea)	176
Working Holiday Program (New Zealand)	177
Working Holiday Program (Sweden)	178
Working Holiday Program (United Kingdom)	179
YMCA Youth Exchanges Canada Program	181



Agence Québec/Wallonie- Bruxelles pour la jeunesse

If you are between the ages of 18 and 30, a Canadian citizen or permanent resident and have lived in Quebec for at least the past year, you may be eligible to attend a training program in Belgium.

An agency for international co-operation between Belgium and Quebec, Agence Québec/Wallonie-Bruxelles pour la jeunesse (AQWBJ) offers you the opportunity to develop knowledge and apply it in an international setting. Training is available in economic and cultural development, environment, communications, and science and technology. Agency specialists will help you choose the right kind of course and prepare the proposal. AQWBJ will provide supervision throughout your training, regardless of your field of study or activity.

Training areas include information, exploration and/or research, co-operation, on-the-job training, professional and social immersion, and invitations to special events, conferences, conventions and festivals. Most of the courses last two weeks.

The program requires an expenditure of between \$250 and \$425 by the trainee. In turn, the agency provides Montreal-Brussels return airfare, medical hospital insurance and a per diem allowance of \$40 for up to 14 days. This represents three quarters of the cost of the trip.

For more information, contact:

Agence Québec/Wallonie-Bruxelles pour la jeunesse

1441 René-Lévesque Blvd. West, Room 301

Montreal, QC H3G 1T7

Tel: (514) 873-4355

Fax: (514) 873-1538



Canada-Austria Intra- and Partner-Company Training Program

This program seeks to support Canadian and Austrian firms in developing business links between the two countries by facilitating intra- and partner-company training. Canadian workers can travel to Austria to receive or provide training, which could include skills upgrading, familiarization with current business practices and, in some cases, formal classroom training.

The Embassy of Austria or an Austrian consulate in Canada can issue a residence permit. This may be a transfer licence that is valid for four months or a clearance certificate that is valid for up to 36 weeks.

To participate in this program, you must possess a Canadian passport that is valid for a period of three months beyond the termination of activities under the program. You must also be 18 to 30 years old at the time of application — except in those cases where the authorities of both countries decide to raise the maximum age to 35 years or higher. You are also required to have a round-trip airplane ticket and enough funds to meet your needs during your stay in Austria.

If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or program participation fee.

For more information, contact:

Embassy of the Republic of Austria

445 Wilbrod Street

Ottawa, ON K1N 6M7

Tel: (613) 789-1444

Fax: (613) 789-3431



Canada-Netherlands Student Working Holiday Program

Experience life in the Netherlands while engaging in temporary (four months), career-related employment. Areas of interest vary and include industry, commerce, science and technology, tourism, agriculture and horticulture.

The Working Holiday Program is open to Canadian citizens or permanent residents 18 to 30 years of age. To participate, you must be registered at a post-secondary institution and have either a written job offer from an employer in the Netherlands or friends/relatives who can help you find a job or provide accommodation. As well, you must prove that you have sufficient funds for the trip.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain an information brochure and more information, contact:

Stichting Uitwisseling

Attention: Rosemieke van de Meerendonk

24 Goulding Crescent

Kanata, ON K2K 2N9

Tel: (613) 599-6316

Fax: (613) 599-9397

Web site: www.uitwisseling.nl

Ten Canadian universities work together to help students live and study in places across the country. The Group of Ten Student Exchange Program (GOTSEP) includes universities in Quebec, Ontario, British Columbia and Alberta.

Check it out at
<http://admin1.intlcent.ualberta.ca/gotsepinfo/gotsep.description.html>



Canada Sports Friendship Exchange Programs

The aim of the Youth Exchanges Canada Sports and Group Program is to foster friendship and better understanding between Canada's Francophone and Anglophone youth and their families from many cultures. This is accomplished through reciprocal cultural exchanges and the sharing of common interests in sports and other group activities.

The program is available to Canadian youth between the ages of 11 and 18 and operates from October to April and from July to September. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

Canada Sports Friendship Exchange Program

Tel: (514) 482-7108

Fax : (514) 482-1605

E-mail : info@csfep.com

Web site: www.exchanges.gc.ca (Click on "Partners")

Canadian Association of University Teachers of German Workstudent Program (Germany)



If you are 18 to 30 years old, able to work in German and are enrolled in a Canadian university or college that is a member of the Canadian Association of University Teachers of German (CAUTG), you may be eligible for the Workstudent Program.

The program provides two months of work experience, June 1 to July 31, primarily in the hotel/restaurant industry and the opportunity to improve German-language skills and experience German culture. About four weeks are left for independent travel. A travel subsidy may be available.

Applications are due by November 30 of each year. Apply through the German department of a Canadian university or college. Manpower Germany will make the final decision. Information sheets and posters are available through German studies programs at CAUTG-member universities and colleges.

For more information, contact:

Canadian Association of University Teachers of German

Department of Germanic and Slavic Studies
Brock University

St. Catharines, ON L2S 3A1

Tel: (905) 688-5550 ext. 3312



Exchanges Canada

Exchanges Canada, a Government of Canada initiative, creates opportunities for young Canadians to participate in exchange programs with youth from across Canada.

Exchanges Canada also offers a single window for information on hundreds of exchange initiatives and related activities throughout Canada and abroad.

Exchanges Canada programs help young Canadians gain knowledge and understanding of Canada, connect with Canadians from other regions and gain an increased appreciation of Canada's diversity. The Government of Canada provides funding to organizations that administer exchanges in collaboration with **Exchanges Canada**. In most cases, the Government of Canada pays travel costs for all eligible participants.

Special consideration is given to encourage participation from groups traditionally under-represented in exchange programs, such as Aboriginal youth, youth with disabilities, youth from low-income families and youth from rural or isolated regions. These exchanges fall under two streams of program funding:

1. Youth Exchanges Canada

Youth Exchanges Canada offers exchanges to groups of 10–30 young Canadians between the ages of 11 and 18. Groups are twinned with a group of youth approximately the same age from another part of the country. Participants take turns visiting each community. They play an active role in organizing the exchange, learning about their own and their twinned communities, and organizing fund-raising activities.

2. Youth Forums Canada

Youth Forums Canada supports projects that give youth an opportunity to connect with one another through a variety of means. These include youth forums, reciprocal travel exchanges, face-to-face one-way experiences, conferences, workshops, virtual exchanges and various other activities.

For More information:

Exchanges Canada

12 York Street
Ottawa, ON K1N 5S6
Toll-free: 1 800 O-Canada (1 800 622-6232)
TTY/TDD (toll-free): 1 800 465-7735
Fax (toll-free): 1 877 297-5014
Web site: www.exchanges.gc.ca



Folklore Canada International

Youth Exchanges Canada in Heritage Expression encourages cultural community groups to travel to another part of Canada to participate in cultural celebrations other than their own and, in turn, host their twinned groups.

Exchanges take place throughout the year during festivals or celebrations which represent the host group's culture. The program is available to Canadian youth between the ages of 11 and 18.

The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

Folklore Canada International

Tel: (514) 524-8552
E-mail: fcicioff@videotron.ca
Web site: www.exchanges.gc.ca (Click on "Partners")



4-H Connections Canada Summer Exchange Program

This program is a series of group exchanges among 4-H members between the ages of 14 and 20. Participants have the opportunity to discover and understand other parts of Canada while learning about the history, geography, culture and economy of the regions involved. The program operates across Canada between June and September.

The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For more information, contact:

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue

Building #26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.4-h-canada.ca



4-H International Trade Awareness Program

Are you a 4-H member? Do you want to expand your agricultural knowledge to an international level? How about attending a world-class food fair?

Sponsored by Agriculture and Agri-Food Canada, the International 4-H Trade Awareness Program is designed to enhance the awareness of agri-food trade issues among 4-H youth interested in the agriculture sector and to encourage an interest in working in this area in the future. Ten provincial winners are chosen every year and one grand prizewinner is sent to one of the biggest and most popular international food fairs held each fall.

**For more information, contact your
local 4-H office or:**

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue

Building #26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.4-h-canada.ca



Obtaining a Passport

Application forms may be obtained from any passport office, post office or from our Web site. 

Full details on the requirements are provided with each application form. To obtain a passport, you must complete both sides of the application form, provide two current photos and have the application form and one photo signed by an eligible guarantor. You must also provide original evidence of Canadian citizenship, any previous Canadian passport, certificate of identity or refugee travel document issued to you in the last five years, and the fee of \$60. You may pay the fee in cash (do not mail cash), by money order (postal or bank), by certified cheque, by credit card (VISA, MasterCard, American Express) or by debit card (Interac). The fee is payable to the Receiver General for Canada.

Important: Please indicate the date of your travel (if known) in the "Date of Travel" field provided at the top of the application form. This will help the issuing office ensure that you receive your passport well in advance of your departure date.

If you reside in an area with a passport office, you are encouraged to submit your application in person. (Applications submitted in person usually take five working days to process. Applications submitted by mail usually take 10 working days.) Check the Government of Canada



The Department of Foreign
Affairs and International Trade
can help young Canadians get
new skills and training to
compete in the global economy
and learn about foreign cultures
at the same time. Check out
Youth International Programs at
[http://www.dfait-maeci.gc.ca/
123go/about-e.asp](http://www.dfait-maeci.gc.ca/123go/about-e.asp)

pages of your telephone directory for the address of your nearest passport office. If there is no passport office in your area, mail your application in a standard business envelope to:

The Passport Office

Department of Foreign Affairs and International Trade
Ottawa, ON K1A 0G3

Should you require any assistance in completing your form, you may contact the Passport Office at the numbers below:

Ottawa-Hull and area: (819) 994-3500

Montreal and area: (514) 283-2152

Toronto and area: (416) 973-3251

Vancouver and area: (604) 586-2500

Toll-free: 1 800 567-6868

TTY (toll-free): 1 866 255-7655

Web site: www.ppt.gc.ca

Protecting Your Passport

Before you leave . . . BE PREPARED.

- Make sure that you are carrying a valid passport: check that the expiry date of your passport is well beyond your return date.
- Sign your passport on page 3 and fill in your current address and the name of a person to contact in case of emergency on page 4. You should provide the name of someone who would not normally accompany you on a trip. If your address changes, make sure that you change the information on page 4.
- Make two photocopies of the identification page of your passport. Leave one copy with a friend or relative at home and bring the second copy with you on your trip.
- Carry this photocopy separately from your passport when you travel. This can help with the replacement process if your passport is lost or stolen.
- Read the last page of your passport.

On your trip . . . TAKE CHARGE.

- Protect your passport at all times. Do not leave it unattended in your baggage, automobile, hotel room or elsewhere.
- Carry your passport on you in a money belt, inside pocket or your purse, or lock it in your hotel safe.
- In some countries, you may have to surrender your passport to a foreign government official or a hotel employee. If you don't get it back in a reasonable amount of time, inform the nearest Canadian diplomatic or consular mission.
- If your passport is lost or stolen, immediately report the loss or theft to the local police and passport office or to the nearest Canadian mission.
- After you have met the requirements, which include the submission of a completed application form, photographs, fee, documentary proof of Canadian citizenship and a declaration regarding the loss or theft, a replacement passport may be authorized. The replacement passport may be valid for only a limited period.



Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network

SEVEC Youth Exchanges Canada enables groups of young Canadians from any province or territory to participate in exchanges with youth elsewhere in Canada. Exchanges can be centred on shared interests such as history, geography, the arts, environmental studies or second language learning. The program is available to Canadian youth between the ages of 11 and 18, and operates throughout the year. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

SEVEC

Toll-free: 1 800 387-3832 ext. 203

Web site: www.sevec.ca



Working Holiday Program (Australia)

Travel in Australia with short-term work to support your stay. The Working Holiday Program is designed for Canadians between the ages of 18 and 30 with a valid passport, a return travel ticket and sufficient funds to travel in Australia on their own. It allows Canadians to spend a maximum of 12 months working, on an incidental basis, to support their stay in Australia. Work can generally be found in the service industry and in farming. Employment with one employer for more than three months is not permitted.

Apply at least eight weeks before the proposed departure date. Application for the visa must be made to a diplomatic or consular mission of the Government of Australia in Canada.

For more information, contact:

Australian High Commission

50 O'Connor Street, Suite 710

Ottawa, ON K1P 6L2

Tel: (613) 236-0841

Fax: (613) 236-4376

Web site: www.immi.gov.au/allforms/temp-whm.htm



Working Holiday Program (Canada-Japan)

Are you interested in travelling and working in Japan? If you are a Canadian citizen currently residing in Canada and are between the ages of 18 and 30, you may be eligible for the Working Holiday Program in Japan.

This program promotes cultural understanding and co-operation, and gives young Canadians the opportunity to visit Japan for an extended holiday and to supplement their travel expenses through occasional employment. Many find employment teaching English, either at language schools or by tutoring employees in a company. There is also a demand for French-language tutoring.

You must have a return travel ticket — or sufficient funds to purchase a return ticket — and reasonable funds, including the cost of possible medical expenses, to cover your initial stay in Japan.

Apply at least eight weeks before the proposed departure date. Visa applications must be made to a diplomatic or consular mission of the Government of Japan in Canada.

For more information, contact:

Embassy of Japan

255 Sussex Drive

Ottawa, ON K1N 9E6

Tel: (613) 241-8541

Fax: (613) 241-7415

Web site: www.embassyjapancanada.org





Working Holiday Program (Germany)

This program provides university and college students with the opportunity to expand and enhance their overseas travel experience by working in Germany. Work does not have to be study-related.

Participants enjoy the same treatment as German nationals in all matters concerning the application of laws, regulations and practices regarding health and working conditions. The normal working holiday exchange lasts up to three months.

To be eligible, you must be 18 to 30 years of age, a Canadian citizen and registered at a post-secondary institution, and demonstrate a working knowledge of German. You must have a written offer of employment from an employer in Germany before leaving Canada. The offer must state the name and location of the company, type and duration of occupation, wages, hours of work, benefits and other terms of employment. The German Embassy and consulates in Canada can help you with your search.

Students must pay their own travel and accommodation costs. In some cases, the employer provides board and lodging. Visa applications must be made to a diplomatic or consular mission of the Government of the Federal Republic of Germany in Canada. Candidates can also apply through the Student Work Abroad Program (SWAP).

For more information, contact any of the following:

Embassy of the Federal Republic of Germany

1 Waverley Street

Ottawa, ON K2P 0T8

Tel: (613) 232-1101

Fax: (613) 594-9330

Web site: www.germanembassyottawa.org

Consulate General of the Federal Republic of Germany

77 Admiral Road

Toronto, ON M5R 2L4

Tel: (416) 925-2813/2814/2815

Fax: (416) 925-2818

Consulate General of the Federal Republic of Germany

1250 René-Lévesque Blvd. West

41st Floor, Marathon Building

Montreal, QC H3B 4W8

Tel: (514) 931-2277

Fax: (514) 931-7239

Consulate General of the Federal Republic of Germany

World Trade Centre

999 Canada Place, Suite 704

Vancouver, BC V6C 3E1

Tel: (604) 684-8377

Fax: (604) 684-8334



Working Holiday Program (Korea)

This program gives young Canadians an opportunity to visit Korea for an extended holiday and to meet their travel expenses through occasional employment.

To be eligible, you must be 18 to 25 years of age and a Canadian citizen currently residing in Canada. You must also possess a valid passport and a return travel ticket — or sufficient funds to purchase a return ticket — as well as sufficient funds to cover your expenses (including medical expenses) during your stay in Korea.

The initial working visa is for six months. It may be extended for a second consecutive six-month period.

For more information, please contact:

Embassy of the Republic of Korea

150 Boteler Street
Ottawa, ON K1N 5A6
Tel: (613) 244-5010
Fax: (613) 244-5034

General Consulate of the Republic of Korea

1000 Sherbrooke Street West
Suite 1710
Montreal, QC H3A 3G4
Tel: (514) 845-3243
Fax: (514) 845-1119

Consulate General of the Republic of Korea

555 Avenue Road
Toronto, ON M4V 2J7
Tel: (416) 920-3809
Fax: (416) 924-7305

Consulate General of the Republic of Korea

1066 Hastings Street West, Suite 830
Vancouver, BC V6E 3X1
Tel: (604) 681-9581
Fax: (604) 681-4864



Working Holiday Program (New Zealand)

Holiday in New Zealand with temporary employment as an incidental aspect of the holiday.

Canadian citizens between the ages of 18 and 30 are eligible for the program if they are able to satisfy the visa officer that the primary intention is to holiday in New Zealand — with employment being an incidental rather than a primary reason for the visit.

Participants must also possess a return travel ticket and sufficient funds for the first six months of their visit to New Zealand.

The goal is to increase the movement of young people between Canada and New Zealand and to strengthen the links between the two countries.

For more information, contact:

New Zealand High Commission

Metropolitan House

99 Bank Street, Suite 727

Ottawa, ON K1P 6G3

Tel: (613) 238-5991

Fax: (613) 238-5707

Web site: www.nzhcottawa.org/

New Zealand Consular Office

888 Dunsmuir Street, Suite 1200

Vancouver, BC V6C 3K4

Tel: (604) 684-7388

Fax: (604) 684-7333



Working Holiday Program (Sweden)

This program gives students and non-students the opportunity to expand and enhance their overseas travel experience by living and working in Sweden. The program allows you to work in Sweden for up to 12 months.

To be eligible, candidates must be 18 to 30 years of age and possess a valid Canadian passport. Employment is not limited to only one employer, place or particular field.

Applications must be submitted in person at least six to eight weeks before the intended date of arrival in Sweden. Trainees are responsible for making their own travel arrangements and for ensuring appropriate insurance coverage.

For more information, contact any of the following:

Embassy of Sweden

Mercury Court
377 Dalhousie Street
Ottawa, ON K1N 9N8
Tel: (613) 241-8553
Fax: (613) 241-2277

Consulate General of Sweden

2 Bloor Street West, Suite 1504
Toronto, ON M4W 3E2
Tel: (416) 963-8768
Fax: (416) 923-8809

Consulate General of Sweden

1188 West Georgia Street, Suite 1100
Vancouver, BC V6E 4A2
Tel: (604) 683-5838
Fax: (604) 687-8237



Working Holiday Program (United Kingdom)

This program enables Canadian students and non-students to holiday in the United Kingdom for an extended period of time and to work occasionally to cover incidental expenses. No employer-specific work permit is issued to Canadians under this program. Canadian citizens can remain up to two years. Jobs are usually available in retail, offices and pubs and other hospitality/service establishments.

To be eligible, candidates must be Commonwealth citizens 17 to 27 years of age and must demonstrate a good working knowledge of English. They must also have a valid passport and sufficient funds to travel in the United Kingdom.

Candidates should apply at least eight weeks before their proposed departure date. Application for a visa must be made to a diplomatic or consular mission of the United Kingdom in Canada. Candidates can also apply through the Student Work Abroad Program (SWAP).

For more information, contact any of the following:

British High Commission

Immigration Section
80 Elgin Street
Ottawa, ON K1P 5K7
Tel: (613) 237-2008
Fax: (613) 232-2533

British Consulate General

1000 de la Gauchetière West, Suite 4200
Montreal, QC H3B 4W5
Tel: (514) 866-5863
Fax: (514) 866-0202

British Consulate General

777 Bay Street, Suite 1910
College Park
Toronto, ON M5G 2G2
Tel: (416) 593-1290
Fax: (416) 593-1229

British Consulate General

1111 Melville Street, Suite 800
Vancouver, BC V6E 3V6
Tel: (604) 683-4421
Fax: (604) 681-0693



YMCA Youth Exchanges Canada Program

The YMCA Youth Exchanges Canada Program provides Canadian youth with the opportunity to learn from each other, grow to respect different cultures, and develop communication and leadership skills. The program is available to Canadian youth between the ages of 12 and 19, and operates throughout the year. Priority will be given to groups that include youth who are Aboriginal, economically disadvantaged, live in a rural or isolated area or have disabilities. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

YMCA of Greater Toronto

Tel: (416) 928-3362

Web site: www.ymcatoronto.org

www.exchanges.gc.ca (Click on "Partners")





Work Experience Opportunities

A Legal Career at the Department of Justice Canada	185
Aboriginal Student Internship Program	186
Accelerated Economist Training Program	186
Agri-Food Science Horizons Program.....	187
Canada's Digital Collections Program.....	188
Canadian Forces Recruiting	189
Career Edge.....	189
Career Steps.....	190
Community Access Program Youth Initiative	191
Computers for Schools.....	192
Co-operative Education/Internships.....	193
Cultural Youth Internship Program	194
Department of National Defence Security and Defence Forum Internship Program	194
Earth Sciences Sector Volunteers Program	195
Environment Canada's Science Horizons Youth Internship	196
Federal Public Sector Youth Internship Program	196
Federal Student Work Experience Program.....	197
First Nations and Inuit Summer Student Career Placement Program	198
First Nations and Inuit Youth Work Experience Program	198
First Nations Schools Co-operative Education Program	199
Gain Experience at a National Museum	199
Geological Survey of Canada Student Assistant Program	202
House of Commons Page Program	202
Housing Internship Initiative for First Nations and Inuit Youth.....	203
IDRC Internship Awards	204
Information Highway Science and Entrepreneurship Camps	205
International Trade Personnel Program	206
Library of Parliament Student Employment Programs.....	206
Management Trainee Program	207

National Mentorship Programs	
Canadian Film and Television Production Association	208
National Research Council Research Associateships Program.....	212
National Research Council Summer Employment Program	213
National Youth Employment Projects	214
Official-Language Monitor Program	214
Parliamentary Guide Program	216
Partners in Promoting Summer Employment.....	217
Post-Secondary Recruitment for the Federal Public Service	217
Royal Canadian Mounted Police Summer Student Program.....	218
SchoolNet Youth Employment Initiative	219
Science and Technology Internship and	
Apprenticeship Program (STIAP) – Apparel Industry	220
Science and Technology Internship Program – Horticultural.....	221
Science and Technology Internship Program	
(Natural Resources Canada).....	222
Science and Technology Internship Program with SMEs	223
Science and Technology Youth Internships Program –	
Fisheries and Oceans Canada	224
Science Collaborative Research Internships Program.....	225
Senate Page Program	225
Shad Valley Summer Program.....	226
Social Assistance Work Opportunities Program	228
Software Internships 2001.....	229
Student Connection Program.....	230
Student Customs Officer Program	230
Student Summer Job Action	231
Summer Career Placements.....	232
The Canadian Technology Human Resources Board	232
Tourism Recruitment “Job Ready” Program	234
WebTMIP – Textile Management Internship Program.....	235
Women in Engineering and Science Program.....	236
Young Canada Works	237
Youth Employment Initiatives Information Kit.....	242
Youth Internship Canada	242
Youth Internship Program – Seafood Processing	243
Youth Service Canada	244



A Legal Career at the Department of Justice Canada

Legal practice in the federal Department of Justice affects the lives of all Canadians. Whether you are interested in tax litigation, civil litigation, criminal proceedings, drafting legal opinions, policy development or legislative drafting, the Department of Justice is able to offer you one of the most stimulating and wide ranging jobs in the legal field in Canada.

The Department is looking for the best candidates wishing to make a positive contribution to the ongoing development of the law and the future of the Department.

We are proud to offer the Legal Excellence Program (LEP), a new professional development initiative designed to appeal to dynamic and talented articling students and to support them in their junior years of practice with guidance, training and career development assistance. The LEP is another reason why the Department of Justice is the employer of choice for Canadian law students.

For more information, contact:

Special Programs

Human Resources Directorate
Department of Justice Canada
360 Albert Street
Constitution Square
West Tower, 14th Floor,
Ottawa, ON K1A 0H8
Tel: (613) 954-6711
Fax: (613) 941-9955
Web site: <http://canada.justice.gc.ca>

(Click on "Department" and scroll down
to "Recruitment and Interchanges")



Aboriginal Student Internship Program

The Aboriginal Student Internship Program (ASIP) offers jobs in the offices of Human Resources Development Canada. To be eligible, you must be a full-time student of North American Aboriginal ancestry returning to full-time studies in the following academic term.

Applicants must be registered in the Federal Student Work Experience Program (FSWEP) inventory. We encourage you to apply to FSWEP in the fall of each year — recruitment for ASIP summer positions may begin early in the year, and part-time opportunities may become available throughout the year.

You can apply on-line at the Public Service Commission of Canada Web site. See the FSWEP listing in this section.

Web site: <http://jobs.gc.ca>



Accelerated Economist Training Program

The Public Service Commission (PSC) of Canada recruits and develops high-calibre university students for the Accelerated Economist Training Program (AETP).

AETP participants undergo four six-month assignments in specific line departments and central agencies in the National Capital Region (Ottawa and Hull). After successfully completing these assignments, participants are eligible for intermediate-level positions in the Public Service of Canada.

You are eligible if you have completed, or are near completion of, a master's degree in economics, public administration or a related discipline. Some specific courses (e.g. public economics, Canadian economy/provincial economics) are mandatory.

For general information on AETP, visit the AETP Web site at:
http://jobs.gc.ca/aetp-pfae/index_e.htm

Recruitment takes place through the PSC's fall Post-Secondary Recruitment Campaign. **For information** on applications, visit the campus career centre at your post-secondary institution or the nearest PSC office. A list of PSC regional offices appears later in this section under Post-Secondary Recruitment for the Federal Public Service.

Web site: <http://www.jobs.gc.ca>



Agri-Food Science Horizons Program

Are you a recent graduate in a science-related or veterinary program? Do you want to gain valuable research experience in the agri-food sector?

Science Horizons can help up to 200 young scientists and veterinarians gain appropriate technical expertise and practical experience and provides expert mentoring by leading agri-food sector researchers. The goal is meaningful employment in highly skilled areas of science and technology. Training a new generation of scientists with the necessary multidisciplinary and project management skills to replace retiring senior scientists addresses a growing concern over the aging of the research community.

The program operates in partnership with the private sector and is administered through Agriculture and Agri-Food Canada's 18 national research centres across Canada. Industry stakeholders are responsible for submitting research proposals for the program and providing their share of the cost of the project.

Science Horizons provides a maximum of \$12,000 per participant per year — to be matched by an equal amount from the private sector. The program is part of the Government of Canada's Youth Employment Strategy.

For more information, contact:

Financial Advisor

Agriculture and Agri-Food Canada

Research Branch

Tel: (613) 759-7793

Fax: (613) 759-7766

E-mail: bigrasa@em.agr.ca

Web site: www.agr.ca



Canada's Digital Collections Program

Canada's Digital Collections Program is one of the largest sources of on-line resources showcasing a wealth of information celebrating Canada's history, geography, science, technology and culture.

More than 2,800 young Canadians have gained valuable information technology skills by developing more than 450 Web sites that comprise Canada's Digital Collections. The program is funded by the Government of Canada's Youth Employment Strategy.

For further information, please contact:

Canada's Digital Collections

Toll-free: 1 800 465-7766

E-mail: collections@ic.gc.ca

Web site: <http://collections.ic.gc.ca>



Canadian Forces Recruiting

The Canadian Forces (CF) expect to hire more than 10,000 Regular and Reserve Force employees annually over the next several years. Members of the Regular Force are full-time members of the Defence Team. Their way of life offers exciting challenges, teaches new skills and provides unlimited career possibilities. Reserve members are part-time military personnel who can get a taste of military life without making a long-term commitment. CF members can train for 107 different occupations, ranging from maritime engineer to firefighter, and infantry soldier to doctor.

Applicants must be 17 or over to join the Regular Forces and 16 or over to join the Reserves. Qualified applicants may be eligible for a subsidized university education which could lead to a salary of between \$40,000 and \$50,000 after just four years of service.

An on-line application is available so that you can start the application process even before you step inside a recruiting centre.

For more information, please contact:

Toll-free: 1 800 856-8488

Web site: www.recruiting.dnd.ca



Career Edge

Career Edge is designed to help Canadian youth make the transition from full-time education to full-time employment. Career Edge arranges 6-, 9- or 12-month internships for university, college or high school graduates wishing to gain experience with an established company.

A typical Career Edge intern is a graduate with strong academic credentials who lacks the relevant work experience to get a start in a chosen career. In some cases, host organizations use Career Edge as an opportunity to host interns from disciplines such as liberal or fine arts who might not have been considered in the regular recruitment process.

Career Edge is a private-sector, not-for-profit corporation established to increase the employability of Canadian youth.

For more information and an application form, visit the Career Edge Web site, or contact:

Career Edge

Toll-free: 1 888 507-3343

Email: info@careeredge.org

Web site: www.careeredge.org



Career Steps

Career Steps matches women who are post-secondary graduates in science or technology with potential employers. This Youth Internship Project is funded by Human Resources Development Canada through the WITT (Women in Trades and Technology) National Network, an education and advocacy organization for women in trades, technology, operations and blue-collar work.

For more information, contact:

WITT National Network

PO Box 98100

970 Queen Street East

Toronto, ON M4M 1J0

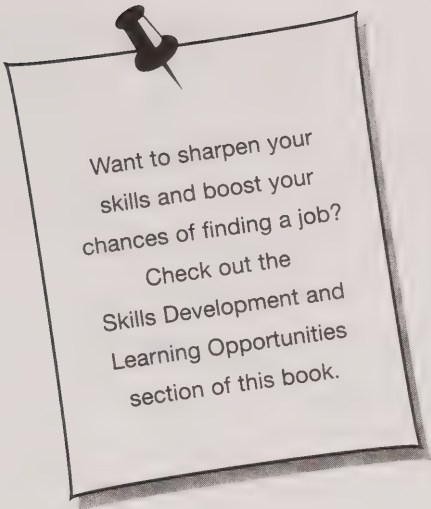
Tel: (416) 588-4368

Toll-free: 1 877 306-9637

Fax: (416) 588-3063

E-mail: jadams@wittnn.com

Web site: www.wittnn.com



Want to sharpen your
skills and boost your
chances of finding a job?

Check out the
Skills Development and
Learning Opportunities
section of this book.



Community Access Program Youth Initiative

Industry Canada's Community Access Program (CAP) aims to ensure that Canadians have affordable access to the Internet and related information technologies.

Through the CAP Youth Initiative, youth aged 15 to 30 are hired for three-month internships to help connect communities across Canada to the Information Highway and to promote its use for local economic and social purposes.

Working in Community Access Sites, particularly in rural and remote communities, CAP youth interns help small businesses, community organizations and people of all ages acquire the skills to effectively use the Internet and related information technologies. This work experience

enables youth to gain practical knowledge and marketable skills in the rapid growth area of information technologies. Interns develop teaching, marketing and business skills and build their core employability skills.

The Community Access Program has provided over 5,600 jobs for young Canadians under the Government of Canada's Youth Employment Strategy.

For more information, please contact:

Community Access Program Youth Initiative

Industry Canada

155 Queen Street, 7th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 268-6608

E-mail: comaccess@ic.gc.ca

Web site: <http://cap.ic.gc.ca/>



Computers for Schools

The Computers for Schools program collects, repairs and refurbishes surplus computer equipment donated by government and private-sector sources. The computers are then distributed free to schools and public libraries throughout Canada.

Since its inception in 1993, Computers for Schools has provided more than 250,000 computers to schools and libraries in all provinces and territories and continues to deliver in excess of 60,000 additional computers each year.

Interested applicants will repair and refurbish computer equipment at one of the program's 68 repair centres across the country. They may also provide on-site installation/network assistance to information technology staff of local school boards.

For more information, please contact:

Computers for Schools

Industry Canada

300 Slater Street, 18th Floor

Ottawa, ON K1A 0C8

Toll-free: 1 888 636-9899

Web site: www.schoolnet.ca/cfs-ope



Co-operative Education/Internships

This initiative provides students with an opportunity to gain valuable experience related to their current academic field of study and prepares them for a successful transition from school to the world of work. The Public Service of Canada works with post-secondary educational institutions to provide students with relevant and practical work experience as required by their co-op/internship program.

Post-secondary students enrolled in a Public Service Commission-approved co-operative education or internship program are eligible to apply.

For more information, students should consult their co-op coordinator on campus or visit the Web site.

Web site: <http://jobs.gc.ca>



Cultural Youth Internship Program

The Youth Internship Program (YIP) provides financial support to cultural organizations and businesses to help them hire young interns for 6 to 12 months. YIP is offered by the Cultural Human Resources Council, a national non-profit organization. This partnership program is funded by Human Resources Development Canada and the Department of Canadian Heritage under the Government of Canada's Youth Employment Strategy.

For more information, contact:

Cultural Human Resources Council

17 York Street, Suite 201

Ottawa, ON K1N 9J6

Tel: (613) 562-1535 ext. 27

Fax: (613) 562-2982

E-mail: mturcotte@culturalhrc.ca

Web site: www.culturalhrc.ca



Department of National Defence Security and Defence Forum Internship Program

The Internship Program helps recent master's graduates with a background in security and defence studies gain work experience through a one-year placement in a research or related position in a Canadian organization other than a university or government organization.

Internships are valued at up to \$24,000 for 12 months (pro-rated for shorter periods). Participating organizations are encouraged to supplement this amount with additional funds. Approximately six non-renewable internships are awarded each year.

All applicants must hold a master's degree and be Canadian citizens or permanent residents at the time of application.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

**For more information and an
application form, contact:**

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca



Earth Sciences Sector Volunteers Program

Natural Resources Canada

Participants gain hands-on experience through assignments with earth scientists, technologists and other professionals by assisting in the lab, the field or the library.

If you are at least 18 years of age and have an interest in science, contact the Earth Sciences Sector (ESS) of Natural Resources Canada.

For more information:

Natural Resources Canada

Earth Sciences Sector

ESS Volunteer Program Co-ordinator

601 Booth Street, Room 112

Ottawa, ON K1A 0E8

Tel: (613) 992-7362

Fax: (613) 947-0146

E-mail: jfranche@nrcan.gc.ca



Environment Canada's Science Horizons Youth Internship

Created under the Science and Technology stream of the Government of Canada's Youth Employment Strategy, this program is a collaborative effort with Canadian universities, provinces, industry and non-governmental organizations. It encourages promising young scientists and post-secondary graduates through mentoring and coaching by experienced scientists and program managers.

Participants must be under 30 years of age and legally entitled to work in Canada. Over 100 young Canadians participate each year.

Apply by contacting the Environment Canada regional office nearest you (see the Important Addresses, Telephone Numbers and Web Sites index for locations).



Federal Public Sector Youth Internship Program

You can gain experience and employability skills through a nine-month internship at a Government of Canada work site. Over 5,200 internships have been made available since the program began in 1997.

Fifty per cent of the internships are for those who do not have their high school diploma, 30% are for high school graduates and 20% are for college and university graduates.

Opportunities for university and college graduates are listed on the Program Web site. You may also call the Program phone number listed below for more information.

Youth without a high school diploma and high school graduates should contact the YMCA Employment Services toll-free number.

For more information, contact:

Tel: (613) 952 3277 (Program)

Toll-free: 1 800 495-8775 (YMCA Employment Services)

Web site: www.tbs-sct.gc.ca/yip-psj



Federal Student Work Experience Program

The Federal Student Work Experience Program (FSWEP) offers the opportunity to grow personally, develop new skills and learn more about how Canada's government works. Students can be employed full-time or part-time during a non-academic term or part-time during the academic term.

Students who are attending full-time at a university, college, CEGEP, technical institute or high school and are planning to continue full-time studies in the upcoming academic term are eligible to apply. Part-time students who are recognized by their academic institution as having a disability are eligible to apply.

Applications are accepted at any time; however, certain departments and agencies may have established application deadlines.

Application forms and student guides are available from campus career centres, Human Resources Development Canada and Public Service Commission of Canada offices across the country.

For additional information, or to apply contact:

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: <http://jobs.gc.ca>.



First Nations and Inuit Summer Student Career Placement Program

As a First Nations or Inuit youth, this program will help you prepare for your future. You can gain valuable training and career-related work experience during the summer months which will help you get ready to enter the workforce.

The First Nations and Inuit Summer Student Career Placement Program provides wage contributions to employers who create summer jobs for Inuit and on-reserve First Nations students who are between the ages of 15 and 30.

For more information on how to participate in this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.



First Nations and Inuit Youth Work Experience Program

This program gives First Nations and Inuit youth who are out of school or unemployed and between the ages of 16 and 24 a chance to gain valuable work experience.

As a participating youth, you will work with a community-based project leader who will act as a mentor and help you to develop life and work skills. You will work with your project leader to develop an individual learning plan. This learning plan will incorporate your work experience program and help you set long-term goals for your education and/or employment.

To find out more information on how to participate in this program please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.



First Nations Schools Co-operative Education Program

The First Nations Schools Co-operative Education Program provides opportunities for students who are in grades 7 to 13 to combine their school-based learning with valuable workplace experience. Programs are designed locally to meet the needs of the communities.

First Nations education authorities can apply for funds to establish or expand co-operative education programs in band-operated schools, federal schools and schools administered under the James Bay and Northern Quebec Agreement.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.



Gain Experience at a National Museum

Canada's national museums provide opportunities for student animators, employees, interns and volunteers. In some cases, mentoring programs are in place.

The Canadian Museum of Civilization Corporation (CMCC) hires student animators and guides to work with the public and perform other duties. Student animators are hired by two of the CMCC's divisions, the

Canadian Postal Museum and the Canadian Children's Museum, to help deliver programs to the public and to work behind the scenes. Other internship programs, including the Aboriginal Mentoring Program, are available in various areas of museum operations.

The Canada Science and Technology Museum Corporation, the Canada Aviation Museum and the Canada Agriculture Museum employ students through the Summer Employment Program. Opportunities are available for both part-time and full-time positions. Positions range from serving museum visitors to supporting the museum's operations.

Many part-time jobs are available year-round in positions such as hosts, guides, demonstrators and animators. There are also opportunities for volunteers at all three museums of the Canada Science and Technology Museum Corporation.

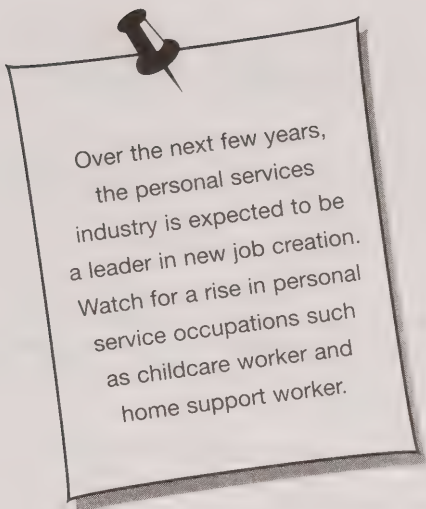
The Canadian Museum of Nature offers students weekend employment throughout the year and full-time employment during the summer months. Internships and volunteer positions are also available on an ongoing basis in educational programming, communications, fundraising, research and collections.

The National Gallery of Canada runs an academic internship program. Most internships help prepare the participant for a career in the cultural sector.

For more information about opportunities at Canada's National Museums, contact the national museum that interests you.

Information can also be found on the Web sites of the individual museums:

- **Canadian Museum of Civilization** (including the Canadian Children's Museum and the Canadian Postal Museum):
www.civilization.ca/



Over the next few years,
the personal services
industry is expected to be
a leader in new job creation.
Watch for a rise in personal
service occupations such
as childcare worker and
home support worker.

- **Canada Science and Technology Museum** (including Canada Aviation Museum and Canada Agriculture Museum): www.nmstc.ca/
- **Canadian Museum of Nature:** www.nature.ca/
- **National Gallery of Canada:** www.gallery.ca/

The Canadian Conservation Institute, a Special Operating Agency of the Department of Canadian Heritage, offers an internship program that provides graduates of conservation or science programs with practical experience in their field of study.

For more information, visit the Institute's Web site and click on Learning Opportunities.

Web site: www.cci-icc.gc.ca

E-mail: www.cci-icc_edu@pch.gc.ca



Geological Survey of Canada Student Assistant Program

If you are a full-time, post-secondary student specializing in geology, geophysics, geochemistry, computer science or related disciplines, and are planning to return to full-time studies in the fall, you may be interested in applying for a summer job with the Geological Survey of Canada through the Federal Student Work Experience Program.

Information is available from Human Resources Development Canada offices, university and college placement offices and Public Service Commission (PSC) offices across Canada. A list of PSC regional offices is in the Important Addresses, Telephone Numbers and Web Sites index of this publication.

For more information, contact:

Natural Resources Canada

Earth Sciences Sector

601 Booth Street, Room 100

Ottawa, ON K1A 0E8

Tel: (613) 992-0482

Fax: (613) 947-1831

E-mail: gchiarel@nrcan.gc.ca



House of Commons Page Program

Each year, approximately 40 students are selected from high schools and community colleges or CEGEPs across Canada. These students serve the House of Commons while they begin their studies at a university in the National Capital Region and they collect friendships and memories that will last a lifetime.

House of Commons Pages play a key role in the communication network on Parliament Hill. They are always on the go —delivering

important messages and research papers to Members, linking Members to their Hill offices and serving House officials in various capacities.

Providing professional, prompt and efficient service to the House of Commons has become a hallmark of the House of Commons Page Program.

For more information, ask your high school or CEGEP guidance counsellor or contact:

House of Commons Page Program (Recruitment)

Financial and Human Resources Services Directorate

Wellington Building, Room 538

Ottawa, ON K1A 0A6

Tel: (613) 996-0897

Web site: [www.parl.gc.ca/information/about/
programs/pages/opening-e.htm](http://www.parl.gc.ca/information/about/programs/pages/opening-e.htm)



Housing Internship Initiative for First Nations and Inuit Youth

This youth employment initiative provides work experience and on-the-job training for First Nations and Inuit youth who have an eligible sponsor. The intent of the program is to help participants pursue long-term employment in the housing industry. Approved sponsors receive financial support toward the wages of First Nations or Inuit youth employed on housing-related projects.

Sponsors must be able to offer work experience and on-the-job training related to housing activities such as housing administration, construction, renovation, maintenance and client counselling. They must be located on-reserve or in an Inuit community and must be able to provide travel and accommodation costs for youth trainees required to work away from home.

To obtain additional program information and an application guide, contact your band or community housing office, or the Canada Mortgage and Housing Corporation (CMHC) office nearest you, or call:

CMHC

Toll-free: 1 800 668-2642

TTY (toll-free): 1 800 309-3388

Fax: (613) 748-4069

E-mail: chic@cmhc-schl.gc.ca

Web site: www.cmhc-schl.gc.ca



IDRC Internship Awards

These internships provide hands-on experience to promising individuals who, through demonstrated achievements in work or research, have shown an interest in the creation and use of knowledge from an international perspective.

Interns acquire knowledge and skills by working on International Development Research Centre (IDRC) program initiatives while contributing their own knowledge and experience. Internship projects must be linked to one of the program initiatives of the IDRC program framework.

To be eligible, you must be either a Canadian citizen or permanent resident or a national from a developing country. You must also have some training at the graduate level.

Due to the volume of requests, applications cannot be acknowledged individually. Candidates will be contacted if suitable internship opportunities are available.

For more information, contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/ecintrn.html

Information Highway Science and Entrepreneurship Camps

Information Highway Science and Entrepreneurship Camps hire youth counsellors who plan and present hands-on activities — from Web page design and multimedia projects to environmental field studies — in a fun atmosphere. Although every camp is different, all have an Information Highway component. Interns gain experience in business areas such as marketing and sponsorship, and improve their communication, teamwork and problem-solving skills.

These day camps are operated by non-profit groups such as science centres, museums, school boards and universities. While the camps are held during the months of July and August, youth counsellors can be employed for any period from May to September. About 100 youth are hired each year by the non-profit groups operating the camps.

For more information, please contact:

Information Highway Science and Entrepreneurship Camps

Industry Canada

155 Queen Street, 7th Floor

Ottawa, ON K1A 0H5

Tel: (613) 993-5249 or (613) 990-6396

E-mail: mckendy.joe@ic.gc.ca or prazeres.simone@ic.gc.ca



International Trade Personnel Program

This unique funding program is designed for growing export-oriented businesses in Western Canada and young people seeking employment in the industry. The International Trade Personnel Program provides funds for small businesses to employ eligible post-secondary graduates to help implement export marketing projects.

The International Trade Personnel program will provide up to \$37,500 in salary support over a three-year period.

For more information, please contact:

Western Economic Diversification Canada

Toll-free: 1 888 338-WEST (9378)

Web site: www.wd.gc.ca



Library of Parliament Student Employment Programs

The Library of Parliament, through its Career and Non-Career Oriented Summer Employment Program, hires students during the summer months to perform administrative or library-related duties which may provide them with training and experience in their field of study. Students must be returning to full-time studies in the fall to be eligible for this program.

Under the Part-time Student Employment Program, the Library of Parliament hires students who are enrolled full-time at a university or college to work up to 15 hours per week during the academic year.

The Souvenir Boutique hires university and college students to work either during the summer or the academic year. These students provide a service to the public and must be bilingual.

Students interested in these programs should contact:

Human Resources

Library of Parliament

Ottawa, ON K1A 0A9

Tel: (613) 992-3072

Fax: (613) 995-9582



Management Trainee Program

If you have a Master's degree in any discipline from a recognized university, you may want to explore a career with Canada's Public Service in a program designed to develop individuals into managers of the future.

The Management Trainee Program (MTP) recruits highly talented individuals who demonstrate vision and leadership abilities, and provides training to help them develop the skills and knowledge required to assume middle-management positions. The four-year program includes on-the-job training, formal courses and language training when necessary.

Throughout the Program, participants undertake a number of assignments of increasing responsibility, which builds their management skills in a professional environment and develops a solid understanding of the structure and processes of the Government of Canada.

If you are graduating or have recently graduated with a master's degree from a recognized university, you are eligible to apply.

Recruitment takes place through the Public Service Commission's (PSC) fall Post-Secondary Recruitment campaign. For information on applications, visit the campus career centre at your post-secondary institution or the nearest PSC office.

For general information on the Program, visit the MTP Web site at http://jobs.gc.ca/mtp-psg/index_e.htm.

A list of our regional offices appears later in this section under "Post-Secondary Recruitment for the Federal Public Service" in the Important Addresses, Telephone Numbers and Web Sites index.



National Mentorship Programs Canadian Film and Television Production Association

The Canadian Film and Television Production Association (CFTPA) is a national non-profit trade association representing over 400 companies involved in the Canadian media content production industry. The Association promotes the industry by lobbying government on policy, creating international initiatives, negotiating labour agreements and overseeing copyright initiatives — such as the Canadian Retransmission Collective. It also offers seminars and an annual conference and produces industry publications.

The CFTPA National Mentorship Programs, established in 1995, offer six internship programs in film and television across Canada.

International Intern Program for Canadian Youth

Funded by the Department of Foreign Affairs and International Trade (DFAIT), the International Intern Program for Canadian Youth gives participants the opportunity to gain work experience in an international environment by participating in the film and television industry, with an emphasis on building international experience.

The program enables young Canadians between the ages of 18 and 30 to develop their skills in the film and television industry, improve their understanding of domestic and international markets, and develop networks in their field of expertise.

Interns work with a mentor company for a period of 26 weeks and receive a stipend of \$10,000, of which the CFTPA contributes \$8,000 and the mentor company contributes a minimum of \$2,000.

National Production Internship Program for Canadian Youth

Funded by Human Resources Development Canada (HRDC), the National Production Internship Program for Canadian Youth offers young people meaningful work experience and insight into the film and television production industry.

This program enables young Canadians between the ages of 15 and 30 to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Interns work with a mentor company for a period of about 26 weeks in their choice of either a technical internship or an administrative/management internship. Technical interns receive a stipend of \$10,608, of which the CFTPA contributes \$8,160 and the mentor company contributes a minimum of \$2,448. Administrative/management interns receive a stipend of \$13,260, of which the CFTPA contributes \$10,200 and the mentor company contributes a minimum of \$3,060.

Global Television Internship Program

Funded by Canwest Global, the Global Television Internship Program offers participants from across Canada the opportunity to gain work experience in the film and television production industry in British Columbia, with an emphasis on administrative and technical skills.

Interns work with a mentor company for a period of 30 weeks in their choice of either a technical or administrative/management internship. Interns receive a stipend of \$14,100 of which the CFTPA contributes \$11,000 and the mentor company contributes a minimum of \$3,100.

CTV Cross Platform Internship Program

Funded by BCE-CTV, the CTV Cross Platform Internship Program gives interns the opportunity to gain work experience by participating in the film and television industry, with an emphasis on cross platform and interactive media projects.

The program enables Canadians to develop their skills in the film and television industry, to improve their understanding and skills in the media venue and to develop networks in their field of expertise.

Interns work with a mentor company for a period of 30 weeks and receive a stipend of \$16,000, of which the CFTPA contributes \$12,000 and the mentor company contributes a minimum of \$4,000.

The Aboriginal Internship Program

Funded by numerous Aboriginal organizations, the Aboriginal Internship Program offers participants meaningful work experience and insight into the film and television production industry.

This program enables First Nations people to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Interns work with a mentor company for a period of about 26 weeks in their choice of either a technical internship or an administrative/management internship. Technical interns receive a stipend of \$10,608, of which the CFTPA contributes \$8,160 and the mentor company contributes a minimum of \$2,448. Administrative/management interns receive a stipend of \$13,260, of which the CFTPA contributes \$10,200 and the mentor company contributes a minimum of \$3,060.

Corus Entertainment Young Filmmakers Initiative

The CFTPA National Mentorship Programs and Corus Entertainment Inc. have joined hands to create the Corus Entertainment Young Filmmakers Initiative. This \$500,000 financial commitment in grants over the next three years provides young, aspiring Canadian filmmakers with the professional guidance and hands-on experience needed to produce their first film. The completed films will be given a national broadcast window on a Corus Entertainment specialty television network. The initiative is open to Canadians between the ages of 16-24. Young filmmakers will be matched with a CFTPA mentor, an experienced production professional who will guide them through to the completion of their project. Production and development of selected projects will take place over 2001-2002, with the first national broadcast the following year.

For more information, please contact:

CFTPA

National Mentorship Programs

Burnside Building

151 Slater Street, Suite 605

Ottawa, ON K1P 5H3

Tel: (613) 233-1444 ext. 232

Toll-free: 1 800 290-9734

Fax: (613) 233-0073

Internet: www.cftpa.ca

E-mail: nmp@cftpa.ca



National Research Council

Research Associateships Program

The National Research Council of Canada (NRC) offers you the opportunity to break new ground with NRC researchers of international stature.

Research associateships are tenable only in NRC laboratories and are open to nationals of all countries, although preference will be given to Canadians. Applicants must have obtained a PhD in natural science or engineering or a master's degree in an engineering field within the last five years — or they must expect to obtain the degree before taking up the associateship.

Demonstrated ability to perform original research of high quality in the chosen field will be the main criterion used in selecting candidates and in considering term extensions.

For more information, please contact:

Resourcing Group

National Research Council of Canada

Montreal Road

Building M-58, Room W-112

Ottawa, ON K1A 0R6

Tel: (613) 993-9134

Fax: (613) 990-7669

E-mail: ra.coordinator@nrc.ca

Web site: www.nrc.ca/careers



National Research Council Summer Employment Program

Summer positions offered at most National Research Council of Canada (NRC) branches and institutes across Canada can provide you with practical career-related experience in research or in disciplines such as library sciences, communications and marketing.

To be eligible, you must be a Canadian citizen or permanent resident studying at a Canadian institution who is returning to full-time studies in the fall. You must also have a B+ average.

Each term lasts for about 16 weeks. Salaries are based on the number of academic terms a student has completed.

Applications will be accepted via our Web site starting in mid-October. Once you have applied through the Internet, transcripts should be forwarded by mail or fax. To be considered, applications and transcripts must be received by January 31.

For more information, contact:

Summer Program Coordinator

National Research Council of Canada

Human Resources Branch

Montreal Road

Building M-58, Room W-112

Ottawa, ON K1A 0R6

Fax: (613) 990-7669 or (613) 941-6345

Web site: www.nrc.ca/careers



National Youth Employment Projects

National Youth Employment Projects offer an alternate program delivery option to national organizations/sponsors serving youth clients. While Youth Employment Initiatives Projects are primarily solicited and delivered at the regional and local levels, some national sponsors may receive financial support to deliver a project on a national scope pertaining to a priority theme. Priority themes are revised every year to complement and support government priorities.

National projects may be undertaken in all Youth Employment Program areas — Youth Service Canada, Youth Internship Canada and Youth International.

For more information, please contact the Youth Info Line or the Youth Employment Information Web site at:

Toll-free : 1 800 935-5555

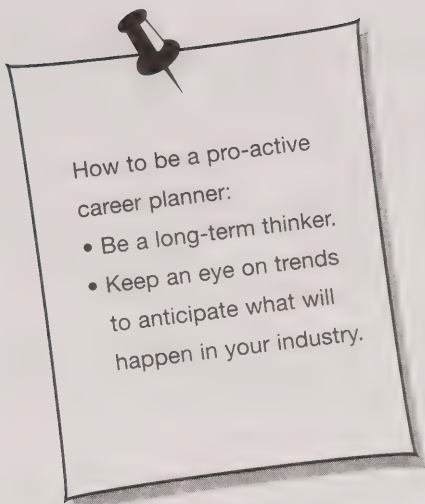
Web site: www.youth.gc.ca



Official-Language Monitor Program

This program promotes both official languages and their respective cultures. As an official-language monitor, you will work in your first official language as a resource person in an educational setting. Full-time monitors travel to rural or semi-urban communities and work in schools with teachers, supplementing their educational activities. Part-time monitors perform the same type of work, but in urban areas while they continue their post-secondary studies.

If you are selected as a monitor, and your first language is English, you will interact with students whose first language is French. While you will receive some training in preparation for your work, you must have an excellent command of your first official language.



To be eligible, you must be a Canadian citizen and registered as a full-time student for at least one semester within the last five years. You must have completed, at minimum, one year of post-secondary study, or a diplôme d'études collégiales in Quebec, by June of the year of your application. The deadline for applications is February 15.

For more information, contact the Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.



Parliamentary Guide Program

Each year, hundreds of thousands of visitors from across Canada and around the world are escorted through the historic halls of the Parliament Buildings.

Answering their questions are the Parliamentary Guides: young Canadians from various academic and linguistic backgrounds who interpret the history and activities of Canada's Parliament, and the significance of the art and architecture of its buildings.

Parliament is looking for bilingual (English and French), full-time university students from across the country to participate in an unforgettable summer employment program.

Working in both official languages, Parliamentary Guides:

- greet and welcome visitors to the Centre Block and the East Block;
- interpret Canada's political history, its legislative process, and the art and architecture of the Parliament Buildings, as well as the Peace Tower and the Memorial Chamber;
- adapt the tour content to suit the needs of various groups, including international visitors, dignitaries and school groups; and
- assist and serve the parliamentarians, their staff and the general public.

Recruitment is conducted through campus student placement centres at accredited universities across Canada. The deadline to apply is in mid-November.

Information on the program is available on the parliamentary Internet site under About Parliament/Youth Programs. You can also call the Library of Parliament's Information Service or contact:

Tel: (613) 992-4793

Web site: www.parl.gc.ca



Partners in Promoting Summer Employment

Recognizing that today's youth are tomorrow's workforce, the Government of Canada, through Partners in Promoting Summer Employment, joins local organizations in promoting the hiring of students throughout their region and/or communities.

Partners in Promoting Summer Employment is a component of Student Summer Job Action of Canada's Youth Employment Strategy.

For more information, contact your nearest Human Resources Development Canada (HRDC) office or HRDC Office for Students, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Post-Secondary Recruitment for the Federal Public Service

The Post-Secondary Recruitment Campaign is a national initiative to recruit post-secondary graduates who possess the talent and skills required to meet the challenging demands of a career in Canada's public service. These careers offer you the opportunity to work in your field of study and to use your skills and expertise in the service of Canada.

Federal government departments and agencies are looking for specific academic backgrounds and disciplines, ranging from computer science to public administration, to meet their human resource needs. This annual Post-Secondary Recruitment Campaign generally lasts from early September to early October of each year. In addition, a winter campaign is held in January/February of each year.

If you are a new or recent graduate and are interested in a public service career with the Government of Canada, you are eligible to apply.

For more information, or to find out how to apply, consult the Public Service Commission recruitment Web site or visit the campus career centre at your post-secondary institution or the nearest office of the Public Service Commission of Canada. See the Important Addresses, Telephone Numbers and Web Sites index in this publication for the regional office nearest you.

Web site: <http://jobs.gc.ca>

Regional Offices: http://jobs.gc.ca/menu/ui_offices_e.htm



Royal Canadian Mounted Police Summer Student Program

A partnership with Human Resources Development Canada, this program gives students the opportunity to work alongside members of the Royal Canadian Mounted Police (RCMP) as sworn peace officers — with powers of arrest and dressed in regular uniform. Students perform a variety of duties, with the objective of gaining knowledge of and experience in the front-end operations of the criminal justice system and the RCMP.

Managed by the Crime Prevention/Victims' Services Branch, the program runs from May to September each year. The recruiting process for these positions varies depending on the division but usually starts by mid-January.

If you are interested in applying, forward your résumé by fax to the divisional recruiting office in the area in which you are seeking summer employment.

Alberta	(780) 412-5380
British Columbia	(604) 264-3546
Manitoba	(204) 983-4003
New Brunswick	(506) 451-6054
Newfoundland	(709) 772-3140
Northwest Territories	(867) 669-5104

Nova Scotia	(902) 426-3952
Nunavut	(867) 979-7897
Ontario	(519) 645-4707
Ottawa	(613) 993-2404
Prince Edward Island	(902) 368-0357
Quebec	(514) 283-2169
Saskatchewan	(306) 780-6105
Yukon	(867) 393-6791



SchoolNet Youth Employment Initiative

The SchoolNet Youth Employment Initiative provides funding for participating organizations to offer employment opportunities for unemployed and underemployed young people aged 15 to 30. These 16-week work terms develop and strengthen employability skills and ease the transition to longer-term, career-related employment.

The initiative supports the implementation of technology in the learning process, helps schools and public libraries effectively use and integrate information and communications technology (ICT) and ensures that learners have an opportunity to develop ICT skills.

Youth hired through this initiative are responsible for implementing and maintaining the technical aspects of connectivity, showing schools and libraries the basics of the Internet and helping them use it effectively. Past participants have an excellent rate of employment in their field of interest following their work terms, having gained multimedia and technology skills as well as experience in teaching and training.

For more information, please contact:

SchoolNet Youth Employment Initiative

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: schoolnet@ic.gc.ca

Web site: www.schoolnet.ca/yei



Science and Technology Internship and Apprenticeship Program (STIAP) – Apparel Industry

Are you a college or university graduate seeking employment and a career in a fast-paced, dynamic industry? The Science and Technology Internship and Apprenticeship Program (STIAP) helps apparel manufacturers build their technical capacity while providing interns with work experience and possible long-term employment.

STIAP offers a wage subsidy of up to \$8,000 per internship to apparel manufacturers who hire unemployed or underemployed post-secondary graduates under the age of 30. Internships range from six months to one year. Eligible positions include:

- information technology applications (e.g. marker making, e-commerce);
- industrial and mechanical engineering;
- production machinery repair and maintenance;
- production supervision and management (or assistant);
- quality assurance (e.g. fabric testing);
- design, using Computer Aided Design (CAD) stations; and
- accounting, with a view to more accurate costing of products/lines.

Ask your potential employer in the apparel manufacturing industry to take advantage of this exciting opportunity. Program applications are available from the Apparel Human Resources Council. A limited number of subsidies are available, so act quickly!

For more information, contact:

Apparel Human Resources Council

9310 St-Laurent Blvd, Suite 1114

Montreal, Quebec H2N 1N4

Tel: (514) 388-7779

Fax: (514) 388-6926

E-mail: stiap@apparel-hrc.org

Web site: www.apparel-hrc.org



Science and Technology Internship Program – Horticultural

Through the Science and Technology Internship Program, the Horticultural Human Resource Council is creating unique partnerships with private-sector non-governmental organizations and universities. The intern is an employee of the partner.

This program provides structured work terms to unemployed or underemployed recent graduates in the horticultural science and technology sector. As an intern, you will have an opportunity to obtain portable skills and, in some cases, crucial first job experience in your field of specialization. Internships of up to one year are available across Canada.

For more information, please contact:

Horticultural Human Resource Council – National Office & Atlantic Region

131 Kee Road

Keswick Ridge, NB E6L 1V3

Tel: (506) 363-3310

Fax: (506) 363-8991

E-Mail: hort@nbnet.nb.ca

Horticultural Human Resource Council – BC Region

Suite 101

5830-176A Street

Surrey, BC V3S 4H3

Tel: (604) 594-7772

Fax: (604) 574-7773

Web site: www.canadanursery.com

Institut québécois des ressources humaines en horticulture

570 boul Roland Therrien, bureau 206

Longueuil, QC J4H 3V9

Tel: (450) 679-8810

Fax: (450) 679-2214

E-mail: iqrhh@iqrhh.qc.ca

Horticultural Human Resource Council – Ontario Region

7856 Fifth Line South, RR #4 Station Main

Milton, ON L9T 2X8

Tel: (905) 875-1805

Fax: (905) 875-3942

E-mail: landscapeontario@spectranet.ca

Science and Technology Internship Program (Natural Resources Canada)



Sponsored by Natural Resources Canada (NRCan), this internship program provides an opportunity for recent graduates in science, engineering or business to gain relevant and meaningful work experience. Activities may include all aspects of the innovation or technology process as well as commercial business applications.

Under the direction of experienced scientists, interns work on cutting-edge research and development projects with NRCan partners committed to bringing research to commercial application. The intern is an employee of the partner.

Interested youth should market themselves to eligible partners of NRCan (e.g. universities, private companies, non-federal government organizations) as possible candidates for internships under this program. A partner may then contact NRCan with an internship proposal. Existing partnerships are targeted to provide internship opportunities that are within the mandate of the Department.

Fifty internships of up to one year in duration are available across Canada every year.

For more information, please contact:

Joanne Laplante

Youth Employment Initiative Coordinator

Natural Resources Canada

580 Booth Street

6th Floor, C-2

Ottawa ON K1A 0E4

Tel: (613) 995-6275

E-mail: jlaplant@nrcan.gc.ca

Web site: www.nrcan.gc.ca/css/hrsb/intern-e.htm



Science and Technology Internship Program with SMEs

Offered by the National Research Council of Canada (NRC) through its Industrial Research Assistance Program (IRAP), this program is a Youth Employment Strategy initiative.

The program offers six-month internships in small- and medium-sized enterprises (SMEs) throughout Canada. If you are a recent graduate in science, engineering, technology, finance, administration, marketing or liberal arts and are unemployed or underemployed, you may be eligible. The Science and Technology Internship Program with SMEs will give you valuable work experience that will help open doors to future employment.

For more information, call the Youth Info Line or visit the NRC IRAP Web site. To apply, visit the Campus WorkLink Web site (formerly known as the National Graduate Register).

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.nrc.ca/irap (NRC IRAP)

Web site: www.campusworklink.com (Campus WorkLink)



Science and Technology Youth Internships Program – Fisheries and Oceans Canada

Position yourself for a future in cutting-edge marine and oceanic science. Through its Science and Technology Youth Internships Program, Fisheries and Oceans Canada has created unique partnerships with the private sector, non-governmental organizations and universities. These internships will appeal to graduates with a background in marine sciences, environmental studies, engineering, informatics, marketing or similar fields.

As an intern, you'll have a wide choice of short-term work placements in marine and oceanic research, which has never been more challenging or interesting. Each internship will be an intensive learning experience. Through practical day-to-day experience, you'll learn many of the communication, problem-solving and project management skills you'll need when seeking further employment in the scientific community. Interns may work in partners' facilities, departmental laboratories or field settings.

The quickest way to apply is through the Campus Worklink Web site. **For more information** on the program, visit Fisheries and Oceans Canada's Web site. For information on the full range of Government of Canada youth employment programs, call the Youth Info Line.

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.campusworklink.com (Campus WorkLink)

Web site: www.dfo-mpo.gc.ca/ssip/ (Fisheries and Oceans Canada)



Science Collaborative Research Internships Program

Offered by the National Research Council of Canada (NRC) through its Industrial Research Assistance Program (IRAP), this program is a Youth Employment Strategy initiative.

The program offers six-month internships in small- and medium-sized Canadian enterprises involved in collaborative research with NRC or the Communications Research Centre. If you are a recent graduate in science, engineering, technology, finance, administration or marketing and are unemployed or underemployed, you may be eligible. The Science Collaborative Research Internships Program will give you valuable work experience that will help open doors to future employment.

To apply, visit the Campus WorkLink Web site. **For more information, contact:**

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.nrc.ca/irap

Web site: www.campusworklink.com



Senate Page Program

The Senate Page Program provides a great opportunity for young Canadians to further their knowledge of Canadian parliamentary affairs. Pages get the chance to participate in a variety of activities associated with the legislative process of Canada's Parliament. Each year, 15 university students from all over Canada are chosen as Senate pages.

To be eligible, you must:

- be a full-time student enrolled in one of the universities in the National Capital Region;
- be attending the first, second, third or fourth year of your first undergraduate degree in September of the following year (unless you have obtained a degree);

- have no former experience as a page on Parliament Hill;
- be bilingual at level AAB/AAB (minimum proficiency for reading and writing, and intermediate proficiency for oral interaction in both official languages); and
- be a Canadian citizen or a permanent resident.

Pages are paid \$8,329 in 26 equal instalments. Upon satisfactory completion of their contract, they receive an additional \$1200. Pages are required to work a minimum of 15 hours per week when the Senate and committees are sitting. Once the school year is completed, pages may work up to 35 hours per week for a maximum of 700 and a minimum of 500 hours annually.

If you are interested in participating in the Senate Page Program, please send us your résumé. Applications will be held in file, and candidates will be notified during the next selection process.

For more information, contact:

Human Resources Consultant

Human Resources Directorate

Parliament Buildings

The Senate of Canada

Ottawa, ON K1N 0A4

Tel: (613) 992-8042

Toll-free: 1 800 267-7362

Fax: (613) 992-1995

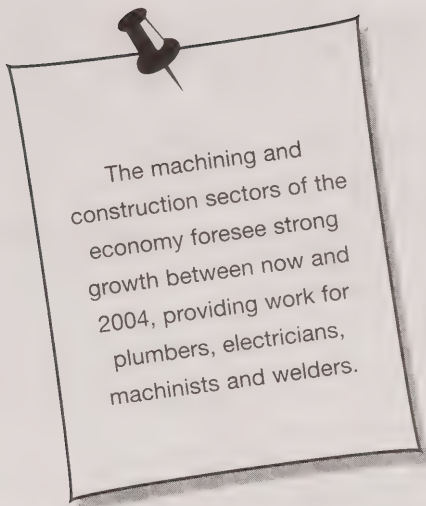
E-mail: bernir@sen.parl.gc.ca



Shad Valley Summer Program

The National Research Council of Canada (NRC) supports the award-winning Shad Valley summer program for bright senior high school students who show high potential.

Shad Valley is run by Shad International — an independent not-for-profit organization based in Waterloo, Ontario. Shad International



develops innovative leaders through outstanding learning experiences and programs, working with educators, business and other partners in Canada and internationally.

Shad Valley is hosted at eight university campuses in Canada and one in England during the month of July. Each campus hosts about 50 students for a series of challenging lectures, workshops, labs and seminars, many of which focus on science, technology, engineering, mathematics and entrepreneurship. About 50 per cent of participants round out their Shad experience with a five-week work term with a sponsoring organization.

Participants cover tuition and related fees by fundraising and seeking support from program sponsors. NRC sponsors the program in two ways — by contributing to the overall costs of operating the Shad Valley Program, and by providing individual partnerships and work experiences to several Shad participants each summer.

Eligible candidates are senior high school students in Canada or the equivalent abroad. Applications are available from high schools, directly from Shad International or from its Web site.

For more information, contact:

Shad International

8 Young Street East

Waterloo, ON N2J 2L3

Tel: (519) 884-8844

Fax: (519) 884-8191

E-mail: info@shad.ca

Web site: www.shad.ca

Web site: www.nrc.ca/careers



Social Assistance Work Opportunities Program

If you are eligible for social assistance on-reserve, you may be eligible to participate in the Social Assistance Work Opportunities Program. By participating in projects funded through this program, you can gain valuable training and work experience.

First Nation bands can transfer social assistance funds to support employment and training projects that provide work experience to unemployed people in their community.

The projects through this program are designed to improve chances for employment and to benefit the community. Social assistance funds must be combined with funding from other sources and can be used for wages, training allowances or other project expenses. Participating social assistance recipients must be provided with wages/living allowances that are at least equal to the benefits they would have received by remaining on social assistance.

Only bands or organizations responsible to a chief and council may apply to sponsor a project. Applications must come from an Indian and Northern Affairs Canada (INAC) regional office.

For more details and a copy of the INAC Social Assistance Program Manual, please contact the INAC office in your region.



Software Internships 2001

The Software Human Resource Council's (SHRC) Software Internships 2001 Program helps recent university and college graduates with appropriate technical skills to overcome the lack of prior work experience. To offset the cost of hiring inexperienced workers, the program provides wage subsidies to software companies that can amount to one-third of an employee's salary over the length of an internship program. The maximum wage subsidy for the 2001 program is \$6,000 paid over an eight-month internship period.

SHRC's Software Internships Program helps recent university and college graduates make a successful transition into the workforce. The program's industry-friendly management is flexible and efficient, with low administrative requirements. During its three years of operation, the program has had a high success rate and strong industry support.

For more information contact:

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551

Fax: (613) 230-3490

E-mail: internships@shrc.ca

Web site: www.shrc.ca



Student Connection Program

Funded through the Youth Employment Strategy, the Student Connection Program is an Industry Canada initiative that hires university and college students and recent graduates as Student Business Advisors. Assisting small- and medium-sized businesses, these specially trained and certified students provide customized, hands-on Internet training and electronic commerce solutions.

Since the program began in 1996, more than 3,800 students and 90,000 clients have benefited from its services. The SCP strives to meet the needs of today's evolving business community and to provide Canadian youth with relevant, on-the-job IT and business experience to ease their transition from school to work.

Students or businesses interested in learning more about the Student Connection Program should call toll-free or visit the Web site.

Toll-free: 1 888 807-7777

Web site: www.scp-ebb.com



Student Customs Officer Program

Positions are available at customs offices across Canada. Students who have successfully completed the customs inspector test and have received appropriate training will perform certain customs inspector functions under the supervision of senior staff. These duties include clearing travellers, examining baggage and goods, and performing other customs-related activities. Shift work is often required.

To apply, you must be at least 16 years of age and currently attending a post-secondary institution on a full-time basis. Preference may be given to students in a field related to the job such as criminology, law and security, law enforcement or business administration.

Human resources advisors across the country will post available student and graduate job opportunities on the CCRA Web site.

Web site: www.ccra.gc.ca/careers



Student Summer Job Action

The Student Summer Job Action (SSJA) component of Canada's Youth Employment Strategy creates summer work experiences for secondary and post-secondary students. A partnership initiative with various groups in the private, public and not-for-profit sectors, SSJA helps students gain work experience by providing wage subsidies to employers, summer business loans to students, promotional activities, information and student employment offices.

If you are a secondary or post-secondary student returning to full-time studies in the fall and you are legally entitled to work in Canada, you may be eligible to participate in SSJA.

For more information, contact your local Human Resources Development Canada Office for Students during the summer months or your local Human Resources Development Canada office at other times. Both are listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Summer Career Placements

Summer Career Placements (SCP) provides wage subsidies to private- and public-sector and not-for-profit employers to create career-related summer work experiences for students. The program is a component of Student Summer Job Action, which is part of Canada's Youth Employment Strategy.

For more information, contact your nearest Human Resources Development Canada (HRDC) office or HRDC Office for Students, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca

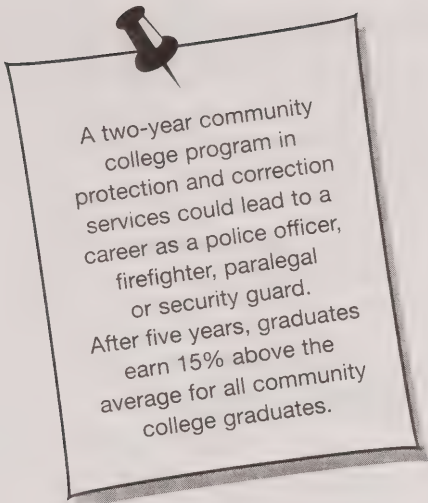


The Canadian Technology Human Resources Board

The Canadian Technology Human Resources Board (CTHRB) has developed a 90-minute interactive workshop for individuals who question the value of their current life choices. The Life and Career Transitions Workshop on Career Choices and Career Planning recognizes that many people need to evaluate and better understand themselves for many reasons.

The workshop helps participants gain an increased awareness of their life goals and discover skills that will make them more employable. Many also benefit from increased optimism and self-esteem. All participants are encouraged to develop an action plan to reach their goals and to pursue them by enrolling in a community college.

The CTHRB also provides Canadian technology graduates with access to high quality first work placements in industrial settings. The Technology First Work Placement Service pairs graduates with



certified professionals within their field of study. Technology graduates who participate in the program will acquire up to 12 months of valuable experience in subsidised internships. This could lead to permanent employment at the end of the internship.

The Technology First Work Placement Service saves time and money for participating employers in small- and medium-sized enterprises by giving them a chance to "test drive" high quality graduates who could help increase their profitability and competitiveness.

The placement service, an employment strategy supported by Human Resources Development Canada, started its second successful year in May 2001. Applications will be accepted until December.

For more information, contact:

Canadian Technology Human Resources Board

201-251 Bank Street

Ottawa, ON K1P 1X3

Tel: (613) 233-1955

Toll-free: 1 800 216-9462

Fax: (613) 233-3812 email:

E mail: magda@cthrb.ca or caroline@cthrb.ca

Web site: <http://www.cthrb.ca>



Tourism Recruitment “Job Ready” Program

The Tourism Recruitment “Job Ready” Program helps unemployed people with the transition into the tourism work force. This national internship program primarily targets people to age 29 including Aboriginals, social assistance recipients and new immigrants, but also provides assistance to older workers and career changers.

Program participants will receive a minimum of three weeks pre-employment orientation in the classroom. This is followed by a six-month entry-level paid tourism employment period that can lead to long-term tourism employment. Canada’s tourism industry is growing rapidly, with a forecast of 306,000 jobs created by 2005 in over 400 occupations. This translates into many opportunities for those looking for a job in tourism.

The program is offered in Canada’s two official languages and several times a year in order to meet the industry’s high demand for new employees. To inquire about program details, visit the Canadian Tourism Human Resource Council’s (CTHRC) Web site, or for information about the Youth program and job opportunities in the tourism industry across Canada, visit the CTHRC’s tourism job Web site.

Toll-free: 1 800 486-9158

Web site: www.cthrc.ca or www.tourismworkweb.com



WebTMIP - Textile Management Internship Program

Are you an engineering, science or technology student who expects to graduate soon? Then follow the development of *WebTMIP* — the migration of the award-winning Textile Management Internship Program (TMIP) to a computer- and Web-based format.

TMIP is a unique and innovative postgraduate program developed and managed by the Textiles Human Resources Council (THRC). In response to increasing demand, the Council, with financial assistance from Human Resources Development Canada, is working to change the program's classroom-based format to a more cost-effective and more easily accessible format. Participants will be able to work from home or from a designated "Learning Centre" at a participating textile company by logging on to the Council Web site.

The evolution of *WebTMIP* is being overseen by the THRC, in cooperation with the world-renowned University of Leeds in Great Britain and North Carolina State University's College of Textiles. A leading business university will provide the management component of the program.

If you are looking for a challenging and rewarding career in the textile industry, follow the progress of *WebTMIP* and get in on the ground floor when applications for this world-first education opportunity are available.

WebTMIP

Textiles Human Resources Council

66 Slater Street, Suite 1720

Ottawa, ON K1P 5H1

Tel: (613) 230-7217

E-mail: info@thrc-crhit.org

Web site: www.thrc-crhit.org



Women in Engineering and Science Program

Work with world-class researchers in top facilities as part of the National Research Council of Canada (NRC) Women in Engineering and Science (WES) Program. This unique program encourages greater participation of women in the under-represented fields of engineering, science and mathematics.

Once accepted into WES, you'll become a part-time employee for two years — with the possibility of a third year. As you continue your studies, you'll work in NRC laboratories on research projects during the summer or during your co-op work terms. You will be paid a salary. Throughout your tenure in the WES Program, you'll team up with an NRC scientist or engineer. This mentor will provide you with the guidance and direction necessary for you to define and reach your goals.

To be eligible, you must be a Canadian citizen or permanent resident currently attending a Canadian university and have a high academic standing. If you reside in the province of Quebec and have completed two years of CEGEP, you must be enrolled full-time in an undergraduate physics, science, engineering or mathematics university program. If you have not completed two years of CEGEP, you must be enrolled full-time in your second year of an undergraduate program in science, engineering or mathematics by October 15.

Application forms may be obtained from, and should be returned to, your university awards office or campus contact. Each university in Canada can submit the names of up to three nominees to be considered for WES.

For further information, contact:

Resourcing Group

National Research Council of Canada

Montreal Road

Building M-58, Room W-112

Ottawa, ON K1A 0R6

Tel: (613) 993-9134

Fax: (613) 990-7669

E-mail: wes.coordinator@nrc.ca,

Web site: www.nrc.ca/careers



Young Canada Works

Working with various national and community organizations and the private sector as part of the Government of Canada's Youth Employment Strategy, Young Canada Works is a Department of Canadian Heritage program that helps young Canadians access summer employment and internship opportunities in key cultural sectors.

Young Canada Works in Both Official Languages

Take your language and academic skills out of the classroom and into the workforce. Under the language component of Young Canada Works, summer jobs provide you with hands-on work experience to build on the skills already acquired in school. The work and/or work environment is in your second official language or in both an English and French setting, in a field related to your studies and often in another part of the country.

Work functions vary greatly; however, employment in the following areas of business administration (especially small business management), media and communications, heritage and cultural tourism and cultural industries are those most likely to be in demand.

You can apply on-line to Campus WorkLink.

Young Canada Works in Heritage Institutions

Explore career choices and learn about Canada's history and heritage while helping museums, archives, libraries and other heritage organizations across Canada in their efforts to reflect and showcase Canada to Canadians. These summer jobs in heritage institutions provide hands-on work experience for a period of 8 to 12 weeks.

Work functions vary greatly, and you can gain experience in working with exhibits and heritage collections, developing new media products and Web sites, writing and editing, animating children's summer programs, hosting or performing in heritage programs, marketing, conservation or restoration, research and many other areas that will help facilitate career choices.

You are eligible to apply if you are a student between the ages of 16 and 30. Recent graduates may also apply but first priority is given to students. Some jobs may require specific skills and basic knowledge of museums, archives, heritage preservation, library science or other subjects.

You can apply on-line to Campus WorkLink.

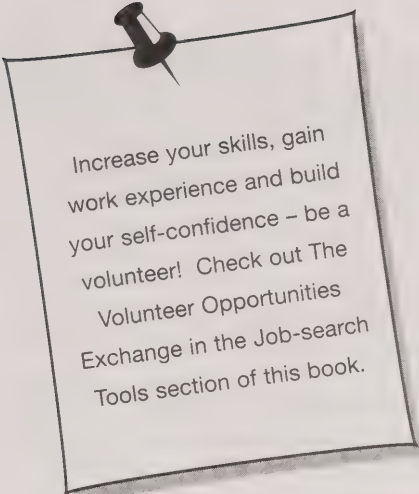
Young Canada Works in National Parks and National Historic Sites

You can gain work experience through summer employment at selected national parks and national historic sites across Canada. Summer employment opportunities focus on at least two areas of operations, including visitor services, historical programs, environmental work, special programs and events and administrative support.

To be eligible, you must be between the ages of 16 and 18, a full-time student and willing to work in another part of Canada. A few supervisory positions are available for college and university students.

Applicants should complete the Federal Student Work Experience Program (FSWEP) application form before May 3. Applications are available on-line or from the Public Service Commission of Canada or local Human Resources Development Canada offices. **Check the FSWEP Web site at:**

www.jobs.gc.ca/fswep-pfete/student/index_e.htm/



Increase your skills, gain
work experience and build
your self-confidence – be a
volunteer! Check out The
Volunteer Opportunities
Exchange in the Job-search
Tools section of this book.

Young Canada Works for Aboriginal Urban Youth

You are eligible to gain hands-on experience through this summer employment component of Young Canada Works if you are an Aboriginal youth living in an urban centre served by an Aboriginal Friendship Centre or affiliated association. You must also be a high school student, post-secondary student or graduate who is unemployed and between the ages of 16 and 24. You may be asked to develop, supervise or manage activities within a Friendship Centre or affiliated association. These activities can include: cultural, sport or recreation projects, youth and children's programs and various outreach and counselling programs.

Apply on-line to Campus WorkLink or by sending completed application forms to local Aboriginal Friendship Centres, or contact:

National Association of Friendship Centres

275 MacLaren Street

Ottawa, ON K2P 0L9

Tel: (613) 563-4844

Fax: (613) 594-3428

E-mail: auysop@nafc-aboriginal.com

Web site: www.auysop.com

Young Canada Works in Science and Technology

This Young Canada Works internship program offers opportunities to young graduates in science and technology from across Canada. The Department of Canadian Heritage, working with cultural and heritage public and non-profit organizations and with the support of industry sponsors, provides graduates with the opportunity to play a key role in expanding new and emerging technologies or science applications. Participants can apply their skills in new ways while improving their longer-term job prospects. University and college graduates in science and technology who are unemployed or underemployed can work in cultural and heritage organizations, including museums, archives and libraries, visual and performing arts organizations, publishing, film and video companies and other cultural and heritage institutions.

Application eligibility is limited to youth up to age 30. Internships last from 4 to 12 months and are in the areas of technology and/or applied scientific research.

You can apply on-line to Campus WorkLink.

Young Canada Works Internationally

This internship component of Young Canada Works provides young Canadian graduates with international work experience related to their careers. By working with private and non-governmental Canadian and international organizations, the Department of Canadian Heritage offers interns an opportunity to develop international networks. Unemployed or underemployed university and college graduates can gain experience internationally in their fields of expertise, which will help them enter Canada's workforce and apply their skills. Participants also have the opportunity to raise Canada's cultural and economic profile internationally.

Application eligibility is limited to youth up to age 30. Internships last from 6 to 12 months, with placements in participating heritage, cultural and second-language-based institutions and organizations and in private-sector companies.

You can apply on-line to Campus WorkLink.

For more information about Young Canada Works, contact:

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.canadianheritage.gc.ca/ycw-jct/

(Canadian Heritage)

www.campusworklink.com/

(Campus WorkLink)



Youth Employment Initiatives Information Kit

This kit was developed for potential sponsors under Human Resources Development Canada's (HRDC) Youth Initiatives. It provides information on various youth programs as well as a Guide for Sponsors and Employers (Catalogue No. Y-282-01-02).

For copies of the kit, contact:

HRDC - Public Enquiries Centre

140 Promenade du Portage

Hull, Quebec K1A 0J9

Fax: (819) 953-7260

For more information, or to order copies of the Guide, please contact the toll-free Youth Info Line at 1 800 935-5555 or visit the HRDC's Youth Initiatives website at: <http://youth.hrdc-drhc.gc.ca>

Another helpful site is:

www.youth.gc.ca



Youth Internship Canada

Youth Internship Canada provides funding to employers who create work experience opportunities for out-of-school, unemployed and underemployed youth. Internships enable young people to develop and enhance employability skills and thereby help them make the transition into the labour market.

To be eligible, you must be between the ages of 15 and 30, either unemployed or underemployed, out of school and legally entitled to work in Canada.

For more information, contact your nearest Human Resources Development Canada office, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.youth.gc.ca



Youth Internship Program - Seafood Processing

The Canadian seafood processing industry is looking for new graduates who can adapt to its rapidly changing environment. This program is of interest to college or university graduates under the age of 30 who are currently unemployed or underemployed and looking for an interesting career. The program gives companies the chance to recruit highly educated new graduates and gives interns the opportunity to combine their education with relevant work experience with a view to long-term employment.

All Canadian companies and organizations in seafood processing are eligible to receive up to \$8,000 per intern. Funding may be available for up to one full year of employment. Eligible positions would include work on the development of a Quality Management Program, food science and safety technology, food inspection, sanitation supervision and accounting.

Take advantage of this program by informing your potential seafood processing employer of its many advantages. Funding is limited, so act soon!

To request an application form or further information, please contact:

National Seafood Sector Council

85 Albert Street, Suite 1505

Ottawa, ON K1P 6A4

Tel: (613) 782-2391

Fax: (613) 782-2386

E-mail: hstronach@nssc.ca

Web site: www.nssc.ca



Youth Service Canada

Youth Service Canada provides funding to organizations that create community service projects for youth between the ages of 15 and 30 who are unemployed, underemployed, out of school and entitled to work in Canada. The aim is to help young people develop the life skills and work experience they need to participate in today's labour market.

As part of a team, young people acquire job and life skills while strengthening their sense of accomplishment through service to their community and country.

For more information, contact your local Human Resources Development Canada office, or:

Toll-free: 1 800 935-5555 (Youth Info Line)

Web site: www.youth.gc.ca

Work Experience Opportunities — International

Association Internationale des étudiants en sciences économiques et commerciales (AIESEC).....	246
Association of Canadian Community Colleges (ACCC).....	246
Association Québec-France	247
Canada-Austria Young Workers' Exchange Program	248
Canada-European Community Program for Co-operation in Higher Education and Training	249
Canada-France Young Workers' Exchange Program.....	250
Canada-Germany Young Workers' Exchange Program	251
Canada-Netherlands Young Workers' Exchange Program	252
Canada-Switzerland Young Workers' Exchange Program	253
Canada World Youth.....	254
Canada World Youth — Apprenticeship Program.....	254
Canadian Centre for International Studies and Cooperation	255
Canadian Crossroads International	256
Capilano College	257
Carrefour de solidarité internationale	258
CIDA's International Youth Internship Program	258
Finnish Career Development Exchange Program	260
International Environmental Youth Corps — Internships for Young Canadians	261
Junior Professional Officers Program.....	261
NetCorps Canada International.....	262
Office franco-québécois pour la jeunesse: Youth Employment Mobility	263
Program for North American Mobility in Higher Education	264
Programme Coopérant-Volontaire.....	264
Specialist Co-op Program in International Development Studies	265
Student Guide Program in France.....	266
Youth International.....	267
Youth International Internship Program.....	268

Association internationale des étudiants en sciences économiques et commerciales (AIESEC)



The Association internationale des étudiants en sciences économiques et commerciales (AIESEC) is a student-run, trade- and business-oriented international exchange program that places university students in developing countries for up to 18 months.

Participants gain valuable knowledge and experience in trade, business development and leadership, as well as in providing technical assistance in management and institution building and in conducting export missions.

The Canadian International Development Agency helps fund this program.

More information is available from:

Association internationale des étudiants en sciences économiques et commerciales

8 King Street East, Suite 208

Toronto, ON M5C 1B5

Tel: (416) 368-1001

Web site: www.ca.aiesec.org

Association of Canadian Community Colleges (ACCC)



The Association of Canadian Community Colleges (ACCC) is involved in a program which places students in developing countries. The students work with their counterparts in technical trades and small businesses.

The Canadian International Development Agency (CIDA) supports this initiative through projects financed by the Canadian College Partnership Program (CCPP).

More information is available from:

Catherine Foley, Administrative Coordinator

Canadian College Partnership Program (CCPP)

Association of Canadian Community Colleges (ACCC)

1223 Michael Street North, Suite 200

Ottawa, ON K1J 7T2

Tel: (613) 746-2222 ext. 3107

Fax: (613) 746-6721

E-mail: cfoley@accc.ca

Web site: www.accc.ca/ccpp/



Association Québec-France

Sponsored by the Quebec and French governments, the Association Québec-France and the Association France-Québec offer two types of cultural exchange:

- Wine harvest in France — an 8- to 10-day work permit is issued to approximately 200 young Quebec residents for harvest work. Food and lodging are provided in most cases.
- Summer employment — municipal governments in France and Quebec exchange students for summer work (6 to 8 weeks). Monitors are exchanged for summer vacation camps and work camps. Food and lodging are not generally provided.

To participate, you must be between 18 and 30 years of age (18 to 35 for the wine harvest), a resident of Quebec, a member of the Association (\$25 membership fee) and a student. There is also a \$20 program registration fee.

Registration runs from mid-January to the end of March. Depending on the program selected, there may be an amount payable for a reception and one night's accommodation in Paris.

For more information, contact:

Association Québec-France

9 Place Royale

Quebec City, QC G1K 4G2

Tel: (418) 643-1616

Fax: (418) 643-3053

E-mail: assquefr@quebectel.com



Canada-Austria Young Workers' Exchange Program

If you are a Canadian between 18 and 30 years of age and have a post-secondary diploma or certificate from a teaching institution in the fields of tourism, agriculture or forestry, you may be interested in gaining some valuable experience working in Austria. (In some cases, the authorities of both participating countries can raise the maximum age to 35 years.)

This exchange program allows you to work in Austria for a period of six months. To be eligible, you must be a resident of Canada and have a Canadian passport that is valid for a period of three months beyond the termination of your practical training in Austria. You must also have a round-trip airplane ticket and enough funds to meet your needs during the first part of your stay. If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or a program participation fee.

For more information, contact:

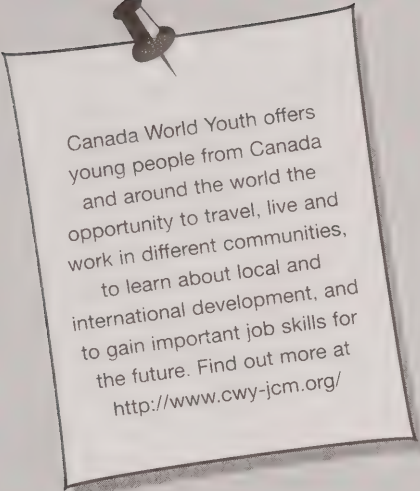
Embassy of the Republic of Austria

445 Wilbrod Street


Ottawa, ON K1N 6M7

Tel: (613) 789-1444

Fax: (613) 789-3431



Canada World Youth offers young people from Canada and around the world the opportunity to travel, live and work in different communities, to learn about local and international development, and to gain important job skills for the future. Find out more at <http://www.cwy-jcm.org/>



Canada-European Community Program for Co-operation in Higher Education and Training

This program promotes student mobility through academic placements in post-secondary institutions in Europe for a minimum of one semester. Student work placement is also possible.

In Canada, the program is funded by Human Resources Development Canada and administered jointly with the Department of Foreign Affairs and International Trade. Projects are undertaken by a consortium of universities, colleges and technical institutions. Participating students do not apply directly but are selected by the post-secondary institutions involved in a project under the program.

For more information, contact:

Learning and Literacy Directorate

Human Resources Development Canada

Hull, QC K1A 0M5

Tel: (819) 997-3362

Fax: (819) 953-8147

E-mail: ginette.carle@hrdc-drhc.gc.ca

Web site: www.canlearn.ca/iam/



Canada-France Young Workers' Exchange Program

If you are a Canadian between 18 and 35 years of age and have a university degree, a working knowledge of French and one year of relevant work experience, you may be interested in a work exchange in France.

The program allows you to work in France for 12 to 18 months in an area that is related to your field of study. You will have the opportunity to gain professional experience and to learn about the values and culture of France. Candidates are responsible for their own travel and living expenses. Work permits are required, and getting one takes up to three months after the job offer is made.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

A fact sheet and application form are available from:

Embassy of France

42 Sussex Drive

Ottawa, ON K1M 2C9

Tel: (613) 562-3750

Fax: (613) 562-3704



Canada-Germany Young Workers' Exchange Program

Are you a Canadian between 18 and 30 years of age? Do you have a post-secondary degree or diploma in industry, commerce, science or technology, a working knowledge of German and at least one year of work experience directly related to your field of study? If so, you may be interested in gaining some valuable experience working in Germany.

The program allows you to work in Germany for 6 to 18 months in an area that is related to your field of study. You will have the opportunity to acquire new skills while gaining a better appreciation of the values and culture of Germany. The German government will do a job search on your behalf but you should also attempt to find a job on your own. You are responsible for your own travel and living expenses.

Applications are accepted year-round.

For more information and an application form, contact:

Ms Regina Mittner

Embassy of the Federal Republic of Germany

1 Waverley Street

Ottawa, ON K2P 0T8

Tel: (613) 232-1101

Fax: (613) 594-9330

Web site: www.GermanEmbassyOttawa.org

Consulate General of the Federal Republic of Germany

77 Admiral Road

Toronto, ON M5R 2L4

Tel: (416) 925-2813/2814/2815

Fax: (416) 925-2818

**Consulate General of the
Federal Republic of Germany**
1250 René-Lévesque Blvd. West
41st Floor, Marathon Building
Montreal, QC H3B 4W8
Tel: (514) 931-2277
Fax: (514) 931-7239

**Consulate General of the
Federal Republic of Germany**
World Trade Centre
999 Canada Place, Suite 704
Vancouver, BC V6C 3E1
Tel: (604) 684-8377
Fax: (604) 684-8334



Canada-Netherlands Young Workers' Exchange Program

If you are a Canadian citizen or permanent resident who has graduated from a post-secondary institution within the last year and have a written job offer from an employer in the Netherlands, you may be eligible for the Workers' Exchange Program with the Netherlands.

The program offers young Canadians the opportunity to experience life in the Netherlands while engaging in temporary (4 to 12 months) career-related employment. Areas of interest vary and include industry, commerce, science and technology, tourism, agriculture and horticulture.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain an information brochure and more information, contact:

Stichting Uitwisseling

Attention: Rosemieke van de Meerendonk

24 Goulding Crescent

Kanata, ON K2K 2N9

Tel: (613) 599-6316

Fax: (613) 599-9397

Web site: www.uitwisseling.nl



Canada-Switzerland Young Workers' Exchange Program

Canadians 18 to 30 years of age who have a knowledge of German, French or Italian and a university degree, a post-secondary diploma, or a certificate from an institute of technology or an equivalent educational institution are eligible. You must also have a minimum of one year of work experience directly related to your academic degree or diploma and a written job offer from a company in Switzerland.

This program permits Canadians to engage in temporary (4 to 18 months) career-related employment while gaining professional experience and learning about new cultures.

You are responsible for your own travel and living expenses. Applications should be submitted at least four months before your desired departure date.

For more information, contact:

International Youth Experience

12 Laval Street

Aylmer, QC J9H 1C5

Tel: (819) 684-9212

Fax: (819) 684-5630

E-mail: j.laroche@experience.qc.ca

Web site: www.experience.qc.ca



Canada World Youth

The Canada World Youth program gives Canadian youth under the age of 30 the opportunity to learn about international developing countries and Central and Eastern Europe.

The program involves a reciprocal student exchange with participating countries. While abroad and in Canada, youths work for voluntary-sector organizations for three to six months.

The Canadian International Development Agency helps fund this program.

More information is available from:

Canada World Youth

2330 Notre-Dame Street West, 3rd Floor

Montreal, QC H3J 1N4

Tel: (514) 931-3526

Toll-free: 1 800 605-3526

Web site: www.cwy-jcm.org



Canada World Youth — Apprenticeship Program

Canada World Youth operates an apprenticeship program that places students between the ages of 17 and 20 in developing countries and Eastern Europe for six to eight months.

Participants get hands-on experience in development. The program involves a reciprocal student exchange with participating countries.

The Canadian International Development Agency helps fund this program.

More information is available from:

Canada World Youth

2330 Notre-Dame Street West, 3rd Floor

Montreal, QC H3J 1N4

Tel: (514) 931-3526

Toll-free: 1 800 605-3526

Web site: www.cwy-jcm.org



Canadian Centre for International Studies and Cooperation

The Canadian Centre for International Studies and Cooperation enables students to spend two months in developing countries working with community groups. The program introduces them to the development process and promotes intercultural understanding.

The Canadian International Development Agency helps fund this program.

More information is available from:

Centre canadien d'étude et de coopération internationale

180 Saint Catherine Street East

Montreal, QC H2X 1K9

Tel: (514) 875-9911

Fax: (514) 875-6469

E-mail: info@ceci.ca

Web site: www.ceci.ca



Canadian Crossroads International

Canadian Crossroads International (CCI) is an international non-profit organization dedicated to building a constituency of global citizens committed to voluntarism, international development and social action. CCI has been arranging volunteer placements and internships in Canada and in our partner countries in Asia, Africa, Latin America and the Caribbean/West Indies for over 30 years. Participants are matched to a variety of community-based activities run by local non-governmental organizations working to address community needs in the areas of health (HIV/AIDS), basic education, sustainable resource management, children and youth, and capacity building of local organizations. Pre-departure orientation, fundraising, civic engagement and education on development issues are all integral components of a CCI placement or internship.

Whether you are a skilled worker, currently unemployed, retired, a student or a recent graduate, CCI organizes a range of volunteer programs designed to offer you a unique opportunity to work towards making a better world while developing your skills. Participants must be 19 years of age or older (18 in Quebec) and be Canadian citizens or landed immigrants.

For more information on any of CCI's programs, you can check out our Web site, which contains contact information for our regional offices, detailed program information and an application form. Or you can contact our national office at:

Canadian Crossroads International

66 Gerrard St. E.

Toronto, ON M5B 1G3

Tel: (416) 967-0801

Fax: (416) 967-9078

E-mail: national@cciorg.ca

Web site: www.cciorg.ca



Capilano College

The Capilano Asia Pacific Management Co-operative Program/Canada-Association of South-East Asian Nations (APMCP/CANASEAN) exchange program provides Canadians with an opportunity to gain international knowledge and management experience in an intercultural context.

The goal of the APMCP program is to create a close-knit network of Canadian managers who will develop Canada's enterprise and relations in Asia. They will also assist in building local institutions, where possible, and in private-sector development in developing countries.

APMCP sends Canadian graduate students overseas for a practicum in affiliation with private and public sector firms and with non-governmental organizations seeking to strengthen networking links between Canada and Asia. CANASEAN brings up-and-coming ASEAN managers and executives to Canada for workshops, seminars, field trips and practicums.

More information is available from:

Capilano College

2055 Purcell Way

North Vancouver, BC V7J 3H5

Tel: (604) 984-4981

Fax: (604) 984-4992

E-mail: apmcp@capcollege.bc.ca

Web site: www.capcollege.bc.ca/apmcp



Carrefour de solidarité internationale

Carrefour de solidarité internationale (CSI) sends youth between the ages of 18 and 35 to countries in Africa and Latin America for an average of two months to participate in development projects. For the last 25 years, the CSI has been supporting sustainable community development projects in the South and raising the awareness of youth from Quebec's Eastern Township region concerning international development issues.

The Canadian International Development Agency helps fund this program.

More information is available from:

Carrefour de solidarité internationale

165 Moore Street

Sherbrooke, QC J1H 1B8

Tel: (819) 566-8595

E-mail: info@csisher.com

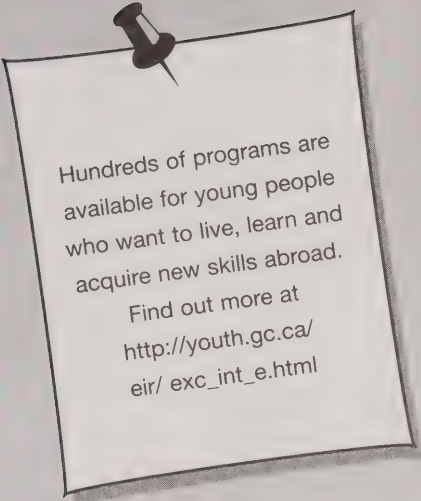
Web site: www.csisher.com



CIDA's International Youth Internship Program

This program provides unemployed or underemployed Canadian youth with an opportunity to gain work experience in their field of study in an international development context. Participants must be college or university graduates between the ages of 19 and 30.

Following an annual call for proposals, the Canadian International Development Agency (CIDA) selects and provides funding to Canadian sponsor organizations (e.g. non-governmental organizations, colleges, universities, professional associations and the private sector) which in turn recruit and select interns for overseas assignments. The sponsor



Hundreds of programs are
available for young people
who want to live, learn and
acquire new skills abroad.

Find out more at
[http://youth.gc.ca/
eir/exc_int_e.html](http://youth.gc.ca/eir/exc_int_e.html)

organizations provide the interns with ongoing supervision and support, including post-internship job search support.

Financed by the Government of Canada's Youth Employment Strategy, the program enables young Canadians to contribute to CIDA's priorities in sustainable development by participating in a 6- to 12-month internship which includes a minimum of three months overseas in a developing country or country in transition.

For more information, contact:

CIDA Public Enquiries

Tel: (819) 997-5006

Toll-free: 1 800 230-6349

TTY/TDD: (819) 953-5023

E-mail: info@acdi-cida.gc.ca

Web site: www.acdi-cida.gc.ca/youth



Finnish Career Development Exchange Program

This program is designed for young Canadian workers who have graduated in disciplines related to information technology, forestry or teaching English or French as a foreign language.

If you are a Canadian citizen between the ages of 18 and 30 and have a post-secondary degree or diploma, an adequate knowledge of English, Finnish, Swedish, French or German, and at least one year of work experience directly related to your field of study, you can apply for a work exchange of up to 18 months in Finland. Work must be in an area related to your field of study.

You will gain professional experience and have the opportunity to learn about the values and culture of Finland. The Finnish government will assist with a job search on your behalf but you should also attempt to find employment. You are responsible for your travel and living expenses. Applications must be submitted at least four months before the date on which you wish to start your internship.

For more information, contact:

International Youth Experience

12 Laval Street

Aylmer, QC J9H 1C5

Tel: (819) 684-9212

Fax: (819) 684-5630

E-mail: j.larochelle@experience.qc.ca

Web site: www.experience.qc.ca



International Environmental Youth Corps — Internships for Young Canadians

As part of the Government of Canada's Youth Employment Strategy, the International Environmental Youth Corps is a program initiated by the federal Minister of the Environment in partnership with the Canadian Council for Human Resources in the Environment Industry. The program places young Canadians in international internships within the Canadian environment industry sector, which includes private companies, non-governmental organizations and academia.

Applicants must be under the age of 30, eligible for full-time work in Canada, a graduate of a CEGEP, technical institution, college or university, and an unemployed or underemployed young professional seeking environmental work. You must not have previously participated in a federally funded employment/ education program.

For more information, contact:

**Canadian Council for Human Resources
in the Environment Industry**

Toll-free: 1 800 890-1924

Web site: www.ec.gc.ca/etad/English/ieyc_e.html

(Environment Canada)



Junior Professional Officers Program

Through this program, the Canadian International Development Agency supports the employment of young Canadians in the United Nations development system.

The aims of the program are to strengthen the United Nations system by increasing the number of Canadians involved, to facilitate the

entrance of young Canadians into a system that is difficult to enter and to provide internationally minded young Canadian professionals with experience in managing development programs.

More information is available from:

Canadian International Development Agency

Public Inquiries Communications Branch

200 Promenade du Portage

Hull, QC K1A 0G4

Tel: (819) 997-5006

Fax: (819) 953-6088

TTY/TDD: (819) 953-5023

E-mail: Info@acdi-cida.gc.ca

Web site: www.acdi-cida.gc.ca



NetCorps Canada International

NetCorps Canada International offers young Canadians the opportunity to participate in exciting volunteer information and communication technology internships in developing countries. Since 1999, NetCorps has placed 255 interns every year in Asia, Central and Eastern Europe, Latin America and Africa.

NetCorps Interns are placed with host organizations in the public, private and not-for-profit sectors for up to six months. During their assignments, interns may provide technical support and training in the use of software, database development, Web site design and network configuration. Each assignment differs depending on the needs of the host organization.

For more information, please visit the Web site or contact:

NetCorps Canada International Secretariat

Tel: (514) 931-9306

Toll-free: 1 800 605-3526

E-mail: secretariat@netcorps-cyberjeunes.org

Web site: www.netcorps-cyberjeunes.org



Office franco-québécois pour la jeunesse: Youth Employment Mobility

If you are between 18 and 35 years of age, a permanent resident of Canada and have lived in Quebec for at least the past year, you may be eligible for the Youth Employment Mobility program. This youth employment exchange program enables young people to fully integrate into a living and working environment by providing them with a training experience in France.

The minimum stay is 6 months and the maximum is 12 months. Candidates must submit a work contract signed by a French employer on a special form provided by the Ministère de l'Emploi et de la Solidarité, Direction de la Population et des Migrations (France).

Employment must be based on all of the following:

- a firm contract of at least 6 months (12 months maximum);
- a full-time job;
- a guaranteed fixed remuneration in keeping with the current wage for the occupation concerned and no less than the minimum guaranteed inter-occupational wage (apart from commission work);
- wage and working conditions that conform to existing collective agreements or labour standards legislation.

For more information, contact:

Office franco-québécois pour la jeunesse

1441 René-Lévesque West, Room 301

Montreal, QC H3G 1T7

Tel: (514) 873-4255

Toll-free: 1 800 465-4255

Fax: (514) 873-0067

E-mail: info@ofqj.gouv.qc.ca

Web site: www.ofqj.gouv.qc.ca



Program for North American Mobility in Higher Education

This program supports the development of international joint projects undertaken by consortium partnerships of institutions in Canada, the United States and Mexico to enhance student mobility. Student work placement is also possible. In Canada, the program is funded by Human Resources Development Canada and administered jointly with the Department of Foreign Affairs and International Trade.

Projects are undertaken by a consortium of universities, colleges and technical institutions. Participating students do not apply directly but are selected by the post-secondary institutions involved in a project under the program.

Program guidelines are available from:

Learning and Literacy Directorate

Human Resources Development Canada

Hull, QC K1A 0M5

Tel: (819) 953-3857

Fax: (819) 953-8147

E-mail: chirstiane.boulanger@hrdc-drhc.gc.ca

Web site: www.canlearn.ca/iam



Programme Coopérant-Volontaire

The Programme Coopérant-Volontaire is a training program for young Francophone Canadians between the ages of 22 and 32 who have graduated from college or university and are interested in gaining international work or volunteer experience in a developing country.

This program comprises two 15-week sessions. The first involves in-class work that takes place at Cégep de Rivière-du-Loup in Quebec. The second session consists of a placement in West Africa (Mali, Burkina Faso) aimed primarily at giving young interns international work experience in their field of study.

The program addresses the growing demand for internationally experienced graduates in the Canadian workforce. This will benefit not only non-governmental organizations, but also the private and public sectors as well as educational institutions. Other benefits include further development of the voluntary sector as well as the personal and professional development of these young students.

The Programme Coopérant-Volontaire is part of the international co-operation college curriculum and is recognized by the Ministry of Education in Quebec.

For more information, contact:

Centre de formation à la coopération interculturelle du Québec

Programme Coopérant-Volontaire

Cégep de Rivière-du-Loup

80 Frontenac Street

Rivière-du-Loup, QC G5R 1R1

Tel: (819) 862-6903 ext.404

Web site: <http://cfci.cegép-rdl.qc.ca>

Specialist Co-op Program in International Development Studies

The University of Toronto at Scarborough offers a five-year undergraduate Co-op Program in International Development Studies (IDS Co-op). The program combines academic study in both social and environmental sciences with a co-op work placement in a developing country during the fourth year of study. Students work as development interns for 8 to 12 months with a non-governmental organization (usually Canadian) or one of its local development partners.

Placement costs are shared by the Canadian International Development Agency, the University of Toronto and the employer. Students return to Canada to complete their fifth and final year of study. They must also complete a major research project initiated during their overseas placement. IDS Co-op students graduate with an Honours BA or BSc with a Specialist Certificate in International Development Studies.

For further information, please contact:

Catherine Moffatt

IDS Co-op Program — Division of Social Sciences

University of Toronto at Scarborough

1265 Military Trail

Scarborough, ON M1C 1A4

Tel: (416) 287-7113

Fax: (416) 287-7283

E-mail: moffatt@utsc.utoronto.ca

Web site: [http:// www.utsc.utoronto.ca/~ids/](http://www.utsc.utoronto.ca/~ids/)



Student Guide Program in France

If you are a Canadian enrolled in full-time post-secondary studies, you might be interested in working as a student guide at the Canadian National Vimy Memorial or the Beaumont-Hamel Newfoundland Memorial in France. The work at these First World War Battlefield Memorials involves providing interpretive tours of preserved battlefield terrain and underground tunnels to visitors from around the world.

This program allows you to live and work in France for up to four months while learning about Canada's history. To be eligible, you must be proficient in both French and English, have a valid Canadian passport and work experience in historic sites/museum interpretation or as a guide interpreter in other areas. Successful applicants must assume costs for travel to and from Canada, and for accommodation and meals while in France. You must also make provisions for health insurance costs.

This program is operated by Veterans Affairs Canada and is part of the Federal Student Work Experience Program.

For further application and eligibility requirements, refer to the Veterans Affairs Canada Web site or contact:

Toll-free: 1 877 604-8469

Web site: www.vac-acc.gc.ca



Youth International

As part of the Government of Canada's Youth Employment Strategy, Youth International provides out-of-school youth with international career-related work experience opportunities. These work experiences can lead to long-term employment or self-employment.

Eligible applicants must be between the ages of 15 and 30, out of school and unemployed, or underemployed and entitled to work in Canada.

For more information, contact your local Human Resources Development Canada office, or:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Youth International Internship Program

As part of the Government of Canada's Youth Employment Strategy, the Youth International Internship Program provides unemployed or underemployed Canadian youth with their first paid, career-related international work experience. The program helps out-of-school youth make the transition from school to the workplace. Participating youth must be Canadian citizens or permanent residents between the ages of 18 and 30.

To participate, eligible youth apply directly to sponsoring organizations that have projects.

For more information, or to obtain a list of sponsoring organizations, call toll-free or check out the program on the Department of Foreign Affairs and International Trade Web site.

Toll-free: 1 800 559-2888

Web site: www.dfait-maeci.gc.ca/interns/

Important Addresses, Telephone Numbers and Web Sites

Every effort has been made to ensure that the addresses and Web sites listed in this index are correct. If you are having problems accessing a Web site, contact the organization involved. Information on other means of contacting specific departments or organizations is provided in the related program or service descriptions in this publication. Use the Index by Organization and Program Listing and/or the Subject Index to locate specific listings. To find Government of Canada addresses not listed here, check the Government of Canada section of your local telephone directory.

**Agence Québec/Wallonie-
Bruxelles pour la jeunesse**
1441 René-Lévesque Boulevard
West, Room 301
Montreal, Quebec H3G 1T7
Tel: (514) 873-4355

**Agriculture and Agri-Food
Canada – Research Branch**
Sir John Carling Building
930 Carling Avenue
Ottawa, Ontario K1A 0C7
www.agr.ca

**Apparel Human
Resources Council**
9310 St-Laurent Boulevard
Suite 1114
Montreal, Quebec H2N 1N4
Tel: (514) 388-7779
www.apparel-hrc.org

**Association internationale
des étudiants en sciences
économiques et commerciales**
8 King Street East, Suite 208
Toronto, Ontario M5C 1B5
Tel: (416) 368-1001
www.ca.aiesec.org

**Association of Canadian
Community Colleges**
1223 Michael Street North
Suite 200
Ottawa, Ontario K1J 7T2
Tel: (613) 746-2222 ext. 3107
www.accc.ca/ccpp

**Association of
Canadian Universities
for Northern Studies**
17 York Street, Suite 405
Ottawa, Ontario K1N 9J6
www.uottawa.ca/associations/auccen-acuns

**Association of Universities
and Colleges of Canada**
350 Albert Street, Suite 600
Ottawa, Ontario K1R 1B1
Tel: (613) 563-1236
www.aucc.ca

Association Québec-France
9 Place Royale
Quebec City, Quebec G1K 4G2
Tel: (418) 643-1616
E-mail: assquefr@quebectel.com

**Atlantic Canada
Opportunities Agency**
The John Cabot Building
10 Barter's Hill, 11th Floor
PO Box 1060, Station C
St. John's, Newfoundland
A1C 5M5
Toll-free: 1 800 668-1010
Tel: (709) 772-0212

Youth Ventures Program
175 Airport Boulevard
Gander, Newfoundland
A1V 1W5
Tel: (709) 651-4738

Australian High Commission
50 O'Connor Street, Suite 710
Ottawa, Ontario K1P 6L2
Tel: (613) 236-0841

**Big Brothers and
Sisters of Canada**
Toll-free: 1 800 263-9133

**Biotechnology Human
Resource Council**
401-116 Lisgar Street
Ottawa, Ontario K2P 0C2
Tel: (613) 235-1402
www.bhrc.ca

British High Commission
80 Elgin Street
Ottawa, Ontario K1P 5K7
Tel: (613) 237-2008

**Business Development
Bank of Canada**
5 Place Ville Marie, Suite 12525
Montreal, Quebec H3B 5E7
Toll-free: 1 888 INFO-BDC
(1 888 463-6232)
www.bdc.ca

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, Ontario K1P 5G8
www.careerccc.org

Canada Council for the Arts
350 Albert Street
PO Box 1047
Ottawa, Ontario K1P 5V8
Tel: (613) 566-4414 ext. 5060
Toll-free: 1 800 263-5588 ext. 5060
TTY (TDD): (613) 565-5194
www.canadacouncil.ca

**Canada Economic
Development for
Quebec Regions**
Tour de la Bourse
800 Victoria Square
Suite 3800
PO Box 247
Montreal, Quebec H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
www.dec-ced.gc.ca

**Canada Mortgage and
Housing Corporation**
700 Montreal Road
Ottawa, Ontario K1A 0P7
Toll-free: 1 800 668-2642
TTY (toll-free): 1 800 309-3388
www.cmhc-schl.gc.ca

Canada WorkinfoNET
240 Catherine Street, Suite 110
Ottawa, Ontario K2P 2G8
www.workinfo.net.ca

Canada World Youth

2330 Notre-Dame Street West
3rd Floor
Montreal, Quebec H3J 1N4
Tel: (514) 931-3526
Toll-free: 1 800 605-3526
www.cwy-jcm.org

Canada's SchoolNet

Industry Canada
155 Queen Street, 4th Floor
Ottawa, Ontario K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
www.schoolnet.ca

**Canadian Association of
Equipment Distributors**

4531 Southclark Place
Ottawa, Ontario K1T 3V2
Tel: (613) 822-8861
E-mail: info@caed.org
www.caed.org

**Canadian Association of
University Teachers of German**

Workstudent Program
Department of Germanic and
Slavic Studies
Brock University
St. Catharines, Ontario L2S 3A1
Tel: (905) 688-5550 ext. 3312

**Canadian Bureau for
International Education**

Canadian Awards Division
220 Laurier Avenue West
Suite 1100
Ottawa, Ontario K1P 5Z9
Tel: (613) 237-4820
www.cbie.ca

**Canadian Council for
Human Resources in the
Environment Industry**

700 4th Avenue SW, Suite 1450
Calgary, Alberta T2P 3J4
Tel: (403) 233-0748
E-mail: info@cchrei.ca
www.cchrei.org

**Canadian Crossroads
International**

31 Madison Avenue
Toronto, Ontario M5R 2S2
Tel: (416) 967-0801
www.crossroads-carrefour.ca

**Canadian Film and Television
Production Association**

151 Slater Street, Suite 605
Ottawa, Ontario K1P 5H3
Tel: (613) 233-1444 ext. 232
Toll-free: 1 800 290-9734
www.cftpa.ca

**Canadian Foundation for
Economic Education**

2 St. Clair Avenue West
Suite 501
Toronto, Ontario M4V 1L5
Tel: (416) 968-2236
www.cfee.org

Canadian 4-H Council

Central Experimental Farm
930 Carling Avenue, Building 26
Ottawa, Ontario K1A 0C6
Tel: (613) 234-4448
E-mail: afriend@4-h-canada.ca
www.4-h-canada.ca

Canadian Heritage

Ottawa, Ontario K1A 0M5
www.pch.gc.ca

**Canadian Institutes of
Health Research**

410 Laurier Avenue West
9th Floor
Ottawa, Ontario K1A 0W9
www.cihr.ca

**Canadian International
Development Agency**

Public Enquiries/
Communications
200 Promenade du Portage
Hull, Quebec K1A 0G4
Tel: (819) 997-5006
Toll-free: 1 800 230-6349
TTY/TDD: (819) 953-5023
www.acdi-cida.gc.ca

Canadian National

935 de la Gauchetière
Street West
Montreal, Quebec H3B 2M9
www.cn.ca

**Canadian Public
Health Association**

Suite 400, 1565 Carling Avenue
Ottawa, Ontario K1Z 8R1
Tel: (613) 725-3769
E-mail: info@cpha.ca
www.cpha.ca

Canadian Space Agency

6767 Route de l'Aéroport
Saint-Hubert, Quebec J3Y 8Y9
Tel: (450) 926-4349
www.space.gc.ca/kidspace

**Canadian Steel Trade and
Employment Congress**

234 Eglinton Avenue East
Suite 501
Toronto, Ontario M4P 1K7
Tel: (416) 480-1797
E-mail: general@cstec.ca
www.cstec.ca

**Canadian Technology Human
Resources Board**

251 Bank Street, Suite 201
Ottawa, Ontario K2P 1X3
Tel: (613) 233-1955
Toll-free: 1 800 216-9462
www.cthrb.ca

**Canadian Tourism Human
Resource Council**

170 Laurier Avenue West
Suite 1104
Ottawa, Ontario K1P 5V5
Tel: (613) 231-6949
E-mail: cthrc@cthrc.ca
www.cthrc.ca

CANDO

10404 66th Avenue, Suite 200
Edmonton, Alberta T6H 5R6
Toll-free: 1 800 463-9300
www.edo.ca

CanLearn Interactive

25 Eddy Street, 10th Floor
Room 110A25
Hull, Quebec K1A 0M5
E-mail: info@canlearn.ca
www.canlearn.ca

Capilano College

APMCP/CANASEAN
Exchange Program
2055 Purcell Way
North Vancouver, British Columbia
V7J 3H5
Tel: (604) 984-4981
E-mail: apmcp@capcollege.bc.ca
www.capcollege.bc.ca/apmcp

Captus Press

York University Campus
4700 Keele Street
North York, Ontario M3J 1P3
Tel: (416) 736-5537
www.captus.com

**Carrefour de solidarité
internationale**

165 Moore Street
Sherbrooke, Quebec J1H 1B8
Tel: (819) 566-8595
E-mail: info@csisher.com
www.csisher.com

**Centre canadien d'étude et
de coopération internationale**

180 Saint Catherine Street East
Montreal, Quebec H2X 1K9
Tel: (514) 875-9911
E-mail: info@ceci.ca
www.ceci.ca

**Cultural Human
Resources Council**

17 York Street, Suite 201
Ottawa, Ontario K1N 9J6
Tel: (613) 562-1535
E-mail: info@culturalhrc.ca
www.culturalhrc.ca

Embassy of France

42 Sussex Drive
Ottawa, Ontario K1M 2C9
Tel: (613) 562-3750

Embassy of Japan

255 Sussex Drive
Ottawa, Ontario K1N 9E6
Tel: (613) 241-8541
www.embassyjapancanada.org

Embassy of Sweden

Mercury Court
377 Dalhousie Street
Ottawa, Ontario K1N 9N8
Tel: (613) 241-8553

**Embassy of the Federal
Republic of Germany**

1 Waverley Street
Ottawa, Ontario K2P 0T8
Tel: (613) 232-1101
www.germanembassyottawa.org

**Embassy of the
Republic of Austria**

445 Wilbrod Street
Ottawa, Ontario K1N 6M7
Tel: (613) 789-1444

**Embassy of the
Republic of Korea**

150 Boteler Street
Ottawa, Ontario K1N 5A6
Tel: (613) 224-5010

Encounters with Canada

1805 Gaspé Avenue
Ottawa, Ontario K1K 0A4
Toll-free: 1 800 361-0419
E-mail: [info@encounters-
rencontres.ca](mailto:info@encounters-rencontres.ca)
www.encounters-rencontres.ca

Environment Canada***Regional/Service Offices******Atlantic Region***

45 Alderney Drive, 16th Floor
Dartmouth, Nova Scotia
B2Y 2N6
Fax: (902) 426-6434

Ontario Region

Office of the Regional
Science Advisor
4905 Dufferin Street
Toronto, Ontario M3H 5T4
Fax: (416) 739-4691

Pacific and Yukon Region

Human Resources
700-1200 West 73rd Avenue
Vancouver, British Columbia
V6P 6H9
Fax: (604) 664-9168

Prairie and Northern Region

Environmental
Conservation Branch
2365 Albert Street, Room 300
Regina, Saskatchewan S4P 4K1
Fax: (306) 780-7614

Quebec Region

Canadian Wildlife Service
1141 Route de l'Église, 9th Floor
PO Box 10100
Sainte-Foy, Quebec G1V 4H5
Fax: (418) 649-6475

*Meteorological Service
of Canada*

4905 Dufferin Street
Downsview, Ontario M3H 5T4
Fax: (416) 739-4265

*Environmental Monitoring and
Assessment Network (EMAN)*

EMAN Co-ordinating Office
867 Lakeshore Road
Burlington, Ontario L7R 4A6
Fax: (905) 336-4499

*National Water
Research Institute*

PO Box 5050
Burlington, Ontario L7R 4A6
Fax: (905) 336-4989

*National Wildlife
Research Centre*

100 Gamelin Boulevard
Hull, Quebec K1A 0H3
Fax: (819) 994-2917

Exchanges Canada

12 York Street
Ottawa, Ontario K1N 5S6
Toll-free: 1 800 0-Canada
(1 800 622-6232)
TTY/TDD (toll-free):
1 800 465-7735
Fax (toll-free): 1 800 297-5014
www.exchanges.gc.ca

**Export Development
Corporation**

151 O'Connor Street
Ottawa, Ontario K1A 1K3
Toll-free: 1 800 850-9626
www.edc.ca

Fisheries and Oceans Canada

200 Kent Street
13th Floor, Station 13228
Ottawa, Ontario K1A 0E6
www.dfo-mpo.gc.ca/ssip

**Foreign Affairs and
International Trade Canada**

125 Sussex Drive
Ottawa, Ontario K1A 0G2
www.dfait-maeci.gc.ca

**Forum for International
Trade Training**

30 Metcalfe Street, 4th Floor
Ottawa, Ontario K1P 5L4
Tel: (613) 230-3553
Toll-free: 1 800 561-3488
www.fitt.ca

Forum for Young Canadians

124 O'Connor Street, Suite 400
Ottawa, Ontario K1P 5M9
Tel: (613) 233-4086
E-mail: forum@forum.ca
www.forum.ca

**Health Canada – Childhood
and Youth Division**

Division of Childhood
and Adolescence
Population and Public
Health Branch

Address Locator: 1909C2

Ottawa, Ontario K1A 1B4

Tel: (613) 957-3436

E-mail:

familychild@www.hc-sc.gc.ca

www.hc-sc.gc.ca/childhood-youth

*National Office &
Atlantic Region*

131 Kee Road

Keswick Ridge, New Brunswick

E6L 1V3

Tel: (506) 363-3310

E-mail: hort@nbnet.nb.ca

Ontario Region

7856 Fifth Line South

RR #4, Station Main

Milton, Ontario L9T 2X8

Tel: (905) 875-1805

**Horticultural Human
Resource Council**

Regional Offices

British Columbia Region

5830-176A Street

Surrey, British Columbia

V3S 4H5

Tel: (604) 574-7773

www.canadanursery.com

Quebec Region

Institut québécois

des ressources humaines

en horticulture

570 Roland Therrien Boulevard

Room 206

Longueuil, Quebec J4H 3V9

Tel: (450) 679-8810

**House of Commons Page
Programme (Recruitment)**

Financial and Human Resources
Services Directorate

Wellington Building, Room 538

Ottawa, Ontario K1A 0A

Tel: (613) 996-0897

**Human Resources
Development Canada**

Place du Portage, Phase IV

Ottawa, Ontario K1A 0J9

www.hrdc-drhc.gc.ca

Regional Offices

Alberta and Northwest Territories

Canada Place

9700 Jasper Avenue, Suite 1440

Edmonton, Alberta T5J 4C1

British Columbia and Yukon
Library Square Tower
300 West Georgia Street,
15th Floor
Vancouver, British Columbia
V6B 6G3

Manitoba
Paris Building
259 Portage Avenue, Room 500
Winnipeg, Manitoba R3B 3L4

New Brunswick
615 Prospect Street West
PO Box 2600
Fredericton, New Brunswick
E3B 5V6

Newfoundland
689 Topsail Road
PO Box 12051
St. John's, Newfoundland
A1B 3Z4

Nova Scotia
99 Wyse Road
PO Box 1350
Dartmouth, Nova Scotia
B2Y 4B9

Ontario
4900 Yonge Street, 8th Floor
Willowdale, Ontario
M2N 6A8

Prince Edward Island
85 Fitzroy Street
PO Box 8000
Charlottetown,
Prince Edward Island C1A 8K1

Quebec
200 René-Lévesque
Boulevard West
Montreal, Quebec H2X 2N6

Saskatchewan
2045 Broad Street, Suite 603
Regina, Saskatchewan S4P 2N6

Applied Research Branch
Human Resources
Development Canada
165 Hôtel de Ville, 6th Floor
Hull, Quebec K1A 0J2

Office of Learning Technologies
15 Eddy Street, Ground Floor
Hull, Quebec K1A 0M5
<http://olt-bta.hrdc-drhc.gc.ca>

Public Enquiries Centre
140 Promenade du Portage
Phase IV
Hull, Quebec K1A 0J9
Fax: (819) 953-7260

**Indian and Northern
Affairs Canada**

Terrasses de la Chaudière
10 Wellington, North Tower
Hull, Quebec
Postal Address:
Ottawa, Ontario K1A 0H4
www.inac.gc.ca

Regional Offices

Alberta

630 Canada Place
9700 Jasper Avenue
Edmonton, Alberta T5J 4G2

Atlantic

PO Box 160
Amherst, Nova Scotia B4H 3Z3

British Columbia

1550 Alberni Street, Suite 340
Vancouver, British Columbia
V6G 3C5

Manitoba

275 Portage Avenue
Room 1100
Winnipeg, Manitoba R3B 3A3

Northwest Territories and

Eastern Arctic

PO Box 1500
Yellowknife, Northwest Territories
X1A 2R3

Ontario

Arthur Meighen Building
25 St. Clair Avenue East,
5th Floor
Toronto, Ontario M4T 1M2

Quebec

PO Box 51127
320 St. Joseph Street East
Postal Outlet G. Roy
Quebec City, Quebec G1K 8Z7

Saskatchewan

2221 Cornwall Street, Room 301
Regina, Saskatchewan
S4P 4M2

Yukon

300 Main Street, Suite 345
Whitehorse, Yukon Y1A 2B5

Industry Canada

155 Queen Street
Ottawa, Ontario K1A 0H5
www.ic.gc.ca

Entrepreneurship and Small Business Office

155 Queen Street
Ottawa, Ontario K1A 0H5

International Council for Canadian Studies

325 Dalhousie Street, Suite 800
Ottawa, Ontario K1N 7G2
Tel: (613) 789-7828
E-mail: general@iccs-ciec.ca
www.iccs-ciec.ca

International Development Research Centre

PO Box 8500
Ottawa, Ontario K1G 3H9
www.idrc.ca

**International Development
Studies Co-op Program —
Division of Social Sciences**

University of Toronto at
Scarborough
1265 Military Trail
Scarborough, Ontario M1C 1A4

International Youth Experience

12 Laval Street
Aylmer, Quebec J9H 1C5
Tel: (819) 684-9212
www.experience.qc.ca

Inuit Tapirisat of Canada

170 Laurier Avenue West
Suite 510
Ottawa, Ontario K1P 5V5
Tel: (613) 238-8181

Justice Canada

Ottawa, Ontario K1A 0H8
<http://canada.justice.gc.ca>

Library of Parliament

Ottawa, Ontario K1A 0A9

Mazemaster – Project Staff

c/o Toronto District Catholic
School Board
80 Sheppard Avenue East
Toronto, Ontario M2N 6E8
Tel: (416) 222-8282
E-mail: maze1@mazemaster.on.ca
www.mazemaster.on.ca

Métis National Council

350 Sparks Street, Suite 201
Delta Hotel Office Tower
Ottawa, Ontario K1R 7S8
Tel: (613) 232-3216

**National Aboriginal
Achievement Foundation**

70 Yorkville Avenue, Suite 33A
Toronto, Ontario M5R 1B9
Toll free: 1 800 329-9780
Telephone: (416) 926-0775
www.naaf.ca

**National Association of
Friendship Centres**

275 MacLaren Street
Ottawa, Ontario K2P 0L9
Tel: (613) 563-4844
www.nafc-aboriginal.com

**National Defence Canada –
Headquarters**

Major General Georges R.
Pearkes Building
101 Colonel By Drive
Ottawa, Ontario K1A 0K2
www.forces.ca

National Life/Work Centre

488 Centrale Street
Memramcook, New Brunswick
E4K 3S6
Toll-free: 1 888 533-5683

**National Research Council
of Canada**

Montreal Road
Ottawa, Ontario K1A 0R6
www.nrc.ca/careers

**National Seafood
Sector Council**

85 Albert Street, Suite 1505
Ottawa, Ontario K1P 6A4
Tel: (613) 782-2391
www.nssc.ca

National Transportation Week

329 March Road, Suite 232
Box 11
Kanata, Ontario K2K 2E1
Tel: (613) 599-8119

Natural Resources Canada

580 Booth Street
Ottawa, Ontario K1A 0E4
www.nrcan.gc.ca

**Natural Resources Canada –
Earth Sciences Sector**

601 Booth Street
Ottawa, Ontario K1A 0E8

**NSERC (Natural Sciences
and Engineering Research
Council of Canada)**

Scholarships and
Fellowships Division
350 Albert Street
Ottawa, Ontario K1A 1H5
www.nserc.ca

**New Zealand High
Commission**

Metropolitan House
99 Bank Street, Suite 727
Ottawa, Ontario K1P 6G3
Tel: (613) 238-5991
www.nzhcottawa.org

**Office franco-québécois
pour la jeunesse**

1441 René-Lévesque Boulevard
West, Room 301
Montreal, Quebec H3G 1T7
Tel: (514) 873-4255
Toll-free: 1 800 465-4255
E-mail: info@ofqj.gouv.qc.ca

Passport Office

Ottawa, Ontario K1A 0G3
www.ppt.gc.ca

**Public Service Commission
of Canada**

Tel: 1 800 645-5605
www.psc-cfp.gc.ca

Regional Offices

Alberta

9700 Jasper Avenue, Suite 830
Edmonton, Alberta T5J 4G3
Tel: (403) 495-7444 (Edmonton)
Tel: (403) 292-4333 (Calgary)
Tel: (403) 340-4232 (Red Deer)
TTY: (403) 495-3130
Fax: (403) 495-3145

Atlantic

777 Main Street, 7th Floor
Moncton, New Brunswick
E1C 1E9

Tel: (506) 851-6616

TTY: (506) 851-6624

Fax: (506) 851-2336

Baine Johnston Centre

10 Fort William Road, 1st Floor
St. John's, Newfoundland
A1C 1K4

Tel: (709) 772-4812

TTY: (709) 772-4317

Fax: (709) 772-4316

Ralston Building

1505 Barrington Street,
17th Floor

PO Box 1664 (CRO)

Halifax, Nova Scotia B3J 3V3

Tel: (902) 426-2990

TTY: (902) 426-6246

Fax: (902) 426-0507

119 Kent Street, Suite 420

Charlottetown, Prince Edward
Island C1A 1N3

Tel: (902) 368-0444

TTY: (902) 566-7039

Fax: (902) 566-7036

British Columbia

Sinclair Centre

757 Hastings Street West,
Suite 210

Vancouver, British Columbia

V6C 3M2

Tel: (604) 666-0350

TTY: (604) 666-6868

Fax: (604) 666-6808

1230 Government Street
Room 539

Victoria, British Columbia

V8W 3M4

Tel: (250) 363-8120

TTY: (250) 363-0564

Fax: (250) 363-0558

Manitoba

344 Edmonton Street, Suite 100

Winnipeg, Manitoba R3B 2L4

Tel: (204) 984-4636

TTY: (204) 983-6066

Fax: (204) 983-8188

National Capital Region and Eastern Ontario

66 Slater Street, 3rd Floor
Ottawa, Ontario K1A 0M7

Tel: (613) 996-8436

TTY: (613) 996-1205

Fax: (613) 996-8048

Northwest Territories

Bellanca Building
4914 50th Street, 3rd floor
Yellowknife, Northwest Territories
X1A 2R1
Tel: (867) 669-2440
Fax: (867) 669-2848

Ontario

1 Front Street West, 6th Floor
Toronto, Ontario M5J 2X5
Tel: (416) 973-4636
TTY: (416) 973-2269
Fax: (416) 973-1883

Quebec

Champlain Harbour Station
901 Cap Diamant, Room 349
Quebec City, Quebec G1S 4K1
Tel: (418) 648-3230
TTY: (418) 648-7273
Fax: (418) 648-4575

Complexe Guy Favreau

East Tower, 8th Floor
200 René-Lévesque
Boulevard West
Montreal, Quebec H2Z 1X4
Tel: (514) 283-5776
TTY: (514) 283-2467
Fax: (514) 496-2404

Saskatchewan

1955 Smith Street, Suite 400
Regina, Saskatchewan S4P 2N8
Tel: (306) 780-5627
TTY: (306) 780-6719
Fax: (306) 780-5723

Yukon

300 Main Street, Suite 400
Whitehorse, Yukon Y1A 2B5
Tel: (867) 667-3900
Jobline: (867) 667-4678
Fax: (867) 668-5033

Nunavut

Building 1302
PO Box 1990
Iqaluit, Nunavut
X0A 0H0

Royal Military College of Canada

PO Box 17000 Stn Forces
Kingston, Ontario K7K 7B4
Tel: (613) 541-6000
www.rmc.ca

Senate of Canada – Page Program

Human Resources Directorate
Parliament Buildings
Ottawa, Ontario K1N 0A4
Tel: (613) 992-8042
Toll-free: 1 800 267-7362

Shad International

8 Young Street East
Waterloo, Ontario N2J 2L3
Tel: (519) 884-8844
E-mail: info@shad.ca
www.shad.ca

**Social Insurance Number (SIN)
Registration**

PO Box 7000
Bathurst, New Brunswick
E2A 4T1
www.hrdc-drhc.gc.ca/sin-nas

**Social Sciences and
Humanities Research
Council of Canada**

350 Albert Street
PO Box 1610
Ottawa, Ontario K1P 6G4
Tel: (613) 992-0691
www.sshrc.ca

**Software Human
Resource Council**

30 Metcalfe Street, Suite 400
Ottawa, Ontario K1P 5L4
Tel: (613) 237-8551
www.shrc.ca

Stichting Uitwisseling

24 Goulding Crescent
Kanata, Ontario K2K 2N9
Tel: (613) 599-6316
www.uitwisseling.nl

Textiles Human**Resources Council**

66 Slater Street, Suite 1720
Ottawa, Ontario K1P 5H1
Tel: (613) 230-7217
www.thrc-crhit.org

**The Canadian Young
Farmers Forum**

Tel: (613) 759-7222

Veterans Affairs Canada

Toll-free: 1 877 604-8469
www.vac-acc.gc.ca

Volunteer Canada

430 Gilmour Street
Ottawa, Ontario K2P 0R8
Toll-free: 1 800 670-0401
E-mail:
volunteer.canada@sympatico.ca
www.volunteer.ca

**WITT (Women in Trades and
Technology) National Network**

PO Box 98100
970 Queen Street East
Toronto, Ontario M4M 1J0
Tel: (416) 588-4368
Toll-free: 1 877 306-9637
www.wittnn.com

More Interesting Web Sites

Aboriginal Business Canada

<http://abc.gc.ca>

Aboriginal Human Resources Development Council of Canada

www.ahrdcc.com

Aboriginal Youth Network

www.ayn.ca

Accelerated Economist Training Program

[www.psc-cfp.gc.ca/
aetp/aetp.htm](http://www.psc-cfp.gc.ca/aetp/aetp.htm)

Apply to Teach Network

www.attn.org

Cadets Canada

www.cadetscanada.org

Campusaccess.com – Internships and Volunteer Work

<http://campusaccess.com/>

CampusProgram.com – Canada Edition

[http://campusprogram.com/
canada/](http://campusprogram.com/canada/)

Campus WorkLink

www.campusworklink.com

Canada Career Consortium – Products

www.careerccc.org/

Canada Customs and Revenue Agency

www.ccr-aadrc.gc.ca

Canada Customs and Revenue Agency – Tax Information for Students

[www.ccr-aadrc.gc.ca/tax/
individuals/topics/
students/menu-e.html](http://www.ccr-aadrc.gc.ca/tax/individuals/topics/students/menu-e.html)

Canada Education Savings Grant

<http://hrdc-drhc.gc.ca/cesg>

Canada Job Futures – Human Resources Development Canada

[www.hrdc-drhc.gc.ca/
JobFutures](http://www.hrdc-drhc.gc.ca/JobFutures)

CanadaJobs.com

www.canadajobs.com/

Canada Pension Plan

www.hrdc-drhc.gc.ca/isp/

Canada Sports Friendship Exchange Program

www.exchanges.gc.ca

**Canada Student
Loans Program**

[www.hrdc-drhc.gc.ca/
student_loans](http://www.hrdc-drhc.gc.ca/student_loans)

**Canada's Digital
Collections Program**

<http://collections.ic.gc.ca>

**Canadian Aquaculture Industry
Alliance Sector Council**

www.aquaculture.ca

**Canadian Association of
Equipment Distributors**

www.caed.org

**Canadian Automotive Repair
and Service Council**

www.cars-council.ca

**Canadian Aviation
Maintenance Council**

www.camc.ca

**Canadian Bureau of
International Education**

www.cbie.ca/world.html

**Canadian Cadets –
National Defence Canada**

www.cadetscanada.org

**Canadian
Conservation Institute**

www.cci-icc.gc.ca

**Canadian Council of
Professional Engineers**

www.ccpe.ca/

**Canadian Council of
Professional Fish Harvesters**

www.ccpfh-ccpp.org

**Canadian Forest Service –
Natural Resources Canada**

www.nrcan.gc.ca/cfs

**Canadian Museum
of Civilization**

www.civilization.ca/

Canadian Museum of Nature

www.nature.ca/

**Canadian Professional
Logistics Institute**

www.loginstitute.ca

**Canadian Steel Trade and
Employment Congress**

www.cstec.ca

**Canadian Trucking Human
Resources Council**

www.cthrc.com

Canadian Virtual University

www.cvu-uvic.ca/

**Career Awareness Site –
Human Resources
Development Canada**

[www.hrdc-drhc.gc.ca/
career-carriere](http://www.hrdc-drhc.gc.ca/career-carriere)

Career Click

www.careerclick.com/

Career Edge

www.careeredge.org

Career Experience

<http://www.careerexperience.com/>

Career Mall

[www.cpsa.com/html/
career_mall.asp](http://www.cpsa.com/html/career_mall.asp)

Career Owl

www.careerowl.ca/

Career Path Adventures

[http://www.islandnet.com/
careerpathadventures/](http://www.islandnet.com/careerpathadventures/)

Community Access Program

<http://cap.ic.gc.ca/>

**Community Futures
Development Corporations –
Quebec**

www.reseau-sadc.qc.ca

Computers for Schools

www.schoolnet.ca/cfs-ope

Conference Board of Canada

www.conferenceboard.ca/nbec

**Contact! The Canadian
Management Network**

<http://strategis.ic.gc.ca/contact>

Contracts Canada

<http://contractscanada.gc.ca>

Distance Studies.com

www.distancestudies.com/

**Electronic and Appliance
Service Industry**

www.easi.ca/easi

Electronic Labour Exchange

www.ele-spe.org

EnterWeb

www.enterweb.org

**Essential Skills Web Site –
Human Resources
Development Canada**

www15.hrdc-drhc.gc.ca/

Exchanges Canada

www.exchanges.gc.ca

Farm Credit Corporation

www.fcc-sca.ca

**Federal Public Sector Youth
Internship Program**

www.tbs-sct.gc.ca/yip-psj

First Nations SchoolNet

www.schoolnet.ca/aboriginal

Folklore Canada International

www.exchanges.gc.ca

**Government of Canada –
Information**

www.canada.gc.ca

www.gc.ca

**Government of Canada –
Publications**

<http://publications.pwgsc.gc.ca>

Graduate Resumés.com

www.GraduateResumes.com

**Industrial Research
Assistance Program –**

National Research Council

www.nrc.ca/irap

**Information Technology
Professional Program –
Software Human
Resource Council**

<http://itp.shrc.ca>

**Integrated Network of
Disability Information
and Education**

<http://canlearn.ca/indie/>

**International Environmental
Youth Corps**

www.ec.gc.ca/etad/ieyc_e.html

Job Bank

<http://www.jobbank.gc.ca>

**Job Mart – Canadian Aviation
Maintenance Council**

<http://jobmart.camc.ca>

JobProfiles.com

<http://www.jobprofiles.com>

Job Shark Canada

www.jobshark.ca/

Katimavik

www.katimavik.org

**Labour Market
Information Service**

<http://lmi-imt.hrdc-drhc.gc.ca>

Library of Parliament

www.parl.gc.ca

Management Trainee Program

www.psc-cfp.gc.ca/

mtp/index.htm

**Mining Industry Training and
Adjustment Council**

www.mitac.ca

Monster.ca

<http://english.monster.ca/>

**National Educational
Association of
Disabled Students**

www.neads.ca/

National Gallery of Canada

www.gallery.ca

**National Museum of
Science and Technology**

www.nmstc.ca/

**National Occupational
Classification (NOC) and
Career Handbook –
Human Resources
Development Canada**

www.worklogic.com:81/noc/

**National Youth Site –
Human Resources
Development Canada**

<http://youth.hrdc-drhc.gc.ca>

NetCorps Canada International

www.netcorps-cyberjeunes.org

Next Steps – Career Planning

[www.nextsteps.org/net/
career/career.htm](http://www.nextsteps.org/net/career/career.htm)

**Northern Scientific
Training Program**

[www.inac.gc.ca/pubs/
northern/nstp.html](http://www.inac.gc.ca/pubs/northern/nstp.html)

Nurses@work

www.nursesatwork.com

On Site

www.epi.ca

**Packaging Careers Council
of Canada**

www.packagingcareers.org

Parliament of Canada

www.parl.gc.ca

**Post-Secondary Recruitment
for the Federal Public Service**

<http://jobs.gc.ca>

Programme

**Coopérant-Volontaire –
Cégep de Rivière-du-Loup**

<http://cfci.cegep-rdl.qc.ca>

**Public Works and Government
Services Canada**

www.pwgsc.gc.ca

**REALM: Creating Work
You Want**

<http://realm.net>

Retail Council of Canada

www.retailcouncil.org

**Royal Canadian
Mounted Police**

www.rcmp-grc.gc.ca

Salary Expert

www.salaryexpert.com/

Scholarships Canada

<http://scholarshipscanada.com/>

School Finder

www.schoolfinder.com/

SchoolNet GrassRoots Program

www.schoolnet.ca/grassroots

SchoolNet News Network

www.schoolnet.ca/snn

SchoolNet Youth Employment Initiative

www.schoolnet.ca/yei

Science and Technology Internship Program – Natural Resources Canada

www.nrcan.gc.ca/css/hrsb/intern-e.htm

SkillNet.ca

www.skillnet.ca

Society for Educational Visits and Exchanges in Canada (SEVEC)

www.sevec.ca

Software Career Discovery Centre

www.discoverIT.org

Strategis – Industry Canada

<http://strategis.ic.gc.ca>

Student Connection Program

www.scp-ebb.com

Student Need**Assessment Software**

www.canlearn.ca/english/fin/debtfreeguide/csl/hrdcsnas/snasen.shtml

Talent Gallery – Cultural Human Resources Council

www.culturalhrc.ca

Technology First Work Placement Service

www.cthrb.ca/1tech/

Telecampus

<http://courses.telecampus.edu/>

The Braintrack University Index

www.braintrack.com/

The Canadian Careers Page

www.canadiancareers.com

The Career Interests Game

<http://career.missouri.edu/holland/>

The Real Game

www.realgame.ca

Transport Canada

www.tc.gc.ca

Treasury Board Secretariat

www.tbs-sct.gc.ca

**Volunteer Opportunities
Exchange**

www.voe-reb.org

**Western Economic
Diversification Canada**

www.wd.gc.ca

**What can I do
with a major in...?**

[www.uncwil.edu/stuaff/career/
Majors/majors.htm](http://www.uncwil.edu/stuaff/career/Majors/majors.htm)

Workopolis.com

www.workopolis.com

WorkSearch

www.worksearch.gc.ca

YMCA of Greater Toronto

www.ymcatoronto.org

Young Canada Works

www.pch.gc.ca/ycw-jct/

**Your Guide to Government of
Canada Services and Support
for Small Business**

<http://strategis.ic.gc.ca>

YouthBusiness.com

www.youthbusiness.com

Youth Employment Information

www.youth.gc.ca

Youth Employment Strategy

www.youth.gc.ca/YES/

Youth Info Fairs

[http://youth.hrdc-drhc.gc.ca/
publication/youthfr.shtml](http://youth.hrdc-drhc.gc.ca/publication/youthfr.shtml)

**Youth International
Internship Program**

www.dfait-maeci.gc.ca/youth



Index by Organization and Program

A

Aboriginal Business Canada

Aboriginal Business Canada106

Agence Québec/Wallonie-Bruxelles

Agence Québec/Wallonie-Bruxelles pour la jeunesse162

Agriculture and Agri-Food Canada

Agri-Food Science Horizons Program187

Apparel Human Resource Council

Database on Education and Training Programs146

Science and Technology Internship and

Apprenticeship Program (STIAP - Apparel Industry).....220

Association internationale des étudiants en sciences

économiques et commerciales (AIESEC)

Association internationale des étudiants en

sciences économiques et commerciales (AIESEC).....246

Association of Canadian Community Colleges

Association of Canadian Community Colleges.....246

Association of Universities and Colleges of Canada

Cable Telecommunications Research Fellowship Program8

Canadian Institutes of Health Research.....10

Canadian Northern Studies Trust Awards Program	12
Caribou Research Award.....	12
Cooperative Award	13
Research Support Opportunity in	
Arctic Environmental Studies	13
Special Bursary for Northern Residents.....	14
Studentships in Northern Studies	12
The James W. Bourque Studentship in Northern Geography....	14
C.D. Howe Memorial Foundation	
Engineering Awards Program.....	15
Cement Association of Canada	
Environmental Scholarships Program	16
Department of National Defence Security and	
Defence Forum Scholarship Program	21
Emergency Preparedness Canada Research	
Fellowship in Honour of Stuart Nesbitt White.....	24
Fairfax Financial Holdings Limited Program	25
Fessenden-Trott Awards	27
Frank Knox Memorial Fellowships, Harvard University	28
Frederick T. Metcalf Award Program,	
Canadian Cable Television Association	29
George Tanaka Memorial Scholarship Program	30
Imperial Tobacco Canada Limited	
Scholarship Fund for Disabled Students	33
International Space University Summer Session.....	34
Mattinson Endowment Fund Scholarship for Disabled Students...	37
Petro-Canada Graduate Research Award Program.....	42
Queen Elizabeth Silver Jubilee Endowment Fund for Study in	
a Second Official Language Award Program.....	43
The Directory of Canadian Universities.....	82
The Paul Sargent Memorial Linguistic Scholarship Program.....	48

Association Québec-France

Association Québec-France	247
---------------------------------	-----

Atlantic Canada Opportunities Agency

ACOA Seed Capital and Counselling Program	107
Youth Ventures Program – Newfoundland	122

Australian High Commission

Working Holiday Program (Australia)	173
-------------------------------------------	-----

B

Big Brothers and Sisters of Canada

CIBC Youthvision Scholarship Program	17
--------------------------------------------	----

Biotechnology Human Resource Council

Biotech Career Kit	56
--------------------------	----

British High Commission

Working Holiday Program (United Kingdom)	179
------------------------------------------------	-----

Business Development Bank of Canada

Business Development Bank of Canada	108
Young Entrepreneur Awards	120
Young Entrepreneur Financing Program	121
Your Guide to Government of Canada Services and Support for Small Business	122

C

Cadets

Cadet Instructors Cadre	141
Cadets Canada	142

Campus WorkLink

Campus WorkLink	125
Canada WorkinfoNET	126

Canada Career Consortium

Canada Career Week	57
Canada Career Week: Getting Started.....	58
Canada Prospects	58
Canada Prospects – Facilitator’s Guide.....	59
Career Directions.....	61
Careers in a Package	61
The Work Handbook	87
Your Guide to Using Career Directions	89

Canada Customs and Revenue Agency

Community Volunteer Income Tax Program.....	100
Student Customs Officer Program.....	230
Students and Income Tax	102

Canada Mortgage and Housing Corporation

Housing Internship Initiative for First Nations and Inuit Youth.....	203
----------------------------------------------------------------------	-----

Canada World Youth

Canada World Youth.....	254
Canada World Youth – Apprenticeship Program	254

Canada's Digital Collections

Canada’s Digital Collections Program.....	188
-------------------------------------------	-----

Canadian Association of Equipment Distributors

Great Jobs/Solid Futures	68
--------------------------------	----

Canadian Association of University Teachers of German

Canadian Association of University Teachers of German Workstudent Program	166
------------------------------------------------------------------------------------	-----

Canadian Aviation Maintenance Council

Looking for Work in the Aviation Sector?	130
------------------------------------------------	-----

Canadian Bureau of International Education	
CIDA Awards Program for Canadians.....	17
J. Armand Bombardier Internationalist Fellowships	34
Canadian Council for Human Resources in the Environment Industry	
EnviroCareers Resource Package.....	65
International Environmental Youth Corps – Internships for Young Canadian.....	261
Canadian Crossroads International	
Canadian Crossroads International.....	256
Canadian Economic Development for Quebec Region	
CED/CFDC Youth Strategy.....	110
Export Assistance.....	112
IDEA-SME.....	117
Canadian Film and Television Production Association	
Corus Entertainment Young Filmmakers Initiative	211
CTV Cross Platform Internship Program.....	210
Global Television Internship Program.....	209
International Intern Program for Canadian Youth	208
National Production Internship Program for Canadian Youth.....	209
The Aboriginal Internship Program.....	210
Canadian Foundation for Economic Education	
Entrepreneurship for Canadians: The Spirit of Adventure	109
Mentors, Ventures and Plans	110
Planning for Success.....	110
The Spirit Lives: Aboriginal Entrepreneurs in Canada	110
Canadian 4-H Council	
4-H Connections Canada Summer Exchange Program	169
4-H International Trade Awareness Program	169
Canadian 4-H Council Programs	144
FCC and 4-H Scholarship Awards Program	26

Canadian Heritage	
Bourses d'été pour Francophones hors Québec.....	6
Bursaries for Official Language Teachers	8
Katimavik	154
Official-Language Monitor Program	214
Summer Language Bursary Program.....	47
 Canadian Institutes of Health Research	
Burroughs Wellcome Fund Student Research Awards.....	6
Doctoral Research Awards.....	22
 Canadian International Development Agency	
Looking for Work in International Development.....	72
Association internationale des étudiants en sciences économiques et commerciales (AIESEC).....	246
Carrefour de solidarité internationale	258
CIDA Awards Program for Canadians.....	17
CIDA's International Youth Internship Program	258
Junior Professional Officers Program.....	261
 Canadian Museums	
Canadian Museum of Civilization.....	200
Canadian Museum of Nature	201
Gain Experience at a National Museum.....	199
National Gallery of Canada	201
 Canadian Nurses Association	
Nurses@work: Career Opportunities for Nurses	131
 Canadian Professional Sales Association	
Career Mall	126
 Canadian Public Health Association	
The Healing Choice: You and a Career in Health	84

Canadian Space Agency	
Youth Awareness and Education Program.....	90
Learning Resources.....	90
Grants and Contributions Program	91
Canadian Steel Trade and Employment Congress	
New Steel: Doorway to the Future.....	80
Canadian Technology Human Resources Board	
Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists	71
Canadian Tourism Human Resource Council	
A Career in Tourism: You Decide How Far to Go	55
Tourism Recruitment “Job Ready” Program.....	234
CANDO	
Aboriginal Education Opportunities Manual	138
Certified Aboriginal Economic Developer Program	145
Capilano College	
Capilano Asia Pacific Management Co-operative Program	257
Captus Press	
Journal of Aboriginal Economic Development.....	152
Career Edge	
Career Edge.....	189
Carrefour de solidarité internationale	
Carrefour de solidarité internationale.....	258
Centre canadien d’étude et de coopération internationale	
Canadian Centre for International Studies and Cooperation.....	255

Centre de formation à la coopération interculturelle du Québec	
Programme Coopérant-Volontaire.....	264

Centre for Education and Training

Apply to Teach Network:	
Career Opportunities in the Education Sector	124

Conference Board of Canada

Employability Skills Toolkit	64
------------------------------------	----

Cultural Human Resources Council

Careers in Culture.....	62
Cultural Youth Internship Program	194
Talent Gallery	133

E

Embassy of France

Canada-France Young Workers' Exchange Program	250
-----------------------------------------------------	-----

Embassy of Japan

Working Holiday Program (Canada-Japan).....	174
---------------------------------------------	-----

Embassy of Sweden

Working Holiday Program (Sweden)	178
----------------------------------------	-----

Embassy of the Federal Republic of Germany

Canada-Germany Young Workers' Exchange Program.....	251
Working Holiday Program (Germany).....	175

Embassy of the Republic of Austria

Canada-Austria Intra- and Partner-Company Training Program	163
Canada-Austria Young Workers' Exchange Program	248

Embassy of the Republic of Korea

Working Holiday Program (Korea)	176
---------------------------------------	-----

Encounters with Canada	
Encounters with Canada	146
Environment Canada	
Environment Canada's Science Horizons Youth Internship	196
Exchanges Canada	
Canada Sports Friendship Exchange Program	165
Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network	173
Youth Exchanges Canada	167
Youth Forums Canada	168
Export Development Corporation	
Export Development Corporation	113
F	
Fisheries and Ocean Canada	
Science and Technology Youth Internships Program	224
Folklore Canada International	
Folklore Canada International	168
Foreign Affairs and International Trade	
Obtaining a Passport	170
Protecting Your Passport	172
Youth International Internship Program	268
Forum for International Trade Training (FITT)	
FITTskills	115
Forum for Young Canadians	
Forum for Young Canadians	149



Government of Canada

Federal Public Sector Youth Internship Program.....	197
Information on the Government of Canada	150



Health Canada

Peer Helper Programs for Out-of-the-Mainstream Youth	156
------------------------------------------------------------	-----

Horticultural Human Resource Council

Science and Technology Internship Program – Horticultural.....	221
Science and Technology Internship Program with SMEs	223

House of Commons

House of Commons Page Program	202
-------------------------------------	-----

Human Resources Development Canada

Aboriginal Student Internship Program.....	186
Applying for Your Social Insurance Number (SIN)	124
Building Your Future – Career Awareness Products Catalogue	56
Canada Career Week	57
Canada Career Week: Getting Started.....	58
Canada-European Community Program for Co-operation in Higher Education and Training.....	249
Canada Pension Plan	96
Canada Student Loans Program.....	97
Canadian Education Savings Grants	96
CanLearn Interactive	60
Electronic Labour Exchange	126
Ellis Chart	64
Employment Insurance.....	100

Essential Skills and HRDC InterOPTIONS CD-ROMs.....	66
Essential Skills Web Site	67
Federal Student Work Experience Program.....	197
HRDC Career Awareness Web Site	68
Human Resources Development Canada Offices.....	128
Human Resources Development Canada Offices for Students....	128
Job Bank	129
Job Futures	69
Labour Market Information Service.....	70
Looking for a Job? A Guide for Youth	129
Looking for Work in the Aviation Sector?	130
Make the Skills Connection.....	73
Minding Your Own Business	80
Office of Learning Technologies.....	154
Partners in Promoting Summer Employment.....	217
Program for North American Mobility in Higher Education	264
Skill Building	131
Student Business Loans	120
Student Need Assessment Software	102
Student Summer Job Action.....	231
Summer Career Placements	232
What's Your Favourite Subject?	88
WorkSearch	135
Youth Awareness and Education Program.....	90
Youth Awareness Initiatives.....	91
Youth Employment Information Web Site	135
Youth Info Fairs.....	92
Youth International.....	267
Youth Internship Canada.....	242
Youth Outlooks	93
Youth Service Canada	244

Indian and Northern Affairs Canada

Canada's Northern Scientific Training Program	98
First Nations and Inuit Science and Technology Camp Program	148
First Nations and Inuit Summer Student Career Placement Program	198
First Nations and Inuit Youth Business Program	114
First Nations and Inuit Youth Work Experience Program	198
First Nations Schools Co-operative Education Program	199
Post-Secondary Student Support Program	101
Scholarships, Bursaries and Awards for Aboriginal Students	45
Social Assistance Work Opportunities Program	228

Industry Canada

Canada's SchoolNet	148
Community Access Program Youth Initiative	191
Computers for Schools	192
Contact! The Canadian Management Network	111
First Nations SchoolNet	148
Information Highway Science and Entrepreneurship Camps	205
SchoolNet GrassRoots Program	158
SchoolNet News Network	159
SchoolNet Youth Employment Initiative	219
Student Connection Program	230
Your Guide to Government of Canada Services and Support for Small Business	122

International Council for Canadian Studies

Commonwealth Scholarship and Fellowship Plan	20
Foreign Government Awards Program	27
Organization of American States PRA Fellowship Program	41

International Development Research Centre

A Canadian Window on International Development	3
AGROPOLIS Farming in the City	5
IDRC Doctoral Research Awards	32
IDRC Internship Awards	204
Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Foundation	50

International Development Studies (IDS Co-op)

Specialist Co-op Program in International Development Studies	265
------------------------------------------------------------------------	-----

International Youth Experience

Canada-Switzerland Young Workers' Exchange Program	253
Finnish Career Development Exchange Program	260

J

Justice Canada

A Legal Career at the Department of Justice Canada	185
Civil Law/Common Law Exchange Scholarship Program	18
Legal Studies for Aboriginal People Program	36

L

Library of Parliament

Library of Parliament Student Employment Programs	206
Parliamentary Guide Program	216



National Aboriginal Achievement Foundation

Aboriginal Veterans Scholarship Trust.....	4
CN Aboriginal Scholarships	19
First Nations and Inuit Youth Business Program	114

National Association of Friendship Centres

Aboriginal Friendship Centre Program	138
Urban Multipurpose Aboriginal Youth Centres.....	160
Young Canada Works for Aboriginal Urban Youth	239
Young Canada Works in Both Official Languages	237
Young Canada Works in Heritage Institutions.....	238
Young Canada Works Internationally	241
Young Canada Works in National Parks and National Historic Sites	238
Young Canada Works in Science and Technology	240

National Defence

Canadian Forces Recruiting	189
Junior Canadian Rangers	153

National Life/Work Centre

Smart Options	81
The Edge	83
The Facilitator's Edge.....	83
The Real Game Series.....	86

National Research Council of Canada

National Research Council Research Associateships Program ...	212
National Research Council Summer Employment Program	213
Science Collaborative Research Internships Program.....	225
Shad Valley Summer Program	226
Women in Engineering and Science Program.....	236

National Seafood Sector Council	
Youth Internship Program – Seafood Processing	243
National Transportation Week	
Careers in Transportation	62
National Youth Employment Projects	
Youth International.....	267
Youth Internship Canada.....	242
Youth Service Canada	244
Natural Resources Canada	
Canadian Forest Service Graduate	9
Earth Sciences Sector Volunteers Program	195
Geological Survey of Canada Student Assistant Program	202
Natural Sciences and Engineering Research Council	
NSERC Industrial Postgraduate Scholarships	38
NSERC Postdoctoral Fellowships	39
NSERC Postgraduate Scholarships	40
Undergraduate Student Research Awards in Industry.....	48
Undergraduate Student Research Awards in Universities	49
Visiting Fellowships in Canadian Government Laboratories.....	51
NetCorps Canada International Secretariat	
NetCorps Canada International.....	262
Netherlands	
Canada-Netherlands Student Working Holiday Program	164
Canada-Netherlands Young Workers' Exchange Program	252
New Zealand High Commission	
Working Holiday Program (New Zealand)	177

O

Office franco-québécois pour la jeunesse

Office franco-québécois pour la jeunesse: Youth Employment Mobility	263
------------------------------------------------------------------------------	-----

P

Public Service Commission

Aboriginal Student Internship Program	186
Accelerated Economist Training Program	186
Co-operative Education/Internships	193
Federal Student Work Experience Program	197
Management Trainee Program	207
Post-Secondary Recruitment for the Federal Public Service	217

Public Works and Government Services Canada

Selling to the Government	118
---------------------------------	-----

R

RCMP

Royal Canadian Mounted Policy Summer Student Program	218
------------------------------------------------------------	-----

Royal Military College of Canada

Royal Military College	157
------------------------------	-----

S

Scouts Canada

Bring on the Adventure	140
------------------------------	-----

Sector Councils

Meet the Sector Councils	75
--------------------------------	----

Senate of Canada	
Senate Page Program	225
SkillNet	
SkillNet	132
Social Sciences and Humanities Research Council	
SSHRC Doctoral Fellowships Program.....	228
Strategic and Standard Research Grant Programs	46
Software Human Resource Council	
DiscoverIT Web Site	63
Information Technology Professional Program	151
Software Internships 2001	229
The Missing Link	85
T	
TD Canada Trust	
TD Canada Trust Scholarship Program for Outstanding Community Leadership	47
Textiles Human Resources Council	
WebTMIP – Textile Management Internship Program.....	235
The Canada Council for the Arts	
Grants to Artists	31
The Canadian Young Farmers Forum	
The Canadian Young Farmers Forum	159
The Toronto District Catholic School Board	
Mazemaster	74

**University of Toronto at Scarborough**

Specialist Co-op Program in International Development Studies	265
------------------------------------------------------------------------	-----

V**Veteran's Affairs Canada**

Student Guide Program in France	266
---------------------------------------	-----

Volunteer Canada

The Volunteer Opportunities Exchange (VOE)	134
Volunteering Works!	87

W**Western Economic Diversification Canada**

First Jobs in Science and Technology	114
International Trade Personnel Program	206
Services for Young Entrepreneurs	119

Women in Trades and Technology (WITT) National Network

Career Steps	190
Women in Information Technology	89

Y**Yes Canada-BC Publishing**

REALM: Creating Work You Want	81
-------------------------------------	----

YMCA

Federal Public Sector Youth Internship Program	196
YMCA Youth Exchanges Canada Program	181

General Index

A

- A Canadian Window on International Development 3
- A Career in Tourism: You Decide How Far to Go 55
- A Legal Career at the Department of Justice Canada 185
- Aboriginal Business Canada 106
- Aboriginal Education Opportunities Manual 138
- Aboriginal Friendship Centre Program 138
- Aboriginal Human Resources Development Council of Canada 76
- Aboriginal Student Internship Program 186
- Aboriginal Veterans Scholarship Trust 4
- Aboriginal youth
 - access to SchoolNet 148
 - career-related information 76, 84, 109, 138, 148, 152,
 - entrepreneurship 106, 114,
 - exchanges 181,
 - financial assistance 4, 45, 186,
 - jobs/internships 19, 186, 199, 234, 237, 239
 - legal studies 36
 - mentoring 210
 - youth centres 138, 160,
- Accelerated Economist Training Program 186
- ACOA Seed Capital and Counselling Program 107
- Aerospace 34, 90
- Africa 32, 256, 258, 262 264
- Agence Québec/Wallonie-Bruxelles pour la jeunesse 162
- Agriculture 5, 26, 50, 144, 159, 164, 169, 187, 199, 248
- Agriculture and Agri-Food Canada 187
- Agri-Food Science Horizons Program 187
- AGROPOLIS Farming in the City 5
- Apparel Human Resource Council 146, 220
- Apply to Teach Network: Career Opportunities in the Education Sector 124
- Applying for Your Social Insurance Number (SIN) 124
- Apprenticeships 61, 64, 74, 220, 254
- Architecture 30
- Articling 185

Arts 30, 31, 62, 134, 189,
200, 201

Asia 32, 257

Association internationale
des étudiants en sciences
économiques et commerciales
246

Association of Canadian
Community Colleges (ACCC)
246

Association of Universities and
Colleges of Canada 10, 12,
13, 14, 15, 16, 21, 24, 25, 27,
28, 29, 30, 33, 34, 37, 42, 43,
48, 82

Association Québec-France
247

Atlantic Canada Opportunities
Agency (ACOA) 107, 122

Australia 173

Austria 163, 248

Aviation 76, 130, 199

B

Big Brothers–Big Sisters 17

Biotech Career Kit 56

Biotechnology Human Resource
Council 56

Bourses d'été pour
Francophones hors Québec 6

Bring on the Adventure 140

British High Commission 179

Building Your Future – Career
Awareness Products
Catalogue 56

Burroughs Wellcome Fund
Student Research Awards 6

Bursaries for Official Language
Teachers 8

Business

advice/assistance 74, 80,
106, 111, 112, 117, 119,
122, 146, 205, 230

financial assistance 107,
108, 110, 114, 119, 120,
121, 231

post-secondary assistance 23

selling to government 118

Business Development Bank of
Canada 108, 120, 121, 122

C

Cable Telecommunications
Research Fellowship Program
8

Cadet Instructors Cadre 141

Cadets Canada 141, 142

Campus WorkLink 125, 126

Canada-Austria Intra- and
Partner-Company Training
Program 163

Canada-Austria Young Workers'
Exchange Program 248

Canada Career Consortium 57,
58, 59, 61, 87, 89

Canada Career Week 57

- Canada Career Week:
Getting Started 58
- Canada Customs and Revenue
Agency 100, 102, 230
- Canada Education
Savings Grant 96
- Canada-European Community
Program for Co-operation
in Higher Education and
Training 249
- Canada-France Young Workers'
Exchange Program 250
- Canada-Germany Young
Workers' Exchange
Program 251
- Canada Mortgage and
Housing Corporation 203
- Canada-Netherlands Student
Working Holiday Program
164
- Canada-Netherlands Young
Workers' Exchange Program
258
- Canada Pension Plan 96
- Canada Prospects 58
- Canada Prospects –
Facilitator's Guide 59
- Canada Science and Technology
Museum 199
- Canada Sports Friendship
Exchange Program 165
- Canada Student Loans Program
97
- Canada-Switzerland Young
Workers' Exchange Program
253
- Canada WorkinfoNET 126
- Canada World Youth 254
- Canada World Youth –
Apprenticeship Program 254
- Canada's Digital Collections
Program 188
- Canada's Northern Scientific
Training Program 98
- Canada's SchoolNet 143
- Canadian Aquaculture Industry
Alliance Sector Council 76
- Canadian Association of
Equipment Distributors 68
- Canadian Association of
University Teachers for
German 166
- Canadian Automotive Repair
and Service Council 76
- Canadian Aviation Maintenance
Council 130
- Canadian Bureau of International
Education 17, 34
- Canadian Centre for
International Studies and
Cooperation 255
- Canadian Council for Human
Resources in the Environment
Industry 65, 261
- Canadian Council of
Professional Engineers 76
- Canadian Council of
Professional Fish
Harvesters 76
- Canadian Crossroads
International 256
- Canadian Economic
Development for Quebec
Region 110, 112, 117

- Canadian Equipment Industry Training Committee 77
- Canadian Film and Television Production Association 208, 209, 210, 211
- Canadian Forces Recruiting 189
- Canadian Forest Service Graduate Supplements 9
- Canadian Foundation for Economic Education 108, 109, 110
- Canadian 4-H Council 26, 144, 169
- Canadian 4-H Council Programs 144
- Canadian Grocery Producers Council 77
- Canadian Heritage 6, 8, 47, 154, 214
- Canadian Institutes of Health Research 6, 10, 22
- Canadian International Development Agency 17, 72, 246, 258, 261
- Canadian Museum of Civilization 200
- Canadian Museum of Nature 201
- Canadian Northern Studies Trust 12
- Canadian Northern Studies Trust Awards Program 12
- Canadian Nurses Association 131
- Canadian Plastics Sector Council 77
- Canadian Professional Logistics Institute 77
- Canadian Professional Sales Association 126
- Canadian Public Health Association 84
- Canadian Space Agency 90, 91
- Canadian Steel Trade and Employment Congress 80
- Canadian Technology Human Resources Board 71
- Canadian Tourism Human Resource Council 55, 234
- Canadian Trucking Human Resources Council 77
- CANDO 138, 145
- CanLearn Interactive 60
- Capilano College 257
- Captus Press 152
- Career Directions 61
- Career Edge 189
- Careers in a Package 61
- Careers in Culture 62
- Careers in Transportation 62
- Career Mall 126
- Career Steps 190
- Caribou Research Award 12
- Carrefour de solidarité internationale 258
- C.D. Howe Memorial Foundation Engineering Awards Program 15
- CED/CFDC Youth Strategy 110

Cement Association of Canada
Environmental Scholarships
Program 16

Centre canadien d'étude et de
coopération internationale
255

Centre de formation à la
coopération interculturelle
du Québec 264

Centre for Education and
Training 124

Certified Aboriginal Economic
Developer Program 145

CIBC Youthvision Scholarship
Program 17

CIDA Awards Program for
Canadians 17

CIDA's International Youth
Internship Program 258

Civil Law/Common Law
Exchange Scholarship
Program 18

CN Aboriginal Scholarships 19

CN Scholarships for Women 20

Commonwealth Scholarship
and Fellowship Plan 20

Community Access Program
Youth Initiative 191

Community Futures
Development Corporations
15, 119

Community Volunteer Income
Tax Program 100

Community Service
see Volunteering

Computers for Schools 192

Conference Board of Canada
64

Contact! The Canadian
Management Network 111

Contracts Canada Information
Centre 118

Cooperative Award 13

Co-operative
Education/Internships 193

Co-operative Programs
23, 193, 199, 257, 265

CTV Cross Platform Internship
Program 210

Cultural Human Resources
Centre 62, 133, 194

Cultural Human Resources
Council 62, 77, 133, 194

Cultural Youth Internship
Program 194

Culture see Arts

Customs 230



Database on Education and
Training Programs 146

Defence 21, 189, 194

Dentistry see Health sciences

Department of National Defence
Security and Defence Forum
Internship Program 194

Department of National Defence
Security and Defence Forum
Scholarship Program 21

Disabled students 33, 37, 197

DiscoverIT Web Site 63

Doctoral Research Awards 22

E

- Earth Sciences Sector
Volunteers Program 195
- EDC International Studies
Scholarships 23
- Educational assistance see
Financial assistance
- Electronic Labour Exchange
126
- Ellis Chart 64
- Embassy of France 250
- Embassy of Japan 174
- Embassy of Sweden 178
- Embassy of the Federal Republic
of Germany 251
- Embassy of the Republic of
Austria 163, 248
- Embassy of the Republic of
Korea 176
- Emergency Preparedness
Canada Research Fellowship
in Honour of Stuart Nesbitt
White 24
- Employability Skills Toolkit 64
- Employment Insurance 100
- Encounters with Canada 146
- Engineering 8, 15, 16, 38, 39,
40, 48, 49, 212, 220, 223,
225, 226, 235, 236
- English language
 - bursaries/fellowships 8, 41,
43, 47
 - work experience 174, 237,
241, 260
- Entrepreneurship for Canadians:
The Spirit of Adventure 109
- EnviroCareers Resource
Package 65
- Environment 13, 16, 61, 65,
196, 224, 261, 265
- Environment Canada 196
- Environment Canada's Science
Horizons Youth Internship
196
- Essential Skills and HRDC
InterOPTIONS CD-ROMs 66
- Essential Skills Web Site 67
- Exchange programs 18, 135,
165, 167, 168, 169, 173, 175,
181, 246, 247, 248, 250, 251,
253, 254, 257, 258, 260, 263
- Exchanges Canada 165, 167,
168, 173
- Exporting 23, 108, 112, 113,
117, 120, 206, 246
- Export Assistance 112
- Export Development Corporation
113

F

- Fairfax Financial Holdings
Limited Program 25
- Farming see Agriculture
- Fashion 146, 220
- FCC and 4-H Scholarship
Awards Program 26
- Federal Public Sector Youth
Internship Program 196

- Federal Student Work Experience Program 197
- Fessenden-Trott Awards 27
- Film & television 31, 208, 240
- Financial assistance/education 60, 96, 97, 102, 135
- Financial assistance/youth business, see Business
- Finland 27, 260
- Finnish Career Development Exchange Program 260
- First Jobs in Science and Technology 114
- First Nations and Inuit Science and Technology Camp Program 148
- First Nations and Inuit Summer Student Career Placement Program 198
- First Nations and Inuit Youth Business Program 114
- First Nations and Inuit Youth Work Experience Program 198
- First Nations SchoolNet 148
- First Nations Schools Co-operative Education Program 199
- FITTskills 115
- Fisheries and Oceans Canada 224
- Folklore Canada International 168
- Foreign Affairs and International Trade 170, 172, 268
- Foreign Government Awards Program 27
- Forestry 9, 36, 45, 248, 260
- Forum for International Trade Training 115
- Forum for Young Canadians 149
- 4-H Scholarships Awards Program 26
- 4-H Connections Canada Summer Exchange Program 169
- 4-H International Trade Awareness Program 169
- France 27, 247, 250, 263, 266
- Frank Knox Memorial Fellowships, Harvard University 28
- Frederick T. Metcalf Award Program, Canadian Cable Television Association 29
- French language
 - bursaries/fellowships 6, 8, 41, 43, 47
 - work experience 174, 237, 241, 250, 260

G

Gain Experience at a National Museum 199

Geological Survey of Canada
Student Assistant Program 202

George Tanaka Memorial
Scholarship Program 30

Germany 27, 166, 175, 251

Global Television Internship
Program 209

Grants to Artists 31

Great Jobs/Solid Futures 68

GST/HST credit, information on 102

Guide to Government of Canada
Services and Support for
Small Business, Your 122

H

Health Canada 156

Health sciences 6, 10, 22, 24,
28, 84, 131

Horticultural Human Resource
Council 221, 223

House of Commons Page
Program 202

Housing 203

Housing Internship Initiative for
First Nations and Inuit Youth 203

HRDC Career Awareness Web
Site 68

Human Resources Development
Canada 56, 57, 58, 60, 64,
66, 67, 68, 69, 70, 73, 80, 88,
90, 91, 92, 93, 96, 97, 100,
102, 120, 124, 126, 128, 129,
130, 131, 135, 154, 186, 197,
217, 231, 232, 242, 244, 249,
264

Human Resources Development
Canada Offices 128

Human Resources Development
Canada Offices for Students 128

I

IDEA-SME 117

IDRC Doctoral Research Awards 32

IDRC Internship Awards 204

Imperial Tobacco Canada
Limited Scholarship Fund for
Disabled Students 33

Income tax 100, 102

Indian and Northern Affairs
Canada 45, 98, 101, 114,
148, 198, 199, 228

Industry Canada 111, 122, 148,
158, 159, 191, 192, 205, 219,
230

Information Highway Science
and Entrepreneurship Camps 205

Information on the Government
of Canada 150

Information technology 89,
151, 188, 220, 260

Information Technology
Professional Program 151

- International Council for
Canadian Studies 20, 27, 41
- International development 3, 5,
17, 32, 50, 72, 204, 246, 254,
255, 256, 258, 261, 265
- International Development
Research Centre 3, 5, 32,
24, 50
- International Development
Studies (IDS Co-op) 265
- International Environmental
Youth Corps – Internships for
Young Canadian 261
- International Space University
Summer Session 34
- International Trade Personnel
Program 206
- International Youth Experience
253, 260
- Internships
 - aboriginal 186, 203
 - apparel 220
 - community service 191
 - computer science 229
 - co-op 193
 - culture/heritage 194, 199
 - defence 194
 - film and television 208-211
 - horticulture 221
 - information 132, 135
 - international development
17, 204, 241, 256, 258,
262, 268
 - marine science 224
 - public service 196
 - science and technology 10,
190, 196, 222, 223, 225,
232, 240
 - seafood processing 243
 - textiles 235
 - tourism 234
 - unemployed/underemployed
youth 189, 242, 261
- Inuit Tapirisat of Canada 160

J

- Japan 27, 174
- J. Armand Bombardier
Internationalist Fellowships
34
- Job Bank 129
- Job Futures 69
- Jobs, Workers, Training and
Careers Cluster 70
- John G. Bene Fellowship
Community Forestry: Trees
and People 36
- Journal of Aboriginal Economic
Development 152
- Journalism 10, 146, 159
- Junior Canadian Rangers 153
- Junior Professional Officers
Program 261
- Justice Canada 18, 36, 185

K

Katimavik 154

Korea 27, 176

L

Labour Market Information
Service 70

Law 18, 28, 36, 146, 185, 230

Leadership skills 47, 140, 141,
142, 144, 153, 154, 181

Legal Studies for Aboriginal
People Program 36

Library of Parliament 206, 216

Library of Parliament Student
Employment Programs 206

Loans see Financial assistance

Look Ahead, Get Ahead:
Growing Career Opportunities
for Technicians and
Technologists 71

Looking for a Job? A Guide for
Youth 129

Looking for Work in International
Development 72

Looking for Work in the Aviation
Sector? 130

M

Make the Skills Connection 73

Management Trainee Program
207

Marine science 224

Mattinson Endowment Fund
Scholarship for Disabled
Students 37

Mazemaster 74

Meet the Sector Councils 75

Mentoring 106, 109, 114, 119,
120, 159, 187, 196, 198, 199,
208, 236

Minding Your Own Business 80

Mining Industry Training and
Adjustment Council 78

Motor Carrier Passenger Council
of Canada 78

Museums 200, 201

N

National Aboriginal Achievement
Foundation 4, 19, 114

National Association of
Friendship Centres 138, 160,
237, 238, 239, 240, 241

National Defence Canada 153,
189

National Gallery of Canada
200, 201

National Life/Work Centre 81,
83, 86

National Mentorship Programs
Canadian Film and Television
Production Association 208

National Production Internship
Program for Canadian Youth
209

National Research Council of
Canada 212, 213, 225, 226,
236

National Research Council
Research Associateships
Program 212

National Research Council
Summer Employment
Program 213

National Seafood
Sector Council 243

National Transportation
Week 62

National Youth Employment
Projects 242, 244, 267

Natural Resources Canada
9, 195, 202

Natural Sciences and
Engineering Research Council
38, 39, 40, 48, 49, 51

Need assessment, student 102

NetCorps Canada
International 262

Netherlands 164, 252

New Steel: Doorway to the
Future 80

New Zealand High
Commission 177

Northern studies 12, 98

NSERC Industrial Postgraduate
Scholarships 38

NSERC Postdoctoral
Fellowships 39

NSERC Postgraduate
Scholarships 40

Nurses@work: Career
Opportunities for Nurses 131

O

Obtaining a Passport 170

Office franco-québécois pour la
jeunesse: Youth Employment
Mobility 263

Office of Learning Technologies
154

Official-Language Fellowships
41

Official-Language Monitor
Program 241

Organization of American States
PRA Fellowship Program 41

P

Pages

Senate 225

House of Commons 202

Parks, national 238

Parliamentary Guide Program
216

Partners in Promoting Summer
Employment 217

Passport 170, 172

Peer Helper Programs for Out-
of-the-Mainstream Youth 156

Pensions/benefits, disability,
orphans 96, 100

Petro-Canada Graduate
Research Award Program 42

Planning for Success 109

Post-Secondary Recruitment for
the Federal Public Service
217

Post-Secondary Student
Support Program 101

Program for North American
Mobility in Higher Education
264

Programme Coopérant-
Volontaire 264

Protecting Your Passport 172

Public Service Commission
186, 193, 197, 207, 217

Public Works and Government
Services Canada 118

Public service careers 186,
193, 196, 197, 202, 207, 217



Queen Elizabeth Silver Jubilee
Endowment Fund for Study in
a Second Official Language
Award Program 43



REALM: Creating Work You
Want 81

Repair and Installation Service
Sector for Consumer Products
178

Research

- agriculture/agri-food 5, 50,
187
- all disciplines 27, 41, 117,
225
- defence 194
- disaster and emergency
planning 24

- engineering 38, 39, 40, 48,
49, 212, 236
- forestry 9
- health sciences 6, 22
- humanities/social sciences
45, 46, 199, 213, 238
- international development
3, 17, 20, 32, 265
- northern studies 12-14, 98
- petroleum industry 42
- science and technology
8, 51, 224, 240

Research Support Opportunity
in Arctic Environmental
Studies 13

Résumés 74, 126, 128, 131,
132, 135

Retail Council of Canada 178

Royal Canadian Mounted Police
Summer Student Program
218

Royal Military College of Canada
157



Scholarships, Bursaries and
Awards for Aboriginal
Students 45

SchoolNet GrassRoots Program
158

SchoolNet News Network 159

SchoolNet Youth Employment
Initiative 219

Science and Technology
Internship and Apprenticeship
Program (STIAP - Apparel
Industry) 220

- Science and Technology Internship Program – Horticultural 221
- Science and Technology Internship Program (Natural Resources Canada) 222
- Science and Technology Internship Program with SMEs 223
- Science and Technology Youth Internships Program – Fisheries and Oceans Canada 224
- Science Collaborative Research Internships Program 225
- Science Writer Scholarships 18
- Scouts Canada 140
- Sector Councils 75
- Sector Skills Council of the Canadian Electrical Electronic Industry 78
- Selling to the Government 118
- Senate Page Program 225
- Services for Young Entrepreneurs 119
- Shad Valley Summer Program 226
- SIN, see Social Insurance Number 124
- Skill Building 131
- SkillNet 132
- Smart Options 81
- Social Assistance Work Opportunities Program 28
- Social Insurance Number 124
- Social Sciences and Humanities Research Council 46, 228
- Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network 173
- Software Human Resource Council 63, 85, 151, 229
- Software Internships 2001 229
- Special Bursary for Northern Residents 14
- Specialist Co-op Program in International Development Studies 265
- SSHRC Doctoral Fellowships Program 45
- Strategic and Standard Research Grant Programs 46
- Studentships in Northern Studies 12
- Student Business Loans 120
- Student Connection Program 230
- Student Customs Officer Program 230
- Student Guide Program in France 266
- Student loans, see Financial assistance, Education
- Student Need Assessment Software 102
- Student Summer Job Action 231

Students and Income Tax 102
Summer Career Placements
232
Summer Language Bursary
Program 47
Switzerland 253

T

Talent Gallery 133
TD Canada Trust Scholarship
Program for Outstanding
Community Leadership 47
Telecommunications 8
Textiles Human Resources
Council 235
The Aboriginal Internship
Program 210
The Alliance of Sector
Councils 78
The Canada Council for
the Arts 31
The Canadian Technology
Human Resources Board
232
The Canadian Young
Farmers Forum 159
The Directory of Canadian
Universities 82
The Edge 83
The Facilitator's Edge 83
The Forum for International
Trade Training 115
The Healing Choice: You and
a Career in Health 84

The James W. Bourque
Studentship in Northern
Geography 14
The Missing Link 85
The Packaging Careers Council
of Canada 78
The Paul Sargent Memorial
Linguistic Scholarship
Program 48
The Real Game Series 86
The Spirit Lives: Aboriginal
Entrepreneurs in Canada 109
The Toronto District Catholic
School Board 74
The Volunteer Opportunities
Exchange (VOE) 134
The Work Handbook 87
Tourism Recruitment
"Job Ready" Program 234

U

Undergraduate Student
Research Awards in Industry
48
Undergraduate Student
Research Awards in
Universities 49
University of Toronto at
Scarborough 265
Urban Multipurpose Aboriginal
Youth Centres 160
Use of Fertility Enhancing Food,
Forage and Cover Crops in
Sustainably Managed
Agroecosystems: The Bentley
Foundation 50

V

Visiting Fellowships in Canadian Government Laboratories 51

Volunteer Canada 87, 134

Volunteering 87, 100, 134, 140, 141, 142, 154, 195, 199, 254, 256, 262, 264

Volunteering Works! 87

W

WebTMIP – Textile Management Internship Program 235

Western Economic Diversification Canada 114, 119, 206

What is Your Favourite Subject 88

WITT (Women in Trades and Technology) National Network 89

Women in Engineering and Science Program 236

Women in Information Technology 89

Women in Trades and Technology 78, 89, 190

Workstudent Program (Germany) 166

Working Holiday Program (Australia) 173

Working Holiday Program (Canada-Japan) 174

Working Holiday Program (Germany) 175

Working Holiday Program (Korea) 176

Working Holiday Program (New Zealand) 177

Working Holiday Program (Sweden) 178

Working Holiday Program (United Kingdom) 179

WorkSearch 135

Y

YMCA 181, 196

YMCA Youth Exchanges Canada Program 181

Yes Canada-BC Publishing 81

Young Canada Works

for Aboriginal Urban Youth 239

in Both Official Languages 237

in Heritage Institutions 238

in National Parks and National Historic Sites 238

in Science and Technology 240

Internationally 241

Young Entrepreneur Awards 120

Young Entrepreneur Financing Program 121

Your Guide to Government of Canada Services and Support for Small Business 122

Your Guide to Using Career Directions 89

Youth Awareness and
Education Program 90

Youth Awareness Initiatives 91

Youth Employment Information
Web Site 135

Youth Employment Initiatives
Information Kit 242

Youth Exchanges Canada 167

Youth Forums Canada 168

Youth Info Fairs 92

Youth International 267

Youth International
Internship Program 268

Youth Internship Canada 242

Youth Internship Program –
Seafood Processing 243

Youth Outlooks 93

Youth Service Canada 244

Youth Ventures Program –
Newfoundland 122

Help us make Youth Link better and more useful!

Your comments are very important to us. Please help us by taking a few minutes to complete this questionnaire and return it by mail or fax. You can even complete it on-line at <http://youth.hrdc-drhc.gc.ca/ythlink/ythlink.shtml>.

As a thank you, we'll send you a small token of our appreciation. Thanks a million!

Which of the following describes you?

- ☐ youth ☐ 15-19 ☐ 20-24 ☐ 25-29 ☐ 30 +
- ☐ parent/guardian
- ☐ professional working with youth
(please specify) _____
- ☐ government organization _____
- ☐ non-governmental organization _____
- ☐ other (please specify) _____

How did you get a copy of Youth Link?

How did you first find out about Youth Link?

- ☐ word-of-mouth
- ☐ Internet
- ☐ Human Resources Development Canada office
- ☐ career counsellor
- ☐ school
- ☐ television ads
- ☐ Zoom posters
- ☐ at the movies
- ☐ other (please specify) _____

Overall, what do you think of Youth Link?

- ☐ very useful
- ☐ somewhat useful
- ☐ useful
- ☐ not very useful
- ☐ useless

Which section or sections were the most useful to you?

- ☐ Awards, Bursaries, Fellowships, Grants and Scholarships
- ☐ Career Information Tools
- ☐ Educational and Other Assistance
- ☐ Entrepreneurship
- ☐ Job-Search Tools
- ☐ Skills Development and Learning Opportunities
- ☐ Travel
- ☐ Work Experience Opportunities
- ☐ Work Experience Opportunities – International
- ☐ Important Addresses, Telephone Numbers and Web Sites

How has the information in Youth Link helped you ?

Youth Link has helped me:

- ☐ explore my career options
- ☐ obtain an award, bursary, fellowship, grant or scholarship
- ☐ find a summer job
- ☐ improve my job-search tactics
- ☐ learn about opportunities in Canada and around the world
- ☐ discover some useful tools for choosing a career
- ☐ learn about financing available for education and business
- ☐ other (please specify) _____

We'd like to know what you think of the presentation of Youth Link. Please rate the following elements from 1 to 5 (1 being poor and 5 being excellent).

- | | | | | | |
|-------------------------------------------------------------------|---|---|---|---|---|
| • cover design | 1 | 2 | 3 | 4 | 5 |
| • colours | 1 | 2 | 3 | 4 | 5 |
| • colour differentiation for the sections | 1 | 2 | 3 | 4 | 5 |
| • layout – the way program descriptions are presented in the book | 1 | 2 | 3 | 4 | 5 |

Do you agree or disagree with the following statements (1 being totally disagree and 5 totally agree) ?

- | | | | | | |
|--------------------------------------------------------------------------|---|---|---|---|---|
| • Youth Link is very easy to read. | 1 | 2 | 3 | 4 | 5 |
| • Youth Link gives clear information. | 1 | 2 | 3 | 4 | 5 |
| • It is easy to find what I want in Youth Link. | 1 | 2 | 3 | 4 | 5 |
| • The general index is very useful. | 1 | 2 | 3 | 4 | 5 |
| • The list of addresses, telephone numbers and Web sites is very useful. | 1 | 2 | 3 | 4 | 5 |

Suggestions for improvements?

Thank you very much for taking the time to complete this questionnaire. Don't forget to include your return address when you return your completed questionnaire to:

Youth Communications Directorate
Human Resources Development Canada
140 Promenade du Portage
Hull, Quebec
K1A 0J9
Fax: (819) 953-3186

Your name and address:

Name:

Address:

City and province:

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Notes

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Notes

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www.jobsetc.ca



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looking for a job

exploring a career change

thinking about learning new skills or

**seeking information on workers' rights and
workplace legislation**

JWTC is there to help you

www.jobsetc.ca is part of the **Canadians Gateway** on the **Canada Site**

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of Canada

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du Canada

Canada

If you are between the ages of 15 and 30, and looking for information and tools on training, employment and careers, Youth Link is for you. This publication contains more than 250 programs and services to help you make the transition from school to work:

- Financial assistance
- Entrepreneurship
- Work experience in Canada and abroad
- Job-search tools
- Career information tools
- Canadian outlook on jobs

For more information, visit the **Youth Employment Information** site: **www.youth.gc.ca** or call **1 800 935-5555**.

For information on other Government of Canada programs and services, visit www.canada.gc.ca or call **1 800 O-Canada** (1 800 622-6232) - TTY/TDD: **1 800 465-7735**.



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Youth Link is produced by the Communications Branch of Human Resources and Skills Development Canada as part of the Government of Canada's Youth Employment Strategy.

Available on the Internet at www.youth.gc.ca

To obtain additional copies, contact:

Human Resources and Skills Development Canada

Enquiries Centre
140 Promenade du Portage
Phase IV, Level O
Gatineau, Quebec, K1A 0J9
Fax: (819) 953-7260

or call the Youth Info Line at 1 800 935-5555

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Aussi disponible en français sous le titre Connexion jeunesse.



Introduction to Youth Link

Even as children, some people know exactly what kind of work they want to do as an adult. Most people, though, are faced with a vast array of choices and have only vague ideas about where their talents lie. They're often not sure how to turn those choices and possibilities into making a place for themselves in the working world.

Youth Link can help you make the transition from school to work, no matter where you are on the path to finding a career that suits you. *Youth Link* offers information on close to 200 programs, services and resources. Whether you're looking for support to gain the education and skills you need to reach your goal, some experience to help you test the waters, or the chance to travel and broaden your horizons, *Youth Link* will point you in the right direction. Doing the research, having the courage to jump in and take the initiative - that part is up to you.

Youth Link provides information on scholarships, work experiences and summer jobs for students in high school, university and college. It's also a great research tool if you want to get some work experience first and then go back to school. No matter what your situation, there are numerous organizations willing to help, and you can find out about them here. There's everything from A-Z - in fact, the information is listed alphabetically to simplify your search.

Youth Link offers comprehensive information on a cross-section of awards and grants, career development tools, work placements and travel exchanges. These tools, programs and opportunities are intended to help young people achieve their goals. Addresses, phone numbers, e-mail addresses and Web sites are included so you can follow up on your own.

Youth Link was developed through the Government of Canada's Youth Employment Strategy. Let us know if you have suggestions on how we can help you even more. We want to know what worked - or didn't work - for you. There's a feedback form in the back of this publication, or you can fill it out on-line at www.youth.gc.ca.

Stay in touch!

Youth Employment Strategy Programs

The Youth Employment Strategy (YES) is the Government of Canada's commitment to help young people 15 to 30 inclusive – particularly those facing barriers to employment – get the information and gain the skills and work experience they need to make a successful transition to the workplace.

Fourteen Government of Canada departments and agencies collaborate with other governments, businesses and communities to deliver a broad range of initiatives that fall under three YES programs: Career Focus, Skills Link and Summer Work Experience. The initiatives offered under these programs are identified throughout *Youth Link* by coloured bullets:

- Career Focus provides funds to employers to assist post-secondary graduates obtain career-related work opportunities to help them develop advanced skills, make career-related links to the job market and become leaders in their field.
- Skills Link provides funds to community organizations to help youth facing barriers to employment - such as single parents, Aboriginal youth, young people with disabilities, recent immigrants, youth living in rural and remote areas and high school dropouts - to develop the broad range of skills, knowledge and work experience they need to participate in the job market.
- Summer Work Experience provides wage subsidies to employers to create summer employment for secondary and post-secondary students, and support the operation of summer employment offices.

Some of the projects identified under the Youth Employment Strategy may only receive funding for a specified period of time.

Table of Contents

I. Awards, Bursaries, Fellowships, Grants and Scholarships / I

A Canadian Window on International Development	2
Aboriginal Veterans Scholarship Trust	3
AGROPOLIS – International Graduate Research Awards Program	4
Association of Canadian Universities and Colleges of Canada	5
Cable Telecommunications Research Fellowship Program	5
C.D. Howe Memorial Foundation Engineering Awards Program	6
Cement Association of Canada Environmental Scholarships Program	6
Department of National Defence Security and Defence Forum Scholarship Program	7
Fairfax Financial Holdings Limited Program	7
Fessenden-Trott Awards	8
Frank Knox Memorial Fellowships, Harvard University	8
Frederick T. Metcalf Award Program, Canadian Cable Television Association	9
Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students	9
International Space University Summer Session	10
Mattinson Endowment Fund Scholarship for Disabled Students	10
Public Safety And Emergency Preparedness Canada Research Fellowships Program In Honour of Stuart Nesbitt White	11
Queen Elizabeth II Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program	12
Association of Canadian Universities for Northern Studies	13
CFS/NSERC Graduate Supplements Program	16
Canada Graduate Scholarships Doctoral Awards	17
Canada Graduate Scholarships Master's Awards	18
The CN Aboriginal Awards Program	19
Doctoral Research Awards	20
EDC International Studies Scholarships	21

FCC and 4-H Scholarship Awards Program	22
Foreign Government Awards Program	23
Grants to Artists	24
Health Professional Student Research Awards	25
IDRC Doctoral Research Awards	27
INAC E-Directory for Scholarships, Bursaries and Awards for Aboriginal Students	27
J. Armand Bombardier Internationalist Fellowships	28
John G. Bene Fellowship Community Forestry: Trees and People	28
NSERC	29
NSERC Industrial Postgraduate Scholarships	29
NSERC Northern Research Internships	30
NSERC Postdoctoral Fellowships	31
NSERC Postgraduate Scholarships	31
NSERC Undergraduate Student Research Awards in Industry	32
NSERC Undergraduate Student Research Awards in Universities	33
SSHRC Doctoral Fellowships Program	34
Strategic and Standard Research Grant Programs	34
Summer Language Bursary Program	35
TD Canada Trust Scholarship Program for Outstanding Community Leadership	35
Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship	36

2. Career Information Tools / 37

Aboriginal EnviroCareers	38
Biotech Career Kit	39
Canada Career Week	39
Canada Prospects	40
Canada Prospects Facilitators Guide	40
CanLearn	41
Career Directions	42
Career Directions Facilitators Guide: Your guide to using Career Directions	42
Career Resources: Planning for success guide	43

Careers in Culture	43
Destination 2020 – School Edition (Facilitator's Kit)	44
DiscoverIT Web site	45
EnviroCareers	46
Job Futures	46
Jobs, Workers, Training and Careers	47
Labour Market Information Service	47
Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists	48
Looking for Work in International Development	49
Mazemaster	50
Meet the Sector Councils	51
New Steel: Doorway to the Future	52
Smart Options	52
Space Awareness and Learning Program	53
The Directory of Canadian Universities	54
The Healing Choice: You and a Career in Health	54
The Missing Link	55
The Real Game Series	56
Volunteering Works!	57
Youth Info Fairs	58

3. Educational and Other Assistance / 59

Canada's Campus Connection	60
Canada Education Savings Grant	60
Canada Learning Bond	61
Canada's Northern Scientific Training Program	62
Canada Pension Plan	63
Canada Student Loans Program	64
Employment Insurance	65
Post-Secondary Student Support Program	65

4. Entrepreneurship / 66

Aboriginal Business Canada	67
ACOA Seed Capital ConneXion Program for Young Entrepreneurs	68
Business Development Bank of Canada	68
Canadian Foundation for Economic Education	69
CFDC Youth Strategy	70
Contracts Canada	70
Export Assistance	71
Export Development Canada	72
First Jobs in Science and Technology	73
FITTskills Courses	74
IDEA-SME	76
Managing For Business Success	77
Services for Young Entrepreneurs	78
Young Entrepreneur Awards	79
Your Guide to Government of Canada Services and Support for Small Business	79
Youth Ventures Program - Newfoundland and Labrador	80

5. Job-Search Tools / 81

CultureWorks.ca	82
Human Resource Centres of Canada	83
Human Resource Centres of Canada for Students (HRCC-S)	84
Job Bank	85
Looking for a Job?	85
Social Insurance Number	86
workinfont.ca	87
Youth.gc.ca	88

6. Skills Development and Learning Opportunities / 89

Aboriginal Education Opportunities Manual	90
Aboriginal Friendship Centre Program	90
Bring on the Adventure!	91
Canadian 4-H Council Programs	92
Canadian Rangers	93
■ Canadian International Development Agency: Get the information. Get connected. Make a difference.	94
Certified Aboriginal Economic Developer Process	95
Encounters with Canada	96
First Nations and Inuit Science and Technology Program	97
First Nations SchoolNet YES Summer Work Experience Initiative ...	98
Forum for Young Canadians	99
Information on the Government of Canada	100
The Information Technology Professional Program	101
Journal of Aboriginal Economic Development	102
Junior Canadian Rangers	103
Katimavik	104
Professionalism in Practice – Today's ultimate tool for achieving an outstanding ethical and efficient workforce	105
Royal Military College of Canada	106
Sea Cadets, Army Cadets and Air Cadets	107
Urban Multipurpose Aboriginal Youth Centres	108

7. Travel / 109

Canada-Austria Intra- and Partner-Company Training Program	110
Canada-Netherlands Working Holiday Program	111
Canada-Sweden Youth Exchange Program	112
Exchanges Canada	113
4-H Youth Exchanges Canada	114
SEVEC Youth Exchanges Canada	114
Summer Work Student Exchange	115
Working Holiday Program for German Language Students	116
Working Holiday Program (Australia)	117
Working Holiday Program (Canada-Japan)	118
Working Holiday Program (Germany)	119
Working Holiday Program (Korea)	120
Working Holiday Program (New Zealand)	121
YMCA Youth Exchanges Canada	122
Youth Exchanges Canada Sports and Group Program	122


8. Work Experience Opportunities / 123

■ Agri-Food Science Career Focus Program	124
■ Building Environmental Aboriginal Human Resources Internship Program	125
Canadian Forces Recruiting	126
Career Edge	126
■ Community Access Program Youth Initiative	127
■ Computers for Schools	127
■ Cultural Youth Internship Program	128
Earth Sciences Sector Volunteers Program	128
EnviroJob Board	129
■ Environment Canada's Science Horizons Youth Internship	130
Federal Public Sector Youth Internship Program	130
■ First Nations and Inuit Career Promotion and Awareness Program	131
■ First Nations and Inuit Student Summer Employment Opportunities Program	132
■ First Nations and Inuit Youth Work Experience Program	132


House of Commons Page Program	133
■ Housing Internship Initiative for First Nations and Inuit Youth ...	134
■ Human Resources and Skills Development Canada's Career Focus Program	135
■ Human Resources and Skills Development Canada's Skills Link ...	137
Human Resources and Skills Development Canada's Summer Career Placements	138
International Development Research Centre Internship Awards	138
Library of Parliament Student Employment Programs	139
Management Trainee Program	140
National Mentorship Programs	141
National Research Council Research Associateships Program	146
National Research Council Summer Employment Program	146
Official-Language Monitor Program	147
Parliamentary Guide Program	148
Post-Secondary Recruitment for the Federal Public Service	149
■ SchoolNet Youth Employment Initiative	150
■ Science and Technology Internship Program (Natural Resources Canada) - Career Focus	151
Senate Page Program	152
■ Student Connections	153
■ The Technology First Work Placement Service	154
Tourism Recruitment "Ready-to-Work" Program	155
WebTMIP – Textile Management Internship Program	156
Women in Engineering and Science Program	157
■ Young Canada Works	158

9. Work Experience Opportunities - International / 162

Association internationale des étudiants en sciences économiques et commerciales	163
Association of Canadian Community Colleges	
Canadian College Partnership Program	164
Canada-Austria Young Workers' Exchange Program	165
Canada-Germany Young Workers' Exchange Program	166
Canada-Netherlands Young Workers' Exchange Program	168
Canada World Youth	169
Canada World Youth – Core Program	169
Canadian Crossroads International	170
Carrefour de solidarité internationale	171
■ CIDA's International Youth Internship Program	172
■ Environmental Youth Corp (International)	173
■ Industry Canada's NetCorps Canada International Program	174
McRae Institute of International Management	175
Student Guide Program in France	176
■ Young Professionals International	177
General Index	178



Awards, Bursaries, Fellowships, Grants and Scholarships



Did you know that many scholarships, bursaries and awards exist that can help you reduce your education costs? In this section, you can find out about many grants, fellowships and awards for which you may qualify.

Organizations and associations reach out to young people by providing money in the form of awards and scholarships to help them get experience, build their skills and achieve their goals. Many financial incentives and supports are available to help post-secondary students pursue their studies in a specific field of interest – whether to research caribou herds in Canada or study business administration abroad. There are bursaries and grants for students studying everything from agriculture and forestry to engineering, environmental science or national security. Also in this section, you'll find many scholarships managed by the Association of Universities and Colleges of Canada.

Have a look and be imaginative. There are various types of awards in this section for which you can apply that may match your needs or career aspirations.

A Canadian Window on International Development

The International Development Research Centre (IDRC) offers this award in recognition of the challenges posed in defining "international development" in a world which continues to change dramatically. The award is for doctoral research that explores the relationship between Canadian aid, trade, immigration and diplomatic policy, and international development and the alleviation of global poverty.

Proposals must indicate comparative research in both Canada and a developing region of the world with a goal of better understanding the common, interrelated problem/issue identified for in-depth study. The award, to a maximum of \$20,000 per year, covers justifiable field research expenses.

Applicants must:

- be Canadian citizens or permanent residents;
- be registered at a Canadian university; and,
- be conducting the proposed research for a doctoral dissertation.

Applications are available at university graduate departments. You can also contact the IDRC for a brochure on the award, or contact:

International Development Research Centre

Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards

Aboriginal Veterans Scholarship Trust

The Aboriginal Veterans Scholarship Trust (AVST) is available to all Canadian resident Aboriginal post-secondary education students, including First Nations, Inuit and Métis.

Scholarships are available to students enrolled full-time in post-secondary programs of two or more academic years. Students must be enrolled in recognized Canadian post-secondary educational institutions, including technical institutes, colleges, CEGEPs and universities.

Study outside of Canada is eligible for consideration provided the student is studying at the master's level or beyond. All areas of study are eligible for the awards except those that fall under the Fine Arts Scholarship Program.

The AVST was established by the federal government to enshrine the contributions made by Aboriginal veterans in the defense of Canada. The scholarships support Aboriginal students who are pursuing post-secondary education in all areas related to economic development and self-government, such as technology studies, business, sciences, law and education. Preference may be given to applicants who are descendants of Aboriginal veterans.

For more information, please contact:

National Aboriginal Achievement Foundation

70 Yorkville Avenue, Suite 33A

Toronto, ON M5R 1B9

Tel: (416) 926-0775

Toll-free: 1 800 329-9780

Fax: (416) 926-7554

E-mail: naaf@istar.ca

Web site: www.naaf.ca

Agropolis – International Graduate Research Awards Program

AGROPOLIS is an awards program that supports innovative master's, doctoral and post-doctoral research. It aims to add to the body of knowledge on urban and peri-urban agriculture, and thereby support interventions that address critical areas in the industry.

The program supports graduate-level field research that is designed and implemented in collaboration with non-academic partners. As the end-users of the research, these international, national or local partners will be actively engaged in sectors of development to which urban agriculture can make a contribution. These partners could include community-based organizations, non-governmental organizations (NGOs), city councils and departments, national governments, bilateral and multilateral development agencies.

The award will cover justifiable field research expenses to a maximum of CAD\$20,000 per year. Award tenure corresponds to the period of field research, normally between three and 12 months for the Masters and PhD levels, and up to 18 months for post-doctoral awards. Up to 14 awards will be granted annually.

Fully documented applications must be received before January 31. Awards will be announced by May 31 each year.

For more information, contact:

AGROPOLIS

International Graduate Research Awards in Urban Agriculture

International Development Research Centre

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards

Association of Canadian Universities and Colleges of Canada

The Association of Universities and Colleges of Canada (AUCC) is the voice of Canada's universities, representing 92 Canadian public and private not-for-profit universities and university-degree level colleges. The AUCC provides information about, and accepts applications for, a wide variety of awards aimed at undergraduate, graduate and post-graduate level students.

The following is a list of the various bursaries, fellowships, grants and scholarships administered by the AUCC on behalf of a variety of organizations.

In all cases, you can find further information by searching the Association of Universities and Colleges of Canada Web site at www.aucc.ca or contacting the AUCC directly. Details follow at the end of this section.

Cable Telecommunications Research Fellowship Program

This program encourages students at the master's and doctoral levels to pursue studies related to electrical engineering communications systems for video, voice and data signals, or computer applications to cable television requirements. One fellowship of \$5,000 is awarded each year. The fellowships are for one year and may be renewed on reapplication for one additional year.

Candidates must be Canadian citizens or permanent residents enrolled, or planning to enroll, in a graduate engineering degree program at a Canadian university. Candidates must use the fellowship to complete a graduate degree that includes a thesis on a topic in the engineering of broadband communication systems or computer science. Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

C.D. Howe Memorial Foundation Engineering Awards Program

Two scholarships, valued at \$7,500 each, are granted each year to engineering students (one male, one female) who have completed the first full year at a Canadian faculty of engineering. The awards are renewable twice, for a maximum tenure of three years.

Candidates must be Canadian citizens or permanent residents who intend to continue their studies in engineering. Candidates must also have obtained a first-class standing, as defined by the nominating institution. Candidates must be nominated by deans of engineering at universities that are members of, or affiliated with members of, the Association of Universities and Colleges of Canada (AUCC). Each university may nominate one male and one female candidate.

Cement Association of Canada Environmental Scholarships Program

Six scholarships, valued at \$2,000 each, are available to students entering the third year of a full-time undergraduate program in environmental science or environmental engineering. Each scholarship is for two years or until the recipient obtains a first degree – whichever occurs first.

Applicants must be Canadian citizens or must have lived in Canada for at least two years as permanent residents. They must also:

- have completed the two years of coursework required to continue into a third year of the program; and,
- have obtained a minimum academic standing of 75 per cent (or equivalent) in both of their previous years.

Applications are by nomination only. The Canadian Cement Association of Canada has selected the 17 participating educational institutions (the complete list is available on the Association of Universities and Colleges of Canada Web site). The deans of eligible faculties or department heads from these institutions may each nominate one candidate. A total of six winners will be selected, one from each of the following provinces: Alberta, British Columbia, Newfoundland and Labrador, Nova Scotia, Ontario and Quebec. Nominations must be submitted to the AUCC.

Department of National Defence Security and Defence Forum Scholarship Program

Scholarships are awarded to qualifying master's and doctoral candidates pursuing studies related to current and future Canadian national security and defence issues, including their political, international, historical, social, military, industrial and economic dimensions. The Department also offers the R.B. Byers Postdoctoral Fellowship.

Two post-doctoral scholarships, valued at \$35,000 each, four PhD scholarships, valued at \$16,000 each, and eight MA scholarships, valued at \$8,000 each, are granted.

All applicants must be Canadian citizens or permanent residents. In addition, applicants must hold the appropriate degree and academic achievement level, or equivalent, before taking up the award. Awards for the PhD level may be renewed for two additional years. Awards at the MA level and post-doctoral fellowships are non-renewable.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

FairFax Financial Holdings Limited Program

Up to 60 scholarships are offered each year to students in any discipline who are in need of financial assistance. Of these, 36 are valued at \$5,000 and are available to students in an undergraduate university program and 24 (valued at \$3,500) are available to students enrolled in a college technical diploma program. Scholarships are for three years or until the recipient obtains his or her first degree/diploma – whichever occurs first.

Candidates must be Canadian citizens or permanent residents completing the first year of a university program or college technical diploma program. They must be enrolled on a full-time basis, as defined by their educational institution, and have achieved a high academic standing.

The scholarships can be applied at any Canadian educational institution that is a member, or is affiliated with a member, of the Association of Universities and Colleges of Canada (AUCC) as well as any colleges that are members of the Association of Canadian Community Colleges. Applications are by nomination only. Each eligible institution may nominate only one candidate. Applications should be submitted to the AUCC.

Fessenden-Trott Awards

Four awards, valued at \$9,000 each, are granted and tenable at any university that is a member of the Association of Universities and Colleges of Canada (AUCC) or affiliated with a member institution. Each year, the awards are restricted to universities in a specific area of Canada.

Undergraduate students in all disciplines, who are completing their first year of a university program in the year they apply and have attained a high academic standing, are eligible for the awards. Applicants must be Canadian citizens or permanent residents.

Applications are by nomination only, and each university may nominate only one candidate. The application must be sent to the AUCC.

Frank Knox Memorial Fellowships, Harvard University

Up to three fellowships of USD\$18,500 are awarded to Canadian citizens or permanent residents of Canada who have recently graduated, or are about to graduate, from an institution in Canada that is a member of the Association of Universities and Colleges of Canada (AUCC).

The award must be applied toward graduate studies in one of the faculties at Harvard University: arts and sciences (including engineering), business administration, design, divinity studies, education, law, public administration, medicine, dental medicine or public health.

Candidates are responsible for gaining admission to Harvard University by the faculty deadline. Applications for the fellowship must be submitted to the AUCC.

Frederick T. Metcalf Award Program, Canadian Cable Television Association

The Canadian Cable Television Association honours its founding chairman with a \$5,000 scholarship awarded each year to a qualified full-time student. Candidates must be pursuing a master's degree in a program related to the development and delivery of cable communication services in Canada.

Candidates must be Canadian citizens or permanent residents. Selection is based on academic achievement, the suitability of the proposed thesis project and the interest expressed by the candidate in pursuing a career in the cable television industry.

Imperial Tobacco Canada Limited Scholarship Fund For Disabled Students

To encourage Canadian students with a disability to pursue university studies leading to a first degree, Imperial Tobacco Canada Limited offers a maximum of 10 scholarships annually, valued at \$5,000 each.

Candidates must be Canadian citizens or permanent residents of Canada for at least two years. They must be entering or currently enrolled in a first undergraduate degree program at a Canadian post-secondary institution. Students must reapply for awards in subsequent years.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate in post-secondary learning.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program for Imperial Tobacco Canada Limited.

International Space University Summer Session

Ten to 15 scholarships are available for studies in the field of aerospace during a summer session. This program is sponsored by the Canadian Foundation for the International Space University.

For more information, contact the Association of Universities and Colleges of Canada.

Mattinson Endowment Fund Scholarship For Disabled Students

These scholarships encourage Canadian students with a disability to pursue university studies with the objective of obtaining a first university degree. Applicants must be Canadian citizens or have lived in Canada for at least two years as permanent residents. They must be entering or currently enrolled in a first undergraduate degree program. All disciplines are eligible.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in post-secondary learning.

Awards of \$2,500 are available for one year. Recipients may reapply in subsequent years.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers this program.

Public Safety And Emergency Preparedness Canada Research Fellowships Program In Honour of Stuart Nesbitt White

Public Safety and Emergency Preparedness Canada encourages PhD research in two areas of its mission:

1. Cybersecurity relating to critical infrastructure protection; and,
2. Disaster and emergency management, and physical critical infrastructure studies.

Applicants must be Canadian citizens or permanent residents of Canada holding a master's degree and pursuing a doctoral degree with demonstrated interest in research with respect to emergencies.

Candidates must be full-time students with a thesis based on a topic related to the above-noted fields of study. Multidisciplinary studies are encouraged. Awards are granted based on academic standing and demonstrated potential for study and research.

Four awards of \$13,500 each are awarded each year. The fellowship is for one year and may be renewed upon reapplication.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

Queen Elizabeth II Silver Jubilee Endowment Fund For Study in a Second Official Language Award Program

This program encourages young Canadians who wish to improve their proficiency in their second official language. Participants pursue full-time studies at another university that functions in the other official language and in a milieu in which that language predominates.

All disciplines except translation are eligible. Students must continue studies in the discipline in which they are enrolled at their home university.

Candidates must be Canadian citizens or permanent residents enrolled in the second or third year of their first undergraduate university program. Candidates attending a Quebec institution can be in their first year of a first undergraduate program.

The program provides up to three non-renewable scholarships of \$5,000 for one academic year, plus transportation expenses for one return trip between the place of residence and the university to be attended.

Each member institution of the Association of Universities and Colleges of Canada (AUCC) may nominate one candidate. Each university may set its own policies and procedures for the selection of its nominee. The university nominations must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program on behalf of the Department of Canadian Heritage.

Candidates can obtain information and application forms from their university awards office or by contacting the AUCC.

For information or applications for any of the awards listed, please contact:

Association of Universities and Colleges of Canada

Canadian Awards Program

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: awards@aucc.ca

Web site: www.aucc.ca

Association of Canadian Universities For Northern Studies

Canadian Northern Studies Trust Awards Program

The trust awards allow students from all parts of Canada to gain experience and develop skills. These scholarships support students enrolled in graduate and undergraduate degree programs or other courses of study at a recognized Canadian university or college.

The Association of Canadian Universities for Northern Studies (ACUNS) administers the following scholarships of the Canadian Northern Studies Trust (CNST). The deadline for application for all awards is January 31.

Studentships in Northern Studies

Valued at \$10,000, studentships cover a 12-month period of study. Applicants must be Canadian citizens or permanent residents of Canada who are enrolled in a doctoral program at a Canadian university. Proposals are especially invited from candidates who will: (a) engage in research culminating in a thesis or other such document; (b) include direct northern experience as part of their studies; and, (c) whose programs are relevant to northern themes, problems or issues. Research must be conducted in northern Canada. All subject areas, including interdisciplinary studies, will be considered.

The selection committee will be guided by academic record, potential benefit of the research, originality, and the applicants' interest in, and commitment to, northern studies. An award may be used for expenses or as a stipend, or both.

Caribou Research Award

Valued at up to \$2,000, this award can be held concurrently with the Canadian Northern Studies Trust Special Bursary for Northern Residents. The award is open to Canadian citizens or permanent residents of Canada who are full-time students enrolled in a recognized Canadian community college or university pursuing studies that will contribute to the understanding of Barren Ground Caribou and their habitat in Canada. Preference will be given to individuals who are normally resident in one of the caribou-using communities on the range of the Beverly and Qamanirjuaq Barren Ground Caribou, and then to students conducting research on the Beverly and Qamanirjuaq Barren Ground Caribou and their habitat.

Research Support Opportunity in Arctic Environmental Studies

This opportunity consists of logistical support for up to 365 days for research undertaken at Eureka on Ellesmere Island, a Canadian High Arctic Weather Station (HAWS). It is open to Canadian students or permanent residents in Canada engaged in graduate programs at Canadian universities in any appropriate "environmental" discipline in the physical and/or biological sciences. Preference will be given to master's students and doctoral students at an early stage in their programs, and to proposals for which a HAWS location is demonstrably advantageous. The recipient will receive board and lodging free at the Eureka station for up to 365 days within a predetermined three-year period.

Cooperative Award (Canadian Northern Studies Trust)

Valued at up to \$2,000, and sponsored by Arctic Cooperatives and the NWT Cooperative Business Development Fund, this award can be held concurrently with a Canadian Northern Studies Trust Special Bursary for Northern Residents. The goal of this award is to allow individuals with broad northern experience to undertake studies that have relevance to cooperatives in the Northwest Territories. The course of study may be undertaken at a recognized Canadian community college or a Canadian university. The award is open to Canadian citizens or permanent residents of Canada. Preference will be given to northern residents. Applicants who are not northern residents must be full-time students at a recognized Canadian community college or a Canadian university.

The James W. Bourque Studentship in Northern Geography

Valued at \$5,000, this studentship is awarded to a student enrolled in either a master's or doctoral program at a Canadian university conducting research leading to a thesis on a subject relating to northern geography. Applications are especially invited from candidates who will include direct northern experience as part of their studies and whose programs are relevant to northern themes, problems or issues. The research must be conducted in Canada, north of the southern boundary of the sporadic discontinuous permafrost zone.

The Association of Universities and Colleges of Canada (AUCC) manages over 100 government and organization scholarships in a wide range of subjects and disciplines. To find out more: 1 613 563-1236 or www.aucc.ca

Special Bursary For Northern Residents

Valued at up to \$5,000, these bursaries allow northern residents in need of financial assistance to pursue their education at a degree-granting institution (college or university) anywhere in Canada. These bursaries allow individuals with broad northern experience to undertake college or university studies that may or may not lead to the completion of a degree or diploma in a field of concern to themselves and other people in the North.

It is expected that this educational experience will be flexible. Preference will be given to applicants who were born and raised in northern Canada. It is desirable that the recipients have a sponsor at the university or college of their choice who will take responsibility for developing and directing their study program. Successful applicants are encouraged to act as resource persons in the academic institution that they are visiting and to share their specific knowledge of northern issues and conditions with other students and staff.

For further information on any of these programs, contact:

Awards Program

Canadian Northern Studies Trust

Association of Canadian Universities for Northern Studies

17 York Street, Suite 405

Ottawa, ON K1N 9J6

Tel: (613) 562-0515

Fax: (613) 562-0533

E-mail: office@acuns.ca

Web site: www.acuns.ca

CFS/NSERC Graduate Supplements Program

This science and technology initiative from the Canadian Forest Service (CFS) promotes graduate research in forestry and related fields in Canada. It also encourages and supports students to carry out all, or part, of their research at one of the five CFS centres across Canada to increase contacts between CFS research scientists and Canadian universities.

Applicants must apply to one of the graduate scholarship programs offered by the Natural Sciences and Engineering Research Council (NSERC) or by the Social Sciences and Humanities Research Council (SSHRC). Only successful applicants are eligible for the supplements.

In addition to the NSERC/SSHRC scholarship, recipients will be awarded a supplement of \$5,000 per year by the CFS. The supplement is renewable for as long as recipients are holders of their NSERC/SSHRC postgraduate scholarship, usually for a period of two years.

For more information, contact:

Natural Resources Canada

Science Branch

CFS/NSERC Graduate Supplements Program

580 Booth Street, 4th Floor

Ottawa, ON K1A 0E4

Web site: www.nrcan.gc.ca/cfs

Canada Graduate Scholarships Doctoral Awards

The Canada Graduate Scholarships (CGS) Doctoral Awards, administered by Canadian Institutes of Health Research (CIHR), are intended to provide special recognition and support to students pursuing a doctoral degree in a health related field in Canada. These candidates are expected to have an exceptionally high potential for future research achievement and productivity. This funding program will be administered through the CIHR Doctoral Research Award competition, with the top candidates meeting the eligibility criteria receiving a CGS award. Guidelines for the CIHR Doctoral Research Awards (DRA) Program apply, except as noted below. Applicants must refer to the Doctoral Research Award program description for additional information.

The program is open to Canadian citizens and permanent residents of Canada. Only those students engaged in full-time research training in a Canadian graduate school are eligible for support. If you already hold, or have held, a CIHR DRA, you are not eligible for a CGS Doctoral Award. An exception could be made if the term of the Doctoral Research Award was less than the maximum allowed and you continue to meet the eligibility requirements of the DRA program.

The award for which support is being sought should be under the supervision of a researcher who holds research funds obtained through a recognized competitive peer review process. Awards must be held at a Canadian institution. Canada Graduate Scholarships Doctoral Award recipients will receive an annual stipend of \$30,000. Funds are in Canadian dollars and are taxable. Canada Graduate Scholarships Doctoral Award recipients will receive an annual research allowance of \$5,000.

Please consult the CIHR Web site for more complete information on this program or contact:

Program Coordinator
Program Delivery Division
Tel: (613) 954-1963
Web site: www.cihr-irsc.gc.ca

Canada Graduate Scholarships Master's Awards

The Government of Canada's Canada Graduate Scholarships program is designed to help ensure a reliable supply of highly qualified personnel to meet the needs of Canada's knowledge economy. The Canada Graduate Scholarships Master's Awards, administered by Canadian Institutes of Health Research (CIHR), are intended to provide special recognition and support to students pursuing a Master's degree in a health related field in Canada. These candidates are expected to have an exceptionally high potential for future research achievement and productivity.

The program is open to Canadian citizens and permanent residents. At the time of the CIHR deadline for application, candidates must have completed or be in the last year of a bachelor degree or have been registered for no more than 10 months as a full-time student in a Master's program. Only those students engaged in full-time Master's programs in which research is a major component, are eligible for support. Awards will take effect only after the recipient has registered in a full-time Master's program.

Individuals with a health professional degree who seek support for Master's research training are eligible to apply but should also consult the guidelines for the CIHR Fellowships program.

Those eligible for both have the option of applying to either program but not to both in the same year (i.e., September through August). Please note that a person holding a health professional degree would receive a higher stipend only through the CIHR Fellowship program. The award for which support is being sought should be under the supervision of a researcher who holds research funds obtained through a recognized competitive peer review process. These awards must be held at a Canadian institution.

The deadline for the next Canada Graduate Scholarships Master's Awards competition will be February 1 for both direct applications and those submitted through a Canadian university.

The maximum period of support is one year. The award is not renewable. Successful applicants will receive an annual stipend of \$17,500. Awards must be taken up between July 1 and October 1, following the offer of award, and must commence on the first day of a month.

Please consult the CIHR Web site for more complete information on this program or contact:

Tel: 1 888 603-4178

Web site: www.cihr-irsc.gc.ca

Trying to find out where you fit in today's job market?
Help is on the way in the *Career Information Tools* section
on page 37!

The CN Aboriginal Awards Program

The CN Aboriginal Scholarships provide financial assistance to Aboriginal students from across Canada engaged in studies that will prepare them for careers in the transportation industry. This includes fields such as engineering, business, computer science, communications and technical studies. Canadian National (CN) makes scholarships available to First Nation status or non-status, Métis or Inuit students entering or enrolled full-time in a post-secondary program in Canada. Applications are due by June 1.

For further information and application forms, contact:

Aboriginal Scholarships

c/o National Aboriginal Achievement Foundation

70 Yorkville Avenue, Suite 33A

Toronto, ON M5R 1B9

Toll-free: 1 800 329-9780

Web site: www.cn.ca (Follow the links to "Scholarships".)

Doctoral Research Awards

Doctoral Research Awards are intended to provide special recognition and support to students who are pursuing a doctoral degree in a health-related field in Canada or abroad. These candidates are expected to have an exceptionally high potential for future research achievement and productivity. Doctoral Research Award recipients will receive an annual stipend of \$20,000 for awards held inside Canada and \$25,000 for awards held outside Canada. Stipends are valued in Canadian dollars, are taxable and not renewable. The maximum period of support is three years.

The program is open to Canadian citizens and permanent residents of Canada at the time of application. Only those students engaged in full-time research training in a graduate school are eligible for support. At the time of application, candidates must have completed at least 12 months of graduate study at the Masters or PhD level, and have been registered for no more than 26 months as a full-time student in a doctoral program. Awards will take effect only after the recipient has registered in a full-time PhD program.

The award for which support is being sought should be under the supervision of a researcher who holds research funds obtained through a recognized competitive peer review process. These awards are normally held at Canadian institutions, but applications may be made for awards to be held outside of Canada.

The application deadline is October 15. Program guidelines and application forms are available on the Canadian Institutes of Health Research (CIHR) Web site.

Please consult the CIHR Web site for more complete information on this program or contact:

Program Coordinator
Program Delivery Division
Tel: (613) 954-1963
Web site: www.cihr-irsc.gc.ca

EDC International Studies Scholarships

Recognizing Canada's need to promote an export culture and a globally-minded workforce, Export Development Canada (EDC) offers scholarships for undergraduate business or economic students and MBA students who have demonstrated an interest in finance, international business or international relations.

The scholarships include a cash award, valued at CAD\$3,000 for undergraduates and CAD\$5,000 for MBA students, as well as the opportunity to undertake a four-month work term at EDC's Head Office in Ottawa, valued at an additional \$9,000-\$13,000.

Applicants must be full-time students at one of EDC's 25 partner universities and must be eligible to work in Canada.

For more information:

Export Development Canada

151 O'Connor St.

Ottawa, ON K1A 1K3

Tel: (613) 598-2500

Fax: (613) 237-2690

Web site: www.edc.ca/youth

FCC and 4-H Scholarship Awards Program

Farm Credit Canada (FCC) is committed to the future of farming. Today's classrooms contain tomorrow's leaders and innovators in agriculture. Recognizing this, FCC supports future Canadian farmers and rural youth through its 4-H Scholarship Awards Program. The awards help prepare young people to meet agriculture's challenges in the 21st century.

Each year of the program, scholarships are available to 4-H members across Canada. In Quebec, members of the Association des jeunes ruraux du Québec (AJRQ) and Quebec 4-H are eligible to apply.

For more information, please contact your provincial 4-H office, your nearest FCC office or:

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue, Building No. 26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.4-h-canada.ca

The Educational and Other Assistance section on page 59 outlines a number of funding sources available to students.

Foreign Government Awards Program

Graduate students, as well as those completing a first degree and intending to go on to graduate studies, are eligible to apply for a scholarship to study or conduct research abroad in all disciplines. Depending on the host country, most awards include airfare, tuition and living expenses. Scholarships are offered by different countries each year.

Applicants must be Canadian citizens. To learn about awards that will be available for the next year, please contact the International Council for Canadian Studies or consult its Web site.

For more information and an application form, contact:

International Council for Canadian Studies

75 Albert Street, Suite 908

Ottawa, ON K1P 5E7

Tel: (613) 789-7828

Fax: (613) 789-7830

E-mail: general@iccs-ciec.ca

Web site: www.scholarships-bourses-ca.org

Grants to Artists

The Canada Council for the Arts is a national arm's length agency that provides a wide range of grants and services to professional Canadian artists and arts organizations. These artists and organizations may specialize in dance, media arts (i.e. film, video, audio, new media), music, theatre, writing, publishing, the visual arts, interdisciplinary work and performance art.

To apply for grants, artists must be Canadian citizens or permanent residents of Canada and must be professionals. The Canada Council defines a professional artist as someone who:

- has specialized training in the field – not necessarily in academic institutions;
- is recognized as such by his or her peers – artists working in the same artistic tradition; and,
- has a history of public presentation or publication.

Artists who are awarded a Canada Council grant will be required to devote a substantial portion of their time to their program of work during the tenure of the grant.

For more information, please contact:

The Canada Council for the Arts

350 Albert Street

PO Box 1047

Ottawa, ON K1P 5V8

Tel: (613) 566-4414 ext. 5060

Toll-free: 1 800 263-5588 ext. 5060

TTY (TDD): (613) 565-5194

E-mail: info@canadacouncil.ca

Web site: www.canadacouncil.ca

Health Professional Student Research Awards

A number of Health Professional Student Research Awards (formerly the Burroughs Wellcome Fund Student Research Awards) are provided annually to enable health professional students to gain exposure to health research at any time throughout the year.

The awards are available to each Canadian school of medicine, dentistry, veterinary medicine, pharmacy, optometry, ophthalmology, nursing, midwifery, audiology/speech language pathology, dietetics, occupational therapy, chiropractic medicine, physiotherapy, athletic therapy, respiratory therapy, social work, psychoeducation (Quebec only) and clinical psychology programs.

Health professional schools that do not currently participate in this program, and which wish to request a voucher allocation, should have a representative from the office of the Vice-President of Research contact the Canadian Institutes of Health Research (CIHR) for information.

These awards are normally offered to health professional students enrolled in an undergraduate program leading to Canadian licensure. Students enrolled in a program requiring a graduate degree for Canadian licensure are also eligible.

Awards are generally held for the maximum term of three months and must be held for a minimum of one month. Students who are registered in a health professional school will receive a stipend of \$4,048 (for a three-month term). Those registered in a program leading to a combined degree (e.g., MD/MSc or MD/PhD) will receive a stipend of \$5,676 (for a three-month term).

Some institutions may prefer to divide the funding among more students than the number of vouchers allocated. These requests will be considered by CIHR, with the condition that the following minimum monthly stipends are provided to the awardees:

- \$1,349 for those registered in a single degree program; and,
- \$1,892 for those registered in a combined degree program.

To provide opportunities for as many candidates as possible, a student may not hold more than one CIHR Health Professional Student Research Award per fiscal year. Award recipients are not permitted to hold more than one CIHR award concurrently.

Institutions will receive their voucher allocations for the next fiscal year (April 1 through March 31) no later than February 1. For new allocations, nominations must be received by February 15 of the following year, with awards starting no later than March 1. Unused vouchers cannot be carried over into the next fiscal year.

Eligible students should contact the Dean or Program Director to submit an application. The Dean or Program Director will select the recipients of awards in that school and contact CIHR to activate the awards.

Candidates must have completed at least the first year of study in a health professional school.

To activate awards, CIHR requires information indicating the distribution of vouchers by health professional school, a brief justification behind the distribution and a one-page description of each health professional program in which nominated students are enrolled. In addition, the following information about the nominated students is required:

- name of nominee;
- degree program;
- status of degree when award will be held (i.e., after first year);
- name of supervisor;
- research project title; and,
- start and end dates of the award.

For further information, contact:

Canadian Institutes of Health Research

Health Professional Student Research Awards

160 Elgin Street, 9th floor

4809A

Ottawa, ON K1A 0W9

Tel: (613) 954-1968

E-mail: info@cihr-irsc.gc.ca

Web site: www.cihr-irsc.gc.ca

IDRC Doctoral Research Awards (IDRA)

Are you a doctoral student at a Canadian university interested in doing fieldwork in Latin America, Africa, Asia or the Middle East?

The International Development Research Centre (IDRC) provides research awards up to a maximum of \$20,000 per year to cover fieldwork expenses (travel, accommodation and board, and research costs) at the doctoral level.

You must be a Canadian citizen or a permanent resident. The additional requirements are complex, and deadlines vary each year. Applications are available at university graduate departments.

For more information, contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/

INAC E-Directory For Scholarships, Bursaries and Awards For Aboriginal Students

The Indian and Northern Affairs Canada (INAC) E-Directory for Scholarships, Bursaries and Awards for Aboriginal Students is a guide to universities, colleges, professional associations and businesses offering scholarships, bursaries or honorariums to students with Aboriginal ancestry studying in Canada. The purpose of this E-directory is to provide Aboriginal students with a valuable tool to support their pursuit of post-secondary studies. These awards are made available by various organizations and institutions. They may be searched by regions, disciplines, providers and key words. Students can visit the Web site at <http://pse-esd.ainc-inac.gc.ca/abs/>.

For more information contact:

Indian and Northern Affairs Canada

Tel: 1 800 567-9604

E-mail: InfoPubs@inac.gc.ca

Web site: www.ainc-inac.gc.ca

J. Armand Bombardier Internationalist Fellowships

This program provides opportunities for Canadians to study abroad in order to build their international competence and to further Canada's participation in the world economy in the new millennium.

Outstanding university graduates of proven academic merit and who have demonstrated personal suitability may each be eligible for a fellowship of up to \$10,000 for a study period of up to 12 months. There are 25 fellowships awarded annually through a competitive process.

For more information and an application form, contact:

Canadian Bureau for International Education

Scholarships and Awards Division

220 Laurier Avenue West, Suite 1550

Ottawa, ON K1P 5Z9

Tel: (613) 237-4820

Fax: (613) 237-1073

E-mail: info@cbie.ca

Web site: www.cbie.ca

John G. Bene Fellowship Community Forestry: Trees and People

Canadian citizens and permanent residents enrolled at a Canadian university at the master's or doctoral level in the field of community forestry are eligible to apply for this award of \$15,000 per year. The award is designed to encourage studies in the area of social forestry and is renewable upon reapplication.

For more information, please contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/

NSERC

Science and Engineering Research Canada (also known by its legal name "Natural Sciences and Engineering Research Council of Canada" as well as the acronym NSERC) is the national instrument for making strategic investments in Canada's capability in science and technology. NSERC supports both basic university research through discovery grants and project research through partnerships among universities, governments and the private sector, as well as the advanced training of highly qualified people.

It administers an array of fellowships and scholarships to advance these goals.

NSERC Industrial Postgraduate Scholarships

Industrial Postgraduate Scholarships (IPS) provide financial support for highly qualified science and engineering graduates that allows them to gain research experience in industry while undertaking a master's or doctoral program at a Canadian university. Candidates must be Canadian citizens or permanent residents of Canada.

The Natural Sciences and Engineering Research Council of Canada (NSERC) contributes a stipend of \$15,000 per year for up to two years for each IPS. In addition, the sponsoring company is required to contribute at least \$6,000 a year to the scholarship.

NSERC has no deadlines for the IPS program. For further details, please refer to the *Program Guide for Students and Fellows* on the NSERC Web site.

NSERC Northern Research Internships

The Northern Research Internships are offered to support graduate students and postdoctoral fellows pursuing studies in the Canadian North by facilitating extended stays and subsidizing the costs associated with activities in the North. The awards encourage a new generation of highly qualified persons in their pursuit of research in the North, and help increase the capacity for northern research in a way that also involves Northerners.

The awards are tenable in a northern Canadian organization that will benefit from the research conducted either directly or through the sharing of knowledge. Partner organizations can include colleges, federal and provincial government departments, companies, non-governmental organizations (NGOs) or communities.

The Northern Research Internships have a maximum value of \$10,000 (including a travel and logistics allowance of \$4,000) for a maximum of 16 weeks. For the duration of the award, the Northern partner must supplement the internship by at least \$125 per week, or provide in-kind support, and the university supervisor must supplement the internship by at least \$125 per week.

To be eligible you must be a Canadian citizen or permanent resident of Canada, be a graduate student or have received your PhD within the past five years in the natural sciences or engineering, have secured a formal agreement with a Northern partner who will contribute financially to the internship, and be the only Northern Research Internship award holder to be supported by your NSERC-supported supervisor in a 12-month period.

Further information and application forms can be found on the NSERC Web site.

NSERC Postdoctoral Fellowships

These fellowships provide support to a core of the most promising researchers at a pivotal time in their careers, i.e. shortly after receiving their PhD. Canadian citizens and permanent residents who hold or expect to hold a doctorate in the natural sciences or engineering are eligible. Support is \$40,000 per year for a maximum of two years.* Applications for the annual competition must be received by the Natural Sciences and Engineering Research Council of Canada (NSERC) by October 15 of each year.

The value of the fellowship is determined based on the salary scale of a scientific researcher in the Public Service of Canada. It is adjusted each year on July 1. The present value of the fellowship is \$40,800 per year. In exceptional cases, a higher stipend can be offered. A higher stipend must be justified by one (or more) of the following factors:

- exceptional educational background or other training;
- exceptional or highly specialized experience;
- competitiveness of the field with respect to the labour market.

* Provided that satisfactory progress is made and funding is available, the fellowship may be renewed for two further periods of 12 months each.

For further details about this and other NSERC programs, consult the *Program Guide for Students and Fellows* on the NSERC Web site.

NSERC Postgraduate Scholarships

The Natural Sciences and Engineering Research Council (NSERC) Postgraduate Scholarships (PGS) provide financial support to high-calibre scholars who are engaged in a master's or doctoral program in the natural sciences or engineering. Candidates must be Canadian citizens or permanent residents of Canada.

The value of a PGS Master's award for students in their first or second year of graduate studies is \$17,300 per year. Scholarship support is usually for one year.

A PGS Doctoral award for students enrolled in a PhD program in their second, third, fourth or fifth year of graduate studies is \$21,000 per year. Scholarship support is for either two or three years.

For further details, please refer to the *Program Guide for Students and Fellows* on the NSERC Web site.

NSERC Undergraduate Student Research Awards in Industry

The Undergraduate Student Research Awards (USRA) in Industry are designed to stimulate research interest in the natural sciences and engineering, and to encourage students to undertake graduate studies in these fields. The Natural Sciences and Engineering Research Council of Canada (NSERC) provides undergraduate students with the opportunity to gain research experience in an industrial setting. The awards have a maximum value of \$4,500, paid at a rate of \$281.25 per week, for a 16-week period. Companies are required to supplement the award by at least 25 per cent of its value.

To be eligible, you must be a Canadian citizen or permanent resident of Canada, be registered as a full-time student in a bachelor's degree program at an eligible university, and have obtained a cumulative minimum B- average. To be eligible to hold the award, you must have completed at least the first year of your bachelor's degree.

To apply for these awards, you must complete an Application for an Undergraduate Student Research Award (Form 202) and send the application to the proposed company of tenure. The employer determines the deadline for applications. Application forms, information on the program, and lists of eligible companies are available on the NSERC Web site.

NSERC Undergraduate Student Research Awards in Universities

The Undergraduate Student Research Awards (USRA) in universities are designed to stimulate research interest in the natural sciences and engineering, and to encourage students to undertake graduate studies in these fields.

The Natural Sciences and Engineering Research Council of Canada (NSERC) provides undergraduate students with the opportunity to gain research experience in a Canadian university. The awards have a maximum value of \$4,500 for a 16-week period. Universities are required to supplement the award by at least 25 per cent of its value.

To be eligible to apply, you must be a Canadian citizen or permanent resident of Canada, be registered as a full-time student in a bachelor's degree program at an eligible university, and have obtained a cumulative minimum B- average. To be eligible to hold the award, you must have at least completed the first year of your bachelor's degree.

The university's internal procedures for selecting students must be followed. Applications must not be sent directly to NSERC by either the student or the head of the department. Contact the university at which you would like to work and complete an Application for an Undergraduate Student Research Award (Form 202).

Information on the program and application forms are available on the NSERC Web site or from the USRA Liaison Officer at the university where you would like to hold the award.

To learn more about the various awards administered by NSERC, please contact:

Scholarships and Fellowships Division

NSERC

350 Albert Street

Ottawa, ON K1A 1H5

Tel: (613) 947-0428 or 992-9169

E-mail: schol@nserc.ca

Web site: www.nserc.gc.ca

SSHRC Doctoral Fellowships Program

If you are a Canadian citizen or permanent resident of Canada registered in a doctoral program, or you have completed or are about to complete a master's degree in the humanities or social sciences, you may be interested in applying for a Social Sciences and Humanities Research Council (SSHRC) Doctoral Fellowship.

The fellowship provides financial support of up to \$20,000 per year to students pursuing a doctoral degree on a full-time basis. The fellowship may be renewed up to and including the fourth year of doctoral study.

SSHRC also offers several fellowship supplements for research in forestry, tobacco control, adult literacy, federalism and geomatics.

Application guides and forms are available on the SSHRC Web site. Information is also available from:

Social Sciences and Humanities Research Council

Fellowships

350 Albert Street

PO Box 1610

Ottawa, ON K1P 6G4

Tel: (613) 943-7777

E-mail: fellowships@sshrc.ca

Web site: www.sshrc.ca

Strategic and Standard Research Grant Programs

These programs encourage researchers to employ students in projects funded by the Social Sciences and Humanities Research Council (SSHRC). By participating in research projects conducted by the best Canadian researchers in disciplinary as well as interdisciplinary collaborative research contexts, young students diversify and enrich their learning experience.

Contact your university department head to see what opportunities may exist to work on an SSHRC-funded research project.

For more information, please contact:

Social Sciences and Humanities Research Council

350 Albert Street

PO Box 1610

Ottawa, ON K1P 6G4

Tel: (613) 992-0691

E-mail: fellowships@sshrc.ca

Web site: www.sshrc.ca

Summer Language Bursary Program

The ability to speak both of Canada's official languages can be a tremendous asset when you start seeking employment. The Summer Language Bursary Program gives you the opportunity to learn either English or French as a second language.

The program grants bursaries to students across Canada, allowing them to participate in five-week immersion courses in English or French, at accredited institutions. Canadian students who have completed at least Grade 11 (or secondaire V in Quebec) and who have been enrolled as full-time students for at least one semester during the academic year are eligible.

For information, contact the Department of Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.

TD Canada Trust Scholarship Program For Outstanding Community Leadership

To encourage high school students to pursue post-secondary studies, TD Canada Trust offers 20 renewable scholarships valued at up to \$50,000 for four years toward living expenses plus tuition and summer employment.

Candidates must be Canadian citizens or permanent residents. They must be graduating from their last year of high school (and/or CEGEP in Quebec) and have demonstrated involvement in community leadership. The deadline for applications is the end of October each year.

For information, contact:

Toll-free: 1 800 308-8306

Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship

Canadians and permanent residents enrolled at a Canadian university at the master's or doctoral level are eligible to apply for funding for field research in a developing country. This fellowship supports applied research on how the increased use of forage crops can improve agricultural production by farmers in developing countries.

The value of the award is \$30,000 per year and the duration of tenure is one year. The award may be renewable upon application.

For more information, contact:

International Development Research Centre

Centre Training and Awards Unit

PO Box 8500

Ottawa, ON K1G 3H9

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/



Career Information Tools 2

Are you trying to find out where you fit in the fast-changing landscape of today's job market? *Youth Link* can help you sift through the options and learn how to tailor your aptitudes and skills to a specific career.

If you are just beginning to think about what you are going to do after high school, you may want to start by attending a *Canada Career Week* or *Youth Information Fair* near you. You'll find the Web sites in this section. You can take an aptitude test, score yourself and discover what occupations might suit you. Or you can take a pre-conceived notion and turn it on its head. For instance, you may know your strength lies in math and science, but not be aware of all the career choices available. The Canadian Space Agency's *Space Awareness and Learning* program can introduce you to the science of space walking and robotics, or inspire you to pursue a career in climate change or space exploration.

If you're looking for information on various occupations, you may want to check out *Career Directions*. This resource provides detailed information on 185 occupations that don't require a university degree.

If you're planning to go on to further education, there's a source for information about universities, colleges and private-sector institutions, and a link to a directory of Canadian universities. You could look into the growing opportunities for technicians and technologists trained at Canada's community colleges and CEGEPs. You'll find just about everything you need in this section, listed alphabetically.

This material is not just for students. If you are about to make the transition from school to work, there's information on how to test your employability skills and market yourself. If you like the idea of self-employment, you can find out about what qualities you need to start your own business. Volunteering is also a great way to gain work experience – and give something back to the community.

You'll also find information about Sector Councils. Sector councils are associations that represent different parts of the economy, such as apparel, fish harvesting, trucking, plastics, mining and women in trades and technology. Employers, unions, professional associations and educators work together to tell you about the opportunities in their fields through these councils. Many of them have job search tools and work experience programs you may want to investigate.

Happy exploring!

Check out the activities and tools offered annually
during Canada Career Week: www.careerccc.org

Aboriginal EnviroCareers

Would you like to combine traditional ecological knowledge and a passion for nature with a career in a growing industry? Or, do you see yourself adding an environmental spin to your ideal career? Aboriginal EnviroCareers will guide you, a high school student, through choosing an environmental career and getting your dream EnviroJob. You could even get that job in your home community. Discover diverse careers from Environmental Engineer and Environmental Lawyer to Traditional Ecological Advisor and Forest Fire Fighter. Explore activities to help you choose a career and plan your education. Read the stories of other Aboriginal people who have already discovered their dream jobs and pursued those dreams through hard times.

A free facilitator's tool kit includes lesson plans, a video, and posters to help teachers and career counsellors integrate Aboriginal perspectives and environmental careers into a high school curriculum.

Visit the Building Environmental Aboriginal Human Resources' (BEAHR) Web site, or call for additional information.

Building Environmental Aboriginal Human Resources (BEAHR)

Suite 1450, 700 – 4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Fax: (403) 269-9544

E-mail: info@beahr.com

Web site: www.beahr.com

Biotech Career Kit

Designed to fit into the provincial science and career-planning curriculum, the Biotech Career Kit combines edutainment learning with serious science and is a comprehensive career resource.

This kit provides opportunities for users to:

- learn about career opportunities in biotechnology;
- understand what skills and thinking processes are involved in biotech careers;
- explore the interviewing process and human resources management principles; and,
- engage in problem solving, critical thinking, evaluation and skill building.

For more information, contact:

Biotechnology Human Resource Council

401-116 Lisgar Street

Ottawa, ON K2P 0C2

Tel: (613) 235-1402

Fax: (613) 233-7541

E-mail: info@bhrc.ca

Web site: www.bhrc.ca

Canada Career Week

Canada Career Week is a time to help Canadians make decisions about their working lives. Through a variety of local activities, career seekers can find out about job trends, pursue their career interests, attend career fairs, talk to role models and learn more about the value of education. At the same time, working Canadians get the information they need to change careers.

This national week-long series of events is held each year in the first week of November. To order your promotional materials, to view the calendar of events for activities in your region or for further information, please visit the official Web site at: www.canadacareerweek.com

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

Canada Prospects

This full-colour, interactive publication featuring personal career stories, advice from career experts, and practical tools will help career seekers and changers find the work they love. The publication is produced once a year, and is released every September.

To order your free copy of *Canada Prospects* or for further information, please visit the official Web site at: www.careerccc.org

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

Canada Prospects Facilitators Guide

A collection of easy-to-deliver, hands-on activities that invite students, other youth, and adults in career transition to apply the career information and tools presented in *Canada Prospects*. This annual publication is issued every September. The theme of the publication usually complements the yearly Canada Career Week theme.

To order your free copy of the *Canada Prospects Facilitators Guide*, or for further information, please visit the official Web site at: www.careerccc.org

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

CanLearn is the one-stop on-line source for information on post-secondary education, loans, and learning resources in Canada: www.canlearn.ca

CanLearn

The CanLearn Web site is a free, one-stop on-line resource for information and tools designed to help Canadians decide what and where to study and how to cover the costs.

What you'll find at CanLearn:

- a Student Planner and an Interest Quiz to help you discover occupations that interest you;
- a School and Program Search to research schools and programs across Canada;
- a guide to Getting the Money You Need to help you plan, save, and manage the financial aspects of your education;
- the Online Counsellor for personalized answers to your questions about learning and career requirements;
- the Scholarship Search to help you find the money you need to meet your goals; and,
- student financial assistance information and the National Student Loans Service Centre for information and on-line services to help you understand, apply for, and repay student loans.

The tools and information found on CanLearn are excellent resources for students, parents and education professionals. To request free copies of the CanLearn brochure, or to provide feedback about CanLearn, contact us:

E-mail: info@canlearn.ca.

Web site: www.canlearn.ca

Career Directions

Career Directions provides detailed information on 185 occupations that do not require a university degree. It includes a description of each occupation and the related educational requirements such as community college, CEGEP, trades/technical training, apprenticeship, on-the-job training and other specialized training. This resource is currently available in electronic format only.

To order your free CD-ROM or to download the PDF version, please visit:

www.careerccc.org

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

Career Directions Facilitators Guide: Your guide to using Career Directions

This guide has been designed to suit your needs as a teacher, counselor or facilitator by making it easy to use, adaptable to your environment and full of ideas. There are activities, worksheets, overheads and a comprehensive parents' brochure to accompany the *Career Directions* publication. This guide will save you time and help your students or clients effectively explore the abundance of available opportunities. This resource is currently available in electronic format only.

To order your free CD-ROM, or to download the PDF version, please visit:

www.careerccc.org

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

Career Resources:

Planning For success guide

This guide aims to support and assist career-related resource developers. Past experience has revealed some challenges in connecting resources with the intended users and this guide provides ways of facing these challenges. The resource outlines the keys to ensuring that each effort is successful and that resources are used efficiently and with the greatest potential impact.

To order your free copy on CD-ROM, or in print format, please visit:

www.careerccc.org

Or contact:

Canada Career Consortium

903 – 280 Albert Street

Ottawa, ON K1P 5G8

Tel: (613) 230-6223

Fax: (613) 230-7681

E-mail: info@careerccc.org

Careers in Culture

Careers in Culture is an innovative and valuable set of booklets and an interactive CD-ROM designed to help youth, guidance or career counsellors, teachers and parents better understand career opportunities in the cultural sector. Checklists, word match-ups and other fun activities keep it interesting and informative.

For more information, contact:

Cultural Human Resources Council

#201-17 York Street

Ottawa, ON K1N 9J6

Tel: (613) 562-1535

Fax: (613) 562-2982

E-mail: info@culturalhrc.ca

Web site: www.culturalhrc.ca

Destination 2020 - School Edition (Facilitator's Kit)

This resource is designed to help students aged 11 to 14 discover how everyday tasks can help them build the skills they'll need in the workplace. The kit consists of a teacher's guide and a set of occupation profiles. It is designed to help students recognize the many skills they are acquiring now and how these skills will be useful in their future careers. The teacher's guide provides the scope of the five sections of the program, a set of activities for each section, copies of the student handouts and some large posters. The sections deal with skills and interests, personalities, occupations and looking to the future. The occupation profiles are grouped according to three categories of interest (people, information, things) and colour-coded by favourite subject areas. A Web site is available that provides an on-line version of the activity handouts and profiles.

The Facilitator's kit includes:

- **Teacher's Guide** explaining step-by-step how to deliver the activities and providing tips, strategies and options for each of the activities;
- **bookcase** with three sets of "Things", "People" and "Information" occupation profiles (featuring 205 titles);
- **40 Student's Kits** (32-page booklet) with all required hand-outs;
- **masters for reproducing** the student's hand-outs;
- **7 coloured overheads**;
- **6 coloured wall charts**; and,
- **1 binder** holding each of these components (except the bookcase...)

To order your kit or to download the PDF version of the youth edition, please visit: www.careerccc.org

Or contact:

Canada Career Consortium
903 – 280 Albert Street
Ottawa, ON K1P 5G8
Tel: 1 888 533-5683
Fax: (613) 230-7681
E-mail: info@careerccc.org

Discover the many services and products offered by
Canada's sector councils through *The Alliance of Sector
Councils*: www.c-councils.org

DiscoverIT Web site

The DiscoverIT Web site (www.discoverit.org) provides Canadian secondary students with information to make informed career choices in the dynamic field of information technology (IT). DiscoverIT includes information for students, educators and parents on:

- career planning and skill evaluation tools;
- labour market trends (including salary ranges);
- comprehensive IT job profiles based on the Occupational Skills Profile;
- the Uni-Search-ITy database of information on IT courses offered at Canadian post-secondary educational institutions, as well as financing options;
- student and educator resources and learning activities; and,
- links to key education and career sites and partners.

For more information, contact:

Software Human Resource Council

30 Metcalfe Street, 4th floor

Ottawa, ON K1P 5L4

Tel: (613) 237-8551

Fax: (613) 230-3490

E-mail: discoverit@shrc.ca

Web site: www.discoverit.org

EnviroCareers

Would you like to combine a passion for nature and the environment with a career in a growing industry? Or, could you see yourself adding an environmental spin to your ideal career? EnviroCareers will guide you, a high school or post-secondary student, through choosing an environmental career and getting your dream EnviroJob. Discover diverse careers – from Environmental Engineer and Environmental Lawyer to Environmental Reporter and Environmental Physician. Explore activities to help you choose a career and plan your education. Read the stories of other people who have already discovered their dream jobs and pursued those dreams.

A facilitator's guide includes a video and free lesson plans to help teachers and career counsellors integrate awareness of environmental careers into high school curriculum.

Visit the Canadian Council for Human Resources in the Environment's (CCHREI) Web site or call for additional information.

Canadian Council for Human Resources in the Environment Industry (CCHREI)

Suite 1450, 700 – 4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Fax: (403) 269-9544

E-mail: info@cchrei.ca

Web site: www.cchrei.ca

Job Futures

Job Futures is a useful reference to help individuals with their career, education and training decisions. There are a number of provincial versions, each of which provide up-to-date information about current and future career opportunities, skill and credential requirements, work prospects, employment trends and earnings potential, based on research and analysis undertaken by teams of labour market specialists.

This publication is available for most provinces across Canada and can be found under the "Other Resources" section of the Labour Market Information Web site at: www.labourmarketinformation.ca

Jobs, Workers, Training and Careers

Jobs, Workers, Training and Careers supports Canadians in their work search and career development by providing one-stop access to information related to jobs, occupations, learning, education, training, careers, labour market information and workplace issues.

Jobs, Workers, Training and Careers is the section of canada.gc.ca to find a job, explore career options, develop a learning plan to upgrade your skills, or find out how to deal with a work place issue. Special features include: a search of multiple job banks; a job alert; a résumé builder; career quizzes; and, a fill-in-the-blanks learning plan.

Access it through www.canada.gc.ca or directly JobsEtc.ca

Labour Market Information Service

Labour Market Information (LMI) is your one-stop Web site for information on local labour markets and occupational analysis by a network of experts from across Canada. The LMI site can help you:

- make informed career decisions by providing employment trends plus comparative wage and working conditions by occupation;
- search for work through lists of potential employers and information about new employers and emerging industries;
- access up-to-date news on events in regional and local labour markets by industry sector; and,
- find information on what wages to expect and what services are available in different communities.

If you do not have the Internet at home, you can access the LMI site by visiting your nearest Human Resource Centre of Canada, Employment Resource Centre, school or library.

Some LMI paper documents can be found in local Human Resource Centres of Canada. Check the Government of Canada section of your telephone directory for the office nearest you.

Web site: www.labourmarketinformation.ca

Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists

Technicians and technologists work at the frontiers of Canadian industry, where exploration and discovery are altering the way in which we live and work. Colleges across Canada equip technicians and technologists with the practical training and skills that prepare them for the demanding and interesting challenges of technology careers.

Published by the Canadian Technology Human Resources Board, *Look Ahead, Get Ahead* contains up-to-date information on:

- industry trends;
- employment statistics;
- educational requirements;
- educational resources;
- reference lists; and,
- career-planning information.

Profiles of 60 technicians and technologists highlight the many opportunities available in technology fields and how they are shaping the future. Students, teachers, career counsellors and parents will find all the information needed to make informed career decisions.

Practical and comprehensive, *Look Ahead, Get Ahead* is the ideal start to a career as a technician or technologist in Canada.

For more information, contact:

Canadian Technology Human Resources Board

251 Bank Street, Suite 201

Ottawa, ON K2P 1X3

Tel: (613) 233-1955

Toll-free: 1 800 216-9462

Fax: (613) 233-3812

E-mail: info@cthrb.ca

Web site: www.cthrb.ca

Check out Youth Link on-line at www.youth.gc.ca

Looking For Work in International Development

Are you interested in working in the challenging area of international development? There are many possible routes to pursue, including the Canadian International Development Agency (CIDA), private companies, voluntary agencies and international organizations such as the United Nations.

CIDA has published a booklet entitled *Opportunities in International Development for Canadians and Permanent Residents*. This booklet describes the various types of work that exist in international development and suggests some early steps to take to pursue these jobs.

This booklet is available on CIDA's Web site. For more information, or to obtain a copy, contact:

Canadian International Development Agency

Public Inquiries, Communications Branch

200 Promenade du Portage

Gatineau, QC K1A 0G4

Tel: (819) 997-5006

Fax: (819) 953-6088

Toll-free: 1 800 230-6349

TDD/TTY: (819) 953-5023 or

TDD/TTY toll-free: 1 800 331-5018

E-mail: info@acdi-cida.gc.ca

Web site: www.acdi-cida.gc.ca

Mazemaster

This unique career and job exploration tool helps youth ages 14-29 make more effective transitions from school to work or from unemployment to employment. Geared to Toronto residents, Mazemaster provides a window to youth anywhere looking for relevant employment and training information on the Internet.

Mazemaster consists of eight modules:

- **Self-Assessment.** This module includes three interactive exercises that will help you to identify your values, skills and interests. Map out a plan of action that will keep you on track to achieving your goals.
- **Labour Market Information.** Get connected to the marketplace in Toronto and find out about the economy and the effect that it has on occupational trends and employment opportunities.
- **Training and Education.** This module provides information on opportunities in Toronto by connecting you to various educational institutions, community and government-run programs and information on apprenticeships.
- **Self-Employment.** Get informed about how to start up your own business. Take a quiz and find out if you have what it takes to be your own boss. Complete a business plan and cash flow forecast on-line. Find out how other youth became entrepreneurs.
- **Job Search Techniques.** Access interactive templates that will help you to complete a résumé and cover letter on-line. Tips are also given on how to contact prospective employers, tap into the hidden job market and prepare for job interviews.
- **Job Postings.** Check out the links to newspapers, recruiters and employment agencies that offer employment opportunities. Take a look at the jobs on Mazemaster's own Job Postings Board.
- **Career Lounge.** Have an employment-related question? Send your queries to Mazemaster's 'Ask the expert' where featured counsellors will answer and post the responses on the Web site.

New Feature: Youth@bilities

This module offers a wealth of information on employment, training and networking opportunities specifically for youth with disabilities.

Mazemaster is sponsored by the Toronto Catholic District School Board (TCDSB). Funding is provided by Human Resources and Skills Development Canada (HRSDC).

For more information, please contact:

Mazemaster Project Staff

c/o The Toronto District Catholic School Board

80 Sheppard Avenue East

Toronto, ON M2N 6E8

Tel: (416) 222-8282 ext. 2396, 2542, 2266, 2262

Fax: (416) 512-3428

E-mail: maze1@mazemaster.on.ca

Web site: www.mazemaster.on.ca

Meet the Sector Councils

The Alliance of Sector Councils (TASC) is a coordinating body formed of some 29 sector councils. Sector councils bring together representatives from business, labour, education, and other professional groups in a neutral forum in order to analyze and address sector-wide issues such as:

- apprenticeship
- career awareness
- international projects
- job banks
- occupational certification
- occupational standards

Many of the sector councils are featured here in *Youth Link*. For more information on TASC and a complete list of Canada's sector councils, contact:

The Alliance of Sector Councils

Tel: (613) 565-3637

Fax: (613) 231-6853

E-mail: info@councils.org

Web site: www.councils.org

New Steel: Doorway to the Future

This career awareness information kit focuses on the future of the steel industry, the types of occupations found in this sector, as well as education and skill requirements. It also includes a directory of regional opportunities available across Canada.

For more information, contact:

Canadian Steel Trade and Employment Congress, CSTEC

234 Eglinton Avenue East, Suite 501

Toronto, ON M4P 1K7

Tel: (416) 480-1797

Fax: (416) 480-2986

E-mail: general@cstec.ca

Web site: www.cstec.ca

Smart Options

Smart Options provides the basic information students need to understand the theory of multiple intelligences and how its ideas can be applied to personal career exploration.

Smart Options' ideas are strongly intuitive so that the material, though new to most students, is grasped quickly and easily. The "Smarts" are: body; image; logic; music; nature; people; self; and, word. These strengths are related to occupational choices.

For more information, or to order, contact:

National Life/Work Centre

488 Centrale Street

Memramcook, NB E4K 3S6

Toll-free: 1 888 533-5683

E-mail: lifework@nbnet.nb.ca

Web site: www.lifework.ca/home.htm

Space Awareness and Learning Program

The Canadian Space Agency's (CSA) Space Awareness and Learning Program works with educators to ignite students' interest in science, math and technology. Providing access to unique and educator-tested classroom resources, content and learning opportunities, the program assists educators in captivating their students, and engaging their class in hands-on and minds-on learning while meeting curricular requirements.

Educator Resources

The Space Awareness and Learning Program offers a wealth of curriculum-relevant educational learning packages, complete with hands-on activities for students and educators from K-12. From studying inner space (the Earth's oceans), and designing robots to move payloads in space, to Mission to Mars, there are subjects to inspire students to take a quantum-learning leap!

Distance Learning Program

The Space Awareness and Learning Program videoconference workshops are hosted by Canadian science experts to teach, to inspire and to interact with the next generation of space scientists and engineers. Challenging students to think critically during these hands-on, problem-solving sessions make the learning experience both thought provoking and relevant.

Professional Development

CSA-hosted professional development workshops help to expand educators' reach into the heart of the scientific community. Educators learn how to use space to make science extraordinary in the minds of their students, while building a long-term working relationship with members of Canada's science community.

For more information, contact:

Canadian Space Agency

Tel: (450) 926-4800

Fax: (450) 926-4352

Web site: www.space.gc.ca

The Directory of Canadian Universities

The *Directory of Canadian Universities* is the only official guide to Canadian universities. Ideal for guidance counsellors, librarians, high school students, career counsellors and teachers, this directory provides current information on Canadian universities in a reliable, easy-to-use, one-volume format. Compiled, updated and verified annually, it is the most authoritative directory of its kind. It includes detailed information on programs, fees, housing, facilities and student support services.

A key feature is the National Program Index, a definitive listing of more than 10,000 undergraduate and graduate programs. It is available for CAD\$39.95 plus applicable taxes, shipping and handling.

The directory can be ordered on-line or by contacting:

Association of Universities and Colleges of Canada

350 Albert Street, Suite 600

Ottawa, ON K1R 1B1

Tel: (613) 563-1236

Fax: (613) 563-9745

E-mail: publications@aucc.ca

Web site: www.aucc.ca

The Healing Choice: You and a Career in Health

The health kit for Aboriginal youth includes an educational video, teacher's guide, poster and stickers that are designed to encourage young Aboriginal students to explore careers in health. The video highlights Aboriginal role models in the health field. The user guide will help the facilitator of the group career-planning session by providing more detailed information on health careers and discussion activities for small groups.

The kit is available in English, French and Inuktitut at a cost of \$14.95 plus shipping and applicable taxes.

To order, contact:

Canadian Public Health Association

Suite 400, 1565 Carling Avenue

Ottawa, ON K1Z 8R1

Tel: (613) 725-3769 ext. 190

Fax: (613) 725-9826

E-mail: hrc@cpha.ca

Web site: www.cpha.ca

Volunteering is a great way to learn new skills and give back to your community. To discover more about the opportunities available check out Volunteer Canada: 1 800 870-0401 or www.volunteer.ca

The Missing Link

The Missing Link provides information about career opportunities in the software sector through a mystery-solving interactive game. The game encourages problem solving, critical thinking and team building. This multimedia kit is suitable for use in career preparation as well as math and science classes.

It includes lesson plans, research and role playing opportunities, and group and individual activities.

For more information, contact:

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551

Fax: (613) 230-3490

E-mail: info@shrc.ca

Web site: www.shrc.ca

The Real Game Series

The Real Game Series is an interactive career education program that enables students to experience the realities of the adult world in a fun and stimulating way. It helps them understand how the choices and decisions they make now may affect the quality of their lives as adults. The individual games in the series include:

- the Play Real Game – kindergarten to grade 4
- the Make It Real Game – grades 5 to 6
- the Real Game – grades 7 and 8
- the Be Real Game – grades 9 and 10
- the Get Real Game – grades 11 and 12
- the Real Times/Real Life Game – adult

Each game is a stand-alone product and can be used independently of any other program in the series. Although they all have strong common elements, each program is unique. Every game provides a personal career-building context that participants and facilitators at all levels find enjoyable and stimulating.

A cost is associated.

For more information, or to order, contact:

National Life/Work Centre

Memramcook Institute

488 Centrale Street

Memramcook, NB E4K 3S6

Toll-free: 1 888 533-5683

Fax (toll-free): 1 877 929-3343

E-Mail: lifework@nbnet.nb.ca

Web site: www.realgame.ca

Volunteering Works!

Volunteering is a great way to learn new skills and give back to your community. Volunteering Works! is a suite of career awareness products that helps demonstrate the link between volunteering activities and paid work experience, and the overall importance of volunteerism in the community.

There are five products in this suite:

- **Volunteering Works! Be part of shaping your future** – Designed for youth aged 15 to 30 inclusive, this fun booklet is packed with information and activities. It answers some important questions about volunteering, offers advice on getting started and opens doors to the world of paid work.
- **Volunteering Works! Facilitator's Guide** – This goes hand-in-hand with the youth booklet and is designed for use by teachers, counsellors and managers of volunteer programs. Detailed activity and resource sections assist facilitators in helping youth get started in a volunteer program or activity.
- **Volunteering Works! Parents Guide** – This booklet introduces parents to the world of youth volunteering. Concise and easy to read, it addresses some important issues facing the voluntary sector today and offers advice on being an active part of your child's volunteer experience.
- **Volunteering Works! promotional posters** – These attractive posters help raise awareness in school halls, drop-in centres and throughout your community about the importance of the volunteer experience as a way to develop valuable workplace skills and gain experience.
- **Volunteering Works! Web site** – This fun and interactive Web site has something for everyone. Youth can explore skills development opportunities made possible through volunteering. Parents can link to career information and volunteering sites. Teachers and facilitators can download exercises and lesson plans.

For more information about Volunteering Works!, please contact:

Volunteer Canada

330 Gilmour Street

Ottawa, ON K2P 2P6

Toll-free: 1 800 670-0401

Fax: (613) 231-6725

E-mail: info@volunteer.ca

Web site: www.volunteer.ca

Reach over 8,300 job-related sites at a single Internet address: www.youth.gc.ca

Youth Info Fairs

Youth Info Fairs target youth ages 15 to 30 inclusive and are held in towns and cities across the country as part of the Government of Canada's Youth Employment Strategy. Young Canadians who visit one of these fairs can get access to information on the programs and services that the Government of Canada offers.

Staff at the booths can identify a wide variety of useful resources and provide many brochures and helpful hints. Some Youth Info Fairs also provide workshops on job-search techniques and career planning.

To find out if a Youth Info Fair is coming to your area, contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca (Click on *Events Calendar*)



Educational and Other Assistance 3

Are you a graduate student specializing in northern scientific studies? Are you an Aboriginal Canadian who has been paying all your post-secondary tuition fees? Did you work for a year or more before going back to school?

If you answered “yes” to any of these questions, you could be eligible for financial and other assistance through a variety of government-funded programs – in addition to student loans.

Every year, Canada's *Student Loans Program* assists over 360,000 students through subsidized government loans. An on-line *Student Loan Estimator* is available to give full-time students an idea of how much they are eligible to receive.

Knowing how Canada's tax system gives students a break could also save you money while you are studying. The Canada Revenue Agency at www.cra-arc.gc.ca and CanLearn at www.canlearn.ca offer on-line assistance and information. If your family is saving for your education, you'll want to know more about the *Canada Education Savings Grant Program*.

This section outlines a number of funding sources available to students in many different circumstances. Good luck!

Canada's Campus Connection

Canada's Campus Connection, an Industry Canada initiative, is a gateway to life-long learning opportunities. From Campus Connection, you can access more than 3,000 on-line courses offered by some of the top Canadian universities and colleges. Courses are offered on a wide variety of subjects, including arts, communications, business, information technology, trades and vocational studies. Learners may wish to subscribe to the e-mail alert system for updates as courses of interest are added to the growing selection.

In partnership with colleges and universities, Campus Connection is working to deliver flexible learning services to make it easier to earn a degree, diploma or certificate through on-line studies. Campus Connection users may complete a degree, diploma or certificate in a growing selection of programs through its educational partner, Campus Canada.

Canada's Campus Connection: Completing university or college may be easier than you think!

For more information, contact:

Tel: 1 800 575-9200

E-mail: campusconnection@ic.gc.ca

Web site: www.campusconnection.ca

Canada Education Savings Grant

The Government of Canada, through the Canada Education Savings Grant, encourages families and their friends to save for their children's post-secondary education. The Canada Education Savings Grant provides 20 per cent, 30 per cent or 40 per cent on the first \$500 contributed to a Registered Education Savings Plan (RESP), based on a family's annual income. A 20 per cent grant is added to contributions over \$500 up to a maximum of \$2,000. Friends of the family can also contribute to a child's RESP. Depending on a family's annual income, grants could reach up to \$500 a year per child. This will help offset the need for student loans and reduce student debt after graduation.

The investment income earned on the savings, the Government of Canada grant payments to the RESP, and the gains on these payments are sheltered from taxes until the beneficiary uses the money to finance his or her post-secondary education.

Among the various plans that exist, the family plan is the most flexible because the RESP can have more than one beneficiary related by blood or adoption to the subscriber. The contributions, the grant and their gains can therefore be moved between siblings.

The grant portion of the plan is repaid only when there is no beneficiary pursuing post-secondary education within a reasonable period of time after high school.

For more information, please contact:

Toll-free: 1 800 O-Canada (1 800 622-6232)

Web site: www.hrsdc.gc.ca (Click on *Training and Learning*)

Canada Learning Bond

The Canada Learning Bond (CLB) is a new program targeted specifically to children born into low-income families on or after January 1, 2004 that receive the National Child Benefit Supplement. That generally means a family income of about \$35,000.

The CLB begins with a \$500 grant into a Registered Education Savings Plan (RESP), supplemented by a \$25 payment to help cover the cost of opening an RESP. The grant flows automatically when the parent or guardian applies for it and designates the RESP into which the grant will be paid. For each year that the child is eligible, up to the age of 15, another \$100 grant will automatically be paid into the RESP for a maximum possible entitlement of \$2,000 per child. The money can earn interest in the RESP, growing to about \$3,000 by the time the student is ready for an apprenticeship program, trade school, CEGEP, college or university.

For more information, please contact:

Toll-free: 1 800 O-Canada (1 800 622-6232)

Web site: www.hrsdc.gc.ca (Click on *Training and Learning*)

Canada's Northern Scientific Training Program

Funds to help support students specializing in northern scientific studies are available to Canadian universities with an officially recognized institute or committee for northern studies. Priority is given to graduate students. However, senior undergraduate students entering their final year and intending to undertake an honour's thesis based on northern fieldwork or research that will be continued in subsequent graduate studies are also eligible. If a student's university does not have a recognized Northern Studies Committee or Department, the candidate may apply through a participating university. Postdoctoral students are not supported. Applications from individuals are not accepted.

The program helps students pay for transportation and living costs while obtaining practical fieldwork experience in Canada's North, developing interest and expertise in northern issues, and improving research skills. You are eligible if you are a Canadian citizen or permanent resident enrolled in a Canadian university and are interested in northern studies with field experience in Canada's North.

For more information, please contact:

Indian and Northern Affairs Canada

Northern Scientific Training Program

10 Wellington Street

Gatineau, QC K1A 0H4

Tel: (819) 997-9667

Fax: (819) 994-6419

Web site: www.ainc-inac.gc.ca/nstp/index_e.html

Small- and medium-sized businesses are a growing part of the Canadian economy. That's why there are numerous programs to provide support for young entrepreneurs. Find out more on page 66.

Canada Pension Plan

The Canada Pension Plan (CPP) provides basic benefits when a person who has made sufficient CPP contributions becomes disabled, retires or dies. The CPP also provides benefits to the children of disabled or deceased contributors.

To be eligible for one or both of the following benefits, your parent or parents must have made sufficient contributions to the CPP, and must be receiving a CPP disability benefit or be deceased. Also, if you are between the ages of 18 and 25, you must be attending school full-time at a recognized institution.

The Disabled Contributor's Child's Benefit is a monthly benefit paid to a natural or adopted child, or to a child who is in the care and control of a CPP disability pensioner.

The Surviving Child's Benefit is paid to a natural or adopted child, or to a child who was in the care and control of a deceased CPP contributor at the time of death.

For further information, contact your local Human Resource Centre of Canada or visit our Web site.

Toll-free: 1 800 277-9914

Toll-free TTY: 1 800 255-4786

Web site: www.sdc.gc.ca (Click on *Seniors*.)

Canada Student Loans Program

Each year, the Canada Student Loans Program (CSLP) helps over 360,000 students achieve their lifelong learning goals and overcome financial barriers to post-secondary education.

Both full- and part-time students may qualify for student loans from the Government of Canada. Some students who apply for and receive student loans may also be eligible to receive Canada Study Grants, non-repayable forms of assistance.

The Government of Canada will pay the interest on federal student loans for students studying full-time, providing that they do not exceed the maximum duration of lifetime assistance and that they provide confirmation of their enrolment. During this time, students are not required to make payments on their student loans.

Students studying part-time are required to make interest-only payments on their loans. If a student experiences financial difficulty while in school, the Government of Canada does offer help. Interest relief programs are available to eligible students to help them meet their payment responsibilities.

The Government of Canada, in addition to working closely with the nine participating provinces and Yukon to develop and deliver student financial assistance, also provides alternative payments to Quebec, the Northwest Territories and Nunavut for their own provincial/territorial student assistance programs, as they do not directly participate in the CSLP.

Applications are available through a student's province or territory of residence. Most provinces offer on-line applications. Students can also pick up an application at their post-secondary educational institution of choice or their provincial or territorial student financial assistance office.

In 2001, the Government of Canada introduced the National Student Loans Service Centre (NSLSC) to administer and manage all federal student loans issued after August 2000. After a student's province/territory of permanent residence assesses the loan application, the NSLSC will process the loan certificate and look after everything else a student might need from the Government of Canada, including repayment arrangements, after they've been awarded a federal student loan.

For more information on the CSLP or the NSLSC, contact:

National Student Loans Service Centre

Public Institutions Division

Toll-Free: 1 888 815-4514

Web site: www.canlearn.ca

National Student Loans Service Centre

Private Institutions Division

Toll-Free: 1 866 587-7452

Web site: www.canlearn.ca

Employment Insurance

If you have worked the required number of hours at a job where Employment Insurance contributions were taken off your pay cheque and you are now unemployed, you may be eligible for Employment Insurance benefits.

While you look for work, Employment Insurance benefits pay a percentage of your average insurable earnings. The program also pays maternity, parental and sickness benefits.

If you have quit work without just cause or are fired from your job for misconduct, you are not eligible for Employment Insurance. You must re-qualify through new employment.

For current information, contact your local Human Resource Centre of Canada, listed under the Government of Canada pages of your telephone directory or visit the Employment Insurance Web site: www.hrsdc.gc.ca (Click on *Financial Benefits*.)

Post-Secondary Student Support Program

Indian and Northern Affairs Canada (INAC) provides funding to First Nations and Band Councils or their education authority organizations that administer the Post-secondary Student Support Program (PSSSP) for status First Nation members residing both on- and off-reserve.

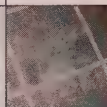
Assistance may be available to status and treaty First Nations and Inuit who have been accepted into a valid program of study and who have been resident in Canada for 12 consecutive months. Band Councils have the flexibility to determine their own funding and selection criteria to meet local community priorities. However, band criteria must fall within standards and maxims set in INAC National Guidelines, including a written appeals process.

To apply for funding, the applicant should write or call his or her First Nation council office to request the application materials required. He/She should ask for:

- a copy of the post-secondary education funding policy;
- an application form; and,
- a copy of the appeals policy.

The PSSSP program is not available to individuals who are already eligible for support under special arrangements for post-secondary support – such as the James Bay and Northern Quebec Agreement or the Northwest Territories Student Financing Assistance Program.

4 Entrepreneurship



It is widely recognized that small- and medium-sized businesses are a growing part of the Canadian economy. But starting your own business can be risky when you don't have much experience or training. That's why numerous government programs provide support for young entrepreneurs – from funding to mentoring and coaching programs. So, whether you intend to start your own business or simply to invent your own summer job, this section will get you started.

The Business Development Bank of Canada and the Canadian Foundation for Economic Education are just a couple of the programs featured. Check out Industry Canada's *Your Guide to Government of Canada Services and Support for Small Business* for a rich source of contact points. *Managing for Business Success* includes a database of small business advisors and business support organizations across Canada.

There are plenty of programs for Aboriginal youth. For example, the *Aboriginal Youth Business Initiative* provides lending services and business support. And the Canadian Foundation for Economic Education gives Aboriginal teachers, trainers and economic development officers access to a video series on how to deliver entrepreneurship instruction to young Aboriginal people.

If you live in Atlantic Canada, the Atlantic Canada Opportunities Agency provides young people between the ages of 18 and 29 with start-up and expansion capital, as well as business counseling and training. It also helps to fund summer enterprises initiated by students. Canada Economic Development for Quebec Regions provides young people between the ages of 18 and 35 with loans to start up, purchase, modernize or expand a business. In Western Canada, the Community Futures Development Corporations help young people to recognize their goals and start small businesses.

No matter what your profile as a potential entrepreneur, you'll find lots of places to apply your energy and initiative here!

Aboriginal Business Canada

Aboriginal Business Canada works with Aboriginal entrepreneurs to promote the development, competitiveness and success of Aboriginal business in Canadian and world markets.

One of the program's strategic priorities is youth entrepreneurship. Aboriginal Business Canada provides services and financial support to Canadian status and non-status Indians, Inuit and Métis between the ages of 18 and 35. Assistance to youth-owned businesses includes business advisory services as well as support related to developing business plans, marketing and financing the start-up operation, and acquiring, expanding or modernizing a commercially viable business.

A separate initiative, the Aboriginal Youth Business Initiative, provides lending services and business support to young Aboriginal entrepreneurs. These funds are administered by Aboriginal financial organizations. This initiative also supports a wide variety of entrepreneurship promotion activities, including mentoring programs and workshops on entrepreneurship.

For more information, contact the Aboriginal Business Canada office nearest you or visit the Web site at www.abc-eac.ic.gc.ca.

Edmonton: (780) 495-2954

Halifax: (902) 426-2018

Montreal: (514) 283-1828

Ottawa: (613) 954-4064

Saskatoon: (306) 975-4361

Toronto: (416) 973-8800

Vancouver: (604) 666-3871

Winnipeg: (204) 983-7316

Yellowknife: (867) 920-6624

ACOA Seed Capital Connection Program For Young Entrepreneurs

This program offers loans of up to \$15,000 for business start-up, expansion or modernization and covers up to \$2,000 for business counselling and training costs. Applicants must be between 18 and 29 years of age and living in Atlantic Canada.

For more information, call the Canada Business Service Centre

Toll-free: 1 800 668-1010 (in Atlantic Canada) or
the Atlantic Canada Opportunities Agency's office nearest you:

New Brunswick:	1 800 561-4030
Prince Edward Island:	1 800 871-2596
Nova Scotia:	1 800 565-1228
Enterprise Cape Breton Corporation:	1 800 705-3926
Newfoundland and Labrador:	1 800 668-1010

Business Development Bank of Canada

The Business Development Bank of Canada (BDC) offers financial and consulting services to help Canadian small-and medium-sized businesses grow.

BDC's vast range of products and services is designed to meet the needs of entrepreneurs at every stage of business development. The Bank also has programs specially designed to meet the needs of high-technology or knowledge-based businesses, exporters, women, Aboriginal enterprises and young entrepreneurs.

For more information, call the BDC branch nearest you or contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)

Web site: www.bdc.ca

Canadian Foundation For Economic Education

The Foundation has several print, video and CD-ROM resources available to support economics and entrepreneurship education.

Entrepreneurship For Canadians: The Spirit of Adventure

Designed for students at the high school, community college and university levels, this series focuses on the formative stages of entrepreneurship education. Six half-hour programs are presented on two VHS video cassettes. An orientation video and user's guide are also included.

Planning For Success

This interactive CD-ROM, produced for the Canadian Bankers Association, is designed to support students of entrepreneurship as well as beginning and experienced entrepreneurs.

The Spirit Lives: Aboriginal Entrepreneurs in Canada

These six half-hour video programs and the accompanying user's guide are designed to assist Aboriginal teachers, trainers and economic development officers in the delivery of entrepreneurship instruction. This series features Aboriginal entrepreneurs from across Canada.

For more information on these and other resources, contact:

Canadian Foundation for Economic Education

110 Eglinton Avenue West, Suite 201

Toronto, ON M4R 1A3

Tel: (416) 968-2236

Toll-free: 1 888 570-7610

Fax: (416) 968-0488

E-mail: mail@cfec.org

Web site: www.cfec.org

CFDC Youth Strategy

To reduce the number of youth who leave rural Quebec in favour of large urban centres, Canada Economic Development for Quebec Regions has set up an initiative to assist young local entrepreneurs.

To be eligible, you must be between the ages of 18 and 35, and reside within the territory of one of the 56 Community Futures Development Corporations (FDC) throughout Quebec.

Loans from \$5,000 to \$15,000 may be used to purchase, start up, modernize or expand a business. Young entrepreneurs receive customized support and are closely monitored for the duration of the loan. Financial support can be offered to two young entrepreneurs working on the same project.

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse
800 Victoria Square, Suite 3800
PO Box 247
Montreal, QC H4Z 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
Web site: www.ced.gc.ca

Community Futures Development Corporations

979 de Bourgogne Street, Suite 530
Sainte-Foy, QC G1W 2L4
Tel: (418) 658-1530
Web site: www.reseau-sadc.qc.ca

Contracts Canada

If you are interested in providing goods and/or services to the Government of Canada, call the Contracts Canada Information Centre or the nearest Public Works and Government Services Canada (PWGSC) regional office.

Contracts Canada Information Centre (Headquarters)

Tel: (819) 956-3440
Toll-free: 1 800 811-1148
Web site: www.contractscanada.gc.ca

Export Assistance

Canada Economic Development for Quebec Regions is a federal agency that helps young Quebec entrepreneurs link up with the network known as Team Canada. This network contains most export assistance agencies in the federal government and it benefits from the expertise of 600 trade commissioners and representatives from around the world. The network provides information, advisory services and access to other key players in the export sector.

Through its IDEA-SME Program, the Agency offers small- and medium-sized businesses financial support in the form of repayable contributions of up to 50 per cent of eligible costs.

Areas eligible for financial assistance include:

- marketing strategies;
- projects providing support to new exporters; and,
- activities complementing foreign market development programs (e.g. production of promotional material aimed at international markets).

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse

800 Victoria Square, Suite 3800

PO Box 247

Montreal, QC H4Z 1E8

Tel: (514) 496-4636

Toll-free: 1 800 322-4636

Web site: www.ced.gc.ca

Export Development Canada

No company is too small to export, and no exporter is too small for Export Development Canada (EDC). That's why we have specialized services for smaller exporters. From the application process to credit approvals on foreign buyers to filing claims – our services are fast and efficient.

Through a toll-free hotline, our Emerging Exporters Team delivers accounts receivable insurance to firms which have annual export sales of up to \$1 million.

Here's what to expect when you call the hotline:

- answers to questions about how EDC can help small businesses succeed internationally;
- a specialist who will take your insurance or loan application over the phone;
- more information about EDC's small exporter financial solutions; and,
- referral to other sources of export assistance.

The hotline is available Monday to Friday, 9 a.m. to 5 p.m., across Canada.

For more information, contact:

Export Development Canada

151 O'Connor Street
Ottawa, ON K1A 1K3
Toll-free: 1 800 850-9626
Fax: (613) 598-6871
Web site: www.edc.ca

First Jobs in Science and Technology

This program is designed to assist small businesses in developing or implementing new technology by providing funds to hire recent (within the previous three years) post-secondary graduates seeking employment in the industry.

The program enables small businesses to gain valuable technological expertise while offering post-secondary graduates, legally entitled to work in Canada, their first jobs in areas related to their field of training and their chosen careers.

The First Jobs program will provide up to \$20,000 in salary support over a one year period.

For more information, please contact:

Western Economic Diversification Canada

Toll-free: 1 888 338-WEST (9378)

Web site: www.wd.gc.ca

FJST Web link:

www.wd.gc.ca/finance/programs/innovative_business_prog_e.asp

FITTskills Courses

Set your sights on the world of international trade and global business and we will give you the skills, knowledge and confidence to succeed.

The Forum for International Trade Training (FITT) is a sector council funded by Human Resources and Skills Development Canada (HRSDC). We are Canada's centre for international trade training, and our FITTskills program provides a hands-on, comprehensive training package which focuses on the practical aspects of international business.

FITTskills consists of eight courses (45 hours per course):

- Global Entrepreneurship
- International Marketing
- International Trade Finance
- International Trade Logistics
- International Market Entry and Distribution
- International Trade Research
- Legal Aspects of International Trade
- International Trade Management

Completion of the FITTskills program leads to a diploma in international trade and fulfills the educational requirement for the professional designation of Certified International Trade Professional (CITP).

FITTskills is available in both official languages via the Internet and through community colleges, universities and private organizations across Canada.

Human Resource Centres of Canada for Students (HRCC-S) are open during the summer months to help students find employment. You can find out more on page 84.

Going Global Workshops

A joint initiative of FITT and Team Canada Inc, Going Global is a series of five introductory workshops designed to help participants learn to make critical export decisions. Offered on-line at www.fitt.ca, Going Global was developed for individuals who are considering a career in international trade, companies interested in learning the basics of international trade, and export service providers who want to sharpen their customer focus.

For more information, contact:

Forum for International Trade Training (FITT)

30 Metcalfe Street, 4th Floor

Ottawa, ON K1P 5L4

Tel: (613) 230-3553

Toll-free: 1 800 561-3488

Fax: (613) 230-6808

E-mail: info@fitt.ca

Web site: www.fitt.ca

IDEA-SME

IDEA-SME provides a range of information and consulting services to small- and medium-sized enterprises (SMEs) in Quebec. It also provides services and funds for activities in such areas as:

- innovation, research and development, and design;
- development of markets;
- export; and,
- assistance to entrepreneurship and development of the business climate.

Eligible projects include:

- consultant studies;
- implementation of a marketing plan;
- organization of fairs, conferences and seminars; and,
- entrepreneurship competitions and scholarships for excellence.

For more information, please contact:

Canada Economic Development for Quebec Regions

Tour de la Bourse

800 Victoria Square, Suite 3800

PO Box 247

Montreal, QC H4Z 1E8

Tel: (514) 496-4636

Toll-free: 1 800 322-4636

Web site: www.ced.gc.ca

Managing For Business Success

Owners and managers of small businesses have a new place to turn when confronted by a management challenge. Industry Canada's new *Managing for Business Success* Web site provides practical advice for business managers who need "just-in-time" solutions to help them run their business more successfully. The portal site has more than 200 links to key management functions such as finance, human resources, marketing and sales.

Apart from the quick, direct links to helpful sources of information, the site includes a number of additional features of interest. For example, users can assess their business performance through diagnostic and benchmarking tools. Also included is a comprehensive database of small business advisors and business support organizations across Canada, as well as links to business magazines and organizations that offer keyword search capability.

"It gives me all the information I need," is how one small business owner describes *Managing for Business Success*.

For more information, please contact:

Industry Canada

Small Business Policy Branch

235 Queen Street

Ottawa, ON K1A 0H5

Tel: (613) 954-5031

Toll-free: 1 800 328-6189

Web site: www.strategis.ic.gc.ca/sme-management

Services For Young Entrepreneurs

Community Futures Development Corporations help young people recognize their entrepreneurial goals and start a small business. Services include mentoring and counselling as well as guidance in:

- business planning;
- development and operations; and,
- access to small-business loans.

Information can be obtained from any of the 100 offices of the Community Futures Development Corporations located throughout Western Canada. The Community Futures Development Corporations are partners of Western Economic Diversification Canada.

For more information, please contact:

Western Economic Diversification Canada

Toll-free: 1 888 338-WEST (9378)

Web site: www.wd.gc.ca

Young Entrepreneur Awards

Every year, the Business Development Bank of Canada (BDC) presents awards to outstanding young Canadian entrepreneurs between the ages of 19 and 35 representing each province and territory. A total of 13 Young Entrepreneur Awards are awarded. The winners are chosen by a panel of judges made up of local business people, members of Chambers of Commerce, business professionals and representatives from BDC.

Winners are eligible for two other prizes: the Export Achievement Award of Laurentian Bank and the Bell Creative Mind Award. They are also invited to attend the BDC Forum, where they meet with senior BDC management officials and university representatives, as well as business leaders who have distinguished themselves in a specific sector of the business world. In addition, the BDC Consulting Group holds information sessions for the new winners.

Judges look for innovative entrepreneurs who have been successfully operating a business for a minimum of two years. Young entrepreneurs can nominate themselves or be nominated by others.

For more information, or to obtain an application form, please contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)

Web site: www.bdc.ca

Your Guide to Government of Canada Services and Support For Small Business

Industry Canada's *Your Guide to Government of Canada Services and Support for Small Business* provides basic information with contact points to obtain more details on everything from starting a business to accessing new markets.

The guide is available through Canada Business Service Centres as well as on Industry Canada's Strategis Web site.

For more information, contact:

Tel: (613) 954-5031

Toll-free: 1 800 328-6189

Web site: www.strategis.ic.gc.ca

Whether it's hands-on experience in law or arts,
agriculture or apparel, the possibilities are almost endless!
Find out more on page 89.

Youth Ventures Program - Newfoundland and Labrador

This program develops youth entrepreneurial skills by supporting summer enterprises initiated by students. The Youth Ventures Program is funded by the Atlantic Canada Opportunities Agency and the Government of Newfoundland and Labrador.

Students returning to high school or post-secondary institutions are eligible.

For more information, please contact:

Atlantic Canada Opportunities Agency

John Cabot Building
10 Barter's Hill, 11th Floor
PO Box 1060, Station C
St. John's, NL A1C 5M5
Tel: (709) 772-2751
Fax: (709) 772-2712

Youth Ventures Program

c/o Newfoundland and Labrador
Association of Community Business Development Centres (CBDCs)
P.O. Box 14064, Station Manuels
Conception Bay South, NL A1W 3J1



Job-Search Tools 5

The Internet is where supply meets demand in today's job market. Whether you are looking for a specific job in a particular place, the chance to gain some volunteer experience or simply want to scan jobs available in your field, this section lists recruitment services that allow you to connect the dots to your ideal job.

Remember, whether you are applying for a full-time job or a Canada Student Loan, you will first need a Social Insurance Number – it's required for all paid work, and we tell you where and how to apply.

Next, you may want to browse through Internet employment services to get a sense of what's out there. For example, Job Bank at www.jobbank.gc.ca is a large, Web-based network that gives you access to more than 46,000 jobs, with up to 2,000 new jobs posted daily. You can search by occupation, geographic region or for student jobs. Youth.gc.ca is a gateway to information about programs and services available to youth at the community level and beyond.

If you don't have access to the Internet at home, you can go to your nearest Human Resource Centre of Canada (HRCC), or your school or library, and use the computer there. HRCCs can give you on-site employment counselling and labour market information, as well as access to their extensive lists of job opportunities. Human Resource Centres of Canada for Students (HRCC-S) are open during the summer months to help students find employment. They offer group information sessions on how to look for a job, write a résumé and prepare for an interview. It's all here – start anywhere!

CultureWorks.ca

Looking for work in the cutting-edge cultural sector? An innovative on-line recruitment network is now available to help artists, creators, producers, technicians and administrators – all members of Canada's cultural labour force – find jobs and recruit employees.

Developed through a partnership between the Cultural Human Resources Council and Industry Canada's SkillNet.ca, this Web-based resource is revolutionizing the way cultural workers and their employers are brought together.

For more information, visit the Web site or contact:

Cultural Human Resources Council

17 York Street, Suite 201

Ottawa, ON K1N 9J6

Tel: 1 866 562-1535 ext.24

Fax: (613) 562-2982

E-mail: info@culturalhrc.ca

Web site: www.cultureworks.ca

Human Resource Centres of Canada

If you're looking for a job, information on employment programs and initiatives or your local labour market conditions, Human Resource Centres of Canada (HRCC) may be able to help. HRCCs provide access to job postings and labour market information through computerized workstations to help you with your career or work-related decisions. Employment counselling services are also available if you require individual assistance.

For more information, contact your local Human Resource Centre of Canada. Offices are open year-round. Check the Government of Canada pages of your local telephone directory for the nearest location, or contact:

Toll-free: 1 800 935-5555

Human Resource Centres of Canada For Students (HRCC-S)

For more than 35 years, Human Resource Centres of Canada for Students (HRCC-Ss), located in communities across the country, have been bringing employers and students together, helping young people find work during the summer months and giving employers access to enthusiastic summer help.

Employers can get quick access to workers by contacting one of over 330 HRCC-Ss open across Canada during the summer months. They can describe the types of jobs they need to fill and their job orders will be posted for students to see. These jobs can last a day, a week or the whole summer. They all help students earn money while gaining valuable work experience.

Students can drop by their local HRCC-S to check out job opportunities or talk to Summer Employment Officers, who are also students. Through group information sessions, students learn how to look for a job, write a résumé and prepare for an interview. Both employers and students can also get information on wage rates, labour laws, health and safety in the workplace, and Government of Canada and provincial/territorial initiatives.

HRCC-Ss are open generally from May to August. These offices are also called Hire A Student Centres in Alberta and the Northwest Territories, and Student/Youth Human Resource Centres in Manitoba.

Check the Government of Canada section of your telephone directory for your local HRCC-S, or contact:

Youth Info Line (Toll-free): 1 800 935-5555

Web site: www.youth.gc.ca

Job Bank

Looking for work? Job Bank is a large, Web-based network of reliable and up-to-date job postings from across Canada. Job Bank gives you access to tens of thousands of jobs, with up to 2,000 new jobs posted daily. Our Job Search function lets you search by occupation and geographic area, or specify your search to locate student jobs and jobs posted within the last 48 hours.

Job Bank is accessible through the Internet, and at your local Human Resource Centre of Canada or Employment Resource Centre.

Web site: www.jobbank.gc.ca

Looking for a Job?

Looking for a Job? is a booklet that can help you improve your job-search skills and develop a step-by-step plan to land a job. It shows you where to start, how to market yourself, and what's out there in the world of work. It gives you helpful hints on preparing for interviews and keeping the ball rolling afterwards. And, it shows you where to get even more information and guidance, at whatever stage of the job-search process you're at.

To order your own copy, or for more information, please contact:

Human Resources and Skills Development Canada

Enquiries Centre

140 Promenade du Portage, Phase IV, Level 0

Gatineau, QC K1A 0J9

Youth Info Line: 1 800 935-5555

Fax : (819) 953-7260

E-mail: publications@hrsdc-rhdcc.gc.ca

Web site: www.youth.gc.ca

Social Insurance Number

The Social Insurance Number (SIN) is a nine-digit number used in the administration of various Canadian government programs. You will require a SIN to work in Canada or to receive government benefits.

To apply for a SIN you must complete an application form and provide a primary document (and a supporting document if the name you are now using is different than the name appearing on your primary document) in order to prove your identity and status in Canada. Application forms and a list of primary documents are available at your local Human Resource Centre of Canada (HRCC) or the SIN Web site. The location of your nearest office is listed in the Government of Canada section of your local telephone directory.

There are two ways of applying for a SIN. The quickest and most convenient way is to apply in-person at an HRCC. This process does not require you to part with your valuable identity documents. You can also apply by mail. Once your application is processed, your identity documents will be returned to you with your SIN card. There is no fee for an initial SIN card application.

To obtain further information about the SIN card and the required documents, please contact your local HRCC or:

Social Insurance Registration

PO Box 7000

Bathurst, NB E2A 4T1

Tel: 1 800 206-7218 (select option 3)

Web site: www.sdc.gc.ca (Search under the "A-Z Index".)

If you don't have access to the Internet at home, you can go to your nearest Human Resource Centre of Canada (HRCC), your school or local library and use the computer there.

workinfont.ca

workinfont.ca offers Canadian youth the resources to make informed life/work decisions. Over 7,000 links to relevant career planning, learning and employment information have been carefully selected and made available on the **workinfont.ca** network. You will find specific information of interest to Aboriginal peoples, new Canadians, people with disabilities, recent graduates, self-employed individuals, students, visible minorities, youth and more.

workinfont.ca is a network of provincial and territorial partners dedicated to ensuring you have access to the regional information that is most relevant to your needs.

Access the calendar of events for listings of career-related activities occurring across the country, or the **workinfont** job search engine to find federal government and private sector postings. Visit **workinfont.ca** and try the keyword search engine to seek out the information you need in planning your next steps. **workinfont.ca** is made available to you FREE of charge to help you in every life's work.

Web site: www.workinfont.ca

Youth.gc.ca

Youth.gc.ca is the Government of Canada's Web site for youth between the ages of 15 to 30 inclusive that offers one-stop, on-line access to youth-related information and services. Youth.gc.ca provides information regarding skills development, work experience, career planning and the Government of Canada's Youth Employment Strategy. You can reach over 8,300 sites at a single Internet address and get information on:

- job preparation techniques (e.g. preparing a résumé and/or a cover letter);
- job opportunities (full-time, summer, internship and international);
- financial assistance available for students;
- Youth Info Fairs and other events; and
- programs and services (governmental, non-governmental and international exchanges);
- a variety of topics related to youth, including jobs, education, health and wellness, travel, money and finances, local information, sports and recreation, the environment and more...

You can also access the on-line version of various publications such as *Looking for a Job?* and *Top 100 Internet Sites for Learning and Employment*. The full version of *Youth Link* is also available on that site.

For more information, contact:

Toll-free: 1 800 935-5555

Web site: www.youth.gc.ca



Skills Development and Learning Opportunities 6

You'll find opportunities to broaden your horizons through the programs in this section. Experience opens doors. So, whether you like to explore the great outdoors or travel in cyberspace, there are ways to open your mind and heart here. If you take the initiative, you can gain confidence and leadership skills, and make new friends. You can also learn more about your abilities and the possible futures that await you.

If you are between the ages of 14 and 26, you may be familiar with *Scouts Canada*, but did you know that their *Venturers* and *Rovers* programs include mountain biking, rock climbing, canoeing, kayaking and camping? You can also learn about potential careers. *Katimavik* gives young people between the ages of 17 and 21 the chance to live in three regions of Canada and learn a second language while they take part in community activities.

You may want to become one of Canada's 55,000 cadets, as part of the sea, army or air cadet programs. They offer the chance to learn gliding or sailing, and qualify for scholarships, international exchanges and leadership courses. If you'd like to become an officer in the military, there is information on the Royal Military College of Canada.

The *Canadian 4-H Council* programs support the 4-H movement in Canada in the promotion of responsible citizenship, leadership, careers in agriculture, technology transfer and other pressing issues facing youth in today's rural communities. The Council organizes and coordinates national and international conferences, exchanges and scholarships for the benefit of 4-H members.

If you are an Inuit or First Nations youth, living on- or off-reserve, there's information here on a number of programs in rural and urban areas. Aboriginal Friendship Centres run culturally sensitive programs in human resources development, health and healing, employment, justice and recreation. You could find out how to become a certified *Aboriginal Economic Developer*, or where to attend a First Nations and Inuit science and technology camp.

Whether it's hands-on experience in law or arts, or the opportunity to learn more about agricultural issues, the possibilities are almost endless. So explore!

Aboriginal Education Opportunities Manual

Used by students, libraries, corporations and government departments, this manual lists more than 500 post-secondary institutions across Canada providing information on scholarships and training opportunities with an Aboriginal focus.

Over 400 pages long, the publication lists educational institutions by province, provides a brief description of each course and directs readers to valuable contacts for more information.

To order a copy, contact:

CANDO

9635-45 Ave.

Edmonton, AB T6E 5Z8

Toll-free: 1 800 463-9300

Fax: (780) 429-7487

E-mail: cando@edo.ca

Web site: www.edo.ca

Aboriginal Friendship Centre Program [AFCP]

The Aboriginal Friendship Centre Program (AFCP) works to improve the quality of life for Aboriginal people in an urban environment by supporting self-determined activities that encourage equal access to, and participation in, Canadian society and which respect and strengthen the increasing emphasis on Aboriginal cultural distinctiveness.

The AFCP is funded by the Department of Canadian Heritage and is delivered by the National Association of Friendship Centres with the support of its seven Provincial/Territorial Associations. A network of 117 Aboriginal Friendship Centres across Canada deliver a variety of cultural and social programs to urban Aboriginal communities.

For more information, contact:

Executive Director

National Association of Friendship Centres

275 MacLaren Street

Ottawa, ON K2P 0L9

Tel: (613) 563-4844, ext. 318

Fax: (613) 594-3428

E-mail: nafcgen@nafc-aboriginal.com

Web site: www.nafc-aboriginal.com

Bring on the Adventure!

Looking for an outdoor adventure? Want to spend time with your friends and meet new ones? Want to gain valuable leadership skills? Take a look at Scouts Canada. Venturers (ages 14-17) and Rovers (ages 18-26) are fun, co-ed programs that will provide you with the outdoor adventures you're looking for.

Scouts Canada programs include mountain biking, rock climbing, canoeing, kayaking, extended hikes and lots of camping. You'll enjoy your outdoor adventures as part of a team, working together with other young people to overcome thrilling challenges. Through your outdoor adventures, you'll also learn to appreciate and protect the environment.

Scouting gives every member a chance to be a leader. It might be running an activity, organizing a camp, or participating in a youth forum with other young people from around your province or across Canada.

Maybe you'd like to be a police officer, firefighter or paramedic. Venturers include opportunities to learn about many exciting career options to see what's right for you. Scouting is an exciting way to meet new people, take part in adventures and develop new skills that can help you in your chosen career.

Scouts Canada's newest program, Extreme Adventure, offers the opportunity for young men and women, from 14-17 years of age, to plan and participate in one or more of a variety of short-term adventure-based activities.

To get more information on how you can enjoy a Scouts Canada adventure, visit your local Scout office, visit our Web site: www.scouts.ca, or call 1 888 SCOUTS-NOW (1 888 726-8876).

Over 7,000 links in career planning and employment
information: www.workinfo.net

Canadian 4-H Council Programs

Council programs support the 4-H movement in Canada in the promotion of responsible citizenship, leadership, careers in agriculture, technology transfer and other pressing issues facing today's rural communities. The Council organizes and coordinates national and international conferences, exchanges and scholarships for the benefit of 4-H members, who are between eight and 21 years of age (varies depending on the province).

For more information, contact:

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue

Building #26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.4-h-canada.ca

Canadian Rangers

Canadian Rangers are adult members of the Canadian Forces who live in remote and isolated communities in Canada. They are part-time reservists who provide a military presence in support of sovereignty.

Canadian Rangers perform a variety of duties, including reporting unusual activities, collecting local data in support of military operations, and conducting surveillance and sovereignty patrols. They also assist Canadian Forces activities by providing local expertise, guidance and advice, conducting Northern Warning System patrols as tasked, and providing local assistance to Search and Rescue activities. Canadian Rangers are active community members who have a positive influence on their peers and are often held up as role models for the youth in their communities.

To become a Canadian Ranger, you must: be over 18 years of age; a Canadian citizen (landed immigrant status is acceptable); be in good health; and, be willing to become a member of the Canadian Forces.

For further information about the Canadian Rangers, please contact:

Canadian Rangers

Directorate General Reserves and Cadets

National Defence Headquarters

Att: Director of Cadets

101 Colonel By Drive

Ottawa, ON K1A 0K2

Tel: (613) 995-6599

Fax: (613) 992-8956

Web site: www.rangers.forces.gc.ca

■ Canadian International Development Agency (CIDA): Get the information. Get connected. Make a difference.

Are you interested in becoming more involved in international development? CIDA's Youth Zone (www.acdi-cida.gc.ca) has some exciting opportunities that might interest you:

- The *butterfly 208* contest is an annual art, writing, and multimedia contest that challenges Canadian youth between 14 and 18 years old to learn about global issues and express their vision for a better world. Grand prize winners travel to a developing country as special youth ambassadors.
- The Youth Speakers Program provides youth with an opportunity to showcase their presentation skills, share their own international experiences, and inspire young Canadians to make a difference in the world. Become a youth speaker today!
- The Global Youth Ambassador Program is for youth who are interested in planning their own community service projects and learning how to motivate Canadian youth to take action towards positive change. Become a mentor by drawing on your own experiences and personal stories to encourage other youth to get involved in their community and beyond! Motivate. Educate. Inspire.
- The International Youth Internship Program (IYIP) gives young Canadian post-secondary graduates, ages 19 to 30, the opportunity to apply their knowledge, gain international work experience and develop employability skills by being placed for at least six months with Canadian non-governmental organizations (NGOs) and host organizations in developing countries.

As a member of CIDA's Youth Zone, you will build an interesting network of contacts, develop career-enriching skills, and learn more about Canada's role on the international development scene. Being a positive role model for other youth in your community starts with you! For more information on how to make a difference, check out the Web site at www.acdi-cida.gc.ca/youthzone.



Certified Aboriginal Economic Developer Process

The Certified Aboriginal Economic Developer Process is for people who work, or would like to work, in the Aboriginal economic development field. Occupations in this field include:

- Economic Development Officer;
- Community Development Officer;
- Business Development Officer;
- Aboriginal Financial Officer; and,
- Loans Officers with an Aboriginal capital corporation, Aboriginal bank or trust company, or Aboriginal Community Futures Organization.

CANDO's Certification Process sets a national standard and provides candidates with a broad understanding of economic development, community economic development, and the unique legal and cultural issues of Aboriginal economic development. This learning can be applied to a wide range of employment or self-employment opportunities and provides recognition of the skills and abilities of those who complete the process and earn the designation.

For more information and to obtain a copy of the application form for the Certified Aboriginal Economic Developer Process, contact:

CANDO

9635 – 45 Ave

Edmonton, AB T6E 5Z8

Toll-free: 1 800 463-9300

Fax: (780) 429-7487

E-mail: cando@edo.ca

Web site: www.edo.ca

Encounters with Canada

Each year Encounters with Canada gives 3,000 young Canadians aged 14 to 17 the opportunity to gain a better understanding of Canada. The program consists of a series of week-long workshops offered over a 26-week period. Encounters with Canada is a program of the Canadian Unity Council funded in part by the Government of Canada, through Exchanges Canada, a part of the Department of Canadian Heritage.

The objective of the program is to give youth from different backgrounds and regions the opportunity to meet, get to know one another, discover their country and gain a better understanding of Canada's major institutions.

The program, held at the Terry Fox Canadian Youth Centre in Ottawa, is divided into two parts. The first part is focused on Canadian institutions and includes a visit to Parliament Hill and the Senate, as well as a guided tour of the National Capital Region.

The second part is organized around one of 11 sub-themes and provides students with "hands-on" experiences through participation in group discussions and simulations, audio-visual presentations and theme-related visits and tours. The sub-themes include:

Science and Technology

Law

Canada Remembers

Journalism and Communications

Business and Entrepreneurship

Arts and Culture

Sports and Fitness

International Affairs

Royal Canadian Mounted Police Forum

Social Sciences

Medicine & Health

Interested students should contact their guidance departments or school principal to apply.

For further information, contact:

Encounters with Canada

1805 Gaspé Avenue

Ottawa, ON K1K 0A4

Toll-free: 1 800 361-0419

E-mail: info@encounters-rencontres.ca

Web site: www.encounters-rencontres.ca

First Nations and Inuit Science and Technology Program

The Science and Technology Program supports science and technology-related activities that will provide First Nations and Inuit youth with first-hand experience in various science and technology disciplines which can include the enhancement of traditional knowledge.

First Nations and Inuit governments and organizations may submit proposals for this program. Eligible participants are First Nations and Inuit youth ordinarily resident on-reserve or in recognized communities.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office, or contact:

Indian and Northern Affairs Canada

Toll-free: 1 800 567-9604

Web site: www.ainc-inac.gc.ca/ps/ys/index_e.html

■ First Nations SchoolNet YES Summer Work Experience Initiative

This program is to provide First Nations youth on-reserve who are pursuing or have attained post-secondary education, mentored and tailored work experience to develop knowledge and employability skills in information and communications technology (ICT) to prepare for jobs in this fast-growing field.

To participate in this program, candidates must be First Nation youth living on-reserve between the ages of 15 and 30, attending a secondary or post-secondary institution and intending to return to school or have attained a post-secondary diploma, degree or trade. The duration of work experience is 13 weeks, with the possibility of up to an additional 13 weeks extension.

First Nations youth hired under this program will participate in innovative ICT-related projects promoting computer applications such as training, Web site design, multimedia, incorporation and database development, content development, technical support, ICT mentoring and facilitation, and other activities related to ICT.

For more information, candidates can contact:

First Nations SchoolNet Headquarters

155 Queen Street, 4th floor

Ottawa, ON K1A 0H5

Tel: (613) 952-0598

Fax: (613) 941-1241

Forum For Young Canadians

Are you between the ages of 15 and 19 with an interest in how the Canadian parliamentary system of government functions? The Forum for Young Canadians gives young people from all parts of Canada the opportunity to come to Ottawa to learn about the role of Parliament and the dynamics of the decision-making process.

There are four one-week sessions given in Ottawa each year. As a participant, you will increase your understanding of other regions of the country. Forum participants can earn degree credits at the University of Ottawa.

Applications must be received at the Forum for Young Canadians office by November 15. The application form is available at secondary schools and CEGEPs across Canada, and on the Forum Web site.

The Government of Canada provides funding for this program through Exchanges Canada, a part of the Department of Canadian Heritage.

For more information, contact:

Forum for Young Canadians

81 Metcalfe Street, Suite 800

Ottawa, ON K1P 6K7

Tel: (613) 233-4086

Fax: (613) 233-2351

E-mail: forum@forum.ca

Web site: www.forum.ca

Looking for work? Visit www.jobbank.gc.ca

Information on the Government of Canada

This service connects Canadians to everything government has to offer. Whether you need information about programs and services, new initiatives or official publications, call us toll-free or visit our Web site. It's easy. Your primary access point to the Government of Canada is only a toll-free phone call or mouse click away.

Information on the Government of Canada

Toll-free: 1 800 O-Canada (1 800 622-6232)

TTY/TDD (toll-free): 1 800 465-7735

Web site: www.canada.gc.ca

Government of Canada Publications

Toll-free: 1 800 635-7943

Web site: <http://publications.gc.ca>

The Information Technology Professional Program

You're a new university or college graduate, or are about to become one, and you are contemplating your future options. Or maybe you've had your degree or diploma for a while but have been working in the same old job for too long and just need a change. Did you know you can build on your degree or diploma with qualifications for a career in information technology (IT)?

The Information Technology Professional (ITP) Program was created by the Software Human Resource Council to match the needs of graduates and skilled non-technical workers with the requirements of the IT industry.

This intensive, comprehensive 12-month program incorporates three classroom terms with a work term, to immerse you in the world of IT and prepare you for employment possibilities in this dynamic sector. Upon completion of the ITP program, you will be qualified to work in a variety of IT positions. As well, you will be prepared to write additional certification examinations to qualify you for an even broader range of prospective specialties.

No previous IT experience is required! The only prerequisites for the ITP program are:

- a degree or diploma from any post-secondary discipline;
- a demonstrated desire to work in a challenging, fast-paced environment; and,
- an ability to capitalize on your unique background, knowledge, skills and experience in the classroom.

Many graduates build on their previous background field with ITP skills to carve their own distinct career path.

Employers of ITP graduates include:

- colleges and universities
- communications companies and consulting firms
- hotels and resorts
- banks and other financial institutions
- the RCMP
- the federal government

To discover more about this rewarding and profitable learning experience, visit www.itp.ca. This site offers details about the ITP program itself, links to career planning tools and employment and financial aid resources, and resources such as on-line publications to keep you informed on current IT advances, opportunities and issues.

For more information, contact:

The Information Technology Professional (ITP) Program

Software Human Resource Council

30 Metcalfe Street, Suite 400

Ottawa, ON K1P 5L4

Tel: (613) 237-8551 ext. 145

Fax: (613) 230-3490

E-mail: itp@shrc.ca

Web site: www.itp.ca

Journal of Aboriginal Economic Development

This journal, the only one of its kind in Canada, features the latest information on Aboriginal economic development. Published by Captus Press and the Council for the Advancement of Native Development Officers, the journal includes examples of Aboriginal economic development provided by practitioners, book reviews and special features. Always insightful, the journal keeps economic developers informed about their field.

To subscribe, contact:

Captus Press Inc.

Units 14 & 15

1600 Steeles Ave. W.

Concord, ON L4K 4M2

Tel: (416) 736-5537

Fax: (416) 736-5793

E-mail: info@captus.com

Web site: www.captus.com

Junior Canadian Rangers

If you are between the ages of 12 and 18, live in a remote and isolated community and are interested in a challenging experience while learning about your traditional culture, the Junior Canadian Rangers (JCR) Program is the place for you.

By joining the JCR Program, you will enjoy a variety of activities, including hunting, fishing, living off the land, and learning about native spirituality, local dialects and traditional arts. You will also learn Ranger skills such as first aid and navigation on the land. In addition, you may take part in citizenship activities, learn about healthy living and acquire other useful life skills. These activities will help you gain a better understanding of your culture while developing self-confidence and leadership skills.

Although you will wear a Ranger-style uniform, you are not a Canadian Ranger or a member of the Canadian Forces. Junior Canadian Rangers benefit, however, from the background and experience of the Canadian Rangers, the elders and the members of the local communities who will provide you with challenging experiences and activities. Community support is the cornerstone of the JCR Program. The JCR Program is free of charge.

For more information, please contact:

Junior Canadian Rangers

Directorate General Reserves and Cadets

National Defence Headquarters

Att: Director of Cadets

101 Colonel By Drive

Ottawa, ON K1A 0K2

Tel: 1 800 627-0828

Fax: (613) 996-1618

Web site: www.rangers.forces.gc.ca

There are many work experience opportunities available at home and abroad—go to page 123 to start planning your own adventure!

Katimavik

Katimavik is Canada's leading national youth volunteer service for young Canadians aged 17 to 21. Over the course of nine months, Katimavik participants live in three different regions of Canada (two English-speaking and one French-speaking) as part of a group of 11 young men and women from across Canada.

Participants volunteer 35 hours a week on community projects, while immersing themselves in the social and cultural activities of their three host communities. At the same time, participants are involved in activities that help them develop leadership and official second language skills, while learning about the environment, making cultural discoveries and living a healthy lifestyle.

For further information or to apply, contact:

Katimavik

Port of Montréal Building

Wing 3, Suite 2160

Cité du Havre, Montréal, QC H3C 3R5

Tel: 1 888 525-1503

Web site: www.katimavik.org

Professionalism in Practice - Today's ultimate tool for achieving an outstanding ethical and efficient workforce

Professionalism in Practice is a self-study guide for new graduates and professionals to understand ethical responsibilities and managerial performance realistically. It identifies employees' responsibilities to themselves, the company and to the client.

Included in the interactive guide are:

- short scripted conversations outlining problems that students and/or managers are required to identify and then prepare an ethical solution
- increasingly complex issues where ethical solutions are provided

Some typical tasks that require professional and ethical skills include:

- making decisions in conditions of extreme ambiguity
- developing peer relationships
- motivating subordinates
- resolving conflicts
- establishing networks of information

Rather than quote the law, *Professionalism in Practice* provides a balanced guide based on common sense and legal implications.

For more information, contact:

Canadian Technology Human Resources Board

251 Bank Street, Suite 201

Ottawa, ON K2P 1X3

Tel: (613) 233-1955

Toll-free: 1 800 216-9462

Fax: (613) 233-3812

E-mail: info@cthrb.ca

Web site: www.cthrb.ca

Royal Military College of Canada

The Royal Military College of Canada (RMC) is Canada's only military and federally funded university. It is a bilingual institution and, with approximately 1,000 undergraduate students, offers a relatively low student-teacher ratio. Student Officer Cadets earn a salary while studying and begin a challenging career as an officer in the Canadian Forces upon graduation.

Baccalaureate degree programs are available in:

Arts – English, History, French, Politics, Economics, Military and Strategic Studies, and Business Administration

Science – Chemistry, Mathematics, Computer Science, Physics and Space Science

Engineering – Chemical, Civil, Computer, Electrical and Mechanical Engineering

To gain admission to RMC, you must first apply through a Canadian Forces Recruiting Center and you must meet the Canadian Forces general conditions of enrolment, which are as follows:

- be a Canadian citizen
- be 16 years old on January 1 of the year you enroll
- meet the minimum medical standards
- obtain a passing grade in the pre-enrolment tests
- obtain a passing standard in the Basic Officers Training Period
- successfully undergo an enhanced reliability check

For more information, please contact:

Royal Military College of Canada

PO Box 17000 Stn Forces

Kingston, ON K7K 7B4

Tel: 1 866 762-2672

E-mail: liaison@rmc.ca

Web site: www.rmc.ca

Sea Cadets, Army Cadets and Air Cadets

If you are between the ages of 12 and 18, want to make friends and try something new, then we have just the thing for you.

We offer the chance to learn gliding, sailing, trekking and orienteering, and qualify for scholarships, international exchanges and leadership courses. You will participate in these activities during the weekly meetings and on weekends. You will also support your community by taking part in citizenship events organized by your cadet corps. It all happens in a fun, friendly, safe environment that will motivate you to give your best.

With over 55,000 sea cadets, army cadets and air cadets across Canada, we're an organization with a proud history. Many former cadets say that the Cadet Program gave them a head start in their successful careers. For example, did you know that astronaut Chris Hadfield and world junior biathlon champion Jean-Philippe Le Guellec were once cadets?

To get involved, simply visit your local cadet corps, fill out our registration form and have it signed by a parent or guardian. To find the location of your nearest cadet corps, visit us at www.cadets.ca.

For more information, please contact:

Directorate General Reserves and Cadets

National Defence Headquarters

101 Colonel By Drive

Ottawa, ON K1A 0K2

Tel: 1 800 627-0828

Fax: (613) 996-1618

Urban Multipurpose Aboriginal Youth Centres

The Urban Multipurpose Aboriginal Youth Centres (UMAYC) Initiative was designed to provide urban Aboriginal youth with a wide range of culturally-based programs, services and activities that are locally controlled and designed in conjunction with Aboriginal youth. These programs, services and activities are structured in a manner that will empower Aboriginal youth to address the challenges they face and determine their own future with a sense of pride in a safe and culturally relevant environment.

The primary goal of the UMAC Initiative is to create a network of urban Aboriginal Youth Centres to support and assist urban Aboriginal youth in enhancing their economic, social and personal prospects. This initiative serves the needs of Aboriginal youth between 15 and 24 years of age who live off-reserve in urban or northern communities with a population of 1,000 or over.

For more information, contact:

National Association of Friendship Centres

275 MacLaren Street

Ottawa, ON K2P 0L9

Tel: (613) 563-4844

Fax: (613) 594-3428

E-mail: nafcgen@nafc-aboriginal.com

Web site: www.nafc-aboriginal.com

Métis National Council

350 Sparks Street, Suite 201

Delta Hotel Office Tower

Ottawa, ON K1R 7S8

Tel: (613) 232-3216

Fax: (613) 232-4262

Web site: www.metisnation.ca

Inuit Tapiriit Kanatami

170 Laurier Avenue, Suite 510

Ottawa, ON K1P 5V5

Tel: (613) 238-8181

Fax: (613) 234-1991

Web site: www.itk.ca



Travel 7

If you believe that travel broadens the mind, you've come to the right section, because several exchange programs featured here are dedicated to that end. Generally speaking, exchange programs within Canada focus on youth between the ages of 11 and 20, while international travel and work exchanges are intended for people between the ages of 18 and 30.

There's a travel opportunity to match almost any interest. For instance, *Youth Exchanges Canada Sports and Group Program* foster better understanding between Francophone and Anglophone youth and their families, who share a common interest in sports. SEVEC *Youth Exchanges Canada* enables groups of young Canadians from any province or territory to participate in exchanges with youth elsewhere in Canada. SEVEC exchanges can be centred on shared interests such as history, geography, the arts, environmental studies or second language learning.

Another program, *Exchanges Canada*, creates opportunities for young Canadians to learn more about their country, connect with one another and experience the diversity of Canadian communities, languages and cultures. They give special consideration to Aboriginal youth, youth with disabilities, and young people from low-income families or rural and isolated regions. In addition to exchanges, the program helps young people to attend youth forums, conferences and workshops in different parts of the country.

There are lots of great opportunities for Canadians ages 18 to 30 to travel and work abroad. You'll find information on working holiday programs with Sweden, Germany, the Netherlands, Australia, New Zealand, Japan and Korea here. Participants can stay between three months and two years, depending on the country. Most permit jobs in the hospitality industry, offices, agriculture or other temporary work. So read up on the particulars and plan your own adventure!

Canada-Austria Intra- and Partner-Company Training Program

This program seeks to support Canadian and Austrian firms in developing business links between the two countries by facilitating intra- and partner-company training. Canadian workers can travel to Austria to receive or provide training, which could include skills upgrading, familiarization with current business practices and, in some cases, formal classroom training.

For a Canadian national taking part in the program, an Austrian training company will be issued a transfer license (*Entsendebewilligung*) if his or her training will take no longer than four months, or a clearance certificate (*Sicherungsbescheinigung*) in the case of training for a period of up to one year. The license will be issued by the competent regional office of the Austrian Employment Service in accordance with the relevant Austrian laws, regulations and guidelines regarding entry, stay and employment.

To participate in this program, you must possess a Canadian passport that is valid for a period of three months beyond the termination of activities under the program. You must also be 18 to 30 years old at the time of application – except in those cases where the authorities of both countries decide to raise the maximum age to 35 years or higher. You are also required to have a round-trip airplane ticket and enough funds to meet your needs during your stay in Austria.

If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or program participation fee.

For more information:

www.austro.org/e/ExchPgms/ExchPgms_frames.html

Embassy of the Republic of Austria

445 Wilbrod Street

Ottawa, ON K1N 6M7

Tel: (613) 789-1444

Fax: (613) 789-3431

Web site: www.austro.org

E-mail: ottawa-ob@bmaa.gv.at

Canada-Netherlands Working Holiday Program

Experience life in the Netherlands while engaging in temporary employment (maximum of one year). Jobs can be found in all sectors, including industry, commerce, science and technology, tourism, agriculture and horticulture. A work permit is no longer necessary, once you have obtained the visa for this program.

The Working Holiday Program is open to Canadian citizens or permanent residents 18 to 30 years of age. To participate, you must obtain the working holiday visa before departure to the Netherlands.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain more information regarding the application process, contact:

Stichting Uitwisseling

Attention: Rosemieke van de Meerendonk

24 Goulding Crescent

Kanata, ON K2K 2N9

Tel: (613) 599-6316

Fax: (613) 599-9397

Web site: www.uitwisseling.nl

Canada-Sweden Youth Exchange Program

This program gives students and non-students the opportunity to expand and enhance their overseas travel experience by living and working in Sweden. The program allows you to work in Sweden for up to 12 months.

To be eligible, candidates must be 18 to 35 years of age and possess a valid Canadian passport. Employment is not limited to only one employer, place or particular field. Applications must be submitted in person at least six to eight weeks before the intended date of arrival in Sweden. Trainees are responsible for making their own travel arrangements and for ensuring appropriate insurance coverage.

For more information, contact any of the following:

Web site: www.swedishembassy.ca

Embassy of Sweden

Mercury Court
377 Dalhousie Street
Ottawa, ON K1N 9N8
Tel: (613) 241-8553
Fax: (613) 241-2277

Consulate of Sweden

2 Bloor Street West, Suite 504
Toronto, ON M4W 3E2
Tel: (416) 963-8768
Fax: (416) 923-8809

Consulate General of Sweden

1188 West Georgia Street, Suite 1480
Vancouver, BC V6E 4A2
Tel: (604) 683-5838
Fax: (604) 687-8237

Exchanges Canada

Exchanges Canada, a Government of Canada initiative, creates opportunities for young Canadians to learn more about their country, connect with one another and experience the diversity of Canadian communities, languages and cultures.

Exchanges Canada also provides access to information on all types of exchange programs and activities available in Canada and abroad.

The Government of Canada, through the Department of Canadian Heritage, provides funding to organizations that deliver exchanges in collaboration with Exchanges Canada. Consideration is given to encourage the participation of groups traditionally under-represented in exchange programs, such as youth with disabilities, youth from low-income households, Aboriginal youth, visible minorities and youth from rural or isolated regions.

Programs Offered Under Exchanges Canada:

Youth Exchanges Canada provides funding to support group reciprocal exchanges for Canadians between the ages of 11 and 18. Groups from different parts of the country are twinned according to their ages and interests. Each participant takes turns hosting their twin in their home. Participants play an active role in planning the exchange, communicate regularly with their twin, do research on the exchange communities and participate in fundraising activities.

Youth Forums Canada provides funding to support projects that give Canadian youth aged 15-30 an opportunity to connect to one another through a variety of exchange experiences such as youth forums, workshops, conferences or one-way exchanges. Participants are given the opportunity to learn about a variety of subjects and discover another part of Canada.

For more information:

EXCHANGES CANADA

12 York Street

Ottawa, Ontario K1N 5S6

Toll Free: 1 800 O-Canada (1 800 622-6232)

TTY/TDD: 1 800 465-7735

Fax: 1 877 297-5014

Web site: www.exchanges.gc.ca

4-H Youth Exchanges Canada

This program offers group exchanges to 4-H and non-4-H members between the ages of 11 and 18 years. Participants have the opportunity to discover and understand other parts of Canada while learning about the history, geography, culture and economy of the regions involved. The program operates across Canada between June and September.

The Government of Canada provides funding for this program through Exchanges Canada, a part of the Department of Canadian Heritage.

For more information, contact:

Canadian 4-H Council

Central Experimental Farm

930 Carling Avenue

Building #26

Ottawa, ON K1A 0C6

Tel: (613) 234-4448

Fax: (613) 234-1112

Web site: www.4-h-canada.ca

SEVEC Youth Exchanges Canada

SEVEC Youth Exchanges Canada enables groups of young Canadians from any province or territory to participate in exchanges with youth elsewhere in Canada.

Exchanges can be centred on shared interests such as history, geography, the arts, environmental studies or second language learning. The program is available to groups of Canadian youth between the ages of 11 and 18, and operates throughout the year. The Government of Canada provides funding for this program through Exchanges Canada, a part of the Department of Canadian Heritage.

For further information, contact:

SEVEC

57 Auriga Drive, Suite 201

Ottawa, ON K2E 8B2

Tel: (613) 998-3760

Toll-free: 1 800 387-3832

Fax: (613) 998-7094

Web site: www.sevec.ca

Summer Work Student Exchange

The Summer Work Student Exchange program is a six-week summer employment program (from early July to mid-August) aimed at students aged 16 and 17 who will be returning to school in September. Students selected for the program will have the opportunity to work at a summer job in their second language and in another part of the country. During their stay, students will live with the family of the student with whom they have been paired. Coordinators (university students) are responsible for supervising program participants and developing a program of activities for their benefit.

The Government of Canada, through Exchanges Canada, a part of the Department of Canadian Heritage, provides financial assistance for this program.

For more information, contact:

Summer Work Student Exchange

2000 McGill College Avenue, Suite 252

Montréal, QC H3A 3H3

Tel: (514) 849-5449

Toll-free: 1 877 843-6161

E-mail: info@1617.ca

Web site: www.summer-work.com

Working Holiday Program For German Language Students

In collaboration with the German Academic Exchange Service (DAAD) and the Central Placement Office (ZAV), the Canadian Association of University Teachers of German (CAUTG) offers a program that enables Canadian students to improve and perfect their knowledge of German while working and traveling in Germany during the summer holidays (usually June-August). Jobs mostly focus on the hotel and restaurant industry; availability depends on the job market.

To be eligible, students must be:

- 18 to 30 years of age;
- permanent residents of Canada;
- able to demonstrate a working knowledge of German (at least two years of university German or the equivalent); and,
- study at a post-secondary institution in Canada that has membership in the CAUTG.

In addition, applicants must not have participated in this program previously.

Students interested in the program must submit their applications through the German Department of their university before November 30. A non-refundable registration fee (\$15) must accompany applications.

Even without a high school diploma,

you can gain experience and employability skills through a nine-month internship at a Government of Canada work site. Sound too good to be true? Call the YMCA Employment Services toll-free at 1 800 495-8775!

Working Holiday Program (Australia)

The program provides opportunities for people between 18 and 30 from some countries to holiday in Australia and to supplement their travel funds through incidental employment. The visa allows a stay of up to 12 months from the date of first entry to Australia. You are allowed to do any kind of work of a temporary or casual nature, but employment with one employer for more than three months is not permitted.

It is recommended that you apply at least eight weeks before the proposed departure date. Australian working holiday visas can be obtained by either:

- making an application on the Internet – www.immi.gov.au (click on *Online Services*); or
- lodging a written application at an overseas office.

For more information, visit the Web site of the Visas and Immigration Section of the Australian High Commission in Ottawa at: www.ahc-ottawa.org/visa.

Working Holiday Program [Canada-Japan]

Are you interested in travelling and working in Japan? If you are a Canadian citizen currently residing in Canada and are between the ages of 18 and 30, you may be eligible for the Working Holiday Program in Japan.

This program promotes cultural understanding and co-operation, and gives young Canadians the opportunity to visit Japan for an extended holiday and to supplement their travel expenses through occasional employment. Many find employment teaching English, either at language schools or by tutoring employees in a company. There is also a demand for French-language tutoring.

You must have a return travel ticket – or a proof of purchase (a reservation of itinerary from a travel agent) – and reasonable funds (at least \$2,500), including the cost of possible medical expenses, to cover your initial stay in Japan. You also need a valid Canadian passport, a personal résumé, a detailed itinerary of your stay in Japan, a letter explaining your reason for applying, and a note from a physician stating that you are in good health.

Apply at least three weeks before the proposed departure date. Visa applications must be made to a diplomatic or consular mission of the Government of Japan in Canada.

For more information, contact:

Embassy of Japan

255 Sussex Drive

Ottawa, ON K1N 9E6

Tel: (613) 241-8541

Fax: (613) 241-7415

Web site: www.ca.emb-japan.go.jp

Working Holiday Program (Germany)

The Working Holiday Program (WHP) enables college and university students to expand their travel experience by working in Germany. Work does not have to be study-related. Participants receive the same treatment as German nationals in all matters concerning the application of laws, regulations and practices regarding health and working conditions. Work offers may include jobs in hotels, restaurants, on farms, in shops or, less frequently, in industry.

The normal working holiday exchange is up to three months during semester holidays.

To be eligible, you must be:

- 18 to 35 years of age;
- a Canadian citizen; and,
- enrolled at a post-secondary institution.

You are expected to have a good knowledge of the German language and some working experience.

Students are responsible for their own traveling costs and expenses in Germany. In some cases, board and lodging are provided by the employer.

You may apply through the Student Work Abroad Program (SWAP) www.swap.ca or directly through the Zentralstelle für Arbeitsbeitsvermittlung (ZAV). Deadline for applications is March 1 each year. Please contact the ZAV for application forms:

Zentralstelle für Arbeitsvermittlung (ZAV)

Studentenvermittlung 21.11

D-53107 Bonn

Tel: (01149) 228-7130

Fax: (01149) 228-713-1037

E-mail: Bonn-ZAV.info-auslaendische-studenten@arbeitsagentur.de

Web site: <http://www.arbeitsagentur.de>

Working Holiday Program (Korea)

This program gives young Canadians an opportunity to visit Korea for an extended holiday and to meet their travel expenses through occasional employment.

To be eligible, you must be 18 to 30 years of age and a Canadian citizen currently residing in Canada. You must also possess a valid passport and a return travel ticket – or sufficient funds to purchase a return ticket – as well as adequate funds to cover your expenses (including medical expenses) during your stay in Korea.

The working holiday visa is valid for one year.

For more information, please contact:

Embassy of the Republic of Korea

150 Boteler Street
Ottawa, ON K1N 5A6
Tel: (613) 244-5010
Fax: (613) 244-5034

Consulate General of the Republic of Korea

1 Place Ville-Marie, Suite 2015
Montreal, QC H3B 2C4
Tel: (514) 845-2555
Fax: (514) 845-1119

Consulate General of the Republic of Korea

555 Avenue Road
Toronto, ON M4V 2J7
Tel: (416) 920-3809
Fax: (416) 924-7305

Consulate General of the Republic of Korea

1600-1090 West Georgia St.
Vancouver, BC V6E 3V7
Tel: (604) 681-9581
Fax: (604) 681-4864

Working Holiday Program (New Zealand)

The program consists of a holiday in New Zealand with temporary employment as an incidental aspect of the holiday.

Canadian citizens between the ages of 18 and 30 are eligible for the program if they are able to satisfy the visa officer that the primary intention is to holiday in New Zealand – with employment being an incidental, rather than a primary, reason for the visit. Participants must also possess a return travel ticket and evidence of sufficient funds for their stay in New Zealand.

The goal is to increase the movement of young people between Canada and New Zealand, and to strengthen the links between the two countries.

For more information, contact:

New Zealand High Commission

Metropolitan House

99 Bank Street, Suite 727

Ottawa, ON K1P 6G3

Tel: (613) 238-5991

Fax: (613) 238-5707

Web site: www.nzhcottawa.org/

New Zealand Consular Office

888 Dunsmuir Street, Suite 1200

Vancouver, BC V6C 3K4

Tel: (604) 684-7388

Fax: (604) 684-7333

YMCA Youth Exchanges Canada

The YMCA Youth Exchanges Canada program provides Canadian youth with the opportunity to learn from each other, grow to respect different cultures, and develop communication and leadership skills. The program is available to Canadian youth between the ages of 11 and 18, and operates throughout the year. Priority will be given to groups involving Aboriginal youth, youth with disabilities, youth from low-income households and youth from rural or isolated areas. The Government of Canada provides funding for this program through Exchanges Canada, a part of the Department of Canadian Heritage.

For more information, contact:

YMCA Youth Exchanges Canada

42 Charles St. E

Toronto, ON M4Y 1T4

Toll-Free: 1 877 639-9987

Fax: (416) 413-1740

Web site: www.ymcatoronto.org

Youth Exchanges Canada Sports and Group Program

The aims and goals of the Youth Exchanges Canada Sports and Group Program are to foster friendships and better understanding between Canada's Francophone and Anglophone youth from many cultures and their families. This is accomplished through reciprocal home-stay cultural exchanges and the sharing of common interests in sports and other activities.

The program is available to Canadian youth between the ages of 11 and 17 and operates all-year round. The Government of Canada provides funding for this program through Exchanges Canada, a part of the Department of Canadian Heritage.

For further information, contact:

Youth Exchanges Canada Sports and Group Program

209-5555 Westminister Ave.

Montreal, QC H4W 2J2

Tel: 514-482-7108

Toll-free (Canada Only): 1 866 CSFEP (732-7337)

Fax: (514) 482-1605

E-mail: infocsfep@videotron.ca

Web site: www.csfep.com



Work Experience Opportunities 8

Are you looking for opportunities to gain work experience? Do you want to find ways to build and improve on your skills to secure a permanent job down the road? You'll find out more in this section. Whether you are in high school, studying at university, or are unemployed or underemployed, there's something here for you. The opportunities are amazing!

The Government of Canada has much to offer young people who want to develop their skills. Under the Youth Employment Strategy (YES), the Government of Canada contributes to programs that help young people between the ages of 15 and 30 get started with valuable work experience.

The YES was created to help young Canadians obtain career information, develop skills, find good jobs and stay employed. Fourteen Government of Canada departments and agencies work with partners in other governments, businesses and communities to deliver a broad range of initiatives that fall under the Strategy's three programs: *Skills Link* helps young people who face more barriers to employment than others; *Career Focus* helps post-secondary graduates develop advanced skills and find careers in their fields; and, *Summer Work Experience* helps secondary and post-secondary students find summer jobs. You'll find information on many of these initiatives in this section.

There are other programs too. A variety of special incentive programs exist for women and First Nations and Inuit young people. The National Research Council encourages women to participate in the under-represented fields of engineering, science and math by giving them part-time employment during their studies. Members of Canada's First Nations can get work experience and on-the-job training to help them pursue long-term employment in the housing industry.

The private sector also offers opportunities for young people to get on board. For example, if you want a career in film and television, the Canadian Film and Television Production Association, together with national broadcasters, has a spectrum of work experience programs where you can get professional guidance and hands-on experience.

The tourism industry's "*Ready to Work*" program helps primarily social assistance recipients, new immigrants, older workers and those changing careers to get entry-level experience in a growing industry.

There's something for just about everyone. So, here's your chance to turn your dream into a reality—go ahead and take the plunge!

■ Agri-Food Science Career Focus Program

If you are a recent graduate (within the past three years) of a science and technology program, and are underemployed or unemployed, this program could be of interest for you.

The Career Focus program for the agriculture and agri-food sector offers some 80 agri-science and veterinary internships for graduates across the country. The program was launched in collaboration with industry to help young Canadians acquire career-related experience, knowledge, skills and information they need to get ready for the labour market.

The Career Focus program can provide up to a maximum of \$12,000 per participant for a one-year internship. Industry stakeholders are responsible for submitting research proposals for the program and are expected to match the Government of Canada's financial contribution.

The program operates in partnership with the private sector and is administered through Agriculture and Agri-Food Canada's Research and Development Centre in Saint-Jean-sur-Richelieu, Quebec. Career Focus is part of the Government of Canada's Youth Employment Strategy.

For more information, contact:

Program Coordinator

Agriculture and Agri-Food Canada

430 Gouin blvd

Saint-Jean-sur-Richelieu, Quebec J3B 3E6

Tel: (450) 346-4494

Web site: http://res2.agr.gc.ca/ado/index_e.htm

■ Building Environmental Aboriginal Human Resources (BEAHR) Internship Program

The Building Environmental Aboriginal Human Resources (BEAHR) Internship Program helps recent Aboriginal graduates make the transition from post-secondary institutions to the workforce. It is a work experience program where up to one-third of an intern's salary is subsidized. The BEAHR Internship Program is also focused on providing continued employment for graduates after their internship has finished. The program places Aboriginal youth into work terms with the Canadian environmental sector, which includes private companies, non-governmental organizations and academia.

Applicants must be of Aboriginal descent (First Nations, Inuit, Métis), age 30 and under, eligible for full-time work in Canada, graduates of a university, college, CEGEP or technical institution, and unemployed or underemployed. These young professionals seeking environmental work cannot have previously participated in a federally-funded employment/education program.

The Building Environmental Aboriginal Human Resources (BEAHR) Internship Program is delivered by the Canadian Council for Human Resources in the Environment Industry with funding from the Government of Canada's Sector Council Program and is a component of Canada's Youth Employment Strategy.

For more information, or to apply, please contact:

Building Environmental Aboriginal Human Resources (BEAHR)

Suite 1450, 700 – 4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Toll-free: 1 800 890-1924

Fax: (403) 269-9544

E-mail: info@beahr.com

Web site: www.beahr.com

Canadian Forces Recruiting

The Canadian Forces (CF) expect to hire about 10,000 Regular and Reserve Force employees annually over the next several years. Members of the Regular Force are full-time members of the Defence Team. Their way of life offers exciting challenges and competitive salaries, teaches new skills and provides unlimited career possibilities, including personal and professional development in education and training, not to mention many other benefits.

Reserve members are part-time military personnel who can get a taste of military life without making a full-time commitment.

Successful applicants will train in one of more than 100 different occupations in the Navy, Army or Air Force – occupations that range from maritime engineer to firefighter, infantry soldier to pilot, or mechanic to doctor.

Applicants must be 17 or older to join the Regular Force and at least 16 to join the Reserves. Qualified applicants may be eligible for a signing bonus or subsidized education (at college or university) which could lead to a salary of between about \$45,000 and \$60,000 after just four years of service.

For more information, please contact:

Toll-free: 1 800 856-8488

Web site: www.recruiting.forces.gc.ca

Career Edge

Career Edge is a private sector, not-for-profit organization launched in 1996. Since its inception, the Career Edge Organization has worked closely with 900 employers to provide meaningful work experiences for more than 6,000 graduates across the full spectrum of Canada's business community.

Career Edge operates the following internship programs:

- Career Edge for recent graduates
- Ability Edge for graduates with disabilities
- Career Bridge for internationally qualified professionals

For more information, contact:

Career Edge

Toll-free: 1 888 507-3343

E-mail: info@careeredge.ca

Web site: www.careeredge.ca

■ Community Access Program Youth Initiative

Through the Community Access Program Youth Initiative (CAP YI), youth aged 15 to 30 are hired at public Internet access sites to promote the use of the Web for local economic and social development at the community level. Working at CAP sites in all provinces and territories, youth help small businesses, community organizations and individuals of all ages increase their knowledge and effective use of the Internet and related information technologies. These internships allow young Canadians to gain meaningful work experience while acquiring skills required for the knowledge economy.

For more information, contact:

Toll-free: 1 800 575-9200

E-mail: comaccess@ic.gc.ca

Web site: <http://cap.ic.gc.ca>

■ Computers for Schools

The Computers for Schools program collects, repairs and refurbishes surplus computer equipment donated by government and private-sector sources. The computers are then distributed free to schools, public libraries and not-for-profit learning organizations throughout Canada.

Since its inception in 1993, Computers for Schools has provided more than half a million computers to schools, libraries and not-for-profit learning organizations in all provinces and territories, and continues to deliver in excess of 80,000 additional computers each year.

Interested applicants will repair and refurbish computer equipment at one of the program's 55 repair centres across the country. They may also provide on-site installation/network assistance to information technology staff of local school boards.

For more information, please contact:

Computers for Schools

Industry Canada

155 Queen St.

4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 888 636-9899

Fax: (613) 957-1201

E-mail: cfs.ope@ic.gc.ca

Web site: <http://cfs-ope.ic.gc.ca>

Cultural Youth Internship Program

The Cultural Youth Internship Program (YIP) provides financial support to cultural organizations and businesses to help them hire young participants for four to 12 months. YIP is offered by the Cultural Human Resources Council, a national non-profit organization. This partnership program is funded by Human Resources and Skills Development Canada (Career Focus Program) and the Department of Canadian Heritage (Building Careers in Heritage) under the Government of Canada's Youth Employment Strategy.

For more information, contact:

Cultural Human Resources Council

17 York Street, Suite 201

Ottawa, ON K1N 9J6

Tel: (613) 562-1535 ext. 27

Fax: (613) 562-2982

E-mail: programs@culturalhrc.ca

Web site: www.culturalhrc.ca

Earth Sciences Sector Volunteers Program—Natural Resources Canada

Participants gain hands-on experience through assignments with research scientists, technologists and other professionals by assisting in the lab, the field or the library. The areas of expertise within the Earth Sciences Sector include geomatics, geoscience, sustainable development, environmental protection and technology innovation.

If you are at least 18 years of age and have an interest in science, contact the Earth Sciences Sector (ESS) of Natural Resources Canada.

For more information:

Natural Resources Canada

Earth Sciences Sector

ESS Volunteer Program Co-ordinator

615 Booth Street, Room 128

Ottawa, ON K1A 0E9

Tel: (613) 947-0148

Fax: (613) 943-0925

E-mail: lkaluski@nrcan.gc.ca

EnviroJob Board

Apart from being Canada's premier site for listing environmental positions, the EnviroJob Board provides users with a variety of career-oriented features. You can develop an EnviroResume to allow employers to search your credentials. These resumes can be used to apply for Canadian Council for Human Resources in the Environment Industry (CCHREI) Internships (Environmental Youth Corp. and BEAHR Internship) once you have graduated from a post-secondary institution. Students are also free to find their "Dream EnviroJob" by simply matching their skills, education, and experience with available career choices. Finally, to answer users' calls for networking assistance, CCHREI has opened the door for students to research employers and market themselves to organizations by searching through our employer contact information and profiles.

The EnviroJob Board is a Canadian-based database of listings with a dedicated user group of over 30,000. Unlike other environmental job posting sites, the EnviroJob Board caters directly to the Canadian environmental industry, and over 1,800 Canadian employers regularly use the EnviroJob Board for recruiting.

For more information, please contact:

Canadian Council for Human Resources in the Environment Industry (CCHREI)

Suite 1450, 700 – 4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Fax: (403) 269-9544

Web site: www.cchrei.ca/

■ Environment Canada's Science Horizons Youth Internship

Environment Canada's Science Horizons Youth Internship Program is a program under the Career Focus stream of the Government of Canada's Youth Employment Strategy. This program is a collaborative effort with Canadian universities, industry and non-governmental organizations. It encourages promising young scientists and post-secondary graduates through mentoring and coaching by experienced scientists and program managers.

Participants must be age 30 or under, and legally entitled to work in Canada. Over 100 young Canadians participate each year.

Apply by contacting the Environment Canada regional office nearest you.

Federal Public Sector Youth Internship Program

You can gain experience and employability skills through a nine-month internship at a Government of Canada work site. Over 8,000 internships have been made available since the program began in 1997.

Of all of the internships offered, 50 per cent are for those who do not have their high school diploma, 30 per cent are for high school graduates and 20 per cent are for college and university graduates.

Youth without a high school diploma and high school graduates should contact the YMCA Employment Services toll-free number below. Opportunities for university and college graduates are listed on the program Web site. You may also call the program phone number listed below for more information.

For more information, contact:

Tel: (613) 952 3277 (Program)

Toll-free: 1 800 495-8775 (YMCA Employment Services)

Web site: www.yip.gc.ca

■ First Nations and Inuit Career Promotion and Awareness Program

The Career Promotion and Awareness Program provides First Nation and Inuit youth with career planning and access to career development information, including awareness and support activities such as, but not limited to, career fairs, leadership projects, and life and work skills development. The program also provides opportunities for First Nation students who are in grades 7 to 13, where applicable, attending First Nation or federal schools to combine school with an opportunity to participate in a work placement (Co-operative Education).

First Nations and Inuit communities and organizations can apply for funds. For co-operative education projects, First Nation or federal schools on reserve can apply for funds through their administering organization.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office, or:

Indian and Northern Affairs Canada

Toll-free: 1 800 567-9604

Web site: www.ainc-inac.gc.ca/ps/ys/index_e.html

First Nations and Inuit Student Summer Employment Opportunities Program

The Student Summer Employment Opportunities Program provides funding to First Nations and Inuit communities and organizations, in the form of wage subsidies, to provide work experience opportunities of short-term duration during the summer months. The program is available to First Nations and Inuit students aged 15 to 30 who are ordinarily resident on-reserve or in recognized communities, and who were registered as full-time students during the preceding academic year and intend to return to school on a full-time basis in the next academic year.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian Affairs Canada (INAC) office, or:

Indian and Northern Affairs Canada

Toll-free: 1 800 567-9604

Web site: www.ainc-inac.gc.ca/ps/ys/index_e.html

■ First Nations and Inuit Youth Work Experience Program

The Youth Work Experience Program supports activities such as mentored work experience, career planning and counselling activities (including a needs assessment for each participant) as well as life and work skills development for the participant. The program focuses on supporting the development and enhancement of essential employability skills, exposing youth to a variety of career options, and promoting the benefits of education as being key to labour market participation.

First Nations and Inuit governments and organizations may submit proposals for this program. Eligible participants are First Nations and Inuit youth aged 15 to 30 inclusive ordinarily resident on-reserve or in recognized communities who are out of school, unemployed or underemployed.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian Affairs Canada (INAC) office, or:

Indian and Northern Affairs Canada

Toll-free: 1 800 567-9604

Web site: www.ainc-inac.gc.ca/ps/ys/index_e.html

House of Commons Page Program

Each year, approximately 40 students are selected from high schools and community colleges or CEGEPs across Canada. These students serve the House of Commons while they begin their studies at a university in the National Capital Region and they collect friendships and memories that will last a lifetime.

House of Commons Pages play a key role in the communication network on Parliament Hill. They are always on the go—delivering important messages and research papers to Members, linking Members to their Hill offices and serving House officials in various capacities.

Providing professional, prompt and efficient service to the House of Commons has become a hallmark of the House of Commons Page Program.

For more information, ask your high school or CEGEP guidance counsellor or contact:

House of Commons Page Program (Recruitment)

Financial and Human Resources Services Directorate

Wellington Building, Room 538

Ottawa, ON K1A 0A6

Tel: (613) 996-0897

Web site: www.parl.gc.ca/information/about/programs/pages/opening-e.htm

■ Housing Internship Initiative For First Nations and Inuit Youth

This youth employment initiative provides work experience and on-the-job training for First Nations and Inuit youth who have an eligible sponsor. The intent of the program is to help participants pursue long-term employment in the housing industry. Approved sponsors receive financial support toward the wages of First Nations or Inuit youth employed on housing-related projects.

Sponsors must be able to offer work experience and on-the-job training related to housing activities such as housing administration, construction, renovation, maintenance and client counselling. They must be located on-reserve or in an Inuit community and must be able to provide travel and accommodation costs for youth trainees required to work away from home.

To obtain additional program information and an application guide, contact your band or community housing office, or the Canada Mortgage and Housing Corporation (CMHC) office nearest you, or call:

CMHC

Toll-free: 1 800 668-2642

TTY (toll-free): 1 800 309-3388

Fax: (613) 748-4069

E-mail: chic@cmhc-schl.gc.ca

Web site: www.cmhc-schl.gc.ca

■ Human Resources and Skills Development Canada's Career Focus Program

Human Resources and Skills Development Canada's (HRSDC) Career Focus program provides funding for employers to help post-secondary graduates obtain career-related work opportunities in Canada to support their development of advanced skills, to help them make career-related links to the job market, and to assist them in becoming leaders in their field.

As part of the Government of Canada's Youth Employment Strategy, Career Focus offers youth a range of work experiences, learning and skill-building activities to help them choose careers and to encourage them to pursue advanced studies.

Human Resources and Skills Development Canada has four delivery structures for its Career Focus Program:

National Career Focus provides financial assistance to employers and organizations to deliver projects that are national in scope to provide post-secondary graduate youth with work experiences in Canada.

Regional Career Focus is administered through a network of regional/local offices located across the country. These projects provide financial assistance to employers and organizations to deliver projects at the regional and local levels.

Sectoral Career Focus is delivered through national sector councils and other cross-sectoral organizations. These organizations in turn develop work experience opportunities for post-secondary graduates. Examples of Sector councils that have Sectoral Career Focus projects include: Apparel Human Resources Council, Biotechnology Human Resource Council, Canadian Aquaculture Industry Alliance, Canadian Aviation Maintenance Council, Canada Career Consortium, Canadian Council for Human Resources in the Environment Industry, Canadian Technology Human Resources Board, Canadian Trucking Human Resources Council, Cultural Human Resources Council, National Seafood Sector Council, Software Human Resource Council, Textiles Human Resources Council and Wood Manufacturing Council. Please visit the HRSDC Web site for more information about these projects.

International Academic Mobility (IAM) supports Canadian post-secondary institutions offering international learning opportunities to their students. To qualify for participation in IAM, the post-secondary student must be:

- a Canadian citizen;
- a landed immigrant or a granted refugee in Canada;

- enrolled in one of the participating Canadian institutions within the consortium; and,
- between the ages of 15 and 30 at the time of application.

A valid Social Insurance Number is required and the student should not be receiving Employment Insurance (EI) benefits.

The sponsoring institutions are responsible for recruiting and selecting participants for this program. Interested post-secondary Canadian students should contact the international education office at their school for more information on eligibility requirements.

To participate in other Career Focus programs, youth must be:

- between the ages of 15 and 30 (inclusive) at the time of intake/selection;
- post-secondary graduates;
- Canadian citizens, permanent residents, or persons on whom refugee protection has been conferred;
- out of school;
- legally entitled to work according to the relevant provincial/territorial legislation and regulations; and,
- not receiving Employment Insurance (EI) benefits.

Post-secondary graduates are limited to participation in one Career Focus project.

Because sponsor organizations are responsible for recruiting and selecting participants for this program, interested post-secondary graduates must directly contact organizations that have received funding for a Career Focus project.

For more information on Career Focus, please contact your local Human Resource Centre of Canada (HRCC), or:

Youth Info Line (Toll-Free): 1 800 935-5555

Web site: www.hrsdc.gc.ca or www.youth.gc.ca

■ Human Resources and Skills Development Canada's Skills Link

Human Resources and Skills Development Canada's Skills Link helps youth facing barriers to employment – such as single parents, Aboriginal youth, young people with disabilities, recent immigrants, youth living in rural and remote areas and high school dropouts – obtain the knowledge and develop the broad range of skills and work experience they need to participate in the job market.

Skills Link offers a range of programs and services that can be tailored to meet individual needs and provide more intensive assistance over longer periods of time. It offers a client-centred approach based on an assessment of the specific needs of individual youth. During the client assessment process, employability needs are identified, as well as employment goals.

Youth selected to participate in Skills Link activities then develop an employment action plan and are case-managed by an advisor. Case managers guide and support participants while they work through their employment action plans and develop their employability skills. Youth benefit from this client-centred approach and the ongoing support that helps them to successfully complete activities and, ultimately, find and keep a job.

To participate in Skills Link projects, youth must be:

- between 15 and 30 years of age (inclusive) at the time of intake/selection;
- in need of assistance to overcome employment barriers;
- Canadian citizens, permanent residents, or persons on whom refugee protection has been conferred;
- out of school;
- legally entitled to work according to the relevant provincial/territorial legislation and regulations; and,
- not receiving Employment Insurance (EI) benefits.

For more information, please contact your local Human Resource Centre of Canada, or

Youth Info Line (Toll-free): 1 800 935-5555

Web site: www.hrsdc.gc.ca or www.youth.gc.ca

■ Human Resources and Skills Development Canada's Summer Career Placements

Human Resources and Skills Development Canada's (HRSDC) Summer Career Placements (SCP) is a wage subsidy initiative that enables public, private and not-for-profit employers to create career-related summer jobs for secondary and post-secondary students. These jobs provide students with the opportunity to acquire skills and gain valuable work experience and help finance their return to school.

For more information, contact your local Human Resource Centre of Canada (HRCC), as listed in the Government of Canada pages of your telephone directory, or contact:

Youth Info Line (Toll-free): 1 800 935-5555

Web site: www.youth.gc.ca

International Development Research Centre (IDRC) Internship Awards

These internships provide hands-on experience to promising individuals who, through demonstrated achievements in work or research, have shown an interest in the creation and use of knowledge from an international perspective.

Interns acquire knowledge and skills by working on International Development Research Centre (IDRC) program initiatives while contributing their own knowledge and experience. Internship projects must be linked to one of the program initiatives of the IDRC program framework.

To be eligible, you must be either a Canadian citizen, a permanent resident or a national from a developing country. You must also have some training at the graduate level.

Due to the volume of requests, applications cannot be acknowledged individually. Candidates will be contacted if suitable internship opportunities are available.

For more information, contact:

International Development Research Centre

Centre Training and Awards Program

250 Albert St.

Ottawa, ON K1P 6M1

Tel: (613) 236-6163 ext. 2098

Fax: (613) 563-0815

E-mail: cta@idrc.ca

Web site: www.idrc.ca/awards/

Library of Parliament Student Employment Programs

The Library of Parliament, through its Career and Non-Career Oriented Summer Employment Program, hires students during the summer months to perform administrative or library-related duties which may provide them with training and experience in their field of study. Students must be returning to full-time studies in the fall to be eligible for this program.

Under the Part-time Student Employment Program, the Library of Parliament hires students who are enrolled full-time at a university or college to work up to 15 hours per week during the academic year.

The Souvenir Boutique hires university and college students to work either during the summer or the academic year. These students provide a service to the public and must be bilingual.

Students interested in these programs should contact:

Human Resources

Library of Parliament

Ottawa, ON K1A 0A9

Tel: (613) 992-3072

Fax: (613) 995-9582

Web site: www.parl.gc.ca

Management Trainee Program

If you have a Master's degree in any discipline from a recognized university, you may want to explore a career with Canada's Public Service in a program designed to develop individuals into managers of the future.

The Management Trainee Program (MTP) recruits highly talented individuals who demonstrate vision and leadership abilities, and provides training to help them develop the skills and knowledge required to assume middle-management positions. The four-year program includes on-the-job training, formal courses and language training when necessary.

Throughout the program, participants undertake a number of assignments of increasing responsibility, which builds their management skills in a professional environment and develops a solid understanding of the structure and processes of the Government of Canada.

If you are graduating or have recently graduated with a master's degree from a recognized university, you are eligible to apply.

Recruitment takes place through the Public Service Commission's (PSC) fall Post-Secondary Recruitment campaign. For information on applications, visit the campus career centre at your post-secondary institution or the nearest PSC office.

For general information on the Program, visit the MTP Web site at:

www.hrma-agrh.gc.ca/mtp-psg/index_e.asp

National Mentorship Programs

Canadian Film and Television Production Association

The Canadian Film and Television Production Association (CFTPA) is a national, non-profit trade association representing approximately 400 small, medium-sized and large independent production companies from every region in Canada. The association works to promote public policy measures and favorable economic conditions that contribute to the continued strength of Canada's dynamic and diverse film and television production sector by lobbying government on policy, creating international initiatives, negotiating labour agreements and overseeing copyright initiatives. It also offers seminars and an annual conference and produces industry publications.

The CFTPA established the National Mentorship Program in 1995 to address the need for professional development in the film and television production industry. The primary mandate of the program is to address changes in the industry and to ensure that, through training and constant supply of creative and talented youth, the industry will continue to build upon its infrastructure. The main goal of the CFTPA National Mentorship Program is to provide opportunities for young people in the film and television industry.

The CFTPA's National Mentorship Program gives young Canadians the inside track to a successful career in the film, television and interactive production industry. Over 150 mentors have participated, and over 350 interns have been placed in jobs across Canada and around the world. Gaining exposure to the ins and outs of writing, editing, project development and production management, over 80 per cent of interns continue working in the industry after their placements are completed.

The CFTPA National Mentorship Programs offers six internship programs in film and television across Canada.

■ International Program For Canadian Youth

This program is part of Young Professionals International, funded by the Department of Foreign Affairs and International Trade as part of the Government of Canada's Youth Employment Strategy. This initiative gives young Canadians a comprehensive understanding of domestic and international markets through international placements in the film and television industry. The placements focus on production, marketing, international distribution, administration and communication activities. Participants can be placed abroad or domestically with a mentor company involved in a minimum of 10 weeks of work outside Canada. The work can involve productions or international markets. Favourable consideration is given to companies offering more time abroad.

Young Professional Requirements

- open to Canadian citizens or permanent residents legally entitled to work in Canada
- must be between the ages of 18 and 30 (inclusive) at the time of application
- must be unemployed or under-employed at the time of application
- post-secondary education and/or relevant experience are required
- must not be enrolled in any full-time academic program
- must not have any immediate plans to return to school
- must have a genuine interest in permanently entering the workforce and launching an international career
- must be first paid career-related international work experience
- have never participated in a Career Focus placement of the Youth Employment Strategy
- must not be receiving Employment Insurance (EI) benefits

Interns work with a mentor company for a period of 26 weeks and receive a stipend of \$10,400, of which the CFTPA contributes \$8,000 and the mentor company contributes a minimum of \$2,400.

National Production Program

The program provides participants with crucial hands-on-experience in the film and television production industry. As well, it enables young Canadians between the ages of 18 and 30 to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Technical Program

Working with a department head in a technical field, participants will learn and be exposed to everything from camera, editing and grip work, to sound, property and unit management.

Administrative/Management Program

Working with production management personnel, the participant's focus will be on production, administration, accounting, communications and/or marketing.

Participant Requirements

- must be a Canadian citizen or a permanent resident legally entitled to work in Canada
- must be between the ages of 18 and 30 (inclusively) at the time of application
- must be unemployed or under-employed at the time of application
- must be a post-secondary graduate
- must be out of school
- must not be receiving Employment Insurance (EI) benefits
- must NOT have previously participated in a program sponsored by the federal government's Youth Employment Strategy
- cannot be an employee, family member, or current CFTPA participant of the mentor company with whom he/she is submitting a joint application

Participants work with a mentor company for a period of 20 to 26 weeks in either a technical work experience or an administrative/management work experience. Participants receive a salary of \$13,260, of which the CFTPA contributes \$10,200 and the mentor company contributes a minimum of \$3,060.

Global Television Internship Program

Funded by Canwest Global, the Global Television Internship Program offers participants from across Canada the opportunity to gain work experience in the film and television production industry in British Columbia, with an emphasis on administrative and technical skills.

Intern Requirements

- open to Canadian citizens or permanent residents legally entitled to work in Canada
- post-secondary education and/or relevant experience required
- no age requirement
- must be located in British Columbia

Interns work with a mentor company for a period of 30 weeks in their choice of either a technical or administrative/management internship. Interns receive a stipend of \$14,100 of which the CFTPA contributes \$11,000 and the mentor company contributes a minimum of \$3,100.

CTU Cross Platform Internship Program

Funded by BCE-CTV, the CTV Cross Platform Internship Program gives interns the opportunity to gain work experience by participating in the film and television industry, with an emphasis on cross platform and interactive media projects.

This professional development program enables Canadians to develop their skills in the film and television industry, to improve their understanding and skills in the media venue and to develop networks in their field of expertise.

Intern Requirements

- open to Canadian citizens or permanent residents legally entitled to work in Canada
- no age requirement

Interns work with a mentor company for a period of 30 weeks and receive a stipend of \$16,000, of which the CFTPA contributes \$12,000 and the mentor company contributes a minimum of \$4,000.

CFTPA Aboriginal Training Program

Funded by numerous Aboriginal organizations, including the National Aboriginal Achievement Foundation, the First Nations Employment Centre, Aboriginal Peoples Television Network and the Métis Nation of Ontario and Mizwiibeek, the Aboriginal Internship Program offers participants meaningful work experience and insight into the film and television production industry.

This program enables First Nations people to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Intern Requirements:

- open to Canadian Aboriginals, Inuit, Métis or First Nations
- must be unemployed or under-employed at the time of application
- no age limit
- all potential participants will work with CFTPA to find funding for the program

Interns work with a mentor company for a period of about 26 weeks in their choice of either a technical internship or an administrative/ management internship. Interns receive a stipend of \$13,260, of which the CFTPA contributes \$10,200 and the mentor company contributes a minimum of \$3,060.

Corus Entertainment Young Filmmakers Initiative

Corus Entertainment first launched the Young Filmmakers Initiative in 2002. This program gives six Canadian interns between the ages of 16 and 24 professional guidance and the crucial hands-on experience needed to produce their first work. The five-year, \$1 million initiative provides a maximum of \$25,000 per project, with Corus paying 100 per cent of the costs. Successful candidates will work with a mentor production company that will help to make the intern's idea a reality. Completed shorts will be given a national broadcast window on one of Corus Entertainment's specialty or digital channels. Young filmmakers will be matched with a CFPTA mentor, an experienced production professional who will guide them through to the completion of their project.

For more information about any of these opportunities, please contact:

CFPTA

National Mentorship Programs

Burnside Building

151 Slater Street, Suite 605

Ottawa, ON K1P 5H3

Tel: (613) 233-1444 ext. 238

Toll-free: 1 800 290-9734

Fax: (613) 233-0073

Web site: www.cftpa.ca

E-mail: nmp@cftpa.ca

National Research Council Research Associateships Program

The National Research Council of Canada (NRC) offers you the opportunity to break new ground with NRC researchers of international stature.

Research associateships are tenable only in NRC laboratories and are open to nationals of all countries, although preference will be given to Canadians. Applicants must have obtained a PhD in natural science or engineering or a master's degree in an engineering field within the last five years – or they must expect to obtain the degree before taking up the associateship.

Demonstrated ability to perform original research of high quality in the chosen field will be the main criteria used in selecting candidates and in considering term extensions.

For more information, please contact:

Recruitment Services

National Research Council of Canada

1200 Montreal Road

Building M-22, 2nd Floor

Ottawa, ON K1A 0R6

Tel: (613) 993-9150

Fax: (613) 990-7669

E-mail: ra.coordinator@nrc.gc.ca

Web site: <http://careers-carrieres.nrc-cnrc.gc.ca>

National Research Council Summer Employment Program

Summer positions offered at most National Research Council of Canada (NRC) branches and institutes across Canada can provide you with practical career-related experience in research or in disciplines such as library sciences, communications and marketing.

To be eligible, you must be a Canadian citizen or permanent resident studying at a Canadian institution who is returning to full-time studies in the fall. You must also have a B+ average.

Each term lasts for about 16 weeks. Salaries are based on the number of academic terms a student has completed.

Applications will be accepted via our Web site starting in mid-October each year. Once you have applied through the Internet, transcripts should be forwarded by mail or fax. To be considered, applications and transcripts must be received by January 31 each year.

For more information, contact:

Summer Program Coordinator

National Research Council of Canada

Human Resources Branch

1200 Montreal Road

Building M-22, 2nd Floor

Ottawa, ON K1A 0R6

Tel: (613) 993-9150

Fax: 1 866 804-8739

Web site: <http://careers-carrieres.nrc-cnrc.gc.ca>

Official-Language Monitor Program

This program promotes both official languages and their respective cultures. As an official-language monitor, you will work in your first official language as a resource person in an educational setting. Full-time monitors travel to rural or semi-urban communities and work in schools with teachers, supplementing their educational activities. Part-time monitors perform the same type of work, but in urban areas while they continue their post-secondary studies.

If you are selected as a monitor, and your first language is English, you will interact with students whose first language is French. While you will receive some training in preparation for your work, you must have an excellent command of your first official language.

To be eligible, you must be a Canadian citizen and registered as a full-time student for at least one semester within the last five years. You must have completed, at minimum, one year of post-secondary study, or a diplôme d'études collégiales in Quebec, by June of the year of your application. The deadline for applications is February 15.

For more information, contact the Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory, or:

The Council of Ministers of Education Canada (CMEC)

Web site: www.cmec.ca/olp

Toll-free: 1 877 866-4242

Parliamentary Guide Program

Each year, hundreds of thousands of visitors from across Canada and around the world are escorted through the historic halls of the Parliament Buildings.

Answering their questions are the Parliamentary Guides – young Canadians from various academic and linguistic backgrounds who interpret the history and activities of Canada's Parliament, and the significance of the art and architecture of its buildings.

Parliament is looking for bilingual (English and French), full-time university students from across the country to participate in an unforgettable summer employment program.

Working in both official languages, Parliamentary Guides:

- greet and welcome visitors to the Centre Block and the East Block;
- interpret Canada's political history, its legislative process, and the art and architecture of the Parliament Buildings, as well as the Peace Tower and the Memorial Chamber;
- adapt the tour content to suit the needs of various groups, including international visitors, dignitaries and school groups; and,
- assist and serve parliamentarians, their staff and the general public.

Recruitment information is available at www.parl.gc.ca. In October every year, there are information seminars at several universities, hosted by former Parliamentary Guides. Please consult your university student placement centre for more details. The deadline to apply is in early November.

For more information, contact:

Library of Parliament's Information Service

Tel: (613) 992-4793 Toll-free: 1 866 599-4999

Web site: www.parl.gc.ca (under *About Parliament/Youth Programs*)

Post-Secondary Recruitment For the Federal Public Service

The Post-Secondary Recruitment Campaign is a national initiative to recruit post-secondary graduates who possess the talent and skills required to meet the challenging demands of a career in Canada's public service. These careers offer you the opportunity to work in your field of study and to use your skills and expertise in the service of Canada.

Federal government departments and agencies are looking for specific academic backgrounds and disciplines, ranging from computer science to public administration, to meet their human resource needs. This annual Post-Secondary Recruitment Campaign generally lasts from early September to early October of each year. In addition, a winter campaign is held in January/February of each year.

If you are a new or recent graduate and are interested in a public service career with the Government of Canada, you are eligible to apply.

For more information, or to find out how to apply, consult the Public Service Commission recruitment Web site, visit the campus career centre at your post-secondary institution or the nearest office of the Public Service Commission of Canada.

Web site: www.jobs.gc.ca

Regional Offices: www.jobs.gc.ca (click on *Post-Secondary Recruitment*)

■ SchoolNet Youth Employment Initiative

The SchoolNet Youth Employment Initiative provides funding for participating educational organizations to offer employment opportunities to post-secondary youth aged 15 to 30 inclusive. These work terms develop and strengthen employability skills and ease the transition to longer-term, career-related employment. The initiative supports the implementation of technology in the learning process, helps schools and public libraries effectively use and integrate information and communications technology (ICT), and ensures that learners have an opportunity to develop ICT skills.

Youth hired through this initiative are responsible for implementing and maintaining the technical aspects of connectivity, showing schools and libraries the basics of the Internet, and helping them use it effectively. Past participants have gained multimedia and technology skills as well as experience in teaching and training.

For more information, please contact:

SchoolNet Youth Employment Initiative

Industry Canada

155 Queen Street, 4th Floor

Ottawa, ON K1A 0H5

Toll-free: 1 800 575-9200

E-mail: yei@schoolnet.ca

Web site: <http://www.schoolnet.ca>

■ Science and Technology Internship Program (Natural Resources Canada) - Career Focus

Sponsored by Human Resources and Skills Development Canada, Natural Resources Canada (NRCan) participates in the Youth Employment Strategy with the Science and Technology Internship Program. The program provides opportunities for recent graduates who have studied in the fields of natural sciences and engineering to gain relevant and meaningful work experience. Activities may include all aspects of the innovation or technology process in the fields of forestry, energy, earth sciences and minerals and metals.

Under the direction of experienced scientists and project managers, interns work on cutting-edge research and development projects with NRCan partners committed to bringing research to commercial application. The intern is an employee of the partner. Partners include universities, non-federal government organizations, provincial governments, municipal governments, private companies and non-profit organizations.

Interested youth should market themselves to eligible partners of NRCan as possible candidates to establish an internship under this program. A partner may then contact NRCan with an internship proposal. Existing partnerships are targeted to provide internship opportunities that are within the mandate of NRCan. Internships of up to one year in duration are available across Canada every year.

For more information, please contact:

Natural Resources Canada

580 Booth Street

6th Floor, A-6

Ottawa ON K1A 0E4

Tel: (613) 995-0947

Fax: (613) 947-0563

E-mail: questions@nrcan.gc.ca

Web site: www.nrcan.gc.ca/css/hrsb/intern-e.htm

Senate Page Program

The Senate Page Program provides a great opportunity for young Canadians to further their knowledge of Canadian parliamentary affairs. Pages get the chance to participate in a variety of activities associated with the legislative process of Canada's Parliament. Each year, 15 university students from all over Canada are chosen as Senate pages.

To be eligible, you must:

- be a full-time student studying towards your first undergraduate degree in one of the four National Capital Region universities;
- not have previous experience as a page on Parliament Hill;
- be bilingual at level AAB/AAB (minimum proficiency for reading and writing, and intermediate proficiency for oral interaction in both official languages); and,
- be a Canadian citizen or a permanent resident.

Pages are paid \$10,800 in 26 equal instalments. Upon satisfactory completion of their contract, they receive an additional \$1,200. Pages are required to work a minimum of 15 hours per week when the Senate and committees are sitting. Once the school year is completed, Pages may work between 30 and 35 hours a week until the adjournment of the Senate. They must work a minimum of 500 hours per year to receive full annual compensation

If you are interested in participating in the Senate Page Program, please send your résumé. Applications will be held on file and candidates will be notified during the next selection process.

For more information, contact:

Human Resources Consultant

Human Resources Directorate – Senate Page Program

The Senate of Canada

Parliament Buildings

Ottawa, ON K1A 0A4

Tel: (613) 943-0343

Toll-free: 1 800 267-7362

Fax: (613) 992-1995

E-mail: senemp@sen.parl.gc.ca

Student Connections

Funded through the Youth Employment Strategy, Student Connections is an Industry Canada initiative that hires university and college students as Student Business Advisors. Assisting small- and medium-sized businesses and seniors, these students provide customized, hands-on e-commerce and Internet training.

Since the program began in 1996, more than 5,400 students and 160,000 clients have benefited from its services. Student Connections strives to meet the evolving needs of today's business community and to provide Canadian youth with relevant, on-the-job IT and business experience to ease their transition from school to work.

Students or businesses interested in learning more about Student Connections should call toll-free or visit the Web site.

Toll-free: 1 888 807-7777

Web site: <http://www.studentconnections.ca>

■ The Technology First Work Placement Service

The Technology First Work Placement Service (TFWPS) is a national, not-for-profit, placement service established to bring technology graduates, from across Canada, together with firms that need trained technical staff.

The aim of the TFWPS is to help graduates from technologist and technician programs obtain work experience in their field of study, and to help companies find the qualified employees they need, with a focus on assisting small- to medium-sized firms.

One of the best ways to ensure that a young person can gain meaningful employment upon completion of a course of study is to provide that person with an appropriate first work experience.

TFWPS places graduates of technologist and technician programs in the applied sciences and engineering fields, in paid work terms subsidized by the TFWPS, for up to 12 months. The TFWPS conducts searches of its pool of highly skilled graduates and matches their qualifications with the employer's needs. TFWPS also verifies the candidates' qualifications and performs the initial interview, reducing both the time and cost associated with hiring new staff. The employer conducts the final interview in order to assure employment compatibility.

Graduates: Placements provide an opportunity to apply your knowledge in practical settings and to learn more about your day-to-day role as a member of the technology work force. After gaining this work experience, you will be better able to find full-time work in your field of study.

Employers: This is an opportunity to test-drive top quality entry-level employees with the training and knowledge you are looking for.

Other benefits of the service include:

- reduced recruitment time
- reduced recruitment costs
- wage subsidies

There are no employment obligations beyond the term of the program. However, if a company finds a graduate it would like to hire, it is free to do so at the end of the work term.

For more information contact:

Canadian Technology Human Resources Board

201-251 Bank Street

Ottawa, ON K2P 1X3

Tel: (613) 233-1955

Fax: (613) 233-3812

Toll-free: 1 800 216-9462

E-mail: info@cthrb.ca

Web site: www.cthrb.ca

Tourism Recruitment "Ready-to-Work" Program

Canada's tourism industry is growing rapidly, with a forecast of 306,000 jobs created by 2005 in over 400 occupations. This translates into many opportunities for those looking for a job in tourism.

The Tourism Recruitment "Ready-to-Work" Program helps unemployed people with the transition into the tourism workforce. This national internship program primarily targets people to age 29, including Aboriginals, social assistance recipients and new immigrants, but also provides assistance to older workers and career changers.

Program participants will receive a minimum of three weeks pre-employment orientation in the classroom. This is followed by a six-month entry-level paid tourism employment period that can lead to long-term tourism employment.

The program is offered in Canada's two official languages, several times a year, in order to meet the industry's high demand for new employees. To inquire about program details, visit the Canadian Tourism Human Resource Council's (CTHRC) Web site, or for information about the youth program and job opportunities in the tourism industry across Canada, visit the CTHRC's tourism job Web site.

For more information, contact:

Canadian Tourism Human Resource Council

Tel: (613) 231-6949

Web site: www.ctnrc.ca or www.tourismworkweb.com

WebTMIP - Textile Management Internship Program

Based on the award-winning classroom-based program for engineering, science and technology students, the web-based Textile Management Internship Program is a unique and innovative eLearning program developed by the Textiles Human Resources Council.

Combining both textile manufacturing skills and on-line courses from some of the world's top business schools, the program addresses the major competencies required to succeed in today's fast-paced, high technology textile industry. It provides convenient access from anywhere and at any time.

The program is one of the products stemming from *Textile Training Through Technology™*, a comprehensive workforce development system that uses computer-based technologies to provide a full range of skills development programs, including textile manufacturing skills, technical and essential skills, as well as personal and business performance skills.

Developed in collaboration with leading textile schools and educational institutions, and with funding from the Government of Canada, the system incorporates a series of learning programs in use throughout the Canadian textile industry, at educational institutions and in 40 countries worldwide.

For more information:

Textiles Human Resources Council

222 Somerset Street, Suite 500

Ottawa, ON K2P 2G3

Tel: (613) 230-7217

E-mail: info@thrc-crhit.org

Web site: www.thrc-crhit.org

Women in Engineering and Science Program

Work with world-class researchers in top facilities as part of the National Research Council of Canada (NRC) Women in Engineering and Science (WES) Program. This program encourages greater participation of women in the under-represented fields of engineering, science and mathematics.

Once accepted into WES, you will become a part-time employee for two years – with the possibility of a third year. As you continue your studies, you'll work in NRC laboratories on research projects during the summer or during your co-op work terms. You will be paid a salary. Throughout your tenure in the WES Program, you'll team up with a NRC scientist or engineer. This mentor will provide you with the guidance and direction necessary for you to define and reach your goals.

To be eligible, you must be a Canadian citizen or permanent resident currently attending a Canadian university and have a high academic standing. You must be enrolled full-time in your second year of an undergraduate program in science, engineering or mathematics by October 15.

Application forms may be obtained from, and should be returned to, your university awards office or campus contact. Each university in Canada can submit the names of up to three nominees to be considered for WES.

For further information, contact:

Recruitment Services

National Research Council of Canada

1200 Montreal Road

Building M-22, 2nd Floor

Ottawa, ON K1A 0R6

Tel: (613) 993-9150

Fax: (613) 990-7669

E-mail: wes.coordinator@nrc.gc.ca

Web site: <http://careers-carrieres.nrc-cnrc.gc.ca>

Young Canada Works

Young Canada Works (YCW) is an initiative of the Department of Canadian Heritage and the Parks Canada Agency in support of Canada's Youth Employment Strategy (YES). For more information concerning YCW at Parks Canada, please visit www.pc.gc.ca

YCW is an employment initiative to help secondary and post-secondary students find summer work that will help them acquire skills in the official languages, Aboriginal and heritage sectors, and finance their education. For college and university graduates, YCW offers internships to build career-related skills and abilities to enable them to make the transition to the job market or earn income to further their studies. YCW helps provide jobs for about 2,300 young Canadians each year. The program offers a chance to develop an awareness of our country's achievements and diversity, and connect with other Canadians while acquiring work experience and career-related skills. Canadian Heritage, through YCW, offers three summer job programs for students and two internship programs for unemployed and underemployed college and university graduates (both offered by Canadian Heritage).

Find Your Special Summer Job

YCW For Aboriginal Urban Youth

Work in your own community, contribute to its growth and learn practical work skills this summer. YCW has approximately 300 jobs for urban Aboriginals who are interested in developing career-related skills while contributing to their communities at their local Aboriginal Friendship Centres. Jobs last from six to 16 consecutive weeks.

You're eligible if you are:

- a Canadian citizen, permanent resident or have refugee status in Canada;
- legally entitled to work in Canada;
- between 16 and 30 years of age at the start of your employment;
- an Aboriginal student, graduate or unemployed youth intending to return to school; and,
- living in an urban area.

Employers are part of the network of 125 Aboriginal Friendship Centres who are members with the National Association of Friendship Centres. They're looking for enthusiastic young people to work in cultural or sport and recreation projects, youth and children's programs, as well as various outreach and counseling programs.

YCW in Heritage Organizations

This summer, don't just work to earn money. Work in a heritage-oriented field that advances your career goals. YCW has more than 900 summer jobs available to youth interested in safeguarding, preserving and showcasing Canada's cultural heritage in institutions such as museums, archives, libraries, historic sites and heritage buildings. Jobs last from six to 16 consecutive weeks and are available across Canada.

You're eligible if you are:

- a Canadian citizen, permanent resident or have refugee status in Canada;
- legally entitled to work in Canada;
- between 16 and 30 years of age at the start of your employment; and,
- a secondary or post-secondary student who intends to return to school.

Employers are non-profit heritage organizations, educational institutions, some provincial and territorial departments and agencies, and the following three Crown corporations: Canada Development Investment Corporation; Canada Post Corporation; and, the Royal Canadian Mint.

YCW in Both Official Languages

Put your English and French language skills to work and gain on-the-job experience this summer in a field related to your studies.

Two types of jobs are available:

- 1) a job where your first official language is used to foster the development of an official-language minority community; or,
- 2) a job offering you the opportunity to practice your second language.

YCW has approximately 1,000 summer jobs available to youth interested in working in both official languages anywhere in Canada. Jobs last from six to 16 consecutive weeks.

You're eligible if you are:

- a Canadian citizen, permanent resident or have refugee status in Canada;
- legally entitled to work in Canada;
- between 16 and 30 years of age at the start of your employment;
- a secondary or post-secondary student who intends to return to school;
- English and French speaking; and,
- willing to work in another region of Canada.

Employers are businesses and public or non-profit organizations across Canada. They're looking for students with competitive skills in English and French.

Languages at Work

If you are enrolled in the Summer Language Bursary Program (SLBP), you're eligible for the YCW Languages at Work program, which provides employment opportunities specifically to those who have completed the SLBP. For more information, visit this Web site: www.fjcf.ca.

Chart a career through an internship

Get your show on the road, build a career in Heritage Organizations

Kick off your career with on-the-job experience in your own field. Work for organizations actively involved in the heritage, arts and cultural sectors in Canada or abroad.

YCW supports approximately 75 internship projects for graduates in heritage organizations. Work may call on your creative abilities and could include administration, conservation, management of records or collections, innovative research projects, product development and presentation (e.g., exhibitions, programs, virtual exhibits, Web sites, etc.), service to the public, marketing and outreach activities, and publishing. You may also have the chance to boost your career prospects outside of Canada through projects that help your host organization achieve its mandate. Internships are available across Canada and abroad, and last from four to 12 consecutive months.

You're eligible if you are:

- a Canadian citizen, permanent resident or have refugee status in Canada;
- legally entitled to work in Canada;
- 30 years of age or less at the start of your employment; and,
- an unemployed or underemployed college or university graduate.

Employers and host organizations are established companies, institutions and organizations engaged in heritage, artistic and cultural activities inside Canada or abroad. They include museums, archives, libraries, documentation centers, historic sites, heritage buildings, educational institutions, performing arts organizations, multimedia companies, zoos, botanical gardens and natural parks.

Enhance your language skills, build a career in English and French

Planning a career that uses your bilingual skills? Start now. Work in Canada or abroad, improve your language skills and develop career credentials. YCW supports up to 50 internships for college and university graduates to work in both official languages. You may have the chance to boost your career prospects through projects that require services in both official languages to help showcase Canada's cultural heritage around the world. Internships last from six to 12 consecutive months.

You're eligible if you are:

- a Canadian citizen, permanent resident or have refugee status in Canada;
- legally entitled to work in Canada;
- 30 years of age or less at the start of your employment; and,
- an unemployed or underemployed college or university graduate.

Employers and host organizations are established companies, institutions and organizations whose activities involve both official languages. They include language schools, publishers, educational organizations, translation enterprises, visual and performing arts groups, film and video companies, cultural and heritage organizations, and cultural enterprises in official language minority communities.

Make your Move

1. Read about YCW programs and choose the ones you're interested in.
2. Go on-line to www.youngcanadaworks.gc.ca, fill out and submit your application form.

OR apply by mail or fax to:

Young Canada Works

Canada Enquiry Centre

47 Clarence Street, 3rd Floor

Ottawa, ON K1A 0S5

Fax: (613) 941-5992

More questions? Please contact us at 1 800 935-5555 or by e-mail at ycwcoordinator@pch.gc.ca

9 Work Experience Opportunities - International



After years of studying, students often get itchy feet when they graduate. Are you wondering how you can afford to travel and pay off your student loans? Are you longing to see other continents, but worried that travel may interfere with your ability to find work? This section will give you information on how you can accomplish both goals – and have a great adventure at the same time.

If it's Europe that you're longing to see, and you speak another language—German or French, for example—you'll find a remarkable array of *Young Workers' Exchange Programs* here. The qualifications vary from country to country but, essentially, if you are between the ages of 18 and 35, have a university degree, and are looking to work abroad for four to 18 months, there's a program for you. You can go to Austria, France, Germany and the Netherlands. You could even become a guide at Canada's National Vimy Memorial or the Beaumont-Hamel Newfoundland Memorial in France. Or maybe you'd rather teach forestry in Austria. The possibilities are fascinating.

Canada's *Youth Employment Strategy* offers some international options too. If you've always wanted to work in the environment field, there's an *Environmental Youth Corps* program that sends young Canadians on international internships in the environmental sector.

International development volunteer-sending organizations like Canada World Youth and Canada Crossroads International give young people a chance to learn about developing countries (and Central and Eastern Europe) and get some hands-on experience.

Capilano College sends students to Asia for a practicum with private or public sector firms, and NetCorps places interns all over the world to provide information and communications technology (ICT) support.

The Canadian International Development Agency has an International Youth Internship program with partner organizations and helps to sponsor young Canadians who want experience in working in a developing country.

Wherever your wanderlust wants to take you, there's a short-term job that will enrich your résumé and broaden your perspective. Check it out!

Association internationale des étudiants en sciences économiques et commerciales (AIESEC)

The Association internationale des étudiants en sciences économiques et commerciales (AIESEC) is a student-run, trade- and business-oriented international exchange program that places university students in developing countries for up to 18 months.

Participants gain valuable knowledge and experience in trade, business development and leadership, as well as in providing technical assistance in management and institution building and in conducting export missions.

The Canadian International Development Agency helps fund this program.

More information is available from:

**Association internationale des étudiants en sciences économiques
et commerciales**

30 Duncan Street

Suite 602

Toronto, ON M5V 2C3

Tel: (416) 368-1001

Web site: www.ca.aiesec.org

Association of Canadian Community Colleges (ACCC) Canadian College Partnership Program

The Association of Canadian Community Colleges (ACCC) is involved in a program which places students in developing countries. The students work with their counterparts in technical trades and small businesses.

The Canadian International Development Agency (CIDA) supports this initiative through projects financed by the Canadian College Partnership Program (CCPP).

More information is available from:

Canadian College Partnership Program (CCPP)

Association of Canadian Community Colleges (ACCC)

1223 Michael Street North, Suite 200

Ottawa, ON K1J 7T2

Tel: (613) 746-2222

Fax: (613) 746-6721

Web site: www.accc.ca/ccpp/

Canada-Austria Young Workers' Exchange Program

If you are a Canadian between 18 and 30 years of age and a student or graduate of a recognized university or similar institute, or hold a diploma or post-secondary certificate from a teaching institution in the fields of tourism or agriculture or forestry, you may be interested in gaining some valuable experience working in Austria. (In some cases, the authorities of both participating countries can raise the maximum age to 35 years).

This exchange program allows you to work in Austria for a period of six months. To be eligible, you must be a resident of Canada and have a Canadian passport that is valid for a period of three months beyond the termination of your practical training in Austria. You must also have a round-trip airplane ticket and enough funds to meet your needs during the first part of your stay. If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or a program participation fee.

For more information, contact:

Embassy of the Republic of Austria

445 Wilbrod Street

Ottawa, ON K1N 6M7

Tel: (613) 789-1444

Fax: (613) 789-3431

Canada-Germany Young Workers' Exchange Program (YWEP)

The conditions for participating in the Young Workers Exchange Program are as follows:

Germany will, through the Central Placement Office (ZAV), on application by Canadian citizens, issue a work permit for a period of maximum 12 months which will be the condition for a residence permit valid for the same period issued by the Embassy or the consulates of the Federal Republic of Germany in Canada from the date of entry to persons who satisfy each of the following requirements:

- you are a citizen of Canada resident in Canada;
- you are between the ages of 18 and 35 inclusive, at the time of application for a Young Workers Exchange Program authorization;
- you are a graduate or a young professional;
- you submit a letter of acceptance by the employing organization for work related to the field of study, trade/vocational apprenticeship or professional experience;
- you are not accompanied by dependents;
- you possess a valid Canadian passport;
- you possess a return ticket, or sufficient funds to purchase such a ticket;
- you possess sufficient funds for your maintenance during the initial period of the internship (e.g. a grant or an allowance from the employing organization);
- you agree to hold medical and comprehensive hospitalization and liability insurance to remain in force throughout your stay in the Federal Republic of Germany;
- you have no criminal conviction; and,
- you are prepared to pay the prescribed fee for the residence permit.

If you fulfill all the requirements, you may send your application directly to:

International Placement Service (ZAV)

Zentralstelle für Arbeitsvermittlung

Villemombler Str. 76

53123 BONN /GERMANY

E-mail: Bonn-ZAV.aussereuropaeische-laender@arbeitsagentur.de

Web site: <http://www.arbeitsagentur.de>

A basic knowledge of German is highly desirable. It is also possible that the participant is placed by the ZAV, but an independent job search is encouraged.

Working Conditions

Trainees will not be admitted to Germany unless appropriate authorities are satisfied that the remuneration offered corresponds to the trainee's services to be provided and to the prevailing rate in the occupation and the locale. The authorities will also want to ensure that the terms of employment will be respected. Trainees will enjoy the same treatment as nationals of the host country in all matters concerning the application of laws, regulations and practices regarding health and working conditions. However, the participants in the Program will not be eligible for any income support from the Government of Germany, other than financial benefits received from German or Canadian employers.

Travel Arrangements

Trainees are responsible for making their own travel arrangements. Nevertheless, transportation costs may be borne by the employer, if the latter wishes to include such expenses in the conditions of the offer of employment made to a trainee. Canadian citizens may apply for the residence and working permit after they have entered Germany. It is highly recommended that you obtain your work permit before you depart for Germany. On the expiration of the training period, trainees may not remain in the host country with a view to holding employment, except when expressly authorized to do so.

Canada-Netherlands Young Workers' Exchange Program

If you are a Canadian citizen or permanent resident who has graduated from a post-secondary institution within the last year and have a written job offer from an employer in the Netherlands, you may be eligible for the Workers' Exchange Program with the Netherlands.

The program offers young Canadians the opportunity to experience life in the Netherlands while engaging in temporary (four to 12 months) career-related employment. Areas of interest vary and include industry, commerce, science and technology, tourism, agriculture and horticulture.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain an information brochure and more information, contact:

Stichting Uitwisseling

Attention: Rosemieke van de Meerendonk

24 Goulding Crescent

Kanata, ON K2K 2N9

Tel: (613) 599-6316

Fax: (613) 599-9397

Web site: www.uitwisseling.nl

Canada World Youth

Canada World Youth designs and delivers international educational programs for youth (aged 17 to 29) with a focus on volunteer work and community development in a cross-cultural setting.

Canada World Youth programs last six to seven months during which participants spend half their time in a Canadian community and the other half in a community in Asia, Africa, Eastern Europe, Latin America or the Caribbean. During the program, youth live with host families and volunteer in community organizations or small businesses.

The Canadian International Development Agency helps fund Canada World Youth programs.

More information is available from:

Canada World Youth

2330 Notre-Dame Street West, 3rd Floor

Montreal, QC H3J 1N4

Tel: (514) 931-3526

Toll-free: 1 800 605-3526

E-mail: imready@cwj-jcm.org

Web site: www.cwj-jcm.org

Canada World Youth - Core Program

Designed for youth aged 17 to 24, Canada World Youth's Core Program focuses on volunteer work and community development in a cross-cultural setting.

The Core Program lasts six to seven months, during which participants spend half their time in a Canadian community and the other half in a community in Asia, Africa, Eastern Europe, Latin America or the Caribbean. During the program, youth live with host families and volunteer in community organizations or small businesses.

The Canadian International Development Agency helps fund Canada World Youth programs.

More information is available from:

Canada World Youth

2330 Notre-Dame Street West, 3rd Floor

Montreal, QC H3J 1N4

Tel: (514) 931-3526

Toll-free: 1 800 605-3526

E-mail: imready@cwj-jcm.org

Web site: www.cwj-jcm.org

Canadian Crossroads International (CCI)

Canadian Crossroads International (CCI) is a non-profit organization that actively contributes to creating a sustainable and equitable world by fostering partnerships, facilitating learning and exchange across cultures, and raising awareness of global issues.

CCI supports partnerships between like-minded community groups in Canada and the South to facilitate the sharing of resources and skills while promoting international solidarity. These partnerships are driven by the needs expressed by the Southern partners, and are consolidated through the exchange of skilled volunteers.

The key sectors CCI works in are: health-HIV/AIDS; education and literacy; human rights, good governance and democratization; agriculture; community, economic and rural development; environment and natural resources management.

To find out more about volunteer programs, contact:

Canadian Crossroads International

317 Adelaide Street West, Suite 500

Toronto, ON M5V 1P9

Tel: (416) 967-1611

Fax: (416) 967-9078

E-mail: info@cciorg.ca

Web site: www.cciorg.ca

Katimavik is Canada's leading national youth volunteer service for young Canadians. Get involved in activities that develop leadership and official second language skills, while learning about the environment, making cultural discoveries and living a healthy lifestyle.
www.katimavik.org

Carrefour de solidarité internationale

Carrefour de solidarité internationale (CSI) sends youth between the ages of 18 and 35 to countries in Africa and Latin America for an average of two months to participate in development projects. For the last 25 years, the CSI has been supporting sustainable community development projects in the South and raising the awareness of youth from Quebec's Eastern Township region concerning international development issues.

The Canadian International Development Agency helps fund this program.

More information is available from:

Carrefour de solidarité internationale

165 Moore Street

Sherbrooke, QC J1H 1B8

Tel: (819) 566-8595

E-mail: info@csisher.com

Web site: www.csisher.com

CIDA's International Youth Internship Program

This program provides unemployed or underemployed Canadian youth with an opportunity to gain work experience in their field of study in an international development context. Participants must be college or university graduates, 19 and 30 inclusive.

Following an annual call for proposals, the Canadian International Development Agency (CIDA) selects and provides funding to Canadian sponsor organizations (e.g. non-governmental organizations, colleges, universities, professional associations and the private sector) which, in turn, recruit and select interns for overseas assignments. The sponsor organizations provide the interns with ongoing supervision and support, including post-internship job search support.

Financed by the Government of Canada's Youth Employment Strategy, the program enables young Canadians to contribute to CIDA's priorities in sustainable development by participating in a six-to-12-month internship which includes a minimum of five months overseas in a developing country or country in transition.

For more information, contact:

Canadian International Development Agency

Public Inquiries Communications Branch

200 Promenade du Portage

Gatineau, QC K1A 0G4

Tel: (819) 997-5006

Toll-free: 1 800 230-6349

TTY/TDD: (819) 953-5023

E-mail: info@acdi-cida.gc.ca

Web site: www.acdi-cida.gc.ca/internships

■ Environmental Youth Corp (International) - IEYC

Environment Canada's International Environmental Youth Corp Program (IEYC) is a program under the Career Focus stream of the Government of Canada's Youth Employment Strategy. The IEYC helps recent graduates make the transition from post-secondary institutions to the workforce. The IEYC is a work experience program where up to \$12,000 of an intern's salary is subsidized. The IEYC is also focused on providing professional development, networking opportunities, marketability, and even permanent employment to young professionals. The program places young Canadians into work terms within the Canadian environmental sector, which includes private companies, non-governmental organizations and academia.

Applicants must be age 30 and under, eligible for full-time work in Canada, graduates of a university, college, CEGEP or technical institution, be unemployed or underemployed, and have never participated in a Career Focus placement of the Youth Employment Strategy. Young professionals seeking these opportunities cannot have previously participated in a federally-funded employment/education program.

The International Environmental Youth Corp. (IEYC) is delivered by the Canadian Council for Human Resources in the Environment Industry with funding from Environment Canada.

For more information or to apply:

Canadian Council for Human Resources in the Environment Industry (CCHREI)

Suite 1450, 700 – 4th Avenue SW

Calgary, AB T2P 3J4

Tel: (403) 233-0748

Toll-free: 1 800 890-1924

Fax: (403) 269-9544

Web site: www.cchrei.ca

■ Industry Canada's NetCorps Canada International Program

Industry Canada's NetCorps Canada International program offers technically trained young Canadian graduates, 19 to 30 inclusive, with the opportunity to participate in exciting volunteer information and communication technology (ICT) internships in Canada and in developing countries. Each year, NetCorps places more than 255 ICT Volunteers in Africa, Asia and the Pacific, the Caribbean, Central and Eastern Europe, Latin America and the Middle East.

Funded through the Government of Canada's Youth Employment Strategy, the NetCorps program is implemented in partnership with a coalition of nine organizations: Alternatives, Canada World Youth, Canadian Crossroads International, Canadian Society for International Health, CUSO, Human Rights Internet, International Institute for Sustainable Development, Oxfam-Quebec and VSO Canada.

NetCorps ICT Volunteers work four to six months in local public, private or voluntary sector organizations involved in, among other things, agriculture, education, the environment, finance, health or human rights. During their assignments, ICT Volunteers provide technical support and training on projects that typically involve establishing Internet connections, creating Web sites, developing databases, setting up and configuring hardware, software or networks, preparing instructional manuals and training local people on the basic uses of computers. Each assignment is unique, depending on the needs of the host organization.

NetCorps gives participants the opportunity to hone, broaden and enhance their ICT skills and develop the essential management competencies that come from practical on-the-job learning. As well, they are given the opportunity to work on assignments that combine a solid ICT background with experience and skills such as project management, marketing, communications, team work and problem-solving skills to make them highly marketable and prepare them to make a successful transition into the Canadian workforce.

For more information, contact:

NetCorps Canada International Secretariat

Tel: (514) 931-9306

Toll-free: 1 800 605-3526

E-mail: secretariat@netcorps-cyberjeunes.org

Web site: www.netcorps-cyberjeunes.org

McRae Institute of International Management-Capilano College

With a 17-year history, the McRae Institute of International Management (offered through Capilano College in North Vancouver) provides training to professionals to excel in international markets. The Asia Pacific Management Co-operative Program (APMCP) and the Latin American Management Program (LAMP) are two flagship programs designed to expand Canada's human resource capacity and networks in Asia and Latin America, respectively.

Graduates of the programs have gone on to successful careers, in all sectors and industries, in most countries in the regions of Asia and Latin America as well as Canada and elsewhere in the world. In addition to access to the associates enrolled in, or graduated from, the APMCP and LAMP, the McRae Institute offers customized training for organizations focused on development in a global economy.

More information is available from:

Capilano College

2055 Purcell Way

North Vancouver, BC V7J 3H5

Tel: (604) 990-7916

Fax: (604) 984-4992

E-mail: mcrae@capcollege.bc.ca

Web site: www.capcollege.bc.ca/mcrae

Student Guide Program in France

“WORK AS A GUIDE IN FRANCE, EXPERIENCE THE CULTURE”

This program offers a unique opportunity for young Canadians to live and work in another country for a period of four months while experiencing Canada's rich military history.

The work involves giving interpretive tours at either the Canadian National Vimy Memorial or the Beaumont-Hamel Newfoundland Memorial in France.

Eligible applicants must:

- be enrolled in full-time post-secondary studies;
- be completely bilingual and possess excellent oral communications skills in both English and French;
- have a valid passport; and,
- be willing to assume the cost associated with travel to and from Canada, accommodations and meals while in France, as well as health insurance costs.

The pay for student guides is CAN\$11.14 per hour, plus a daily allowance of CAN\$24.00 to help with the cost of living in France. Although guides are responsible for the cost of accommodations, Veterans Affairs Canada can arrange such accommodations to help reduce expenses for students.

This program is operated by Veterans Affairs Canada and is part of the Federal Student Work Experience Program through the Public Service Commission.

For further application and eligibility requirements, contact:

Canada Remembers Division
PO Box 7700
Charlottetown, PEI C1A 8M9
Tel: 1 877 604-8489
E-mail: cvwm@vac-acc.gc.ca
Web site: www.vac-acc.gc.ca

Looking for an outdoor adventure? Want to gain valuable leadership skills? Take a look at Scouts Canada: www.scouts.ca or call 1 888 SCOUTS NOW

■ Young Professionals International

As part of the Government of Canada's Youth Employment Strategy, Young Professionals International provides unemployed or underemployed Canadian youth with their first paid, career-related international work experience.

The program helps youth make the transition from school to the workplace. Participating youth must be between the ages of 18 to 30 inclusive, Canadian citizens or permanent residents of Canada, and have obtained a post-secondary diploma or degree.

To participate, eligible youth must visit the Young Professionals International Web site, where they will find a list of the funded organizations. They must apply directly to the organization of their choice.

For more information:

Toll-free: 1 800 559-2888

Web site: www.international.gc.ca/ypi-jpi

General Index

4-H Youth Exchanges Canada 114

A

A Canadian Window on International Development 2

Aboriginal Business Canada 67

Aboriginal Economic Developer 89, 95

Aboriginal Education Opportunities Manual 90

Aboriginal EnviroCareers 38

Aboriginal Friendship Centre Program 90

Aboriginal Scholarships 19

Aboriginal Veterans Scholarship Trust 3

Aboriginal youth 66, 67, 108, 109, 113, 122, 125, 137

access to SchoolNet 98

career-related information 54, 69, 90, 97, 98, 102

entrepreneurship 67

exchanges 122

financial assistance 3, 7, 15, 19, 41, 64, 71, 88, 135

jobs/internships 19, 97, 98, 125, 131, 132, 155, 158

mentoring 66, 67, 78, 98, 130

Youth Centres 108

Aboriginal Youth Business Initiative 66, 67

ACOA Seed Capital ConneXion Program for Young Entrepreneurs 68

Aerospace 10

Africa 27, 169, 171, 174

Agriculture 1, 4, 22, 80, 89, 92, 109, 111, 124, 165, 168, 170, 174

Agri-Food Science Career Focus Program 124

Agropolis - International Graduate Research Awards Program 4

Air Cadets 107

Apparel Human Resources Council 135

Apprenticeships 50

Army Cadets 107

Arts 8, 24, 60, 80, 89, 96, 103, 106, 114, 160, 161

Asia 27, 162, 169, 174, 175

Association internationale des étudiants en sciences économiques et commerciales 163

Association of Canadian Community Colleges Canadian College Partnership Program 164

Association of Canadian Universities for Northern Studies 13, 15

Association of Universities and Colleges of Canada 1, 5, 6, 7, 8, 9, 10, 11, 12, 15, 54

Atlantic Canada Opportunities Agency 66, 68, 80

Australia 109, 117

Australian High Commission 117

Austria 110, 162, 165

Aviation 135



Bell Creative Mind Award 79

Biotech Career Kit 39

Biotechnology Human Resource
Council 39, 135

Bring on the Adventure 91

**Building Environmental Aboriginal
Human Resources** 38, 125

Burroughs Wellcome Fund Student
Research Awards 25

Business 1, 3, 8, 14, 19, 21, 37, 50,
51, 60, 66, 67, 68, 70, 73, 74, 76, 77,
78, 79, 80, 95, 96, 106, 110, 126, 153,
156, 163

financial assistance 7, 15, 19, 41, 64,
71, 88, 115, 135, 194

post-secondary assistance selling to
government 70

**Business Development Bank of
Canada** 66, 68, 79

butterfly 208 94



**C.D. Howe Memorial Foundation
Engineering Awards Program** 6

**Cable Telecommunications
Research Fellowship Program** 5

Cadets 89, 93, 103, 106, 107

Campus Connection 60

Canada Business Service Centres 79

Canada Career Consortium 39, 40,
42, 43, 44, 135

Canada Career Week 37, 38, 39, 40

Canada Council for the Arts 24

Canada Economic Development for
Quebec Regions 66, 70, 71, 76

**Canada Education Savings
Grant** 59, 60

**Canada Graduate Scholarships
Doctoral Awards** 17

**Canada Graduate Scholarships
Master's Awards** 18

Canada Mortgage and Housing
Corporation 134

Canada Pension Plan 63

Canada Prospects 40

**Canada Prospects Facilitators
Guide** 40

**Canada Student Loans
Program** 59, 64

Canada World Youth 162, 169, 174

**Canada World Youth - Core
Program** 169

Canada's Campus Connection 60

Canada's Northern Scientific Training Program 62

Canada-Austria Intra- and Partner-Company Training Program 110

Canada-Austria Young Workers' Exchange Program 165

Canada-Germany Young Workers' Exchange Program 166

Canada-Netherlands Working Holiday Program 111

Canada-Netherlands Young Workers' Exchange Program 168

Canada-Sweden Youth Exchange Program 112

Canadian 4-H Council 22, 89, 92, 114

Canadian 4-H Council Programs 89, 92

Canadian Aquaculture Industry Alliance 135

Canadian Association of University Teachers of German 116

Canadian Aviation Maintenance Council 135

Canadian Bureau for International Education 28

Canadian Cable Television Association 9

Canadian College Partnership Program 164

Canadian Council for Human Resources in the Environment Industry 46, 125, 129, 135, 173

Canadian Crossroads International 170, 174

Canadian Film and Television Production Association 123, 141

Canadian Forces 93, 103, 106, 126

Canadian Forces Recruiting 106, 126

Canadian Forest Service 16

Canadian Foundation for Economic Education 66, 69

Canadian Heritage 12, 35, 90, 96, 99, 113, 114, 115, 122, 128, 147, 158

Canadian Institutes of Health Research 17, 18, 20, 25, 26

Canadian International Development Agency 49, 94, 162, 163, 164, 169, 171, 172

Canadian National 19

Canadian Northern Studies Trust Awards Program 13

Canadian Public Health Association 54

Canadian Rangers 93, 103

Canadian Space Agency 37, 53

Canadian Steel Trade and Employment Congress 52

Canadian Technology Human Resources Board 48, 105, 135, 155

Canadian Tourism Human Resource Council 155

Canadian Trucking Human Resources Council 135

CANDO 90, 95

CanLearn 41, 59, 64

Capilano College 162, 175

Captus Press 102

Career Directions 42

Career Directions Facilitators Guide 42

Career Edge 126

- Career Information Tools 19, 37
- Career Resources:**
Planning for success guide 43
- Careers in Culture** 43
- Caribou Research Award 13
- Carrefour de solidarité internationale 171
- Cement Association of Canada
Environmental Scholarships Program 6
- Certified Aboriginal Economic
Developer Process 95
- CFDC Youth Strategy 70
- CFS/NSERC Graduate Supplements
Program 16
- CFTPA Aboriginal Training Program 144
- CGS Doctoral Award 17
- CIDA's International Youth Internship
Program** 172
- CIHR Doctoral Research Awards 17
- CN Aboriginal Awards Program** 19
- Community Access Program Youth
Initiative** 127
- Community Futures Development
Corporations 66, 70, 78
- Computers for Schools** 127
- Contracts Canada** 70
- Cooperative Award 14
- Corus Entertainment Young Filmmakers
Initiative 145
- CTV Cross Platform Internship
Program 144
- Cultural Human Resources Council 43,
82, 128, 135
- Cultural Youth Internship Program** 128
- CultureWorks 82
- D**
- Defence 7, 93, 103, 107, 126
- Department of National Defence
Security and Defence Forum
Scholarship Program** 7
- Destination 2020 44
- Directory of Canadian Universities** 37, 54
- Disabled Contributor's Child's Benefit 63
- Disabled Students 9, 10
- DiscoverIT Web site** 45
- Doctoral Research Awards** 17, 20, 27
- E**
- Earth Sciences Sector Volunteers
Program** 128
- EDC International Studies
Scholarships** 21
- Embassy of Japan 118
- Embassy of Sweden 112
- Embassy of the Republic
of Austria 110, 165
- Embassy of the Republic of Korea 120
- Employment Insurance** 65, 136, 137,
142, 143
- Encounters with Canada** 96
- Engineering 1, 5, 6, 8, 16, 19, 29, 30, 31,
32, 33, 106, 123, 146, 151, 154, 156, 157

English language

bursaries/fellowships 12, 35, 159

Entrepreneurship for Canadians:
The Spirit of Adventure 69

EnviroCareers 38, 46

EnviroJob Board 129

Environment 42, 46, 88, 91, 104, 125, 129,
130, 135, 162, 170, 171, 173, 174

Environment Canada 130, 173

**Environment Canada's Science
Horizons Youth Internship** 130

Environmental Youth Corp 129, 173

Exchange programs 109, 113, 162, 165,
166, 168

Exchanges Canada 96, 99, 109, 113, 114,
115, 122

Export Achievement Award of Laurentian
Bank 79

Export Assistance 71, 72

Export Development Canada 21, 72

Extreme Adventure 91

F

**Fairfax Financial Holdings Limited
Program** 7

Farm Credit Canada 22

**FCC and 4-H Scholarship Awards
Program** 22

**Federal Public Sector Youth Internship
Program** 130

Federal Student Work Experience
Program 176

Fessenden-Trott Awards 8

Film & television 24, 141

Financial assistance/education 41, 60,
61, 88

**First Jobs in Science
and Technology** 73

First Nations and Band Councils 65

**First Nations and Inuit Career
Promotion and Awareness Program** 131

**First Nations and Inuit Science and
Technology Program** 97

**First Nations and Inuit Student
Summer Employment Opportunities
Program** 132

**First Nations and Inuit Youth Work
Experience Program** 132

**First Nations SchoolNet YES Summer
Work Experience Initiative** 98

FITTskills Courses 74

Foreign Affairs and
International Trade 141

**Foreign Government
Awards Program** 23

Forestry 1, 16, 28, 34, 151, 162, 165

Forum for International Trade Training
74, 75

Forum for Young Canadians 99

France 162, 176

**Frank Knox Memorial Fellowships,
Harvard University** 8

**Frederick T. Metcalf Award Program,
Canadian Cable Television
Association** 9

French language 159

bursaries/fellowships 12, 35, 159

G

German Academic Exchange Service 116

Germany 109, 116, 119, 162, 166

Global Television Internship Program 143

Global Youth Ambassador Program 94

Going Global 75

Government of Canada 18, 35, 47, 58, 60, 64, 65, 70, 79, 83, 84, 86, 88, 96, 99, 100, 113, 114, 115, 117, 122, 123, 124, 125, 128, 130, 135, 138, 140, 141, 147, 149, 156, 172, 173, 174, 177, 194

Grants to Artists 24

H

Health Professional Student Research Awards 25, 26

Health sciences 11, 20, 25, 54

House of Commons 133

House of Commons Page Program 133

Housing Internship Initiative for First Nations and Inuit Youth 134

Human Resource Centres of Canada 47, 75, 81, 83, 84

Human Resource Centres of Canada for Students 75, 81, 84

Human Resources and Skills Development Canada 50, 74, 85, 128, 135, 137, 138, 151

Human Resources and Skills Development Canada's Career Focus Program 135

Human Resources and Skills Development Canada's Skills Link 137

Human Resources and Skills Development Canada's Summer Career Placements 138

IDEA-SME 71, 76

IDRC Doctoral Research Awards 27

Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students 9

INAC E-Directory for Scholarships, Bursaries and Awards for Aboriginal Students 27

Indian and Northern Affairs Canada 27, 62, 65, 97, 131, 132

Industry Canada 60, 66, 77, 79, 82, 127, 150, 153, 174

Industry Canada's NetCorps Canada International Program 174

Information on the Government of Canada 100

Information Technology 45, 60, 101, 102, 127

Information Technology Professional Program 101

International Academic Mobility 135

International Council for Canadian Studies 23

International Development Research Centre 2, 4, 27, 28, 36, 138

International Program for Canadian Youth 141

International Space University Summer Session 10

International Youth Internship Program
94, 162, 172

Internships 30, 124, 127, 129, 130, 138,
151, 158, 160, 161, 162, 172, 174

J

**J. Armand Bombardier Internationalist
Fellowships** 28

Japan 109, 118

Job Bank 81, 85

Job Futures 46

**Jobs, Workers, Training and
Careers** 47

Job-Search Tools 81

**John G. Bene Fellowship Community
Forestry** 28

**Journal of Aboriginal Economic
Development** 102

Junior Canadian Rangers 103

K

Katimavik 89, 104, 171

Korea 109, 120

L

Labour Market Information Service 47

Languages at Work 160

Law 3, 8, 80, 89, 96, 105

Leadership skills 89, 91, 103, 122, 177

Learning resources 41

Library of Parliament 139, 148

**Library of Parliament Student
Employment Programs** 139

**Look Ahead, Get Ahead: Growing
Career Opportunities for Technicians
and Technologists** 48

Looking for a Job? 85, 88

**Looking for Work in International
Development** 49

M

Management Trainee Program 140

Managing For Business Success 66, 77

**Mattinson Endowment Fund
Scholarship for Disabled Students** 10

Mazemaster 50, 51

**McRae Institute of International
Management Capilano College** 175

Meet the Sector Councils 51

N

**National Aboriginal Achievement
Foundation** 3, 19, 144

**National Association of Friendship
Centres** 90, 108, 158

National Career Focus 135

National Defence 7, 93, 103, 107

National Mentorship Programs 141, 145

National Research Council of Canada
146, 147, 157

**National Research Council Research
Associateships Program** 146

**National Research Council Summer
Employment Program** 146

National Seafood Sector Council 135

National Student Loans Service Centre 41, 64

Natural Resources Canada 16, 128, 151

Natural Sciences and Engineering Research Council 16, 29, 31, 32, 33

NetCorps 162, 174

NetCorps Canada International Secretariat 174

Netherlands 109, 111, 162, 168

New Steel: Doorway to the Future 52

New Zealand 109, 121

New Zealand High Commission 121

Northern Research Internships 30

NSERC 16, 29, 30, 31, 32, 33



Official-Language Monitor Program 147

Opportunities in International Development for Canadians and Permanent Residents 49



Parliamentary Guide Program 148

Part-time Student Employment Program 139

Planning for success 43, 69

Post-Secondary Recruitment for the Federal Public Service 149

Post-Secondary Student Support Program 65

Professionalism in Practice 105

Public Safety And Emergency Preparedness Canada 11

Public Service Commission 140, 149, 176

Public Works and Government Services Canada 70



Queen Elizabeth II Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program 12



R.B. Byers Postdoctoral Fellowship 7

RCMP 101

Real Game Series 56

Regional Career Focus 135

Research

- agriculture/agri-food 4, 36, 124
- defence 7
- disaster and emergency planning 11
- engineering 1, 5, 6, 8, 16, 19, 29, 30, 31, 32, 33, 106, 123, 146, 151, 154, 156, 157
- forestry 1, 16, 28, 34, 151, 162, 165
- health sciences 11, 20, 25, 54
- humanities/social sciences 34, 146, 158
- international development 2, 4, 27, 28, 36, 49, 94, 138, 162, 163, 164, 169, 171, 172
- northern studies 13, 62
- science and technology 16, 29, 73, 89, 96, 97, 111, 124, 151, 156, 168

Research Support Opportunity in Arctic Environmental Studies 14

Résumés 129

Rovers 89, 91

Royal Military College of Canada

89, 106



Scholarships, Bursaries and Awards for
Aboriginal Students 27

**SchoolNet Youth Employment
Initiative** 150

**Science and Technology Internship
Program** 151

Scouts Canada 89, 91, 177

Sea Cadets 107

**Sea Cadets, Army Cadets and Air
Cadets** 107

Sector Councils 37, 45, 51, 135

Sectoral Career Focus 135

Senate of Canada 152

Senate Page Program 152

Services for Young Entrepreneurs 78

SEVEC Youth Exchanges Canada
109, 114

Skill Building 39

Skills Link 123, 131, 132, 134, 137

Smart Options 52

Social Insurance Number 81, 86

Social Insurance Registration 86

Social Sciences and Humanities
Research Council 16, 34

Software Human Resource Council 45,
55, 101, 102, 135

**Space Awareness and Learning
Program** 37, 53

Special Bursary for Northern Residents
13, 14, 15

**SSHRC Doctoral Fellowships
Program** 34

**Strategic and Standard Research Grant
Programs** 34

Student Connections 153

Student Guide Program in France 176

Student Loan Estimator 59

Student Loans Program 64

Student Work Abroad Program 119

Studentships in Northern Studies 13

Summer Career Placements 138

Summer Employment Officers 84

Summer Language Bursary Program
35, 160

Summer Work Student Exchange 115

Surviving Child's Benefit 63

Sweden 109, 112

T

TD Canada Trust 35

**TD Canada Trust Scholarship
Program for Outstanding Community
Leadership** 35

Textiles Human Resources Council 135,
156

The Aboriginal Internship Program 144

The Alliance of Sector Councils 45, 51

The Canada Council for the Arts 24

The Healing Choice: You and a Career in Health 54

The James W. Bourque Studentship in Northern Geography 14

The Missing Link 55

The Real Game Series 56

The Spirit Lives: Aboriginal Entrepreneurs in Canada 69

The Technology First Work Placement Service 154

The Toronto District Catholic School Board 51

Tourism Recruitment “Ready-to-Work” Program 155

Travel 27, 30, 88, 89, 94, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 134, 147, 162, 167, 176



Undergraduate Student Research Awards in Industry 32

Undergraduate Student Research Awards in Universities 33

Urban Multipurpose Aboriginal Youth Centres 108

Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship 36



Venturers 89, 91

Volunteer Canada 55, 57

Volunteering 37, 55, 57

Volunteering Works! 57



WebTMIP 156

WebTMIP - Textile Management Internship Program 156

Western Economic Diversification Canada 73, 78

Women in Engineering and Science Program 157

Wood Manufacturing Council 135

Work Experience Opportunities

Aboriginal 125, 134

community service computer science 127

culture/heritage 128

film and television 141

international development 49, 138, 160, 162, 163, 164, 169, 171, 172

public service 130

science and technology 16, 89, 96, 97, 111, 124, 151, 156, 168

textiles 135, 156

tourism 111, 123, 155, 165, 168

workinfontet 87, 92

Working Holiday Program 111, 116, 117, 118, 119, 120, 121

Working Holiday Program (Australia)
117

**Working Holiday Program
(Canada-Japan)** 118

**Working Holiday Program
(Germany)** 119

Working Holiday Program (Korea) 120

**Working Holiday Program
(New Zealand)** 121

**Working Holiday Program for German
Language Students** 116

Y

YMCA 117, 122, 130

YMCA Youth Exchanges Canada 122

Young Canada Works 158, 161

YCW for Aboriginal Urban Youth 158

YCW in Both Official Languages 159

YCW in Heritage Organizations 159

Young Entrepreneur Awards 79

Young Professionals International 141,
177

**Your Guide to Government of Canada
Services and Support for Small
Business** 66, 79

Your guide to using Career Directions 42

Youth Employment Strategy 58, 88, 123,
124, 125, 128, 130, 135, 141, 142, 143, 151,
153, 158, 162, 172, 173, 174, 177, 193

Youth Exchanges Canada 109, 113,
114, 122

**Youth Exchanges Canada Sports and
Group Program** 109, 122

Youth Forums Canada 113

Youth Info Fair 58, 88

Youth Internship Program 94, 128, 130,
162, 172

Youth Link 37, 49, 51, 88

Youth Speakers Program 94

**Youth Ventures Program -
Newfoundland and Labrador** 80

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Your comments are very important to us. Please help us by taking a few minutes to complete this questionnaire and return it by mail or fax. You can even complete it on-line at www.youth.gc.ca.

As a thank you, we'll send you a small token of our appreciation. Thanks a million!

Which of the Following describes you?

☐ youth ☐ 15-19 ☐ 20-24 ☐ 25-29 ☐ 30 +

☐ parent/guardian

☐ career counsellor/teacher

☐ professional working with youth
(please specify) _____

☐ government organization

☐ non-governmental organization

☐ other (please specify) _____

How did you get a copy of Youth Link?

How did you first find out about Youth Link?

☐ word-of-mouth

☐ Internet

☐ Human Resource Centre of Canada

☐ career counsellor

☐ school

☐ television ads

☐ Info Fair

☐ other (please specify)

Overall, what do you think of Youth Link?

- ☐ very useful
- ☐ somewhat useful
- ☐ useful
- ☐ not very useful
- ☐ useless

Which section or sections were the most useful to you?

- ☐ Awards, Bursaries, Fellowships, Grants and Scholarships
- ☐ Career Information Tools
- ☐ Educational and Other Assistance
- ☐ Entrepreneurship
- ☐ Job-Search Tools
- ☐ Skills Development and Learning Opportunities
- ☐ Travel
- ☐ Work Experience Opportunities
- ☐ Work Experience Opportunities – International

How has the information in Youth Link helped you?

Youth Link has helped me:

- ☐ explore my career options
- ☐ obtain an award, bursary, fellowship, grant or scholarship
- ☐ find a summer job
- ☐ improve my job-search tactics
- ☐ learn about opportunities in Canada and around the world
- ☐ discover some useful tools for choosing a career
- ☐ learn about financing available for education and business
- ☐ other (please specify)

We'd like to know what you think of the presentation of Youth Link. Please rate the following elements from 1 to 5 (1 being poor and 5 being excellent).

- | | | | | | |
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| • layout – the way program descriptions are presented in the book | 1 | 2 | 3 | 4 | 5 |

Do you agree or disagree with the following statements (1 being totally disagree and 5 totally agree) ?

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|-------------------------------------------------|---|---|---|---|---|
| • Youth Link is very easy to read. | 1 | 2 | 3 | 4 | 5 |
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☐ Printed publication?

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Suggestions for improvements?

Thank you very much for taking the time to complete this questionnaire. Don't forget to include your return address when you return your completed questionnaire to:

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Human Resources and Skills Development Canada
140 Promenade du Portage – 4th floor
Gatineau, Quebec
K1A 0J9
Fax: (819) 953-3186

Your name and address:

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- Financial assistance
- Entrepreneurship
- Job-search tools
- Career information tools
- Travel
- Skills development and learning opportunities
- Work experience in Canada and abroad
- Scholarships, bursaries and grants



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